NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS (AUGUST 16) (WEEK 33 OF 2022)



Live streaming at: https://www.youtube.com/user/woodburycountyiowa Agenda and Minutes available at: <u>www.woodburycountyiowa.gov</u>

Live telephonic access at: 712-224-6014

Rocky L. DeWitt	Keith W. Radig	Jeremy Taylor	Matthew A. Ung	Justin Wright
253-0421	560-6542	259-7910	490-7852	899-9044
rdewitt@woodburycountyiowa.gov	kradig@woodburycountyiowa.gov	jtaylor@woodburycountyiowa.gov	matthewung@woodburycountyiowa.gov	jwright@woodburycountyiowa.gov

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held August 16, 2022 at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board for speakers.

- 1. Anyone may address the Board on any agenda item after initial discussion by the Board.
- 2. Speakers will approach the microphone one at a time and be recognized by the Chair.
- 3. Speakers will give their name, their address, and then their statement.
- 4. Everyone will have an opportunity to speak. Therefore, please limit your remarks to three minutes on any one item.
- 5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
- 6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the first or final agenda item "Citizen Concerns."
- 7. For the benefit of all in attendance, please turn off all cell phones and other devices while in the Board Chambers.

AGENDA

4:15 p.m. Grant Township Meeting

- a. Approval of the agenda
- b. Approval of the minutes of the May 10, 2022 Grant Township meeting
- c. Approval of Claims
- d. Approval of FY22 annual financial report
- e. Township Citizen Concerns
- f. Township Trustee Concerns
- g. Adjournment
- **4:30 p.m.** Call Meeting to Order Pledge of Allegiance to the Flag Moment of Silence
 - 1. Citizen Concerns
 - 2. Approval of the agenda

Action

Information

Consent Agenda

Items 3 through 6 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

3. Approval of the minutes of the August 9, 2022 meeting

- 4. Approval of claims
- Board Administration Karen James Approval of resolution thanking and commending Marilyn Milbrodt for years of service with Woodbury County
- 6. Human Resources Melissa Thomas Approval of Memorandum of Personnel Transactions

End Consent Agenda

	7.	County Auditor's Office – Michelle Skaff	
		Discuss and approve payment method for contract rate changes	Action
	8.	Human Resources – Melissa Thomas	
		Approval of Memorandum of Understanding addressing CWA Local 7103 (secondary roads employees) wages	Action
4:40 p.m.	9.	Secondary Roads – Mark Nahra & Community Economic Development – Daniel I	Priestley
(Set time)		a. Motion to receive the county staff report	Action
		b. Public hearing for an ordinance to amend portions of Woodbury County	Action
		Ordinance #56: An amendment to modify Section 6.1.A: Wind Turbines	
		Set Back Requirements in the ordinance regulating Commercial Wind Energy Conversion Systems in unincorporated Woodbury County	
		c. Conduct and approve the second reading of the Ordinance Amendment	Action
	10.	Secondary Roads – Mark Nahra	
		a. Receive bids for Propane – FY 2023 and return them to the county engineer for review and recommendation	Action
		b. Award bid if low quote is clearly determined by bid results	Action
		c. Receive bids for Calcium Chloride – 2023 and return them to the county engineer for review and recommendation	Action
		d. Award bid if low quote is clearly determined by bid results	Action
	11.	Building Services – Kenny Schmitz	
		 Approve WCICC Data Center emergency generator project engineering and architectural design fees from Resource Consulting Engineers LLC in the amount of \$32,500.00 	Action
		 Approve Sioux City Engineer Company 28th Street Paving Project Contract Change Order #3 	Action
	12.	Reports on Committee Meetings	Information
	13.	Citizen Concerns	Information
	14.	Board Concerns	Information

ADJOURNMENT

CALENDAR OF EVENTS

- WED., AUG. 17 12:00 p.m. Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
 - 1:00 p.m. Regional Workforce Development Meeting, 2508 4th Street, Sioux City
 - 1:00 p.m. Western Iowa Workforce Development Meeting
- THU., AUG. 18 4:30 p.m. Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- FRI., AUG. 19 12:00 p.m. Siouxland Human Investment Partnership Board Meeting Northwest AEA, Room G
- MON., AUG. 22 6:00 p.m. Zoning Commission Meeting, First Floor Boardroom
- TUE., AUG. 23 2:00 p.m. Decat Board Meeting, Western Hills AEA, Room F
- WED., AUG. 24 2:30 p.m. Rolling Hills Community Services Region Governance Board Meeting
- THU., AUG. 25 11:00 a.m. Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce
- THU., SEP. 1 10:00 a.m. COAD Meeting, The Security Institute
 - 12:00 p.m. SIMPCO Regional Policy and Legislative Affairs Committee Meeting, Hybrid
- MON., SEP. 5 6:00 p.m. Board of Adjustment meeting, First Floor Boardroom
- WED., SEP. 7 10:00 a.m. Loess Hills Alliance Stewardship Meeting, Pisgah, Iowa
 - 11:00 a.m. Loess Hills Alliance Executive Meeting
 - 1:00 p.m. Loess Hills Alliance Full Board Meeting
 - 4:45 p.m. Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- THU., SEP. 8 12:00 p.m. SIMPCO Board of Directors, 1122 Pierce St.
 - **4:00 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- WED., SEP. 14 7:30 a.m. SIMPCO Executive-Finance Committee Meeting Hybrid
 - 8:05 a.m. Woodbury County Information Communication Commission, First Floor Boardroom
 - 12:00 p.m. District Board of Health Meeting, 1014 Nebraska St.
 - 6:30 p.m. 911 Service Board Meeting, Public Safety Center, Climbing Hill
 - 8:00 p.m. County's Mayor Association Meeting, Public Safety Center, Climbing Hill
- THU., SEP. 15 12:00 p.m. SIMPCO Board of Directors Meeting, 1122 Pierce Street,
 - 4:30 p.m. Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- FRI., SEP. 16 12:00 p.m. Siouxland Human Investment Partnership Board Meeting Northwest AEA, Room G

WED., SEP. 21 12:00 p.m. Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

AUGUST 9, 2022 THIRTY-SECOND MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, August 9, 2022 at 4:30 p.m. Board members present were Ung, Radig, Taylor, Wright, and De Witt. Staff members present were Karen James, Board Administrative Assistant, Dennis Butler, Budget and Finance Director, Joshua Widman, Assistant County Attorney, Melissa Thomas, Human Resources Director, and Michelle Skaff, Deputy Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

- 1. Citizen concerns.
- 2. Motion by Radig second by De Witt to approve the agenda for August 9, 2022. Carried 5-0. Copy filed.

Motion by De Witt second by Taylor to approve the following items by consent:

- 3. To approve minutes of the August 2, 2022 meeting. Copy filed.
- 4. To approve the claims totaling \$650,458.04. Copy filed.
- 5. To approve the separation of Gene Hacker, P/T Courthouse Safety & Security Officer, County Sheriff Dept., effective 07-29-22. Resignation.; the separation of Jacob Rader, Temporary Summer Laborer, Secondary Roads Dept., effective 08-03-22. End of Temporary Work.; the reclassification of David Dawson, Assistant County Attorney, County Attorney Dept., effective 08-22-22, \$105,971.83/year, \$3,924.88/b-weekly, 3.4%=\$3,65.81/yr. Per AFSCME Assist. County Attorney Contract agreement, from Step 10 to Step 11.; the reclassification of Cornelia Venable-Ridley, Assistant County Attorney, County Attorney Dept., effective 08-22-22, \$102,406.02/year, \$3,792.82/bi-weekly, 3.6%=\$3,567.95/yr. Per AFSCME Assist. County Attorney Contract agreement, from Step 9 to Step 10.; the appointment of Chad Fairbanks, Civilian Jailer, County Sheriff Dept., effective 08-22-22, \$21.60/hour. Job Vacancy Posted 7-27-22. Entry Level Salary: \$21.60/hour.; the appointment of Andrew McCain, Civilian Jailer, County Sheriff Dept., effective 08-22-22, \$21.60/hour. Job Vacancy Posted 7-27-22. Entry Level Salary: \$21.60/hour. Job Vacancy Posted 6-29-22. Entry Level Salary: \$21.60/hour. Copy filed.
- 6a. To receive for signatures a Resolution Thanking and Commending Michael Weber for his years of service to Woodbury County.

RESOLUTION # <u>13,492</u> A RESOLUTION THANKING AND COMMENDING MICHAEL WEBER FOR HIS SERVICE TO WOODBURY COUNTY

WHEREAS, Michael Weber has capably served Woodbury County as an employee of the Woodbury County Emergency Services' Department for 23 years from July 7, 1999 to August 1, 2022.

WHEREAS, the service given by Michael Weber as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Michael Weber for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Michael Weber

BE IT SO RESOLVED this 9th day of August 2022. WOODBURY COUNTY BOARD OF SUPERVISORS Copy filed. 6b. To receive for signatures a Resolution Thanking and commending Mark Petit for his years of service to Woodbury County.

RESOLUTION #<u>13,493</u> A RESOLUTION THANKING AND COMMENDING MARK PETIT FOR HIS SERVICE TO WOODBURY COUNTY

WHEREAS, Mark Petit has capably served Woodbury County as an employee of the Woodbury County Secondary Roads' Department for 24 years from April 1, 1998 to May 31, 2022.

WHEREAS, the service given by Mark Petit as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Mark Petit for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Mark Petit

BE IT SO RESOLVED this 9th day of August 2022. WOODBURY COUNTY BOARD OF SUPERVISORS Copy filed.

6C. To receive for signatures a Resolution Thanking and Commending John Forch for his years of service to Woodbury County.

RESOLUTION #<u>13,494</u> A RESOLUTION THANKING AND COMMENDING JOHN FORCH FOR HIS SERVICE TO WOODBURY COUNTY

WHEREAS, John Forch has capably served Woodbury County as an employee of the Woodbury County Secondary Roads' Department for 40 years from June 22, 1982 to June 30, 2022.

WHEREAS, the service given by John Forch as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends John Forch for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, John Forch

BE IT SO RESOLVED this 9th day of August 2022. WOODBURY COUNTY BOARD OF SUPERVISORS Copy filed.

- 6d. To approve the lifting of tax suspension for Audrey Bitner, parcel #894716358009, 2933 Douglas St. Copy filed.
- 6e. To approve the lifting of tax suspension for petitioners who vailed to re-certify their income or income does not qualify for continues tax suspension. Copy filed.

Carried 5-0.

- 10. Information was presented by John Tolbert, Iowa Drainage District Association, about the annual report from Iowa Drainage District Association. Copy filed.
- 7. A public hearing was held at 4:35 p.m. for the sale of parcel #864528307007, 508 5th Ave., Hornick, IA. The Chairperson called on anyone wishing to be heard.

Motion by Taylor second by De Witt to close the public hearing. Carried 5-0.

Motion by Radig second by De Witt to approve and authorize the Chairperson to sign a Resolution for the sale of the real estate parcel #864528307007, 508 5th Ave., Hornick, IA, to the City of Hornick for \$750 plus recording fees. Carried 5-0.

RESOLUTION OF THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA RESOLUTION #<u>13,495</u>

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

For the following described real estate, To Wit:

Parcel #864528307007

That part of Out Lot 5 in the Auditor's Plat of Hornick in the W ½ SW ¼ Section 28 and E ½ SE ¼ Section 29, Township 86 North, Range 45, in the County of Woodbury and State of Iowa, described as follows: Commencing at a point on the West line of Out Lot 5 in the W ½ SW ¼ said Section 28, 6 rods South of the Northwest corner thereof, thence East on a line parallel to the North line of said Out Lot 5, 128 feet, thence South on a line parallel to the West line of Out Lot 5, 67.5 feet, thence West on a line parallel to the North line of Out Lot 5, 128 feet to the West line of Out Lot 5, thence North on the West line of Out Lot 5, 67.5 feet to the point of commencement of this description

(508 – 5th Ave. Hornick, IA.)

Now and included in and forming a part of the City of Sioux<u>City</u>. Iowa, the same is hereby accepted: said Amount being a sum <u>LESS</u> than the amount of the general taxes, interests, costs and penalties against the said Real

Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 9th Day of August, 2022. WOODBURY COUNTY BOARD OF SUPERVISORS Copy filed.

- 8a. Motion by Taylor second by De Witt to receive the county staff report. Carried 5-0. Copy filed.
- 8b. A public hearing was held at 4:40 p.m. for an ordinance to amend portions of Woodbury County Ordinance #56: an amendment to modify Section 6.1A: Wind Turbines Set Back Requirements in the ordinance regulating Commercial Wind Energy Conversion Systems in unincorporated Woodbury County. The Chairperson called on anyone wishing to be heard.

Larry Fillipi, Anthon; Daniel Hair, 2889 Humbolt Ave, Hornick, IA; Bob Fritzmeier, Leech Ave, Sioux City; Adam Jablonski, MidAmerican Energy; Mason Fleenor, Ida Grove area; Will Dougherty, MidAmerican ; Mark Nelson, 3773 180th St, Correctionville; Roger Wilson, 1610 Jasper Ave; Doyle Turner, 2738 200th St, Moville, IA; Stacey Hair, 2889 Humbolt Ave, Hornick, IA; David Cooper, 1212 Franklin Ave, Moville; Chuck Widman, Bronson; Ryan Vander Molen, 1233 Buchanan Ave, Sioux City; Brenda Holtz, 135 West Creek Dr, Lawton, IA; David Dietrich, 2651 Franklin Ave, Hornick, IA; Elizabeth Widman; Maria Rundquist (by phone); Bev Zenor, 2294 Hancock Ave; Amber Widman, 1847 Old Hwy 141, Sgt Bluff; Glenn Eckert, 1726 Garner Ave, Lawton; Kim Brouwer, 2163 220th St, Bronson, IA; Ryan Thomas, 342 Main St, Moville; addressed the Board regarding the ordinance.

- 8b1. Motion by Taylor second by Radig to receive petitions from Mr. Hair. Carried 5-0. Copy filed.
- 8b2. Motion by Taylor second by De Witt to receive drawings from Will Dougherty, MidAmerican. Carried 5-0. Copy filed.
- 8b3. Motion by Taylor second by DeWitt to receive map from Mr. Nelson. Carried 5-0. Copy filed.

Motion by Radig second by De Witt to close the public hearing. Carried 5-0.

- 8c. Motion by De Witt second by Taylor to conduct the first reading of the ordinance. Carried 5-0. Copy filed.
- 9a. A public hearing was held at 4:45 p.m. for a Zoning Ordinance Map Amendment to rezone from AP to AE for Mark A & Michelle M Livermore's property. The Chairperson called on anyone wishing to be heard.

Motion by Taylor second by De Witt to close the public hearing. Carried 5-0.

- 9b. Motion by Radig second by De Witt to conduct the second reading as final reading for Ordinance for Zoning District Map amendment (Rezone). Carried 5-0.
- 9c. Motion by Radig second by De Witt to waive the third reading of the Ordinance for Zoning District Map Amendment (Rezone). Carried 5-0.
- 9d. Motion by Radig second by De Witt to adopt the Zoning District Map Amendment (Rezone) to the Zoning Ordinance #66. Carried 5-0. Copy filed.
- 11. A presentation regarding Wind Turbine Project by Mid-American.

Motion by Radig second by De Witt to receive documents from MidAmerican. Carried 5-0. Copy filed.

- 12. Motion by De Witt second by Taylor to approve to purchase equipment for Phase 1 of 2 for the New LEC which includes Network Switch Gear, Access Points, Firewalls, Technical Room Surveillance, Network Cables, Cable Management, and UPS. Carried 5-0. Copy filed.
- 13. Motion by Ung second by De Witt to approve Heidman Law Firm as Woodbury County's designated legal counsel for collective bargaining and union relations. Carried 5-0. Copy filed.

- 14. Motion by Ung second by Taylor to approve the purchase of six new seats for county dump trucks with Gaming Funds for \$5,344.89. Carried 5-0. Copy filed.
- 15. Reports on committee meetings were heard.
- 16. Motion by Taylor second by De Witt to receive additional petitions from Mr. Hair. Carried 5-0 Copy filed. Daniel Hair, 2889 Humbolt Ave, Hornick, IA; Mark Nelson, 3773 180th St, Correctionville; addressed the Board regarding the ordinance.
- 17. Board concerns were heard.

The Board adjourned the regular meeting until August 16, 2022.

Meeting sign in sheet. Copy filed.

WOODBURY COUNTY, IOWA

RESOLUTION NO._____

A RESOLUTION THANKING AND COMMENDING

Marílyn Mílbrodt

FOR HER SERVICE TO WOODBURY COUNTY

WHEREAS, Marilyn Milbrodt has capably served Woodbury County as an employee of the Woodbury County Conservation Department for 25 years from April 24, 1997 to May 21, 2022

WHEREAS, the service given by Marilyn Milbrodt as a Woodbury County employee, has been characterized by her dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Marilyn Milbrodt for her years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Marilyn Milbrodt

BE IT SO RESOLVED this 16th day of August 2022.

WOODBURY COUNTY BOARD OF SUPERVISORS

Keith W. Radig, Chairman

Jeremy Taylor, Member

Rocky L. De Witt, Member

Matthew A. Ung, Member

Justin Wright, Member

Attest:

Patrick F. Gill, Woodbury County Auditor

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: <u>August 16, 2022</u>

* PERSONNEL ACTION CODE:

A- Appointment T - Transfer

R-Reclassification E- End of Probation S - Separation

O – Other

P - Promotion D - Demotion

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Kuntz, Erika	Secondary Roads	8-10-22	Temporary Engineering Aide			S	End of Temporary Work.
Sanford, Brayden	Secondary Roads	8-10-22	Temporary Engineering Aide			S	End of Temporary Work.
Peters, Matthew	Secondary Roads	8-18-22	Temporary Summer Laborer			S	End of Temporary Work.
Lenz, Michael	County Sheriff	8-22-22	Sheriff Deputy	\$36.13/hour	9.9%=\$3.26/ hour	R	Per CWA Deputy Sheriff Contract agreement, from Senior to Master Deputy.
C							

APPROVED BY BOARD DATE:

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas HR Duector

Date: 08/11/2022 Weekly Agenda Date: 08/16/2022										
ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Melissa Thomas HR Director										
Approval of the Memorandu	Approval of the Memorandum of Understanding addressing the CWA Local 7103 (secondary roads employees) wages									
	ACTION REQUI	RED:								
Approve Ordinance	Approve Resolution	Approve Motion								
Public Hearing	Other: Informational 🗌	Attachments 🗹								

EXECUTIVE SUMMARY:

The Board of Supervisors approved a motion directing Human Resources to draft an MOU regarding CWA Local 7103 members' wages July 19, 2022.

BACKGROUND:

After completing a wage study of comparable lowa counties, a 4% increase was recommended. Increasing CWA Secondary Roads' wages will put us in a competitive position for retaining personnel and maintaining a fully staffed Secondary Roads Department.

FINANCIAL IMPACT:

The FY 23 increase will be paid from ARPA funds.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes 🗆 No 🗹

RECOMMENDATION:

Approve the motion

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the CWA Secondary Roads' MOU and authorize the Chairman to sign the document.

Memorandum of Understanding

This Memorandum of Understanding entered into by and between Woodbury County, Iowa ("Employer") and the Communications Workers of America, Secondary Roads ("Union"), effective __July 1, 2022_____, and continuing until such time as the parties shall agree otherwise:

1. The current Master Contract between Employer and Union is effective July 1, 2020 through June 30, 2024 ("Union Contract").

2. Employer has performed a wage study of comparable positions to those positions covered under the Union Contract within like counties. To remain competitive with comparable job positions while at the same time respecting the property tax burden in Woodbury, County, Employer has determined to make a voluntary wage increase for positions covered by the Union Contract of 4.00%. Such additional cost for said increase is currently proposed to be paid using ARPA funds for FY 23. Union is in agreement with this voluntary wage increase.

3. Employer intends to pay hourly wages to positions covered under the Union Contract according to the following schedule:

Equipment Operator	\$26.92
Engineering Technician I	\$26.44
Certified Engineering Technician II	\$30.09
Draftsman	\$32.39

Employer would intend to apply the negotiated raise of 2.00% for FY 23/24 to this wage schedule for wages beginning with the first full pay period in July 2023.

4. Union recognizes that this wage increase is voluntary by Employer and not required by the Union Contract. Employer may determine at any time in its sole discretion, upon proper Human Resources and Board of Supervisor action, to adjust this voluntary higher wage schedule. Union agrees that any decision by Employer to reduce this voluntary higher schedule, so long as the rates remain at or higher than the applicable schedule set forth in the Union Contract, would not form the basis for a grievance or prohibited practice complaint.

5. Nothing herein shall alter or amend the terms set forth in the Union Contract.

[signatures on following page]

IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding to be executed by their duly-authorized representatives on the date above.

WOODBURY COUNTY, IOWA

COMMUNICATIONS WORKERS OF AMERICA

By: _____ By: _____

Date: 8/11/22 Weekly Agenda Date: 8/16/22 4:40

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark Nahra and Daniel Priestley

WORDING FOR AGENDA ITEM:

(A) Receive staff report. B) Public Hearing for an ordinance to amend portions of Woodbury County Ordinance #56: An amendment to modify Section 6.1.A: Wind Turbines Set Back Requirements in the ordinance regulating Commercial Wind Energy Conversion Systems in unincorporated Woodbury County. C) Approve the 2nd Reading of the Ordinance Amendment

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

..

Approve Motion

Public Hearing

Attachments

EXECUTIVE SUMMARY:

The Board will hold a public hearing and the second reading of the proposed ordinance to amend portions of Woodbury County Ordinance #56: An amendment to modify Section 6.1.A: Wind Turbines Set Back Requirements in the ordinance regulating Commercial Wind Energy Conversion Systems in unincorporated Woodbury County. On page 10, Section 6.1.A, to repeal and replace the Wind Turbine Set Back Requirement for the Occupied Residence Protected Area from 1,250 feet to 2,500 feet.

BACKGROUND:

Staff has been directed to review setback requirements and schedule hearings for amending Ordinance #56. The Board and staff have received multiple comments regarding the inadequacy of the current 1250' setback. Research studies have shown that additional setback distance from residences may be justified to protect occupied buildings from damage from ice or blade failure. The board will review comments and research and consider changing the generating tower setback from occupied buildings.

FINANCIAL IMPACT:

No financial impact. Potential exists to limit the areas available to develop wind energy facilities which has a potential to reduce future property tax valuation which could be generated by the presence of wind energy.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes 🛛 No 🗆

RECOMMENDATION:

Receive county staff report.

Open and close the Public Hearing. (Set Time: 4:40 PM)

Conduct and approve the 2nd Reading of the Ordinance Amendment.

The 3rd and Final Public Hearing and Reading of the Ordinance Amendment has been scheduled for Tuesday, August 23 at 4:40 PM.

ACTION REQUIRED / PROPOSED MOTION:

A) Motion to receive county staff report.

B) Open and close the Public Hearing (Set Time: 4:40 PM) for an ordinance to amend portions of Woodbury County Ordinance #56: An amendment to modify Section 6.1.A: Wind Turbines Set Back Requirements in the ordinance regulating Commercial Wind Energy Conversion Systems in unincorporated Woodbury County.

C) Motion to conduct and approve the 2nd Reading of the Ordinance Amendment

Approved by Board of Supervisors April 5, 2016.

ORDINANCE NO. _____ WOODBURY COUNTY, IOWA

AN ORDINANCE AMENDING PORTIONS OF WOODBURY COUNTY ORDINANCE #56: AN AMENDMENT TO MODIFY SECTION 6.1.A: WIND TURBINES SET BACK REQUIREMENTS IN THE ORDINANCE REGULATING COMMERCIAL WIND ENERGY CONVERSION SYSTEMS IN UNINCORPORATED WOODBURY COUNTY.

NOW, THEREFORE, BE IT ENACTED BY THE BOARD OF SUPERVIORS OF WOODBURY COUNTY, IOWA THAT THE BELOW AMENDMENT BE MADE:

AMENDMENT:

On page 10, Section 6.1.A, to repeal and replace the Wind Turbine Set Back Requirement for the Occupied Residence Protected Area from 1,250 feet to 2,500 feet.

Adopted this _____ day of _____, 2022

ATTEST:

Keith Radig, Chairman

Patrick Gill, Woodbury County Auditor

Jeremy Taylor, Vice Chairman

Rocky De Witt

Matthew Ung

Justin Wright

Adoption Timeline

- _____: Public Hearing and 1st Reading
- _____: Public Hearing and 2nd Reading
- _____: Public Hearing and 3rd Reading
- ____: Adopted
- _____: Published/Effective Date

ECTED OFFICIAL / DEPARTMEN	IT HEAD / CITIZEN: Mark J. Nahra,	County Engineer						
ORDING FOR AGENDA ITEM:								
Receive and consider bids for Propane for heating county buildings for FY 2023								
eceive and consider bids	for Propane for heating county	/ buildings for FY 2023						
eceive and consider bids	for Propane for heating county	v buildings for FY 2023						
eceive and consider bids	for Propane for heating county ACTION REQUIRE							
Approve Ordinance	· · · · · · · · · · · · · · · · · · ·							

EXECUTIVE SUMMARY:

The county annually receives bids for propane supplied for heating for the Secondary Road Department, Emergency Services, the Sheriff's Department, Conservation, and the Little Courthouse at Anthon.

BACKGROUND:

The county is taking bids for 55,200 gallons of propane this year. This is an increase due in part to replacing the electrical heating system at our Pierson shed with a propane system.

FINANCIAL IMPACT:

Propane is an annual budget item for the county departments.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes 🗆 No 🗹

RECOMMENDATION:

1) I recommend that the Board receive bids for Propane - FY 2023 and return them to the county engineer for review and recommendation.

2) If quotes show a clear low quote, the engineer may recommend award at the Board meeting after opening the quotes.

ACTION REQUIRED / PROPOSED MOTION:

1) Motion to receive bids for Propane - FY 2023 and return them to the county engineer for review and recommendation.

2) Motion to award bid if low quote is clearly determined by bid results.

Approved by Board of Supervisors April 5, 2016.

Sheet1

TABULATION OF BIDS

TUESDAY, AUGUST16, 2022 LETTING:

PROPANE LETTING 2022-23 SEASON

\$ 1, 10 pergallon FY 2022

- - ----

WOODBURY COUNTY, IOWA

NOTE: IN CASE OF MATHEMATICAL ERROR, UNIT PRICE SHALL GOVERN

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	**	**	*	*	*
	**	** Johnson Propane	* Sapp Bros Petroleum Inc.**	* New Cooperative Inc.	* Rodney Propane
	**	** Hwy 175 W., Box 138	* 129 Steuben St.	 * 3330 Moville Blacktop 	 * 2909 Moville Blacktop
	**	** Battle Creek, IA 51006	* Sioux City, IA 51101	* Hornick, IA 51026	* Hornick, IA 51026
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ate: <u>8/11/2022</u> Weekly Agenda Date: <u>8/16/2022</u>									
ECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer									
ORDING FOR AGENDA ITEM: Receive and consider bids for calcium chloride for FY 2023									
	ACTION REQUIRED):							
Approve Ordinance	Approve Resolution	Approve Motion 🔽							
Public Hearing									

EXECUTIVE SUMMARY:

The county annually receives bids for calcium chloride for snow removal.

BACKGROUND:

The county took bids for approximately 66 tons of calcium chloride this year. Due to a light winter last year, less chloride is needed this year with Correctionville needing 44 tons and Moville needing 22 tons.

FINANCIAL IMPACT:

Calcium chloride is an annual budget item for the county road department.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes 🗆 No 🗹

RECOMMENDATION:

1) I recommend that the Board receive bids for Calcium Chloride - 2023 and return them to the county engineer for review and recommendation.

2) If quotes show a clear low quote, the engineer may recommend award at the Board meeting after opening the quotes.

ACTION REQUIRED / PROPOSED MOTION:

1) Motion to receive bids for Calcium Chloride - 2023 and return them to the county engineer for review and recommendation.

2) Motion to award bid if low quote is clearly determined by bid results.

Approved by Board of Supervisors April 5, 2016.

Sheet1

TABULATION OF BIDS

\$474/ ton

LETTING: TUES. 8/16/22 CALCIUM CHLORIDE LETTING 2022-2023 SEASON WOODBURY COUNTY, IOWA

NOTE: IN CASE OF MATHEMATICAL ERROR, UNIT PRICE SHALL GOVERN

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Pate: 8/10/2022 Weekly Agenda Date: 8/16/2022									
ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Kenny Schmitz									
WCICC Emergency Genera	WCICC Emergency Generator (Courthouse) Project- Engineering Services Agreement								
	ACTION REQUIRED):							
Approve Ordinance	Approve Resolution \Box	Approve Motion							
Public Hearing	Other: Informational \Box	Attachments							

EXECUTIVE SUMMARY:

Resource Consulting Engineers by request have provided an Engineering Services Agreement for design of an emergency generator at the Courthouse for WCICC Data Center back-up/emergency power.

BACKGROUND:

The WCICC Computer Data Center currently receives back-up power generation currently via the Law Enforcement Center emergency generator (across street from Courthouse). A replacement for emergency power generation must be designed and installed prior to the LEC closure.

FINANCIAL IMPACT:

2022 Unallocated CIP funds Total Project cost TBD in competitive bid process Engineering/ Architectural Fees. \$32,500 Contingency- (5% of estimated cost) Estimated Cost. \$250,000 Estimated Project Total = \$295,000

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes 🗆 No 🗹

RECOMMENDATION:

Motion to approve Resource Consulting Engineers Design fees

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve WCICC Data Center Emergency Generator Project Engineering & Architectural Design fees from Resource Consulting Engineers LLC in the amount of \$32,500.00

August 10, 2022

Kenny Schmitz Director of Building Services Woodbury County 401 8th Street Sioux City, IA 51101



RESOURCE CONSULTING ENGINEERS LLC

Re: Woodbury County Courthouse – Generator Installation

Dear Kenny,

I am pleased to present you with a proposal to provide Architectural and Engineering Design and Construction Administration Services for a Generator Installation Project at the Woodbury County Courthouse building, specifically serving the WCICC (Woodbury County Information and Communication Commission) space. I appreciate the opportunity to provide this proposal and look forward to working with you and your team to address reliability concerns for this important space.

Based on our site visit, review of existing documentation, preliminary structural review, and follow up with City of Sioux City personnel, we expect this project to include the installation of a natural gas-fired generator on the low roof of the existing courthouse building. The only portion of the Courthouse Building currently served by a standby generator is the WCICC space. Standby power for this space is provided by a generator located in the Law Enforcement Center, across the street to the north of the Courthouse. As the Law Enforcement Center will be demolished in the relatively near future, there is a need to provide a new source of standby power for the WCICC space. It should be noted that after review with WCICC personnel, all critical functions of the space are mirrored at a second site, so while generator power is necessary, the use of natural gas as a fuel (generally considered less reliable than fuel oil as it depends on continued supply of natural gas from the utility) is acceptable for operational purposes at this site. Fuel oil would generally be preferred; however, the Courthouse site does not allow for an exterior tank installation and an interior tank along with required fuel pumping systems and controls would be complicated, expensive, and maintenance intensive. Potential locations for installation of a generator were reviewed, and the most viable option appears to be mounting a generator on the frame that supports the aircooled chiller on the south portion of the low roof of the building. A preliminary structural review has been completed and this appears to be feasible, and space appears to be available on the frame. Finally, a preliminary review was completed with personnel from the City of Sioux City regarding potential code requirements for the generator. The current generator only serves the WCICC space and does not serve any other building systems. As the WCICC space

is located well above grade, potential needs for adding egress lighting, fire alarm systems, etc. for extended outages were discussed. It was indicated that the city would not require a new generator to serve any systems that are not currently fed by the generator. With this information in mind, the design intent is to provide a natural gas-fired generator mounted above the low roof of the building, serving existing WCICC loads. The new generator will be reconnected to the existing panels serving the space, likely with a new automatic transfer switch. Natural gas will be brought up to the roof from the basement of the building and conductors from the generator will be brought from the roof down to the basement. Any necessary modifications to the structural frame above the roof will be included to support the generator. Any architectural modifications to allow for gas piping and conduits routed between the roof and the basement will be included in the design as well.

Scope of services:

Services to be provided:

- Electrical and Mechanical Engineering Design Phase Services, including:
 - Calculations for electrical loads served by the generator
 - Detailed review will be completed to determine proper sizing of the generator
 - Design of demolition of existing conductors from Law Enforcement Center generator
 - Design of new generator, along with modifications to electrical distribution system serving WCICC space
 - System configuration options will be reviewed to optimize operating capabilities
 - Design of natural gas system modifications to serve generator
 - Review meeting(s) with Woodbury County personnel to review proposed system modifications and proposed contract documents
 - Production of Contract Documents, to include:
 - Drawings
 - Project Manual, including general requirements and technical specifications
- Architectural Services, including:
 - Design of minor architectural modifications necessary to route conduits and natural gas piping between basement and low roof
 - \circ $\;$ Design of roofing modifications for penetrations of existing roof
 - Production of Contract Documents, to include:
 - Drawings
 - Technical specifications
- Structural Engineering Design Phase Services, including:
 - Design of modifications to structural frame above roof to accommodate new generator
 - Production of Contract Documents, to include:
 - Drawings
 - Technical specifications
- Bidding Phase Services (all disciplines), including:
 - Response to requests for information
 - Attendance at pre-bid meeting (attended by Electrical/Mechanical Engineer at a minimum, attendance of others to be reviewed based on need at completion of design)
 - Preparation of Addenda as necessary
 - Construction Phase Services (all disciplines), including:
 - Review of submittals
 - Response to contractor questions

- Preparation of Supplemental Instructions, Change Requests, etc., as necessary
- Attendance at project construction progress meetings (RCE to attend all meetings – subconsultants to attend only on as-needed basis)
- Field observations during construction phase as appropriate (assumes approximately 4 construction meetings/site visits over a 1-2 month construction period)
- Preparation of punch list
- o Incorporation of changes into electronic record documents

Not included (available upon request):

- Mechanical system design and construction services not listed above, including:
 - Energy modeling services
 - Design of modifications to systems other than natural gas serving generator
- Electrical system design and construction services not listed above, including:
 - Design of modifications to electrical service or power distribution other than those related to generator replacement
 - Design of adding new loads to generator, including fire alarm system, egress lighting, elevator, etc.
 - Design of modifications to existing lighting system components
 - Design of modifications to fire alarm system
- Modifications to existing plumbing systems
- Architectural system design and construction services not listed above, including:
 - Design of modifications to building interiors or envelope other than those required for routing of conduits and natural gas piping through the building
- Structural system design and construction services not listed above, including:
 - Design of modifications to, or analysis of, building structural components other than those associated with the generator
- Design of modifications to building systems other than those described herein
- Civil engineering and landscape design services
- Development of abatement plan or procedures for hazardous materials (asbestos, mold, etc.)
- Support for LEED or other third party certification programs

Deliverables:

- Review Documents to be approved before production of Contract Documents
- Contract Documents to include:
 - Project Manual including Project General Requirements, Project Contract Requirements, and Technical Specifications – general scheduling/phasing documents shall be provided, but Contractor will be responsible for final scheduling and coordination of Work
 - Drawings defining scope of Project Work

Schedule

It is understood that the project needs to move forward in a timely fashion, and that the goal will be to complete construction as soon as possible. Once provided a notice to proceed, we will work with your team to develop a schedule intended to meet the requirements of Woodbury County and to minimize impact to operations at the Woodbury County Courthouse.

Consultants

It is our intent to provide Woodbury County with a design team having the capability to meet the needs of the project. With that in mind, The Loess Group, CMBA Architects, and Raker Rhodes Engineering will serve as sub-consultants to Resource Consulting Engineers, LLC providing electrical engineering, architectural, and structural engineering services, respectively.

Basic Services

We propose to provide the services outlined above for a fixed fee of \$32,500. Additional services outside the scope defined in this proposal will be provided on an hourly basis, but only after approval from authorized Woodbury County Personnel.

Summary

I appreciate the opportunity to provide this proposal to provide design and construction administration services for a Generator Installation Project for the Woodbury County Courthouse Building. I believe the implementation of this project will benefit the facility and improve your operations for many years to come. If you have questions or comments regarding this proposal, please do not hesitate to share them with me. I would be happy to review scope and fees in detail if it is helpful. I look forward to working together on this project. Thank you.

Respectfully,

Corey B. Metzger, PE Principal Resource Consulting Engineers, LLC

Date: 8/10/2022 Weekly Agenda Date: August 16th, 2022							
ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Kenny Schmitz/Toth Engineering/ Baker Group WORDING FOR AGENDA ITEM:							
28th Street Paving Project							
ACTION REQUIRED:							
Approve Ordinance	Approve Resolution	Approve Motion					
Public Hearing	Other: Informational \Box	Attachments					

EXECUTIVE SUMMARY:

Sioux City Engineering Company 28th Street Project Contract Change Order #3- necessary to address various adjustments relating to 28th Street land owner drive entrances

BACKGROUND:

Change Order #3 (attached) includes detailed line items and adjustments necessary and related to three adjacent properties/ land-owner driveway entrances. Changes are required to comply with SUDAS requirements and property owner needs. A meeting was held on 8/09/2022 with property owners to discuss how original property access changed and how new design would impact their operations.

FINANCIAL IMPACT:

Sioux City Engineering Company Original Contract Sum = \$2,689,603.50 (City Contribution \$2.8M)					
C/O #3 28th St. Driveways & Outerbelt Rip-Rap = \$27,069.80					
C/O #2 (28th St. Changes) = \$190,113.65					
C/O #1 (Approved 7/26/2022- City Requested Improvements) = (\$76,955.00)					
SCE Total Contract To Date = \$2,983,741.95					

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes 🗹 No 🗆

RECOMMENDATION:

Motion to approve Sioux City Engineering Company 28th Street Paving Project Contract Change Order #3.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve Sioux City Engineering Company 28th Street Paving Project Contract Change Order #3.

				CHANGE ORDER		
Sheet No.	1	of	1		Change Order No.	#3
		-			County	Woodbury
	Sioux City Engineering Company			Contractor	Project	Woodbury County LEC Offsite Improvements
You are herby directed to make the following changes from the contract				Job No.	00-278	
					-	

1. Description and reason for change (attach supplemental sheets if required): Rip-Rap Slope Stabilzation on Outer Drive & Revised Drive Entrances on 28th Street

2. Estimate of cost of work affected by this change order:

А	В	С	D	Е	F	G	Н	I
Est. Line No.	Contract Item No.	Item Description	Units	Units Previously Provided For	Units to be Constructed	Units Increased or Decreased	Contract or Agreed Unit Price	Amount of Increase or Decrease
1	65	Pavement Removal (Driveways)	SF	0	850	850	\$ 1.70	\$ 1,445.00
2	66	7.0 in. Concrete Pavement (Driveways)	SF	0	1,092	1,092	\$ 6.90	\$ 7,534.80
3	67	Earthwork (Fill) (Driveways)	CY	0	160	160	\$ 12.00	\$ 1,920.00
4	68	Modified Sub-base (Driveways)	CY	0	42	42	\$ 70.00	\$ 2,940.00
5	69	Curb Replacement	LF	0	20	20	\$ 23.00	\$ 460.00
6	70	Curb Grind	LF	0	75	75	\$ 22.00	\$ 1,650.00
7	71	Fence & Gate Relocation	LF	0	120	120	\$ 40.00	\$ 4,800.00
8	72	Grouted Rip-Rap Slope Stabilzation	LS	0	1	1	\$ 6,320.00	\$ 6,320.00
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							Total	\$ 27,069.80

3. Settlement for cost of the above change to be made at Contract Unit Prices except as noted:

1. CONTRACT AMOUNT	\$ 2,689,603.50
2. INCREASE THIS ORDER	\$ 27,069.80
3. INCREASE PREVIOUS	\$ 267,068.65
4. TOTAL INCREASE TO DATE	\$ 294,138.45
5. TOTAL	\$ 2,983,741.95

This Change Order, when executed, constitutes a modification to the Contract and all provisions of the Contract, except as modified above and be any previous Change Orders, shall apply thereto:

Engineer Approval:

Toth and Associates, Inc.

By (Printed) Matt Miller, PE

Signature Matt Zuis

Date 8/11/2022

Contractor Approval:

Sioux City Engineering Company By (Printed) <u>Janet Vavra</u> Signature <u>Signature</u> Date <u>8/12/22</u>

County Approvals:

Woodbury County Board of Supervisors

By (Printed)

Signature _____

Date _____