

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 6/7/2023 Weekly Agenda Date: 6/13/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Pat Gill, Auditor & Recorder

WORDING FOR AGENDA ITEM:

Determine the Required Amount of a Bond for Township Clerks in Woodbury County

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Township Clerks are required to have a bond in place and filed with the county auditor. The Board of Supervisors determines the amount of the bond.

BACKGROUND:

Township Clerks are required to be bonded. The Board sets the required amount. The bonds are required to be kept in the auditor's bond book.

FINANCIAL IMPACT:

The township is required to pay the expenses. A bond of \$20,000 has a cost of \$100. The Board could assume the cost if a blanket bond was put in place.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve a bond amount of \$20,000 for township clerks.

ACTION REQUIRED / PROPOSED MOTION:

Approve a motion to require Woodbury County Township Clerks provide a bond of \$20,000.