



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS  
(DECEMBER 29, 2020) (WEEK 53 OF 2020)**

Live streaming at:  
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:  
[www.woodburycountyiowa.gov](http://www.woodburycountyiowa.gov)

Rocky L. DeWitt 253-0421 <a href="mailto:rdewitt@woodburycountyiowa.gov">rdewitt@woodburycountyiowa.gov</a>	Marty J. Pottebaum 251-1799 <a href="mailto:mpottebaum@woodburycountyiowa.gov">mpottebaum@woodburycountyiowa.gov</a>	Keith W. Radig 560-6542 <a href="mailto:kradig@woodburycountyiowa.gov">kradig@woodburycountyiowa.gov</a>	Matthew A. Ung 490-7852 <a href="mailto:matthewung@woodburycountyiowa.gov">matthewung@woodburycountyiowa.gov</a>	Justin Wright 899-9044 <a href="mailto:jwright@woodburycountyiowa.gov">jwright@woodburycountyiowa.gov</a>
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held December 29, 2020 at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board for speakers.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, their address, and then their statement.
4. Everyone will have an opportunity to speak. Therefore, please limit your remarks to **three minutes on any one item.**
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please silence cell phones and other devices while in the Board Chambers.

**AGENDA**

**4:30 p.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

- |                           |             |
|---------------------------|-------------|
| 1. Citizen Concerns       | Information |
| 2. Approval of the agenda | Action      |

**Consent Agenda**

**Items 3 through 5 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate roll call vote is requested by a Board Member.**

3. Approval of the minutes of the December 22, 2020 meeting
4. Approval of claims
5. Human Resources – Melissa Thomas
  - a. Approval of Memorandum of Personnel Transactions
  - b. Authorization to Initiate Hiring Process

***End of Consent Agenda***

- |   |             |
|---|-------------|
| 6. Presentation of resolution thanking and commending Dave Drew for his years of service with Woodbury County                                   | Information |
| 7. Presentation of resolution thanking and commending Charles Hertz for his years of service with Woodbury County                               | Information |
| 8. Board of Supervisors – Matthew Ung<br>Consideration of allowing the purchase of outdated and unsupported electronic equipment by direct sale | Action      |
| 9. Reports on Committee Meetings  | Information |
| 10. Citizen Concerns  | Information |
| 11. Board Concerns  | Information |

**ADJOURNMENT**

*Subject to Additions/Deletions*

## CALENDAR OF EVENTS

- MON., JAN. 4 6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- TUE., JAN. 5 4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., JAN. 6 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- THU., JAN. 7 10:00 a.m.** COAD Meeting, The Security Institute
- 1:00 p.m.** MPO Policy Board Meeting - Zoom
- WED., JAN. 13 8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- 10:00 a.m.** STARComm Board Meeting, The Security Institute, WIT Campus
- 6:30 p.m.** 911 Service Board Meeting, Public Safety Center, Climbing Hill
- 8:00 p.m.** County's Mayor Association Meeting, Public Safety Center, Climbing Hill
- THU., JAN. 14 12:00 p.m.** SIMPCO Board of Directors, 1122 Pierce St.
- FRI., JAN. 15 12:00 p.m.** Siouxland Human Investment Partnership Board Meeting Northwest AEA, Room G
- WED., JAN. 20 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- 10:00 a.m.** Siouxland Center for Active Generations Board of Directors Meeting, 313 Cook St.
- THU., JAN. 21 4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- SAT., JAN. 23 12:00 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- MON., JAN. 25 6:00 p.m.** Zoning Commission Meeting, First Floor Boardroom
- TUE., JAN. 25 2:00 p.m.** Decat Board Meeting, Western Hills AEA, Room F
- WED., JAN. 27 2:30 p.m.** Rolling Hills Community Services Region Governance Board Meeting
- THU., JAN. 28 11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
- MON., FEB. 1 6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- TUE., FEB. 2 4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., FEB. 3 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- THU., FEB. 4 10:00 a.m.** COAD Meeting, The Security Institute

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*

**DECEMBER 22, 2020, FIFTY-SECOND MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Tuesday, December 22, 2020 at 4:30 p.m. Board members present were Radig, Ung, Wright, De Witt, and Pottebaum. Staff members present were Karen James, Board Administrative Assistant, Melissa Thomas, HR Director, Joshua Widman, Board Attorney, Dennis Butler, Budget/Tax Analyst and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. There were no citizen concerns.
2. Motion by Ung second by Radig to approve the agenda for December 22, 2020, Carried 5-0. Copy Filed.

Motion by De Witt second by Radig to approve the following items by consent:

3. To approve minutes of the December 15, 2020 meeting. Copy filed.
4. To approve the claims totaling \$891,846.28. Copy filed.
- 5a. To approve the lifting of tax suspension for Keith DeWayne Baker, parcel #0367430, 2101 Nash St. Copy filed.
- 5b. To approve the lifting of tax suspension for Marshall Uhl, parcel #864208200004, 4395 Liston Blvd. Copy filed.
- 5c. To approve and authorize the Chairperson to sign a Resolution approving petition for suspension of taxes for William Richardson, parcel #884730457901, 509 ½ 2<sup>nd</sup> St., Sioux City.

**WOODBURY COUNTY, IOWA  
RESOLUTION #13,107  
RESOLUTION APPROVING PETITION FOR SUSPENSION OF TAXES**

**WHEREAS**, William Richardson, is the titleholder of property located at 509 ½ - 2<sup>nd</sup> Street, Sergeant Bluff, IA, Woodbury County, Iowa, and legally described as follows:

Parcel #884730457901

**BLL ON PARCEL 884730457012**

**WHEREAS**, William Richardson is the titleholder of the aforementioned property have petitioned the Board of Supervisors for a suspension of taxes pursuant to the 2017 Iowa Code section 427.9, and

**WHEREAS**, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby grants the request for a suspension of taxes, and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this property.

**SO RESOLVED** this 22nd day of December, 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 5d. To approve and receive for signatures a Resolution Thanking and Commending Todd Wieck for his years of service to Woodbury County.

**RESOLUTION #13,108  
A RESOLUTION THANKING AND COMMENDING  
TODD WIECK**

**FOR HIS SERVICES TO WOODBURY COUNTY**

**WHEREAS**, Todd Wieck has capably served Woodbury County as an employee of the County Sheriff Department for 30 years from July 5, 1990 to December 31, 2020.

**WHEREAS**, the service given by Todd Wieck as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA** that the undersigned members of this Board thanks and commends Todd Wieck for his years of service to Woodbury County; and

**BE IT FURTHER RESOLVED** that it is the wish of all those signing below that the future hold only the best for this very deserving person, Todd Wieck.

**BE IT SO RESOLVED** this 22nd day of December 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 6a. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Dreamhomes LLC, vin #4794193N119.

**WOODBURY COUNTY, IOWA  
RESOLUTION #13,109  
RESOLUTION APPROVING ABATEMENT OF TAXES**

**WHEREAS**, Dreamhomes LLC is the titleholder of a mobile home VIN 4794193N4119 located in Woodbury County, Iowa and legally described as follows:

**VIN# 4794193N4119 1994 Huntington**

**WHEREAS**, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Dreamhomes LLC.

**WHEREAS**, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

**SO RESOLVED** this 22nd day of December, 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 6b. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Louis & Mary Springer, vin #5497.

**WOODBURY COUNTY, IOWA  
RESOLUTION #13,110  
RESOLUTION APPROVING ABATEMENT OF TAXES**

**WHEREAS**, Louis & Mary Sprenger is the titleholder of mobile home VIN #5497 located in Woodbury County, Iowa and legally described as follows:

**VIN #5497 1976 Clifton**

**WHEREAS**, the above-stated property has taxes payable including special assessments and the property is owned by Louis & Mary Sprenger.

**WHEREAS**, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

**SO RESOLVED** this 22<sup>nd</sup> day of December, 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 6c. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Mary Jo Ahlquist, vin #015603771.

**WOODBURY COUNTY, IOWA  
RESOLUTION #13,111  
RESOLUTION APPROVING ABATEMENT OF TAXES**

**WHEREAS**, Mary Jo Ahlquist is the titleholder of mobile home VIN #015603771 located in Woodbury County, Iowa and legally described as follows:

**VIN #015603771 1976 Skyline**

**WHEREAS**, the above-stated mobile homes has taxes payable including special assessments and the mobile homes are owned by Mary Jo Ahlquist.

**WHEREAS**, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

**SO RESOLVED** this 22<sup>nd</sup> day of December, 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 6d. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Lucas Celeya, vin #M605142.

**WOODBURY COUNTY, IOWA  
RESOLUTION #13,112  
RESOLUTION APPROVING ABATEMENT OF TAXES**

**WHEREAS**, Lucas Celeya is the titleholder of a mobile home VIN #M605142 located in Woodbury County, Iowa and legally described as follows:

**VIN #M605142 1978 Holly Park**

**WHEREAS**, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Lucas Celeya.

**WHEREAS**, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

**SO, RESOLVED** this 22<sup>nd</sup> day of December, 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 6e. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Dan Gaiser, vin #M528.

**WOODBURY COUNTY, IOWA  
RESOLUTION #13,113  
RESOLUTION APPROVING ABATEMENT OF TAXES**

**WHEREAS**, Dan Gaiser is the titleholder of a mobile home VIN M528 located in Woodbury County, Iowa and legally described as follows:

**VIN #M528 1971 Kenwood**

**WHEREAS**, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Dan Gaiser

**WHEREAS**, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

**SO RESOLVED** this 22<sup>nd</sup> day of December, 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 6f. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Rosdael Hernandez, vin #0348V.

**WOODBURY COUNTY, IOWA  
RESOLUTION #13,114  
RESOLUTION APPROVING ABATEMENT OF TAXES**

**WHEREAS**, Rosdael Hernandez is the titleholder of a mobile home VIN #N0348V located in Woodbury County, Iowa and legally described as follows:

**VIN #N0348V 1985 Friendship**

**WHEREAS**, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Rosdael Hernandez.

**WHEREAS**, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

**SO RESOLVED** this 22nd day of December, 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 6g. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Affordable Housing, vin #47975767712AB.

**WOODBURY COUNTY, IOWA  
RESOLUTION #13,115  
RESOLUTION APPROVING ABATEMENT OF TAXES**

**WHEREAS**, Affordable Housing is the titleholder of a mobile home VIN #47975767712AB located in Woodbury County, Iowa and legally described as follows:

**VIN #47975767712AB 1997 Huntington**

**WHEREAS**, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Affordable Housing.

**WHEREAS**, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

**SO RESOLVED** this 22nd day of December, 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 7a. To approve the promotion of Pat Hinrichsen, % Deputy Lieutenant-80%, County Sheriff Dept., effective 12-28-20, \$92,170.76/year, 19%=\$14,831.24/yr. Promotion from Deputy Sergeant to % Deputy Lieutenant.; the promotion of Troy Tadlock, Deputy Sergeant, County Sheriff Dept., effective 12-28-20, \$37.04/hour, 8%=\$2.82/hr. Promotion from Master Deputy to Deputy Sergeant.; the promotion of Randy Uhl, Civilian Lieutenant-Jail, County Sheriff Dept., effective 12-28-20, \$74,966/year, 18%=\$11,657.84/yr. Promotion from Jail Sergeant to Lieutenant.; the appointment of Anna Graves, P/T Youth Worker, Juvenile Detention Dept., effective 12-29-20, \$19.83/hour. Job Vacancy Posted 8-5-20. Entry Level Salary: \$19.83/hour.; the separation of Martin Pottebaum, Supervisor, Board of Supervisors. Other.; and the separation of Todd Wieck, % Deputy Major, County Sheriff Dept., effective 12-31-20. Retirement. Copy filed.



- 7b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for % Deputy Lieutenant-80%, County Sheriff Dept. \$92,170.76/year.; and for Deputy Sergeant, County Sheriff Dept. CWA: \$37.04/hour. Copy filed.
- 7c. Presentation of Award Certificate to Alyse Morris. Copy filed.
- 7d. To approve the request of Todd Wieck to remain on the County health and dental insurance. Copy filed.

Carried 5-0.

- 8. A public hearing was held at 4:35 p.m. for the sale of parcel #894726354003, 3209 3<sup>rd</sup> St. The Chairperson called on anyone wishing to be heard.

Motion by Ung second by De Witt to close the public hearing. Carried 5-0.

Motion by Ung second by De Witt to approve and authorize the Chairperson to sign a Resolution for the sale of real estate parcel #894726354003, 3209 3<sup>rd</sup> St., to Terry Honeycutt, Jr. & Kelsey Clark, 301 Logan St., Sioux City, for \$1.00 plus recording fees. Carried 5-0.

**RESOLUTION OF THE BOARD  
OF SUPERVISORS OF WOODBURY COUNTY, IOWA  
RSOLUTION #13,116**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

**By Terry A. Honeycutt Jr. and Kelsey J. Clark** in the sum of **One Dollar & 00/100 (\$1.00)**-----  
-----dollars.

For the following described real estate, To Wit:

**Parcel #894726354003**  
**East Forty-four and two-thirds feet, (E 44 & 2/3')** of Lots One (1), Two (2), and Three (3) in Block One (1) of Gaughrans 2<sup>nd</sup> Addition, City of Sioux City, Woodbury County, Iowa (3209 3<sup>rd</sup> Street)

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

**BE IT RESOLVED** that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

**BE IT RESOLVED** that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

**BE IT FURTHER RESOLVED** that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

**SO DATED** this 22<sup>nd</sup> Day of December, 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 9a. Motion by De Witt second by Ung to approve the following applicants to the Planning and Zoning Commission for the following terms:

Corey Meister, effectively immediately, for the partial term ending 12/31/21  
 Jeffrey O'Tool, effective immediately, for the partial term ending 12/31/23  
 Chris Zellmer Zant, effective 1/1/21 for the full term ending 12/31/25

Carried 5-0. Copy filed.

- 9b. Motion by Pottebaum second by De Witt to approve the following applicants to the Board of Adjustment for the following terms:

Pam Clark, effective immediately, for the partial term ending 12/31/20  
 Daniel Hair, effective immediately, for the partial term ending 12/31/23  
 Pam Clark, effective 1/1/21, for the full term ending 12/31/25

Carried 5-0. Copy filed.

- 9c. Motion by Radig second by De Witt to approve and authorize the Chairperson to sign a Resolution for Construction Evaluation Resolution relating to construction permits for large animal confinement operations. Carried 5-0.

**RESOLUTION #13,117**  
**CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2021 and January 31, 2022 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

**SO RESOLVED** this 22nd day of December, 2020.  
 WOODBURY COUNTY BOARD OF SUPERVISORS  
 Copy filed.

- 10. The Board heard reports on committee meetings.
- 11. There were no citizen concerns.

12. Board concerns were heard.

The Board adjourned the regular meeting until December 29, 2020.

Meeting sign in sheet. Copy filed.

**HUMAN RESOURCES DEPARTMENT**  
**MEMORANDUM OF PERSONNEL TRANSACTIONS**

**DATE:** December 29, 2020


**\* PERSONNEL ACTION CODE:**

A- Appointment	R-Reclassification
T - Transfer	E- End of Probation
P - Promotion	S - Separation
D - Demotion	O – Other

**TO: WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
DeGroot, Dustin	County Sheriff	12-28-20	Deputy Sergeant	\$37.04/hour	8%=\$2.82/hr	P	Promotion from Master Deputy to Deputy Sergeant.
Jensen, Alexander	County Sheriff	12-28-20	Jail Sergeant	\$30.32/hour	23%=\$5.76/hr	P	Promotion from Civilian Jailer to Jail Sergeant.

**APPROVED BY BOARD DATE:** \_\_\_\_\_

**MELISSA THOMAS, HR DIRECTOR:** 

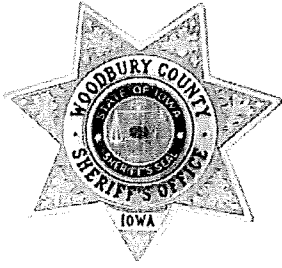
**HUMAN RESOURCES DEPARTMENT  
WOODBURY COUNTY, IOWA**

**DATE: December 29, 2020**

**AUTHORIZATION TO INITIATE HIRING PROCESS**

<b>DEPARTMENT</b>	<b>POSITION</b>	<b>ENTRY LEVEL</b>	<b>APPROVED</b>	<b>DISAPPROVED</b>
County Sheriff	Deputy Sergeant	CWA: \$37.04/hour		
County Sheriff	Jail Sergeant	CWA: \$30.32/hour		

\_\_\_\_\_  
Chairman, Board of Supervisors



## Woodbury County Sheriff's Office

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LAW ENFORCEMENT CENTER  
P. O. BOX 3715 SIOUX CITY, IOWA 51102

DAVID A. DREW, SHERIFF

PHONE: 712.279.6010  
E-MAIL: [ddrew@woodburycountyiowa.gov](mailto:ddrew@woodburycountyiowa.gov)  
FAX: 712.279.6522

### Promotion

Date: 12-17-20

All,

The Sheriff's Administration is proud to announce that Deputy Dustin DeGroot has been promoted to the rank of Sergeant. This promotion was possible due to Major Todd Wieck announcing his retirement.

Sergeant DeGroot's promotion will become official on December 28<sup>th</sup> and he will be assigned to dayshift patrol. His first day on the Shift will be determined in the coming days. His new radio number will be 97-08.

Please take the time to reach out to Sgt. DeGroot to wish him congratulations, and good luck.

A handwritten signature in black ink, appearing to read "T. Wingert".

Chief Deputy Tony Wingert



## Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER  
P. O. BOX 3715 SIOUX CITY, IOWA 51102

DAVID A. DREW, SHERIFF

PHONE: 712.279.6010  
E-MAIL: [ddrew@woodburycountyiowa.gov](mailto:ddrew@woodburycountyiowa.gov)  
FAX: 712.279.6522

December 21st, 2020

To the Woodbury County Board of Supervisors & Human Resources Department,

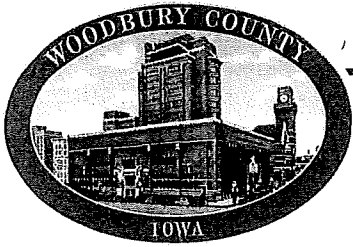
The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to begin the hiring process for a Jail Sergeant Alex Jensen, effective December 28th, 2020. We request this be placed on the agenda for Tuesday, December 29th, 2020, Woodbury County Board of Supervisors meeting. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "David Drew".

Dave Drew, Sheriff

Cc: file



WOODBURY COUNTY, IOWA

RESOLUTION NO. 13,106

A RESOLUTION THANKING AND COMMENDING

*David Drew*

FOR HIS SERVICE TO WOODBURY COUNTY

WHEREAS, David Drew has capably served Woodbury County as an employee of the County Sheriff Department for 36 years from January 6, 1984 to December 31, 2020.

WHEREAS, the service given by David Drew as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends David Drew for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, David Drew.

BE IT SO RESOLVED this 15th day of December 2020.

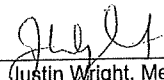
WOODBURY COUNTY BOARD OF SUPERVISORS

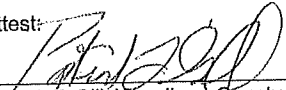
  
Matthew A. Ung, Chairman

  
Keith W. Radig, Vice-Chairman

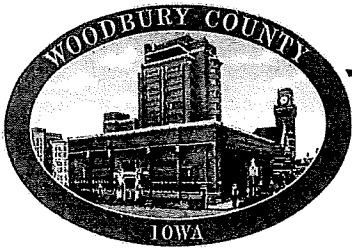
  
Marty Pottebaum, Member

  
Rocky L. DeWitt, Member

  
Justin Wright, Member

Attest:  
  
Patrick F. Gill, Woodbury County Auditor





WOODBURY COUNTY, IOWA

RESOLUTION NO. 13,105

A RESOLUTION THANKING AND COMMENDING

*Charles Hertz*

FOR HIS SERVICE TO WOODBURY COUNTY

WHEREAS, Charles Hertz has capably served Woodbury County as an employee of the County Sheriff Department for 42 years from May 6, 1978 to December 31, 2020.

WHEREAS, the service given by Charles Hertz as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

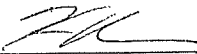
NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Charles Hertz for his years of service to Woodbury County; and

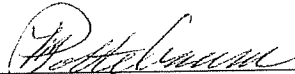
BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Charles Hertz.

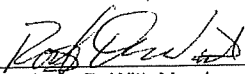
BE IT SO RESOLVED this 15th day of December 2020.

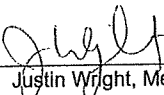
WOODBURY COUNTY BOARD OF SUPERVISORS

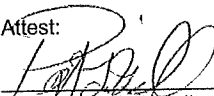
  
Matthew A. Ung, Chairman

  
Keith W. Radig, Vice-Chairman

  
Marty Pottebaum, Member

  
Rocky L. DeWitt, Member

  
Justin Wight, Member

Attest:  
  
Patrick F. Gill, Woodbury County Auditor

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 12/21/20 Weekly Agenda Date: 12/29/20

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Supervisor Matthew Ung

**WORDING FOR AGENDA ITEM:**

Consideration of allowing the purchase of outdated and unsupported electronic equipment by direct sale

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

Supervisor Marty Pottebaum whose term ends on December 31st is requesting to purchase a laptop that he previously used for \$200.

**BACKGROUND:**

Supervisors De Witt, Radig, Ung and Wright would be able to vote on this item. Supervisor Pottebaum would not be able to vote on this particular item.

**FINANCIAL IMPACT:**

County will receive \$200.00 from Supervisor Pottebaum

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Approve the direct sale of the laptop to Supervisor Pottebaum for \$200.00

**ACTION REQUIRED / PROPOSED MOTION:**

Approve the direct sale of the laptop to Supervisor Pottebaum for \$200.00.

From: John Malloy  
Sent: Monday, December 21, 2020 10:35 AM  
To: Karen James  
Cc: Michelle Brown  
Subject: BOS Laptop Research

Karen,

My Admin Assistant (Michelle) and I researched the 850 G3 laptop and the following are the data results that she/we discovered:

1. The unit in question was purchased in January of 2017 for \$1126.90.
2. eBay yields "Reseller" pricing of \$227.50 - \$349.99 for similar units - dependent on wear and tear, power cords etcetera.
3. According to Webretailer.com, 55% of Resellers have profit margins above 20% and 6% of Resellers have profit margins above 50%.

Lastly, if the laptop is sold, the unit will be reset to original factory defaults which will remove all WCICC (County) licensed software.

John Malloy  
CIO | WCICC | City of Sioux City & Woodbury County IA  
712.279.6016

Providing IT Services for the City of Sioux City & Woodbury County IA since 1987.