

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 07/28/2022 Weekly Agenda Date: 08/02/2022

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Melissa Thomas Human Resources Director

WORDING FOR AGENDA ITEM:

Request to add an additional Emergency Operation Officer (EMT) position to the Emergency Services department.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

This position is being created for a current EMS employee to have the ability to punch in under the correct position title when working in that capacity.

BACKGROUND:

The current Clerk II working in the EMS department is also a licensed EMT and has been working in that position when needed. AFSCME and IPERS were consulted, and it was decided adding an additional position would ensure proper IPERS reporting. Director Mitchell recommended 32 hours to be budgeted as a clerk II and 8 hours budgeted as an EMT.

FINANCIAL IMPACT:

0, the employee will be paid at the clerk II rate which has already been budgeted.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Pass the motion

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the addition of an EMT position for recording purposes.