WOODBURY COUNTY
AGENDA ITEM(S) REQUEST FORM

Date: 10/22/2026 **Weekly Agenda Date:** 10/27/2026

Elected Official / Department Head / Citizen: Todd Harlow, Jail Administrator

Wording for Agenda Item:

Approval to waive the nepotism policy for a potential Sheriff's Office employee.

Action Required:

Approve Ordinance ☐ Approve Resolution ☐ Approve Motion ☒

Hold Public Hearing ☐ Informational ☐ Attachments ☐

Set Time:

Reviewed by County Attorney's Office: ☐

Background & Financial Impact:

I am requesting the Board approve waiving the nepotism policy for hiring A.C. in the position of Civilian Jailer. The employee handbook Nepotism Policy 1.3 prohibits hiring immediate family members into the same department. This new employee would not be working on the same shift as his relative, nor would he be supervised by that employee.

Recommendation:

Motion to waive the nepotism policy for an employee in the Sheriff's Office

Approved by Board of Supervisors on March 17, 2026