AGENDA

WOODBURY COUNTY BOARD OF SUPERVISORS

TUESDAY, JUNE 10, 2014

ITEMS OF BUSINESS

10:05 a.m. 1	. Call Meeting to Order, Approval of Minutes of the June 3, 2014, Meeting
10:06 a.m. 2	. Discussion and Approval of Claims
10:07 a.m. 3	Canvassing the General Primary Election
10:08 a.m. 4	 Human Resources – Ed Gilliland Approval of Memorandum of Personnel Transactions Authorize Chairman to Sign Authorization to Initiate Hiring Process
10:09 a.m. 5	. Social Services – Patty Erickson-Puttmann Re: Review and approval of Change Order #2 for Tri-View Office location
10:14 a.m. 6 10:15 a.m. (Set Time)	 Board Administration/Public Bidder – Karen James a. Approval of Resolution for Notice of Sale of Property Parcel #350745 b. Public Hearing and Sale of Property Parcel # 513240 (905 W. 5th Street)
7 10:20 a.m. (Set Time) 10:25 a.m. (Set Time)	 Secondary Roads – Mark Nahra a. Receive and consider award for Project L-B(L136)—73-97, Bridge Replacement on Pocahontas Ave. Section 5,6-88-42. b. Receive and consider award for Project L-B(H109)—73-97, Bridge Replacement on 185th Street., Section 13-88-45. c. Receive and consider award of quotations for two motor graders d. Receive and consider award of quotations for a truck mounted hydraulic excavator
10:30 a.m. 8.	Hearing of any Individual/Group to Make a Presentation of Item(s) Not On the Agenda And Supervisors' Concerns

ADJOURNMENT

AGENDA

WOODBURY COUNTY BOARD OF SUPERVISORS TUESDAY, JUNE 10, 2014

CALENDAR OF EVENTS

TUESDAY, JUNE 10	10:00 a.m.	Senior Center Board of Directors Meeting, 313 Cook Street
WEDNESDAY, JUNE 11	8:05 a.m.	Woodbury County Information Communication Commission, Board of Supervisors' Chambers
THURSDAY, JUNE 12	7:00 p.m.	Siouxland Mental Health Center, Board Meeting, 625 Court Street
	12:00 p.m.	SIMPCO Board of Directors, 1122 Pierce St, Sioux City, Iowa
TUESDAY, JUNE 17	4:30 p.m.	Community Action Agency of Siouxland Board Meeting, 2700 Leech
WEDNESDAY, JUNE 18	12:00 noon	Siouxland Economic Development Corporation Meeting, Marina Inn
THURSDAY, JUNE 29	11:00 a.m.	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St., Sioux City, Iowa
MONDAY, JUNE 23	6:00 p.m.	Zoning Commission Meeting, Board of Supervisors' Chambers
	7:30 p.m.	Fair Board Meeting, Woodbury County Fair Office, Fairgrounds, Moville, Iowa.
TUESDAY, JULY 1	4:00 p.m.	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
WEDNESDAY, JULY 2	12:00 noon	District Board of Health Meeting, 1014 Nebraska St.
MONDAY, JULY 7	6:00 p.m.	Board of Adjustment meeting, Board of Supervisors' Chambers
THURSDAY, JULY 10	5:00 p.m.	Conservation Board Meeting, Brown's Lake/Bigelow Park

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.



JUNE 03, 2014 - TWENTYTHIRD MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, June 03, 2014 at 10:20 a.m. Board members present were Clausen, Monson, Smith, Boykin, and Tripp. Staff members present were Heather Satterwhite, Public Bidder, Dennis Butler, Finance/Operations Controller, Joshua Widman, Assistant County Attorney and Patrick F. Gill, Auditor/Clerk to the Board.

1. The meeting was called to order.

Motion by Tripp second by Monson to approve the minutes of the 05/27/2014 Board meeting. Carried 5-0. Copy filed.

- 2. Motion by Monson second by Tripp to approve the County's claims totaling \$261,561.58. Carried 5-0. Copy filed.
- Motion by Clausen second by Smith to approve and authorize the Chairperson to sign an "Authorization to Initiate Hiring Process" for Courthouse Security Supervising Officer, Full-Time, Human Resources Dept., \$35,000-\$42,000/Salary and Courthouse Security Officers (2), Part-Time, Human Resources Dept., \$15.00-\$18.00/hour.

Jim Marshall, Northwest Iowa Labor Council, Mike Peters, Woodbury County resident, voiced their opposition to Courthouse Security plan as proposed.

Carried 3-2 on a roll-call vote; Tripp and Monson opposed. Copy filed.

4a. Motion by Monson second by Tripp to approve and authorize the Chairperson to sign a Resolution setting the public hearing and sale date for parcel #88480120306, 1520 S. Linn, Sioux City. Carried 5-0.

RESOLTION #12,006 NOTICE OF PROPERTY SALE

WHEREAS Woodbury County, lowa was the owner under a tax deed of a certain parcel of real estate described as:

Lot Six (6) in Block Thirty-three (33) of West Morningside Addition, City of Sioux City, Woodbury County, Iowa (1520 S. Linn)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the 17th Day of June, 2014 at 10:15 o'clock a.m. in the meeting room of the Board of Supervisors on the first floor of the Woodbury County Courthouse.

 That said Board proposes to sell the said parcel of real estate at a public auction to be held on the 17th Day of June, 2014, immediately following the closing of the public hearing.

 That said Board proposes to sell the said real estate to the highest bidder at or above a total minimum bid of \$1,000.00 plus recording fees.

Dated this 3rd Day of June, 2014. WOODBURY COUNTY BOARD OF SUPERVISORS Copy filed.

 Motion by Clausen second by Tripp to lift the suspension of taxes for Monica Flower, 3341 Dearborn Blvd, Sioux City, Parcel #894716154010. Carried 5-0. Copy filed.

- 4c. Motion by Smith second by Monson to lift the suspension of taxes for Stanley Fjeldos, 316 N. 2nd, City of Moville, Parcel #894429354001. Carried 5-0. Copy filed.
- 4d. Motion by Tripp second by Monson to approve and authorize the Chairperson to sign a Resolution approving petition for suspension of taxes through the redemption process for Donald Brown, 3227 22nd St., Sioux City, Parcel #894723152014. Carried 5-0.

WOODBURY COUNTY, IOWA RESOLUTION #<u>12,007</u> RESOLUTION APPROVING PETITION FOR SUSPENSION OF TAXES THROUGH THE REDEMPTION PROCESS

WHEREAS, Donald D. Brown as joint titleholders of a property located at 3227 – 22nd St., Woodbury County, lowa, and legally described as follows:

Parcel # 894723152014

Tri NE Corner Lot 8 & Lots 9 & 10 Calls Plateau Addition, City of Sioux City, Woodbury County, Iowa

WHEREAS, Donald D. Brown, as joint titleholders of the aforementioned property has petitioned the Board of Supervisors for a suspension of taxes pursuant to the 1999 lowa Code Section 447.9(3) and,

WHEREAS, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby directs the County Auditor to redeem this property Parcel #894723152014 owned by the petitioner from the holder of a certificate of purchase of the amount necessary to redeem under section 447.9, and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this parcel.

SO RESOLVED this 3rd day of June, 2014 WOODBURY COUNTY BOARD OF SUPERVISORS Copy filed.

- Motion by Monson second by Smith to approve and authorize the Chairperson to sign a Contract for L-B(K199)— 73-97 Michigan Ave. Bridge Replacement Project with Christensen Brothers of Cherokee, IA. Carried 5-0. Copy filed.
- 5b. Motion by Tripp second by Monson to approve and authorize the Chairperson to sign a permit to work in the right of way for Holly Springs Bible Fellowship on 280th St. in West Fork Twp. Carried 5-0. Copy filed.
- 5c. Motion by Monson second by Clausen to approve and authorize the Chairperson to sign an Underground Utility Permit for MidAmerican Energy on Lenox Avenue in Miller Twp. Carried 5-0. Copy filed.
- 6. The Chairperson asked if there were any individuals or groups wishing to make a presentation of items not on the agenda, or Supervisors concerns.

Mike Peters thanked the Board for their support of County campgrounds.

 Motion by Tripp second by Monson to go into closed session per Iowa Code Section 21.5(1)(c). Carried 5-0 on a roll call vote.

Motion by Monson second by Smith to go out of closed session per Iowa Code Section 21.5(1)(c). Carried 5-0 on roll call vote.

The Board adjourned the regular meeting until June 10, 2014.



HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: June 10, 2014

* PERSONNEL ACTION CODE:

A- Appointment	t
T - Transfer	
P - Promotion	
D - Demotion	

R-Reclassification E- End of Probation S - Separation O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Lux, Zachary	Veteran Affairs	6-17-14	Service Officer			S	Resignation.
Blakely, Scott	Secondary Roads	6-30-14	Equipment Operator			S	Retirement.
Kounas, Anna	County Treasurer	7-07-14	Senior Clerk- Tax			S	Retirement.
Tompkins, Caroline	Human Resources	6-06-14	Safety/Risk Coordinator			S	Other.
							-
)							

APPROVED BY BOARD DATE:

Grain mollet

GLORIA MOLLET, ASST. DIRECTOR:

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

DATE: June 10, 2014

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Treasurer	Senior Clerk – Tax	AFSCME Courthouse Contract Grade 4: \$16.12/hr or per Contract language.		
Veteran Affairs	Service Officer	Wage Plan: \$17.76/hour		
	*Please See Attached Memos of Explanation.			

Chairman, Board of Supervisors

(AUTHFORM2.doc/PER210)

To:	Woodbury County Board of Supervisors
From:	Michael Clayton
Date:	June 4, 2014

Subject: Filling vacancy in the Tax Vehicle Department

I am requesting permission to fill the vacancy created in the Tax office by the separation of Anna Kounas.

Three and a half years ago, we reduced staff by one. The services that we provide are not a matter of life and death, but as a government agency tasked with the requirement to provide basic services, we will need adequate staff to provide these services.

This is a critical position as it is back up for the Bookkeeping Deputy.

Thank you for your time and consideration.

Michael R. Ctoyte

Michael R. Clayton Woodbury County Treasurer

cc Human Resources



Woodbury County Commission of Veteran Affairs 1211 Triview Avenue Sioux City, Iowa 51103 Phone: 712-279-6605 Fax: 712-224-4093

Vicki DeWitt

Secretary



TO: WOODBURY COUNTY BOARD OF SUPERVISORS

FROM: WOODBURY COUNTY COMMISSION OF VETERAN AFFAIRS 1211 TRIVIEW AVE SIOUX CITY, IOWA 51103 Telephone: (712) 279-6606 FAX (712) 224-4093

Ronald Kerr

Chairman

DATE: June 3, 2014

SUBJECT: Authorization for Hire of County Veteran Service Officer

MESSAGE: Due to the resignation of our current Service Officer, Zach Lux, the Commission requests authorization for hire of his replacement. His last day is June 17, 2014. We would like to fill his position as quickly as possible. I certify that our Department would not be able to function without refilling this position. Feel free to contact me should you have any questions. Thank you.

Sincerely,

Danielle Dempster, Executive Director/CVSO On behalf of the Commission of Veteran Affairs

Leon Koster

Member



AIA Document G701" - 2001

Change Order

PROJECT: (Name and address)	CHANGE ORDER NUMBER: 2	
Alterations to Office Bldg Woodbury County Social Servio	DATE: 6/3/14	
1211 Tri View	ARCHITECT'S PROJECT NUMBER: 1316	CONTRACTOR
TO CONTRACTOR: (Name and address)		
		FIELD
Global Engineering & Constr.	CONTRACT DATE: 2/19/14	
425 Perry		OTHER 🗆
Sioux City, Iowa	CONTRACT FOR: General Construction	

The Contract is changed as follows:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

 Grout jambs and sills of existing Concrete Masonry Units at replaced windows ADD \$625.00

The original (Contract Sum)XKXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	s	231,102.00
The net change by previously authorized Change Orders	\$	3,180.00
The (Contract Sum) KRANNANANANANANANANANAN prior to this Change Order was	\$	234,282.00
The (Contract Sum) (CANANANANANANANANANANANAN will be (increased) XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		
by this Change Order in the amount of	s	625.00
The new (Contract Sum) XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	\$	234,907.00
The Contract Time will be xixxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	ys	
The date of Substantial Completion as of the date of this Change Order therefore is June	15,	2014

(Note: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.)

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

RML Architects, LLC	Global Engineering & C CONTRACTOR (Firm name)	Constr _Woodbury_County, Iowa OWNER (Firm name)
Sioux City, Iowa	Sioux City Iowa	Woodbury County Courthouse
BY (Signature)	BY (Signature)	BY (Signature)
MIKE NESWEK (Typed name)	Ronald R. Bond (Typed name)	(Typed name)
6/3/14 DATE		DATE

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

AIA Document G701TM – 2001. Copyright © 1979, 1987, 2000 and 2001 by The American Institute of Architects. All rights reserved. WARNING: This AIA[®] Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA[®] Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.



GLOBAL ENGINEERING & CONSTRUCTION

425 PERRY ST SIOUX CITY, IOWA

(712) 258-8337 (712) 255-9419 FAX

5/16/2014

Mike Neswick RML Architects

SUBJECT: C.O # 4 GROUT FILL WINDOWS @ EXISTING OPENINGS

Mike:

- 1. Existing openings needed grout fill at each vertical cell and sill location to complete the installation of the new windows (approximately 56 lineal feet).
- 2. Material and labor.
- 3. Supervision, equipment, tools, and insurance as required.

TOTAL: \$625.00

Respectfully submitted,

Global Engineering & Construction Kevin P. Reilly GL:mlg



RESOLUTION #

NOTICE OF PROPERTY SALE

Parcel #350745

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

E 1/2 Lot Twelve (12) Block Nine (9) Miller Addition, City of Sioux City, Woodbury County, Iowa (201 Paxton Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

- That a public hearing on the aforesaid proposal shall be held on the 24th Day of June, 2014 at 10:15 o'clock a.m. in the meeting room of the Board of Supervisors on the first floor of the Woodbury County Courthouse.
- That said Board proposes to sell the said parcel of real estate at a public auction to be held on the 24th Day of June, 2014, immediately following the closing of the public hearing.
- 3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$393.00** plus recording fees.
- That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 10th Day of June, 2014.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill Woodbury County Auditor and Recorder George W. Boykin, Chairman

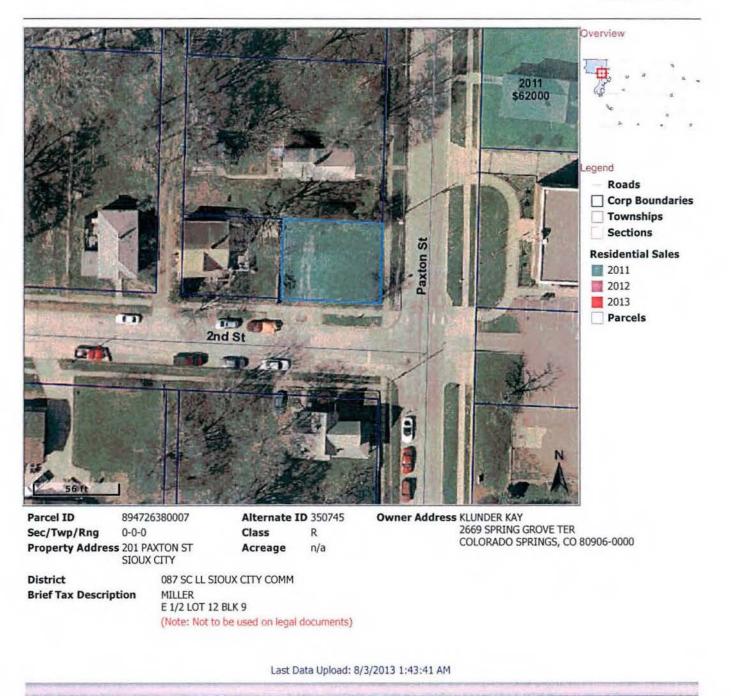
REQUEST FOR MINIMUM BID

Name: William Leaverton Date: 8/5/13
Address: 3263 200 St. Phone: 255-070
Address or approximate address/location of property interested in: 201 Paxton St.
GIS# 89472638000
*This portion to be completed by Board Administration *
Legal Description: S. 1/2 Lot 12, Block 9, Miller Addition
Cityof Dian City; Woodbury County, Idua
Tax Sale #/Date: 1202 6/21/10 Parcel # 350745
Tax Deeded to Woodbury County on:
Current Assessed Value: Land 1,800 Building Total 1,800
Approximate Delinquent Real Estate Taxes: 578
Approximate Delinquent Special Assessment Taxes:
*Cost of Services:
Inspection to: Larry Clauser Date: 8/8/13
Minimum Bid Set by Supervisor:
Date and Time Set for Auction:

* Includes: Abstractors costs; Sheriff's costs: publishing costs; and mailing costs.



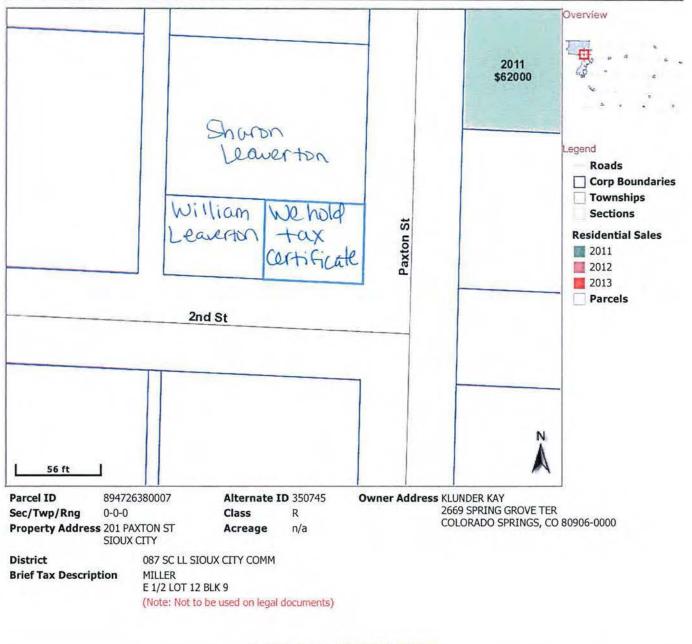
Date Created: 8/5/2013



developed by The Schneider Corporation www.schneidercorp.com



Date Created: 8/5/2013



Last Data Upload: 8/3/2013 1:43:41 AM



developed by The Schneider Corporation er www.schneidercorp.com

RESOLUTION #

NOTICE OF PROPERTY SALE

Parcel #513240

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

Ex W 90 ft Lots 1-3 Block 16 and a tri tract between W line of street and E of Lots 1-3 Block 16 Tredways Addition, Sioux City, Woodbury County, Iowa (900 W. 5th Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

- That a public hearing on the aforesaid proposal shall be held on the 10th Day of June, 2014 at 10:15 o'clock a.m. in the meeting room of the Board of Supervisors on the first floor of the Woodbury County Courthouse.
- That said Board proposes to sell the said parcel of real estate at a public auction to be held on the 10th Day of June, 2014, immediately following the closing of the public hearing.
- That said Board proposes to sell the said real estate to the highest bidder at or above a total minimum bid of \$727.00 plus recording fees.
- That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 27th Day of May, 2014.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

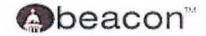
Patrick F. Gill Woodbury County Auditor and Recorder George W. Boykin, Chairman

REQUEST FOR MINIMUM BID

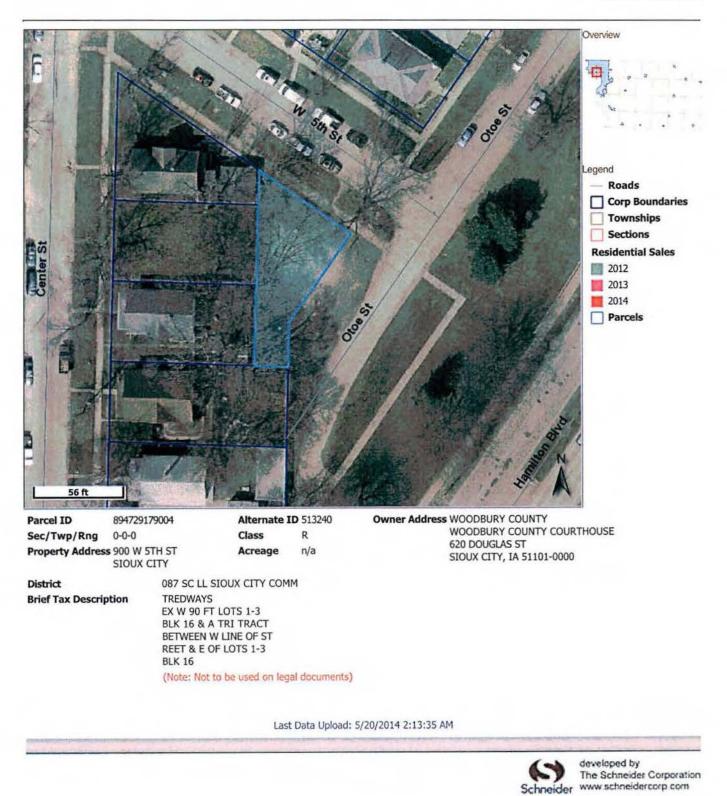
Name: Robert Cuthbert	Date: 4 123 113
Address: Olle 2619 Jenning &.	Phone: 251-1714
J	
Address or approximate address/location of property interested in: $900 \text{ W}.5^{2} \text{ H}$	
GK# 894729179004	
*This portion to be completed by Board Administration *	
Legal Description:	6
Ex W 90ft Lots 1-3 Block 16 and	atri
tract between Wine of Street and	E of Lots
1-3; BLOCK 16, Treducing Addition, Sic	Dux City,
Washbury County, Four	
Tax Sale #/Date: +934 6/18/12	Parcel # 513340
Tax Deeded to Woodbury County on: <u>SIIS</u>	4
	Total (1)00
Tax Deeded to Woodbury County on: <u>SIIS</u>	Total <u>변내, 700</u>
Tax Deeded to Woodbury County on: 51514 Current Assessed Value: Land $4,200$ Building $4,200$ Approximate Delinquent Real Estate Taxes: $41,232$	
Tax Deeded to Woodbury County on: $SISII4$ Current Assessed Value: Land $44,700$ Building 4 Approximate Delinquent Real Estate Taxes: $41,232$ Approximate Delinquent Special Assessment Taxes: $411,790$ *Cost of Services: 327	
Tax Deeded to Woodbury County on: $SISII4$ Current Assessed Value: Land $44,700$ Building 4 Approximate Delinquent Real Estate Taxes: $41,232$ Approximate Delinquent Special Assessment Taxes: $411,790$ *Cost of Services: 327	
Tax Deeded to Woodbury County on: 51514 Current Assessed Value: Land $4,700$ Building 4	ate: <u>3120113</u>

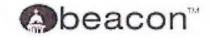
* Includes: Abstractors costs; Sheriff's costs: publishing costs; and mailing costs.

(MinBidReq/MSWord)

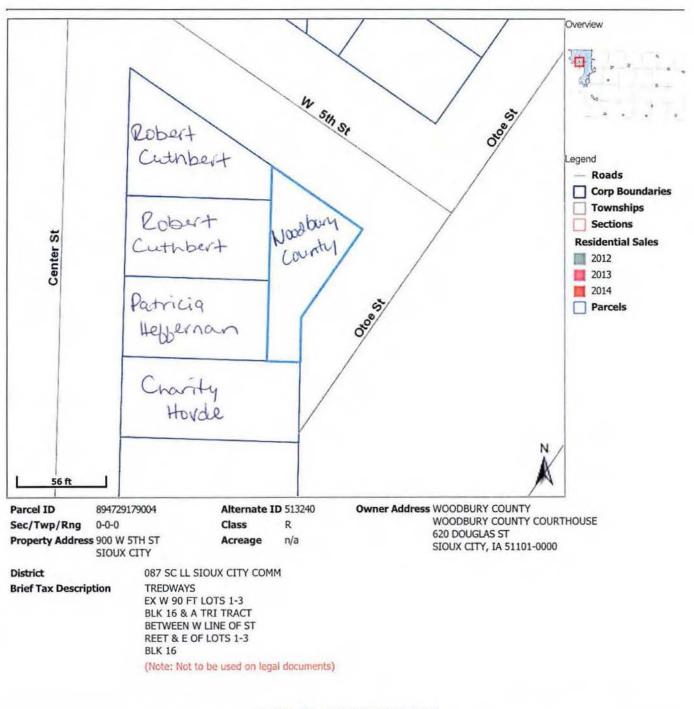


Date Created: 5/20/2014





Date Created: 5/20/2014



Last Data Upload: 5/20/2014 2:13:35 AM



developed by The Schneider Corporation Schneider www.schneidercorp.com





Trosper-Hoyt Bidg. 822 Douglas St. - 4th Floor Sioux City, Iowa 51101

Phone 712-279-6622 Email: molsen@sioux-city.org Fax 712-234-2900

6:00 a.m.

6:00 p.m.

	16
16	15
15	13
13	15
14	14
15	15
15	15
14	
	15 13 14 15 15

The Center averaged 14.6 residents per day during the 6:00 a.m. head count and 14.7 during the 6:00 p.m. check for a weekly average of 14.65 residents per day during the above week.

Of the fourteen residents detained on June 2, 2014, six or twenty nine percent were identified as gang members. Of the six two or thirty three percent were identified has highly active.

We are currently detaining five juveniles from the BIA and one juvenile from Dakota County.

Mark Olsen Director

24

1

WCJDC June 2, 2014

WOODBURY COUNTY JAIL WEEKLY POPULATION REPORT

DATE	Day	DAILY TOTAL	LEC	ELECTRONIC MONITORING	PRAIRIE <u>HILLS</u>	FEDERAL PRISONERS
5/31/14	Saturday	197	178	11	8	33
6/1/14	Sunday	206	187	11	8	33
6/2/14	Monday	205	185	11	9	33
6/3/14	Tuesday	219	198	9	12	34
6/4/14	Wednesday	200	179	9	12	28
6/5/14	Thursday	206	187	8	11	27
6/6/14	Friday	217	196	10	11	27
		1450	1310	69	71	215