

# NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS (JANUARY 17) (WEEK 3 OF 2023)

Live streaming at: https://www.voutube.com/user/woodburvcountviowa

Agenda and Minutes available at: www.woodburycountyiowa.gov

Daniel A. Bittinger II 389-4405 Keith W. Radig 560-6542 Jeremy Taylor 259-7910 Matthew A. Ung 490-7852

dbittinger@woodburycountyiowa.gov

kradig@woodburycountyiowa.gov

<u>itaylor@woodburycountyiowa.gov</u> <u>matthewung@woodburycountyiowa.gov</u>

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held January 17, 2023 at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board for speakers.

- 1. Please silence cell phones and other devices while in the Boardroom.
- 2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
- 3. Speakers will approach the microphone one at a time and give their name and address before their statement.
- 4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
- 5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
- 6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
- 7. Public comment by electronic or telephonic means is prohibited except when directed by the Chair or a majority of the board for a particular agenda item of a subsequent meeting.

## **AGENDA**

**4:30 p.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda

Action

#### **Consent Agenda**

Items 2 through 7 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

- 2. Approval of the minutes of the January 10, 2023 meeting
- Approval of claims
- 4. County Auditor Patrick Gill
  - a. Receive Auditor's Quarterly Report
  - b. Approval of Liquor License Application for Lofted View Events, Bronson

- 5. Board of Supervisors Matthew Ung Approval of letter appointing members to the Commission to Assess Damages
- 6. Conservation Dan Heissel Approval to appoint Aaron Gehling to the Conservation Board
- 7. Human Resources Melissa Thomas
  - a. Memorandum of Personnel Transactions
  - b. Authorization to Initiate Hiring Process

#### **End Consent Agenda**

8.	Board Administration – Dennis Butler Approval of Engagement Agreement with Dorsey for the I 29 Interchange Project	Action
9.	Secondary Roads – Mark Nahra Approve the quit claim deed for vacated excess right of way on Old Lakeport Road and direct the Chair to sign the deed	Action
10.	Reports on Committee Meetings	Information
11.	Citizen Concerns	Information
12.	Board Concerns	Information
13.	Budget Review Discussion for FY 2024  a. Debt Services – G.B.  b. County Attorney  1. Administration – G.B.  2. Edward Byrne Grant – G.B.  3. County Attorney – Collections – G.B.  4. HIDTA Grant – G.S.  5. Juvenile Division – G.B.  6. Jury & Witness Fees – G.S.  7. County Attorney Forfeiture – N.T.  8. County Fine Collections – N.T.	Page 86-101 2-4 5-6 7-8 9-10 11-12 13 14 15

#### **ADJOURNMENT**

#### **CALENDAR OF EVENTS**

WED., JAN. 18	12:00 p.m.	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
THU., JAN. 19	4:30 p.m.	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
FRI., JAN. 20	12:00 p.m.	Siouxland Human Investment Partnership Board Meeting Northwest AEA, Room G
MON., JAN. 23	6:00 p.m.	Zoning Commission Meeting, First Floor Boardroom
TUE., JAN. 24	2:00 p.m.	Decat Board Meeting, Western Hills AEA, Room F
WED., JAN. 25	2:30 p.m.	Rolling Hills Community Services Region Governance Board Meeting
THU., JAN. 26	10:00 a.m.	Siouxland Regional Transit Systems (SRTS) Board Meeting, 1122 Pierce St.
	11:15 a.m.	Western Iowa Community Improvement Regional Housing Trust Fund - Hybrid
WED., FEB. 1	10:00 a.m.	Loess Hills Alliance Protection Committee Meeting – Pisgah, Iowa
	11:00 a.m.	Loess Hills Alliance Stewardship Committee Meeting
	1:00 p.m.	Loess Hills Alliance Executive Meeting
	4:45 p.m.	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
THU., FEB. 2	12:00 p.m.	SIMPCO Regional Policy & Legislative Affairs Committee Meeting - Hybrid
MON., FEB. 6	6:00 p.m.	Board of Adjustment meeting, First Floor Boardroom
WED., FEB. 8	7:30 a.m.	SIMPCO Executive-Finance Committee Meeting - Hybrid
	8:05 a.m.	Woodbury County Information Communication Commission, First Floor Boardroom
	12:00 p.m.	District Board of Health Meeting, 1014 Nebraska St.
THU., FEB. 9	12:00 p.m.	SIMPCO Board of Directors, 1122 Pierce St.
	4:00 p.m.	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
WED., FEB. 15	12:00 p.m.	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
	1:00 p.m.	Regional Workforce Development Meeting, 2508 4th Street, Sioux City
THU., FEB. 16	4:30 p.m.	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
FRI., FEB. 17	12:00 p.m.	Siouxland Human Investment Partnership Board Meeting Northwest AEA, Room G

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the lowa Civil Rights Commission at 800-457-4416 or lowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the lowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

#### JANUARY 10, 2023, SECOND MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, January 10, 2023, at 3:30 p.m. Board members present were Taylor, Ung, Radig and Bittinger. Staff members present were Karen James, Board Administrative Assistant, Dennis Butler, Budget and Finance Director, James Loomis, County Attorney, Melissa Thomas, Human Resources Director, Michelle Skaff, Deputy Auditor and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

- 1. There were no citizen concerns.
- 2. Motion by Taylor second by Radig to approve the agenda for January 10, 2023. Carried 4-0. Copy filed.
  - Motion by Taylor second by Ung to approve the following items by consent:
- 3. To approve minutes of the January 3, 2023 meeting. Copy filed.
  - To approve minutes of the January 5, 2023 budget meeting. Copy filed.
- 4. To approve the claims totaling \$599,381.24. Copy filed.
- To approve the other of Matthew Ung, Board Chairperson, Board of Supervisors Dept., effective 01-03-23, \$44,100.02/year, \$1,633.33/bi-weekly, 19%=\$7,059.31/yr. From Board Member to Board Chairperson.; the other of Keith Radig, Board Member, Board of Supervisors Dept., effective 01-03-23, 37,040.71/year, \$1,371.88/bi-weekly, -19%=-\$7,059.31/yr. From Board Chairperson to Board Member.; the separation of Rocky De Witt, Board Member, Board of Supervisors Dept., effective 01-03-23. Resignation.; and the reclassification of Brent Jensen, P/T Courthouse Safety & Security Officer, County Sheriff Dept., effective 01-09-23, \$23.37/hour, 10.5%=\$2.25/hr. Per Wage Plan comparability with AFSCME Courthouse Contract, from Grade 3/Step 4 to Grade 3/Step 5. Copy filed.
- 5b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for a Legal Secretary III Fine Collection, County Attorney Dept. AFSCME Courthouse: \$22.08/hour.; and Assistant County Attorney Felony Division, County Attorney Dept. AFSCME Assistant County Attorney: \$67,271.54 \$77,796.55/year. Copy filed.
- 5c. To approve the casualty policy with Princeton Excess and Surplus Lines Insurance Company. Copy filed.

Carried 4-0.

6. Motion by Radig second by Ung to receive for signatures a Resolution of proclamation for "Slavery and Human Trafficking Prevention and Awareness Month". Carried 4-0.

#### WOODBURY COUNTY, IOWA RESOLUTION #13,531 PROCLAMATION

- WHEREAS, the United States was founded upon the principle that all people are created with the inalienable right to freedom, and added the 13<sup>th</sup> amendment to the Constitution making slavery illegal; and
- WHEREAS, slavery within the United States today is most often found in the form of forced labor and sex trafficking, which weakens our social fabric, increases violence and organized crime, and debases our humanity; and

WHEREAS, this problem is found even within our community; and

WHEREAS, every business, community organization, faith community, family and individual

can make a difference by choosing products that are not made by forced labor; by working to protect our young people from sexual exploitation; by addressing the problems of internet sex trafficking and pornography; and by becoming more aware of the problem and possible solutions.

NOW, THEREFORE, BE IT RESOLVED THAT the Woodbury County Board of Supervisors do hereby proclaim the month of January, 2023 as

"SLAVERY AND HUMAN TRAFFICKING PREVENTION MONTH"
in Woodbury County, Iowa and urge all citizens to become more familiar with
the problem and to work towards solutions.

Dated this 10<sup>th</sup> day of January, 2023. WOODBURY COUNTY BOARD OF SUPERVISORS Copy filed.

- 7. Motion by Ung second by Taylor to approve the appointment of Doyle Turner to the Board of Adjustment for a new five-year term (2023 to 2027). Carried 4-0. Copy filed.
- 8a. Motion by Taylor second by Radig to approve the Chairperson's 2023 Liaison assignments and Committee assignments. Carried 4-0. Copy filed.
- 8b. Motion by Taylor second by Radig to approve the Committee Form for Health & Wellness Committee. Carried 4-0. Copy filed.
- 8c. Motion by Radig second by Taylor to approve the Committee Form for Woodbury County Courthouse Advisory Committee for Historical Preservation. Carried 4-0. Copy filed.
- 8d. Motion by Taylor second by Radig to approve the Committee Form for Policy Review Committee. Carried 4-0. Copy filed.
- 8e. Motion by Taylor second by Radig approve and authorize the Chairperson to sign a Resolution appointing Commissioner to Woodbury County Law Enforcement Center Authority's Board of Commissioners. Carried 4-0.

# RESOLUTION #13,532 RESOLUTION APPOINTING COMMISSION TO WOODBURY COUNTY LAW ENFORCEMENT CENTER AUTHORITY'S BOARD OF COMMISSIONERS

WHEREAS, Woodbury County, State of Iowa (the "County"), is a political subdivision, organized and existing under and by the laws and Constitution of the State of Iowa; and

WHEREAS, the County has approached the City of Sioux City, Iowa (the "City") with a proposal to establish a Joint County and City Building Authority pursuant to Iowa Code Section 346.27 (the "Authority") for the purposes of building and financing a new law enforcement center for joint use by the City and County; and

WHEREAS, the County has now adopted a resolution adopting Articles of Incorporation to form the Woodbury County Law Enforcement Center Authority and has authorized the execution of the Articles of Incorporation: and

WHEREAS, Iowa Code Section 346.27 requires that the Authority be directed and governed by a Board of Commissioners of three members, one to be elected by the Board of Supervisors of the County from the area outside the county seat, one to be elected by the City Council of the City from the area inside the City, and one to be elected by the joint action of the Board of Supervisors of the County and the City Council of the City; and

WHEREAS, the County's appointee Rocky De Witt has resigned from the Woodbury County Board of Supervisors and per the County's Resolution #13,371 his appointment is vacant; and

WHEREAS, the County hereby intends to appoint a Commissioner to the Board of Commissioners of the Authority to serve the remainder of the current six-year term; and

WHEREAS, the following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:

Section 1. <u>Appointment. Rocky De Witt,</u> currently residing outside of the City of Sioux City, Iowa, is hereby appointed to serve as the County's Commissioner on the Woodbury County Law Enforcement Authority's Board of Commissioners for a remainder of the current six-year term ending December 31, 2027.

Section 2. <u>Compensation</u>. The Commissioner shall not receive compensation in any actual and necessary expenditures in connection with the performance of the Commissioner's duties.

Section 3. What constitutes vacancy. The appointment shall be vacant if the Commissioner ceases to reside in the area outside of the county seat of Woodbury County, Iowa (i.e. Sioux City, Iowa). If a vacancy occurs, the Woodbury County Board of Supervisors shall fill the vacancy and the person filling such vacancy shall serve out the remainder of the term of the prior Commissioner.

PASSED AND APPROVED this 10<sup>th</sup> day of January 2023. WOODBURY COUNTY BOARD OF SUPERVISORS Copy filed.

- 8f. Motion by Taylor second by Radig to approve the rules of public participation in the Board of Supervisors meetings. Carried 4-0. Copy filed.
- 9a. Motion by Radig second by Taylor to approve to separate consideration of Board of Supervisors pay from other elected officials. Failed 2-2 on a roll call vote; Bittinger and Ung were opposed. Copy filed.
- 9b. There was no action taken to approve to reduce the supervisor's salaries to 0% increase for FY24.
- James Loomis, County Attorney, addressed the Board about filling the vacancies in the Attorney's office. Copy filed.
- 11. Kenny Schmitz, Building Services, gave an update on the Trosper Hoyt Building. Copy filed.
- 12a. Motion by Taylor second by Ung to approve the contract for gravel production at the Little Sioux pit with Bedrock for \$1,575,000.00. Carried 4-0. Copy filed.
- 12b. Motion by Taylor second by Ung to approve the contract for overburden removal at the Little Sioux pit with Bedrock for \$108,000.00. Carried 4-0. Copy filed.
- 13. Motion by Taylor second by Radig to approve and authorize the Chairperson to sign a Resolution amending Resolution #13,518 confirming the issuance of not to exceed \$2,100,000 aggregate principal amount of Revenue Bonds (Siouxland Regional Transit System Project) and approving bank qualification designation. Carried 4-0.

#### **RESOLUTION #13.533**

RESOLUTION AMENDING RESOLUTION #13,518 CONFIRMING THE ISSUANCE OF NOT TO EXCEED \$2,100,000 AGGREGATE PRINCIPAL AMOUNT OF REVENUE BONDS (SIOUXLAND REGIONAL TRANSIT SYSTEM PROJECT) AND APPROVING BANK QUALIFICATION

#### DESIGNATION

WHEREAS, Woodbury County, State of lowa (the "Issuer"), is a county and political subdivision of the State of Iowa authorized and empowered by the provisions of Chapter 419 of the Code of Iowa, as amended (the "Act"), to issue revenue bonds or notes for a project located within, or within eight miles of, the Issuer for the purpose of financing the cost of acquiring, by construction or purchase, land, buildings, improvements and equipment, or any interest therein, suitable for the use of any facility for an organization described in Section 501(c)(3) of the Internal Revenue Code (the "Code") which is exempt from federal income tax under Section 501(a) of the Code (a "Tax Exempt Organization"), to refund any bonds issued pursuant to the Act, and to retire any existing indebtedness on a facility for a Tax Exempt Organization; and

WHEREAS, the Issuer has been requested by Siouxland Regional Transit System (the "Borrower"), a Tax Exempt Organization, to issue revenue bonds or notes, in one or more series, in an aggregate principal amount of not to exceed \$2,100,000 (the "Bonds"), pursuant to the Act, and to loan said amount to the Borrower for the purpose of (1) financing a portion of the cost of constructing, equipping and furnishing a bus operation facility (the "Project") to be located at 6401 Gordon Drive, Sioux City, Iowa, and (2) paying for certain costs of issuance of the Bonds; and

WHEREAS, pursuant to published notice of intention, this Board has previously conducted a public hearing thereon on August 2, 2022, as required by Section 419.9 of the Act and Section 147(f) of the Code; and

WHEREAS, this Board has previously adopted a resolution on November 22, 2022 (the "Authorizing Resolution") authorizing and providing for the issuance of the Bonds in calendar year 2022, the execution and delivery of a Loan Agreement providing for the repayment of the loan, the sale of said Bonds, the execution of an Assignment and Pledge Agreement, and the execution of other documents related thereto; and

WHEREAS, the Borrower has negotiated with Security National Bank (the "Lender") to purchase the Bonds and the Borrower anticipated the issuance of the Bonds and the Closing of the Loan to occur in calendar year 2022; and

WHEREAS, the issuance of the Bonds was delayed until calendar year 2023, and the Borrower has requested the County confirm the issuance of the Bonds for calendar year 2023;

NOW, THEREFORE, Be It Resolved by the Board of Woodbury County, Iowa, as follows:

- Section 1. The issuance of the Bonds in calendar year 2023 is approved, and the Authorizing Resolution is amended as provided herein and remains in full force and effect.
- Section 2. In order to qualify the Bonds as "qualified tax exempt obligations" within the meaning of Section 265(b)(3) of the Code for calendar year 2023, the Issuer hereby makes the following factual statements and representations:
- (A) The Issuer hereby designates the Bonds as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code;
- (B) The reasonably anticipated amount of tax-exempt obligations (other than obligations described in clause (ii) of Section 265(b)(3)(c) of the Code) which will be issued by the Issuer (and all entities whose obligations will be aggregated with those of the Issuer) during this calendar year 2023 will not exceed \$10,000,000; and
- (C) Not more than \$10,000,000 of obligations issued by the Issuer during this calendar year 2023 (including the Bonds) have been designated for purposes of Section 265(b)(3) of the Code.
- Section 3. The provisions of this Resolution are hereby declared to be separable and if any action, phrase or provision shall for any reason by declared to be invalid, such declaration shall not affect the validity of the remainder of the sections, phrases and provisions.
- Section 4. All resolutions or parts thereof in conflict herewith are repealed, to the extent of such conflict.
- Section 5. That this Resolution shall become effective immediately upon its passage and approval.

Passed and approved January 10, 2023. WOODBURY COUNTY BOARD OF SUPERVISORS Copy filed.

- 14. Reports on committee meetings were heard.
- 15. There were no citizen concerns.
- Board concerns were heard.
- 17a. Motion by Ung second by Taylor to rescind the January 18, 2022 motion which split proceeds of the sale of the county farm for FY23 and FY24, and to instead retain \$2,518,784.00 in general basic revenues and within a restricted reserve account purposed for FY24 budget review sessions. Carried 4-0.
- 17b. The Board discussed cash reserves.
- 17c. Tina Bertrand, Treasurer, updated the Board on interest rates on idle investments.
  - Motion by Ung second by Taylor to budget \$300,000.00 in interest revenue. Carried 4-0.
- 17d. Motion by Taylor second by Ung to receive the County Supervisors Communication Center budget as submitted. Carried 4-0.
  - Motion by Radig second by Taylor to receive the County Supervisors Starcom Program budget as submitted. Carried 4-0.
  - Motion by Ung second by Radig to receive the County Supervisors Youth Guidance Services budget as submitted. Carried 4-0.
- 17e. Motion by Taylor second by Radig to receive the Emergency Management budget increased by \$756.00. Carried 4-
- 17f. Motion by Taylor second by Radig to receive the Community Economic Development budget reduced by \$122,606.00. Carried 4-0.
- 17g. Motion by Taylor second by Ung to use \$535,000.00 of Hard Rock Gaming Fees to fund equipment purchases. Carried 4-0.
  - Motion by Taylor second by Ung to receive the County Supervisors Hard Rock Gaming Fees: Woodbury County Senior Meal Program budget as submitted. Carried 4-0.
  - Motion by Taylor second by Ung to receive the County Supervisors Hard Rock Gaming Fees: Siouxland Regional Transit System budget as submitted. Carried 4-0.
  - Motion by Ung second by Radig to receive the County Supervisors Hard Rock Gaming Fees: Centers Against Abuse & Sexual Assault budget reduced to \$0.00. Carried 4-0.
  - Motion by Taylor second by Radig to receive the County Supervisors Infrastructure/Economic Development: Event Center budget, Siouxland Initiative budget, Woodbury County Fair budget, SIMPCO Improvement Regional Housing budget, SIMPCO Memberships budget, and the Western Iowa Tourism budget as submitted. Carried 4-0.

The Board adjourned the regular meeting until January 17, 2023.

Meeting sign in sheet. Copy filed.

# Office Of The AUDITOR/RECORDER Of Woodbury County

PATRICK F. GILL Auditor/Recorder



Court House – Rooms 103 620 Douglas Sioux City, Iowa 51101

Phone (712) 279-6702 Fax (712) 279-6629

#### **AUDITOR'S QUARTERLY REPORT**

October 1, 2022/ December 31, 2022

### <u>Patrick F. Gill, Woodbury County Auditor/Recorder</u> Payroll Taxes

Beginning Cash Balance Payroll Taxes Other Total Beginning Balance	October 1, 2022	321,858.20 (5,424.11)	316,434.09
Receipts: Payroll Taxes Interest Other		3,067,793.31 946.19	
Total Receipts		-	3,068,739.50
Total Resources			3,385,173.59
Disbursements: Payroll Taxes Interest Paid to Treasurer Other		2,574,761.08 594.70	
Total Disbursements			2,575,355.78
Ending Cash Balance Payroll Taxes Other	December 31,2022	814,890.43 (5,072.62)	
Total Ending Balance			809,817.81
I, Patrick F. Gill, County Audit	or/Recorder of Woodbury (	County, Iowa, hereby ce	rtify the

above to be a true and correct statement of the Receipts and Disbursements of the office of

Patrick F. Gill, County Auditor/Recorder

County Auditor for the 2nd Quarter ending 12/31/22.

# WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

	WORDING FOR AGENDA ITEM:  County Auditor - Pat Gill  WORDING FOR AGENDA ITEM:								
	Consideration and approval for liquor license for Lofted View Events, Bronson, Iowa								
	ACTION REQUIRED:								
	Approve Ordinance	Approve Resolution □	Approve Motion ☑						
	Public Hearing	Other: Informational	Attachments 🗹						
	EXECUTIVE SUMMARY:								
n/a									
	BACKGROUND:	<del> </del>	<del></del>						
n/a									
	FINANCIAL IMPACT:								
Unk	nown at this time								
		ED IN THE AGENDA ITEM, HAS THE CEVIEW BY THE COUNTY ATTORNEY'S	CONTRACT BEEN SUBMITTED AT LEAS OFFICE?	ST ONE WEEK					
	Yes □ No ☑								
	RECOMMENDATION:	_							
App	rove Motion								
	ACTION REQUIRED / PROPOSED M	OTION:							
Mot Sun	ion to approve an application day Sales privileges for Lofte	for a 12-Month, Class C Liquo d View Events, effective 12/05	r License (LC), with Outdoor S /2022 through 12/04/2023.	ervice and					

Approved by Board of Supervisors April 5, 2016.

## Office Of The AUDITOR/RECORDER Of Woodbury County

PATRICK F. GILL Auditor/Recorder



Court House – Rooms 103 620 Douglas Sioux City, Iowa 51101

Phone (712) 279-6702 Fax (712) 279-6629

To:

Board of Supervisors

From:

Patrick F. Gill, Auditor & Recorder

Date:

January 6, 2023

Subject:

Liquor License Application for the Lofted View Events, Bronson, Iowa.

Please approve and receive for signature, an application for a 12-month, Class C Liquor License (LC) (Commercial), with Outdoor Service and Sunday sales privileges, for the Lofted View Events, Bronson, Iowa. The license would be effective 12/05/22 through 12/04/23.



# **Applicant**

NAME OF LEGAL ENTITY

NAME OF BUSINESS(DBA)

BUSINESS

Lofted View Events, L.L.C

**Lofted View Events** 

(712) 948-3250

ADDRESS OF PREMISES

PREMISES SUITE/APT NUMBER

CITY COUNTY

ZIP

2086 210th St.

Bronson

Woodbury

51007

MAILING ADDRESS

CITY

STATE

ZIP

524 Monterey Trail

**Dakota Dunes** 

South Dakota

57049

### **Contact Person**

NAME

PHONE

**EMAIL** 

**Heather Hennings** 

(712) 870-1740

Ioftedviewevents@gmail.com

## **License Information**

LICENSE NUMBER

LICENSE/PERMIT TYPE

**TERM** 

**STATUS** 

LC0044968

Class C Retail Alcohol License

12 Month

Submitted to Local Authority

TENTATIVE EFFECTIVE DATE

TENTATIVE EXPIRATION DATE

LAST DAY OF BUSINESS

Dec 5, 2022

Dec 4, 2023

SUB-PERMITS

Class C Retail Alcohol License



# State of Iowa **Alcoholic Beverages Division**

**PRIVILEGES** 

Outdoor Service, Sunday Service

### **Status of Business**

**BUSINESS TYPE** 

Limited Liability Company

### **Ownership**

#### Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Heather Hennings	Lawton	lowa	51030	Owner	100.00	Yes
Eric Hennings	Lawton	lowa	51030	Owner	0.00	Yes

## **Insurance Company Information**

**INSURANCE COMPANY** 

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

Founders Insurance Company

Jan 5, 2023

Jan 5, 2024

DRAM CANCEL DATE

**OUTDOOR SERVICE EFFECTIVE** 

**OUTDOOR SERVICE EXPIRATION** 

TEMP TRANSFER EXPIRATION

DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE

DATE

DATE

DATE



# **Woodbury County Board of Supervisors**

Courthouse • Room 104 620 Douglas Street • Sioux City, Iowa 51101

Telephone (712) 279-6525 • Fax (712) 279-6577

**MEMBERS** 

DANIEL A.BITTINGER II SIOUX CITY

KEITH W. RADIG SIOUX CITY

JEREMY J. TAYLOR SIOUX CITY

MATTHEW A. UNG SIOUX CITY

FINANCE / BUDGET DIRECTOR DENNIS BUTLER

ADMINISTRATIVE ASSISTANT KAREN JAMES

EXECUTIVE SECRETARY / PUBLIC BIDDER HEATHER SATTERWHITE

January 17, 2023

The Honorable Judge Patrick Tott Woodbury County Courthouse 620 Douglas Street Sioux City, IA 51101

Dear Judge Tott:

The Woodbury County Board of Supervisors wishes to submit the following names to serve on the Commission to Assess Damages, Code of Iowa Section 6B.4 for the calendar year 2023:

#### CATEGORY A - OWNER/OPERATORS OF AGRICULTURAL PROPERTY:

Leo Jochum	1691 250th St	Salix, IA 51052	12/31/23
Tony Ashley	3356 170 <sup>th</sup> St	Correctionville, IA 51016	12/31/23
Julie Hamann	4424 230 <sup>th</sup> Ave	Correctionville, IA 51016	12/31/23
Bradley H. Hopp	2475 Hwy 20	Lawton, IA 51030	12/31/23
Dennis Reyman	1923 Safford Ave	Correctionville, IA 51016	12/31/23
Eric F. Nelson	1514 Jasper Ave	Moville, IA 51039	12/31/23
Mark E. Nelson	3773 180 <sup>th</sup> St	Correctionville, IA 51016	12/31/23
Blake S. Flewelling	7462 Correctionville Road	Sioux City, IA 51106	12/31/23

### CATEGORY B – OWNERS OF CITY PROPERTY:

G. R. Batcheller, Jr.	P.O. Box 3311	Sioux City, IA 51102	12/31/23
Ruth A. Groth	305 N. Cauley Ave	Anthon, IA 51004	12/31/23
Sean Conrad	6114 Holly Lane	Sioux City, IA 51106	12/31/23
Stephen Warren	6720 Wildbloom Court	Sioux City, IA 51106	12/31/23
Melissa E. Tjeerdsma	1090 Pachsama Court	Sioux City, IA 51108	12/31/23
Cheryl Reynolds	2207 Hanford St	Sioux City, IA 51109	12/31/23
Michelle R. Clark	1808 S Patterson St	Sioux City, IA 51106	12/31/23
Robert N. Stewart	4101 Country Club Blvd	Sioux City, IA 51104	12/31/23

#### CATEGORY C - LICENSED REAL ESTATE SALESMAN OR REAL ESTATE BROKERS:

Tori Jackson	4601 S. Ridge Road	Sioux City, IA 51101	12/31/23
Colleen R. Baker	3422 Jackson St	Sioux City, IA 51104	12/31/23
Rachel Raak Law	1407 Megan's Way	Correctionville, IA 51016	12/31/23
Jason Geary	3316 5 <sup>th</sup> Ave	Sioux City, IA 51106	12/31/23
Joe Krage	4313 Lincoln Way	Sioux City, IA 51106	12/31/23
Eric S. Hoak	6808 Cypress Point	Sioux City, IA 51106	12/31/23
Barbara Parker	2621 Carroll Ave	Salix, IA 51052	12/31/23

# CATEGORY D – <u>PERSONS HAVING KNOWLEDGE OF PROPERTY VALUES IN THE COUNTY BY REASON OF THEIR OCCUPATION</u>:

Patrick A. Curry	502 Huntington Court	Sergeant Bluff, IA 51054	12/31/23
Doug Lehman	P.O. Box 1381	Sioux City, IA 51105	12/31/23
Linda C. Mathison	5008 Ravine Park Lane	Sioux City, IA 51106	12/31/23
Donald Eggerling	3 Rose Lane	Sioux City, IA 51106	12/31/23
Christine Conrad	6114 Holly Lane	Sioux City, IA 51106	12/31/23
Doyle K. Turner	2738 200 <sup>th</sup> St	Moville, IA 51039	12/31/23
Barbara Sloniker	1336 Buchanan Ave	Sioux City, IA 51106	12/31/23

I am pleased to report that the Board of Supervisors has filled all vacancies in these positions. There is also one additional appointee in Category A and one additional in Category B.

Sincerely,

Matthew Ung Chairman Board of Supervisors The Honorable Judge Patrick Tott January 17, 2023 Page 3

#### CC:

IOWA DEPARTMENT OF TRANSPORTATION MS. KATIE JOHNSON CONDEMNATION UNIT COORDINATOR OFFICE OF RIGHT OF WAY 800 LINCOLN WAY AMES, IA 50010

SHERIFF CHAD SHEEHAN COUNTY SHERIFF LAW ENFORCEMENT CENTER 407 7<sup>TH</sup> STREET SIOUX CITY, IA 51101

CITY ATTORNEY'S OFFICE CITY HALL P.O. BOX 447 SIOUX CITY, IA 51102

PROPERTY OFFICER CITY OF SIOUX CITY P.O. BOX 447 SIOUX CITY, IA 51102

COMMISSIONERS TO ASSESS DAMAGES

#### **Karen James**

From:

Aaron Gehling <agehling@fmbankne.com>

Sent:

Thursday, January 5, 2023 4:23 PM

To:

Karen James

Subject:

FW: Agenda Item

**CAUTION:** This email originated from **OUTSIDE** of the organization. Please verify the sender and use caution if the message contains any attachments, links, or requests for information as this person may NOT be who they claim. **If you are asked for your username and password, please call WCICC and DO NOT ENTER any data.** 

Karen,

Good afternoon! I did mail off my paperwork to be reappointed a few weeks ago. I want you to know that I would like to continue with the conservation board for another term.

Let me know if you need anything else other than this email.

Happy New Year Aaron

### **HUMAN RESOURCES DEPARTMENT**

# MEMORANDUM OF PERSONNEL TRANSACTIONS

#### \* PERSONNEL ACTION CODE:

A- Appointment

R- Reclassification

T - Transfer

E- End of Probation

P - Promotion

S - Separation O - Other

D - Demotion

# TO: WOODBURY COUNTY BOARD OF SUPERVISORS

**DATE:** <u>January 17, 2023</u>

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Hayes, Todd	Juvenile Detention	1-18-23	Youth Worker	\$26.28/hour	0%	Т	Position Transfer from Part-time to Full-time Youth Worker
Olague, Emily	County Treasurer	1-19-23	Clerk II			S	Resignation.
Anderson, Tyler	County Sheriff	1-30-23	Civilian Jailer	\$23.33/hour		A	Job Vacancy Posted 12-7-22. Entry Level Salary: \$23.33/hour.
Hamman, Luis	County Sheriff	1-30-23	Civilian Jailer	\$23.33/hour		A	Job Vacancy Posted 12-7-22. Entry Level Salary: \$23.33/hour.
Smith, Landon	County Sheriff	1-30-23	Civilian Jailer	\$23.33/hour		A	Job Vacancy Posted 12-7-22. Entry Level Salary: \$23.33/hour.
Priestley, Daniel	Community & Economic Dev	2-06-23	Coordinator	\$67,184.87/year \$2,488.33/ bi-weekly	5%= \$3,199.28/yr	R	Salary Change.
All							

APPROVED BY BOARD DATE:		
		~
	Melissa Thimas	HR Ducker
MELISSA THOMAS, HR DIRECTOR:	William Sumas	11 Drace

# HUMAN RESOURCES DEPARTMENT WOODBURY COUNTY, IOWA

**DATE: January 17, 2023** 

# AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Treasurer	Clerk II	AFSCME Courthouse: \$18.22/hour		

Chairman,	Board	of Su	pervisors

(AUTHFORM.doc/FORMS)



January 6, 2023

Dennis Butler Finance/Budget Director Woodbury County Courthouse Sioux City, Iowa

Re:

2023 I-29 Interchange Project

Dear Dennis:

The purpose of this letter is to explain our role as legal counsel for Woodbury County's urban renewal and tax increment financing activity with respect to the I-29 Interchange Project. It is our understanding that the representation will entail (1) an amendment to an existing urban renewal area and plan; and (2) the review/drafting and authorization of an agreement (the "Agreement") with respect to the financing of the I-29 Interchange Project, including the use of tax increment financing support in connection therewith. It is anticipated that the Agreement will be entered into among Woodbury County (the "County"), the City of Sergeant Bluff, Iowa ("Sergeant Bluff") and the City of Sioux City, Iowa.

As legal counsel, it will be our responsibility to coordinate activity and legal proceedings necessary to enable the County to (1) amend the urban renewal plan for an existing urban renewal area; (2) review/negotiate and draft the Agreement; and (3) facilitate proper approval by the Board of Supervisors of the necessary urban renewal action and the Agreement. As part of the representation, we will prepare appropriate resolutions, agreements, notices and ordinances as required by state law and consult with the County with respect to the negotiation of the terms of the Agreement.

In performing our services as legal counsel, our sole client will be the County. We will not represent any other party in this matter, and it is mutually understood that the services to be provided by us as described herein are solely for the benefit of the County.

Based upon: (1) our current understanding of the Project, (2) the duties we will undertake, (3) the time we anticipate devoting to the representation, and (4) the responsibilities we assume, we estimate that our fees and expenses for serving as legal counsel will be \$10,000.

This firm currently represents the County and Sergeant Bluff in other, unrelated matters; however, in this matter the firm would represent only the County and the firm would <u>not</u> represent Sergeant Bluff.

In this matter, the interests of the County and Sergeant Bluff are potentially or actually adverse for purposes of professional rules. We ask the County to confirm its consent to our representation of the County under these conditions. As required by rule we are also asking

### Page 2

Sergeant Bluff to consent to our representation of the County in this matter and in other unrelated matters under separate correspondence.

In asking these consents, we assure you (1) that we will not use confidential client information in any way to either client's disadvantage; and (2) that we will be able to fully and properly represent each client on its separate matters without our representation of either client being affected by our representation of the other client. If, however, contentious disputes or threats of litigation were to arise during our representation of the County in this matter, we would not represent the County or Sergeant Bluff with respect to such disputes.

During this representation, and subsequent representation of the County and Sergeant Bluff, we may be asked to represent the County or Sergeant Bluff on other matters unrelated to the instant matter and not adverse to the County or Sergeant Bluff. We ask the County to consent to these present and future representations as described above.

After this arrangement is approved on behalf of the County, please have this letter executed in the space below and scan and email an executed copy to <a href="lemke.susan@dorsey.com">lemke.susan@dorsey.com</a>. Further, please sign below, to indicate the consent of the County to the representations set forth above and to acknowledge that this consent is adequately informed.

If you have questions, please call me.

We look forward to working with you. Thank you for the opportunity to serve the County.

Best regards,

John P. Danos

Page	3

I understand and agree to the arrangements stated above.

woo	ODBURY COUNTY, IOWA
BY:	Chairperson, Board of Supervisors
Date	:
ATT	EST:County Auditor
Date	;

# WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

	Date: 1///2023 Weekly Agenda Date: 1/17/2023					
	ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Mark J. Nahra, County Engineer  WORDING FOR AGENDA ITEM:					
	Consideration of the issuance of a quit claim deed for vacated excess right of way on Old Lakeport Road near Sioux City					
ACTION REQUIRED:						
	Approve Ordinance □ Approve Resolution □ Approve Motion ☑					
	Public Hearing □ Other: Informational □ Attachments ☑					
	EXECUTIVE SUMMARY:					
	Board vacated excess right of way along Old Lakeport Road near the town of Sioux City. The owner has uested a quit claim deed for the subject property. The county no longer needs the ROW.					
	BACKGROUND:					
In e	property adjacent to Old Lakeport Road was acquired by fee title for the Lakeport Road relocation project. xamining the right of way, the county engineer determined that it is not needed for maintenance of the dway. The owner of the land from which it was severed has requested the county return the property. A vey has been completed. Vacation is by ch. 306.23 of the Iowa Code.					
	FINANCIAL IMPACT:					
	county receives payment for the land based on a recent appraisal. The landowner has agreed to pay 00 for the land. The landowner also paid for the survey and platting of the vacation parcel.					
	IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?					
	Yes □ No □					
	RECOMMENDATION:					
	commend that the board approve the quit claim deed to excess right of way along Old Lakeport Road as wn on the accompanying plat.					
	ACTION REQUIRED / PROPOSED MOTION:					
	ion to approve the quit claim deed for vacated excess right of way on Old Lakeport Road and direct the ir to sign the deed.					

Approved by Board of Supervisors April 5, 2016.

THIS DOCUMENT WAS PREPARED BY MARK J. NAHRA, WOODBURY COUNTY ENGINEER'S OFFICE, 759 E. FRONTAGE RD., MOVILLE, IA 51039. 712–873–3215 Return to Mark Nahra, Woodbury County Engineer, 759 E. Frontage Rd. Moville, IA 51039 Tax Statement to: Richard Derocher, 4900 Derocher Path, Sioux City, IA 51106

#### QUIT CLAIM DEED

For the consideration of one dollar (\$4200.00) and other valuable consideration, Woodbury County represented by its Board of Supervisors, Matthew Ung, Chairperson does hereby quit claim to Richard K. and Connie L. Derocher, all right, title, interest, estate, claim, and demand on the following described real estate in Woodbury County, Iowa:

#### SURVEYOR'S DESCRIPTION:

PART OF THE N.E.1/4 OF THE N.W.1/4 OF SECTION 20, TOWNSHIP 88 NORTH, RANGE 47 WEST OF THE 5TH PRINCIPAL MERIDIAN, WOODBURY COUNTY, IOWA, DESCRIBED AS FOLLOWS: COMMENCING AT THE N.E. CORNER OF THE EAST 20 RODS OF THE NORTH 40 RODS OF SAID N.E.1/4 OF THE N.W.1/4; THENCE S.0°02'07"E. ALONG THE EAST LINE OF SAID EAST 20 RODS OF THE NORTH 40 RODS FOR 660.00 FEET TO THE S.E. CORNER OF SAID EAST 20 RODS OF THE NORTH 40 RODS; THENCE S.87°40'31"W. ALONG THE SOUTH LINE OF SAID EAST 20 RODS OF THE NORTH 40 RODS FOR 329.08 FEET TO THE S.E. CORNER OF LOT 2, LAMBERT'S SUBDIVISION, WOODBURY COUNTY, IOWA; THENCE S.88°58'01"W. ALONG THE SOUTH LINE OF SAID LOT 2 FOR 111.97 FEET TO THE S.E. CORNER OF A PARCEL DESCRIBED ON A WARRANTY DEED RECORDED ON ROLL 349, IMAGE 2133 IN THE WOODBURY COUNTY RECORDER'S OFFICE; THENCE CONTINUING S.88°58'01"W. ALONG THE SOUTH LINE OF SAID PARCEL FOR 312.01 FEET TO THE EASTERLY RIGHT OF WAY LINE OF OLD LAKEPORT ROAD AS DESCRIBED ON A WARRANTY DEED RECORDED ON ROLL 211, IMAGE 1497 IN THE WOODBURY COUNTY RECORDER'S OFFICE AND THE POINT OF BEGINNING; THENCE S.3°55'47"W. ALONG SAID EASTERLY LINE FOR 114.04 FEET; THENCE S.54°51′50″E. ALONG SAID EASTERLY LINE FOR 85.59 FEET; THENCE S.23°19'17"E. ALONG SAID EASTERLY LINE FOR 15.25 FEET; THENCE S.44°10'12"W. FOR 179.78 FEET TO THE CENTERLINE OF OLD LAKEPORT ROAD PRIOR TO RELOCATION AS SHOWN ON A PLAT OF SURVEY RECORDED ON ROLL 728, IMAGE 5635 IN THE WOODBURY COUNTY RECORDER'S OFFICE; THENCE N.0°17'29"W. ALONG SAID CENTERLINE FOR 168.11 FEET; THENCE NORTHERLY ALONG SAID CENTERLINE AND A 1145.92 FOOT RADIUS CURVE CONCAVE EASTERLY FOR 137.25 FEET TO THE SOUTH LINE OF SAID PARCEL DESCRIBED ON ROLL 349, IMAGE 2133 EXTENDED WEST, SAID CURVE HAVING A CHORD BEARING OF N.3°08'24"E. AND A CHORD LENGTH OF 137.17 FEET; THENCE N.88°58'01"E. ALONG SAID SOUTH LINE AND SAID SOUTH LINE EXTENDED WEST FOR 50.40 FEET TO THE POINT OF BEGINNING. CONTAINING 0.45 ACRES. SUBJECT TO AND TOGETHER WITH ANY AND ALL EASEMENTS, RESTRICTIONS AND COVENANTS.

NOTE: THE EAST LINE OF SAID N.E.1/4 OF THE N.W.1/4 IS ASSUMED TO BEAR S.0°02'07"E.

Said real estate being part subject to other easements of record.

Dated:\_\_\_\_\_ Chair, County Board of Supervisors County Seal: County Auditor On this \_\_\_\_\_day of \_\_\_\_\_ a notary public in and for the State of Iowa appeared \_\_\_\_\_\_ and \_\_\_\_\_ and \_\_\_\_\_, to me personally known, and who, being by me duly sworn, did say that they are the Chairperson of the County Board of Supervisors and County Auditor, respectively, of the County of Woodbury, lowa; that the seal affixed to the foregoing instrument is the county seal of the county, and that the instrument was signed and sealed on behalf of the county, by authority of its Board of Supervisors, as contained in the Supervisors Minute Book, as passed by the Board of Supervisors on the \_\_\_\_day of \_\_\_\_\_, 2023 and, \_\_\_\_\_ and \_\_\_\_ and instrument to be their voluntary act and deed and the voluntary act and deed of the county, by it voluntarily executed. Seal: Notary Public My Commission Expires: \_\_\_\_\_\_

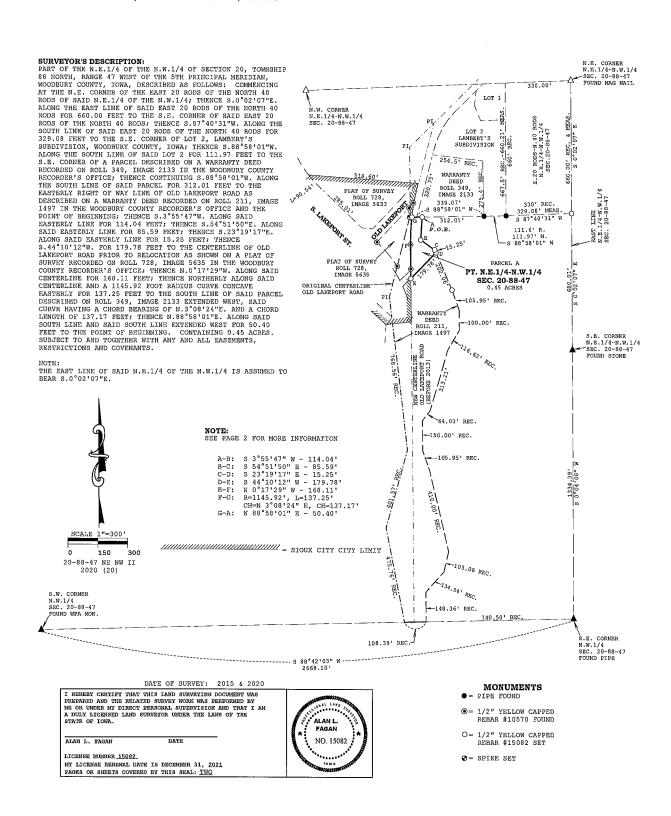
Words and phrases herein, including acknowledgement hereof, shall be construed as in the singular or

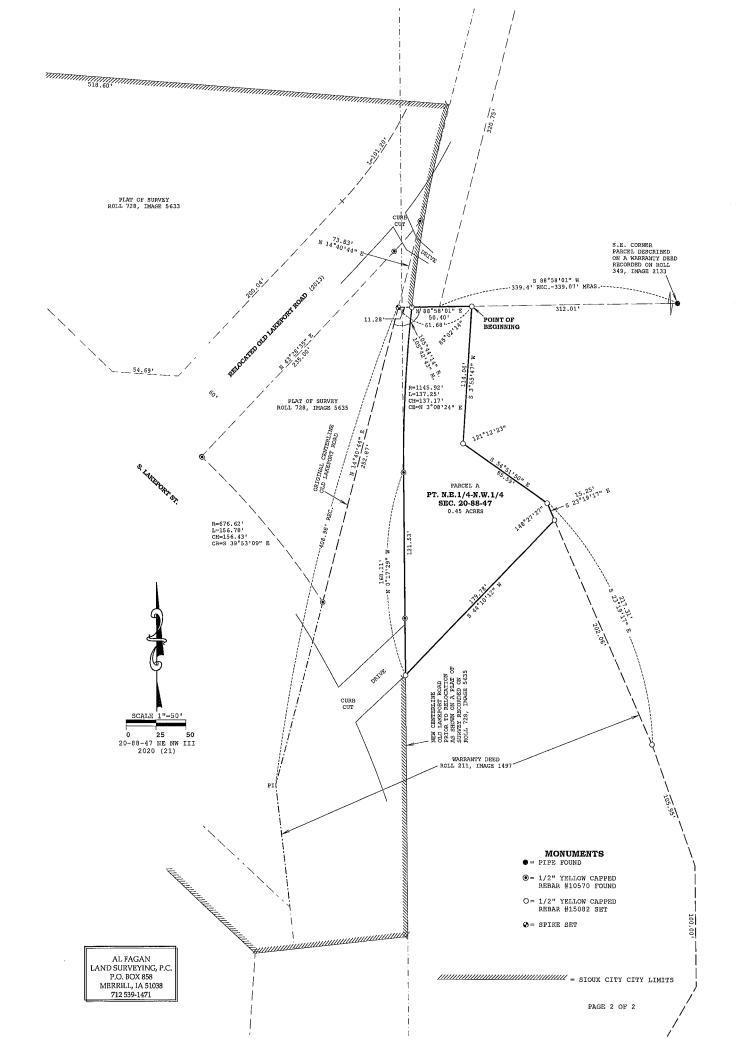
plural number and as masculine or feminine gender, according to the context.

INDEX LEGEND			-
SURVEYOR: ALAN L, FAGAN 712 539-1471			
MAIL TO: AL FAGAN LAND SURVEYING, P.C. P.O. BOX 858 - MERRILL, IA 51038			
COUNTY: WOODBURY			
SECTION(S): 20 T. 88 N.,	R,	47	W.
ALIQUOT PART: PART OF THE N.E.1/4-	N.W	1/4	
CITY;			
SUBDIVISION:			
BLOCK(S):			
LOT(S):			
PROPRIETOR(S): WOODBURY COUNTY			
REQUESTED BY: RICHARD DEROCHER			

# AL FAGAN LAND SURVEYING P.C.-P.O. BOX 858-MERRILL, IOWA 51038-PH. (712) 539-1471 PAGE 1 OF 2 PLAT OF SURVEY

PLAT OF SURVEY SHOWING PART OF THE N.E.1/4 OF THE N.W.1/4 OF SECTION 20, T.88N., R.47W. OF THE 5TH P.M., WOODBURY COUNTY, IOWA.





Certified budget March 29, 2022

Woodbury County: County-Wide \$7.149 / \$1,000

Woodbury County: Rural Unincorporated \$9.610 / \$1,000

Proposed January 3, 2023 Tax Rates

Woodbury County: County-Wide \$8.070 / \$1,000

+\$0.921

Woodbury County: Rural Unincorporated \$10.690 / \$1,000 +\$1.080

After January 3, 2023 Adjustment

Woodbury County: County-Wide \$8.057 / \$1,000

**+\$0.908**-\$0.013

Woodbury County: Rural Unincorporated \$10.676 / \$1,000 +\$1.066

-\$0.014

After January 5, 2023 Adjustment

Woodbury County: County-Wide \$7.824 / \$1,000

+\$0.675 -\$0.233

Woodbury County: Rural Unincorporated \$10.295 / \$1,000 +\$0.685

-\$0.381

After January 10, 2023 Adjustment

Woodbury County: County-Wide \$7.204 / \$1,000

**+\$0.055** -\$0.620

Woodbury County: Rural Unincorporated \$9.675 / \$1,000 +\$0.665

-\$0.620