

## WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 11/20/2025 Weekly Agenda Date: 11/26/2025

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Melissa Thomas, HR Director

**WORDING FOR AGENDA ITEM:**

Approve overlap of positions in the Sheriff's Office

**ACTION REQUIRED:**

Approve Ordinance ☐

Approve Resolution ☐

Approve Motion ☒

Public Hearing ☐

Other: Informational ☐

Attachments ☒

**EXECUTIVE SUMMARY:**

Normally there is one employee per authorized position.

**BACKGROUND:**

Due to promotions there are positions that will overlap in the Sheriff's office for a few months. Those positions are: 1-Chief Deputy, 1 Captain, and 1 lieutenant position.

**FINANCIAL IMPACT:**

The financial impact is limited to the difference in wage since there are no new employees being added.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes ☒ No ☐

**RECOMMENDATION:**

Approve the motion

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the overlap in the Sheriff's Office.