



## NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS (MAY 30) (WEEK 22 OF 2023)

Live streaming at:

<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:

[www.woodburycountyiowa.gov](http://www.woodburycountyiowa.gov)

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held May 30, 2023, at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

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### **AGENDA**

**4:30 p.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda

Action

#### **Consent Agenda**

**Items 2 through 6 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.**

2. Approval of the minutes of the May 23, 2023, meeting
3. Approval of claims
4. County Treasurer – Tina Bertrand
  - a. Approval of refund request for overpayment of taxes for parcel #894735381016 in the amount of \$134.13
  - b. Approval of refund request for overpayment of taxes for parcel #884717377003 in the amount of \$391.00
  - c. Approval of resolution for tax abatement for Woodbury County

5. Human Resources – Melissa Thomas
  - a. Approval of Memorandum of Personnel Transactions
  - b. Authorization to Initiate Hiring Process
6. Secondary Roads – Mark Nahra
  - a. Approval of underground utility permit for MidAmerican Energy
  - b. Approval of permit to work in the right of way for Kevin Small

### **End Consent Agenda**

- |                                |   |                            |
|--------------------------------|---|----------------------------|
|                                | 7. Office of National Drug Control Policy, High Intensity Drug Trafficking Areas<br>Kevin Winker, Drug Intelligence Officer (Iowa)<br>Overdose Fatality Review Team overview  | Information                |
| <b>4:45 p.m.</b><br>(Set time) | 8. Board Administration – Dennis Butler <ol style="list-style-type: none"> <li>a. Public hearing on Amendment #1 to the Woodbury County FY 2023 Budget</li> <li>b. Approval of resolution for the FY 2022-2023 Budget Amendment #1</li> <li>c. Discussion and approval of transfer of appropriation in the Sheriff's FY 23 budget due to employee transfers</li> </ol>  | Action<br>Action<br>Action |
|                                | 9. County Sheriff – Chad Sheehan<br>Approval to waive the nepotism policy for three correctional officers with the Sheriff's Office   | Action                     |
|                                | 10. Planning/Zoning – Daniel Priestley<br>Direct the Zoning Commission to review/consider a Zoning Ordinance Text Amendment proposal to amend the Zoning Ordinance Land Use Summary Table to designate temporary heavy construction services: Aggregate crush and screen (temporary); Asphalt mixing (temporary); and concrete mixing (temporary) as conditional uses in the General Commercial (GC), and High Commercial (HC) Zoning Districts | Action                     |
|                                | 11. Reports on Committee Meetings   | Information                |
|                                | 12. Citizen Concerns  | Information                |
|                                | 13. Board Concerns  | Information                |

## **ADJOURNMENT**

*Subject to Additions/Deletions*

## CALENDAR OF EVENTS

<b>MON., JUNE 5</b>	<b>6:00 p.m.</b>	Board of Adjustment meeting, First Floor Boardroom
<b>WED., JUNE 7</b>	<b>10:00 a.m.</b>	Loess Hills Alliance Stewardship Meeting, Pisgah, Iowa
	<b>11:00 a.m.</b>	Loess Hills Alliance Executive Meeting
	<b>1:00 p.m.</b>	Loess Hills Alliance Full Board Meeting
	<b>4:45 p.m.</b>	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
	<b>12:00 p.m.</b>	District Board of Health Meeting, 1014 Nebraska St.
<b>THU., JUNE 8</b>	<b>12:00 p.m.</b>	SIMPCO Board of Directors, 1122 Pierce St.
<b>FRI., JUNE 9</b>	<b>9:00 a.m.</b>	Hungry Canyons Alliance Meeting, Bronson Community Building
<b>WED., JUNE 14</b>	<b>7:30 a.m.</b>	SIMPCO Executive-Finance Committee - Hybrid
	<b>8:05 a.m.</b>	Woodbury County Information Communication Commission, First Floor Boardroom
	<b>10:00 a.m.</b>	Western Iowa Tourism Region Annual Meeting, Audubon County
<b>THU., JUNE 15</b>	<b>4:00 p.m.</b>	Conservation Board Meeting, Little Sioux Park
	<b>4:30 p.m.</b>	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
	<b>5:00 p.m.</b>	SIMPCO Annual Board of Directors Meeting & Award Ceremony, Mapleton, IA
<b>FRI., JUNE 16</b>	<b>12:00 p.m.</b>	Siouxland Human Investment Partnership Board Meeting, 2540 Glenn Ave.
<b>WED. JUNE 21</b>	<b>12:00 p.m.</b>	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
<b>THU., JUNE 22</b>	<b>11:00 a.m.</b>	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St.
	<b>1:30 p.m.</b>	SIMPCO Community and Economic Development, Hybrid
<b>MON., JUNE 26</b>	<b>6:00 p.m.</b>	Zoning Commission Meeting, First Floor Boardroom
<b>WED., JUNE 28</b>	<b>2:30 p.m.</b>	Rolling Hills Community Services Region Governance Board Meeting
<b>WED., JULY 5</b>	<b>4:45 p.m.</b>	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*

## **MAY 23, 2023, TWENTY-FIRST MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Tuesday, May 23, 2023, at 4:30 p.m. Board members present were Bittinger II, Nelson, Taylor, Radig, and Ung. Staff members present were Karen James, Board Administrative Assistant, Melissa Thomas, Human Resources Director, Joshua Widman, Assistant County Attorney, and Michelle Skaff, Deputy Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Radig second by Taylor to approve the agenda for May 23, 2023. Carried 5-0. Copy filed.  
Motion by Ung second by Nelson to approve the following items by consent:
2. To approve minutes of the May 16, 2023 meeting. Copy filed.
3. To approve the claims totaling \$5,784,824.33. Copy filed.
4. To approve and authorize the Chairperson to sign a Resolution approving petition for suspension of taxes for Linda Mulder, 4002 Lincoln Way, Sioux City, parcel #884707253001.

### **WOODBURY COUNTY, IOWA RESOLUTION #13,600 RESOLUTION APPROVING PETITION FOR SUSPENSION OF TAXES**

**WHEREAS**, Linda Mulder, as titleholder of a property located 4002 Lincoln Way, Sioux City, Woodbury County, Iowa, and legally described as follows:

**Parcel #884707253001**

**RAVIN PARK 3<sup>RD</sup> EX ELY 6 FT LOT 34**

**WHEREAS**, Linda Mulder of the aforementioned property has petitioned the Board of Supervisors for a suspension of taxes pursuant to the 2017 Iowa Code section 427.9, and

**WHEREAS**, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby grants the request for a suspension of taxes, and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this property.

**SO RESOLVED** this 23rd day of May 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

5. To approve the transfer of Jacob Gilreath, Civil/Construction Engineer Intern, Secondary Roads Dept., effective 05-18-23, \$2,730.77/bi-weekly. Transfer from Part-time to Full-Time.; the appointment of Gerald Kelley, P/T Operations Officer-Paramedic, Emergency Services Dept., effective 05-24-23, \$25.00/hour. Job Vacancy Posted 5-3-23. Entry Level Salary: \$25.00/hour.; the appointment of Wendy Beltran, P/T Youth Worker, Juvenile Detention Dept., effective 05-24-23, \$20.89/hour. Job Vacancy Posted 3-23-23. Entry Level Salary: \$20.89/hour.; and the appointment of Kurtus Palsma, Temporary Engineering Aide, Secondary Roads Dept., effective 06-01-23, \$16.00/hour. Not to exceed 120 days. Copy filed.
- 6a. To approve and receive for signature a contract with Cost Advisory Services, Inc. to provide professional consulting services to Woodbury County, Iowa. Copy filed.
- 6b. To approve and authorize the Chairperson to sign a Resolution adopting and levying special assessment in the Woodbury-Monona Lateral 2 Drainage District of Woodbury County, Iowa.

**RESOLUTION #13,601**  
**RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN**  
**THE WOODBURY-MONONA LATERAL 2 DRAINAGE DISTRICT**  
**OF WOODBURY COUNTY, IOWA**

**WHEREAS**, the Board of Trustees of the Little Sioux Inter-County Drainage District, Trustees of the Woodbury Monona Lateral 2 Drainage District, in session on the 23rd day of May, 2023, requested that the Board of Supervisors levy a special assessment of Forty Two and 95/100 Percent (42.95%) on all tracts of land, lots, public roads, and railroads in the Woodbury-Monona Lateral 2 Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa, acting as a Drainage Board for the Woodbury-Monona Lateral 2 Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the Woodbury-Monona Lateral 2 Drainage District of Woodbury County, Iowa, a special assessment in the amount of Forty Two and 95/100 Percent (42.95%), and the Auditor of Woodbury County, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under \$468.55 in semi-annual installments in the same manner as general property taxes are collected pursuant to \$445.36 in the year 2023-2024.

PASSED and APPROVED this 23rd day of May, 2023, Board of Supervisors, Woodbury County, Iowa.  
 WOODBURY COUNTY BOARD OF SUPERVISORS  
 Copy filed.

- 6c. To approve and authorize the Chairperson to sign a Resolution adopting and levying special assessment in the Woodbury-Monona Lateral "11" Drainage District of Woodbury County, Iowa.

**RESOLUTION #13,602**  
**RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN**  
**THE WOODBURY-MONONA LATERAL "11" DRAINAGE DISTRICT**  
**OF WOODBURY COUNTY, IOWA**

**WHEREAS**, the Board of Trustees of the Little Sioux Inter-County Drainage District, Trustees of the Woodbury Monona Lateral "11" Drainage District, in session on the 23rd day of May, 2023, requested that the Board of Supervisors levy a special assessment of Forty Four and 47/100 (44.47%) Percent of the Original Assessment in the Woodbury Monona Lateral "11" Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa, acting as a Drainage Board for the Woodbury Monona Lateral "11" Drainage District of Woodbury County, Iowa, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the Woodbury Monona Lateral "11" Drainage District of Woodbury County, Iowa, a special assessment in the amount of Forty Four and 47/100 (44.47%) Percent of the Original Assessment, and the Auditor of Woodbury County, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under \$468.55 in semi-annual installments in the same manner as general property taxes are collected pursuant to \$445.36 in the year 2023-2024.

PASSED and APPROVED this 23rd day of May, 2023, Board of Supervisors, Woodbury County, Iowa.  
 WOODBURY COUNTY BOARD OF SUPERVISORS  
 Copy filed.

- 6d. To approve and authorize the Chairperson to sign a Resolution adopting and levying special assessment in the Little Sioux Inter-County Drainage District of Monona, Woodbury, and Harrison Counties, Iowa.

**RESOLUTION #13,603**  
**RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN**

**THE LITTLE SIOUX INTER-COUNTY DRAINAGE OF MONONA,  
WOODBURY, AND HARRISON COUNTIES, IOWA**

WHEREAS, the Board of Trustees of the Little Sioux Inter-County Drainage District, in session on the 6th day of April, 2023, requested that the Board of Supervisors levy a special assessment of Sixty-five (65%) Percent of the Original Assessment on all tracts of land, lots, public roads, and railroads in the Little Sioux Inter-County Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

NOW, THEREFORE, BE IT RESOLVED by the Joint Board of Supervisors of Monona, Woodbury and Harrison Counties, Iowa, acting as a Drainage Board for the Little Sioux Inter-County Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the Little Sioux Inter-County Drainage District of Monona, Woodbury and Harrison Counties, Iowa, a special assessment in the amount of Sixty-five (65%) Percent of the Original Assessment, and the Auditors of Monona, Woodbury and Harrison Counties, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under \$468.55 in semi-annual installments in the same manner as general property taxes are collected pursuant to \$445.36 in the year 2023-2024.

PASSED and APPROVED this 23rd day of May, 2023, Board of Supervisors, Woodbury County, Iowa.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 6e. To approve and authorize the Chairperson to sign a Resolution adopting and levying special assessment in the Sandhill-Lakeport Inter-County Drainage District of Monona and Woodbury Counties, Iowa.

**RESOLUTION #13,604  
RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN  
THE SANDHILL-LAKEPORT INTER-COUNTY DRAINAGE OF MONONA  
AND WOODBURY COUNTIES, IOWA**

WHEREAS, the Board of Trustees of the Sandhill-Lakeport Inter-County Drainage District, in session on the 20th day of March, 2023, requested that the Board of Supervisors levy a special assessment of Sixty Percent (60%) of the Original Assessment on all tracts of land, lots, public roads, and railroads in the Sandhill-Lakeport Inter-County Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

NOW, THEREFORE, BE IT RESOLVED by the Joint Board of Supervisors of Monona and Woodbury Counties, Iowa, acting as a Drainage Board for the Sandhill-Lakeport Inter-County Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the Sandhill-Lakeport Inter-County Drainage District of Monona and Woodbury Counties, Iowa, a special assessment in the amount of Sixty Percent (60%) of the Original Assessment, and the Auditors of Monona and Woodbury Counties, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under \$468.55 in semi-annual installments in the same manner as general property taxes are collected pursuant to \$445.36 in the year 2023-2024.

PASSED and APPROVED this 23rd day of May, 2023, Board of Supervisors, Woodbury County, Iowa.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 6f. To approve and authorize the Chairperson to sign a Resolution adopting and levying special assessment in the McCandless Inter-County Drainage District of Monona and Woodbury Counties, Iowa.

**RESOLUTION #13,605  
RESOLUTION ADOPTING AND LEVYING SPECIAL ASSESSMENT IN  
THE MCCANDLESS INTER-COUNTY DRAINAGE OF MONONA  
AND WOODBURY COUNTIES, IOWA**

**WHEREAS**, the Board of Trustees of the McCandless Inter-County Drainage District, in session on the 19th day of April, 2023, requested that the Board of Supervisors levy a special assessment of One Hundred Ten Percent (110%) of the Original Assessment on all tracts of land, lots, public roads, and railroads in the McCandless Inter-County Drainage District to procure funds from which to pay the costs and expenses of repair and maintenance incurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Joint Board of Supervisors of Monona and Woodbury Counties, Iowa, acting as a Drainage Board for the McCandless Inter-County Drainage District, that there be and is hereby levied upon all tracts of land, lots, public roads, and railroads in the McCandless Inter-County Drainage District of Monona and Woodbury Counties, Iowa, a special assessment in the amount of One Hundred Ten Percent (110%) of the Original Assessment, and the Auditors of Monona and Woodbury Counties, Iowa, be directed and ordered to spread such levy upon said lands, to be collected under \$468.55 in semi-annual installments in the same manner as general property taxes are collected pursuant to \$445.36 in the year 2023-2024.

PASSED and APPROVED this 23rd day of May, 2023, Board of Supervisors, Woodbury County, Iowa.  
 WOODBURY COUNTY BOARD OF SUPERVISORS  
 Copy filed.

- 7a. To approve property tax refund for Forrest Holdings Inc. for parcel #884706427002, 4104 Glenn Ave., in the amount of \$644.00. Copy filed.
- 7b. To approve property tax refund for Forrest Holdings Inc. for parcel #884201406004, 305 3<sup>rd</sup> St., in the amount of \$108.00. Copy filed.

Carried 5-0.

- 9. A public hearing was held at 4:35 p.m. for the sale of parcel #894728127010, 613-15 13<sup>th</sup> St. The Chairperson called on anyone wishing to be heard.

Motion by Taylor second by Ung to close the public hearing. Carried 5-0.

Motion by Ung second by Radig to approve and authorize the Chairperson to sign a Resolution for the sale of the real estate parcel #894728127010, 613-15 13<sup>th</sup> St., to Jatell Properties, LLC, 724 C St., South Sioux City, NE, for \$491.00 plus recording fees. Carried 5-0.

**RESOLUTION OF THE BOARD  
 OF SUPERVISORS OF WOODBURY COUNTY, IOWA  
 RESOLUTION #13,606**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

**By Jatell Properties LLC** in the sum of **Four Hundred Ninety-One Dollars and 00/100 (\$491.00)**-----  
 -----dollars.

For the following described real estate, To Wit:

**Parcel #894728127010**

**The W 50 feet of Lot 7, the W 50 feet of the South half of Lot 8, the W 30 feet of the North half of Lot 8 and the W 25 feet of the S 23 feet of Lot 9, all in Block 83 Sioux City East Addition, City of Sioux City, in the County of Woodbury County and State of Iowa  
 (613-15 13<sup>th</sup> Street)**

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

**BE IT RESOLVED** that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

**BE IT RESOLVED** that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

**BE IT FURTHER RESOLVED** that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

**SO DATED** this 23<sup>rd</sup> Day of May, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 10a. A public hearing was held at 4:45 p.m. for an ordinance to amend portions of Woodbury County Ordinance #56: Amendments to modify Section 6.1.A: Wind Turbines Set Back Requirements to increase certain setback requirements to the Ordinance regulating Commercial Wind Energy Conversion Systems in Unincorporated Woodbury County. The Chairperson called on anyone wishing to be heard.

Jim Fisher, Merville City, Monty McCoy, Climbing Hill, Bob Fritzmeier, Sioux City, Wally Kuntz, Merville, Dan Hair, Hornick, Bryan Mesz, Sioux City, addressed the Board regarding the Ordinance.

Motion by Radig second by Ung to receive the May 17, 2023 Merville meeting minutes (public document) shared for posting by Mr. Fisher. Carried 5-0. Copy filed.

Motion by Ung second by Taylor to close the public hearing. Carried 5-0.

- 10b. Motion by Radig second by Ung to approve the third reading of the Ordinance Amendment. Carried 5-0. Copy filed.
- 10c. Motion by Ung second by Taylor to adopt the Ordinance #72, Amendment to portions of Woodbury County Ordinance #56: Amendments to modify Section 6.1A: Wind turbines set back requirements to increase setback requirements to the ordinance regulating Commercial Wind Energy Conversion Systems in unincorporated Woodbury County. Carried 5-0.
- 8b. Motion by Radig second by Ung to approve Office Elements purchase order in the amount of \$498,877.04 plus 5% contingency. Carried 5-0. Copy filed.
- 8c. Motion by Taylor second by Ung to approve expense of \$83,491.04 for the purchase of kitchen equipment and installations. Carried 5-0. Copy filed.
11. Motion by Radig second by Nelson to approve purchase of Cyber Liability Insurance for FY 23/24. Carried 5-0. Copy filed.
- 12a. Motion by Ung second by Bittinger to receive for signatures a Resolution Speed Limit Old Lakeport Road. Carried 5-0.

**SPEED LIMIT RESOLUTION  
OLD LAKEPORT ROAD  
RESOLUTION #13,607**

WHEREAS: The city of Sergeant Bluff has reviewed the speed limit on Old Lakeport Road, citing accident history and residential development, and has passed an ordinance to reduce the speed limit on this joint jurisdiction, corporation line road, and

WHEREAS: The Board of Supervisors of Woodbury County is empowered under the authority of sections 321.255 and 321.285, subsection 4 of the Code of Iowa to determine upon the basis of an engineering and traffic investigation conducted by the County Engineer that the speed limit of any secondary road is greater than is reasonable and proper under the conditions existing, and may determine and declare a reasonable and proper speed limit, and

WHEREAS: Such investigation has been requested and completed and the county engineer has reached an opinion concerning the reasonable and proper speed for the road listed herein,

NOW, THEREFORE BE IT RESOLVED, by the Woodbury County Board of Supervisors that the following speed limit be established and appropriate signs erected at the locations described as follows:

- 1). Beginning at the intersection of 210<sup>th</sup> Street and Old Lakeport Road then proceeding north on Old Lakeport Road to a point 300 feet north of Glen Ellen Road, a speed limit of 35 miles per hour is established.

Speed limit shall be effective when appropriate signs giving notice of the speed limits are erected.

Passed and approved this 23<sup>rd</sup> day of May 2023 by the Woodbury County Board of Supervisors.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 12b. Motion by Ung second by Taylor to receive for signatures a Resolution setting interest rates for drainage warrants for districts under the jurisdiction of Woodbury County Board of Supervisors. Carried 5-0.

#### **WOODBURY COUNTY, IOWA**

#### **RESOLUTION #13,608**

#### **RESOLUTION ESTABLISHING THE INTEREST PAID ON DRAINAGE WARRANTS**

**WHEREAS**, the Woodbury County Board of Supervisors has the authority to establish the interest rate on drainage warrants pursuant to Iowa Code Chapter 468.

**NOW, THEREFORE, BE IT RESOLVED**, by the Woodbury County Board of Supervisors that the interest rate for Drainage Warrants is hereby set at 5% APR for Fiscal Year 2024.

**SO RESOLVED** this 23<sup>rd</sup> day of May 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

**DATED** this 23<sup>rd</sup> day of May 2023

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 12c. Motion by Taylor second by Ung to approve and authorize the Chairperson to sign a Resolution Orton Slough Drainage District Levying Special Assessment and Certificate to the County Auditor for Woodbury County, Iowa. Carried 5-0.

#### **RESOLUTION #13,609**

#### **ORTON SLOUGH DRAINAGE DISTRICT**

#### **RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA**

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Orton Slough Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Orton Slough Drainage District, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this 23rd day of May, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

Motion by Ung second by Radig to approve and authorize the Chairperson to sign a Resolution Smokey Hollow Drainage District Levying Special Assessment and Certificate to the County Auditor for Woodbury County, Iowa. Carried 5-0.

**RESOLUTION #13,610**  
**SMOKEY HOLLOW DRAINAGE DISTRICT**  
**RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE**  
**TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA**

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Smoky Hollow Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Smoky Hollow Drainage District, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this 23<sup>rd</sup> day of May, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

Motion by Ung second by Taylor to approve and authorize the Chairperson to sign a Resolution Weber Creek Drainage District Levying Special Assessment and Certificate to the County Auditor for Woodbury County, Iowa. Carried 5-0.

**RESOLUTION #13,611**  
**WEBER CREEK DRAINAGE DISTRICT**  
**RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE**  
**TO THE COUNTY AUIDOTR OF WOODBURY COUNTY, IOWA**

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Weber Creek Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Weber Creek Drainage District, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this 23<sup>rd</sup> day of May, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

Motion by Ung second Radig by to approve and authorize the Chairperson to sign a Resolution Wolf Creek Drainage District Levying Special Assessment and Certificate to the County Auditor for Woodbury County, Iowa. Carried 5-0.

**RESOLUTION #13,612**  
**WOLF CREEK DRAINAGE DISTRICT**  
**RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE**  
**TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA**

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Wolf Creek Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Wolf Creek Drainage District, that a special tax and/or assessment in the sum of \$ 10,000.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this 23<sup>rd</sup> day of May, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

Motion by Ung second by Radig to approve and authorize the Chairperson to sign a Resolution Bennett-McDonald Drainage District Levying Special Assessment and Certificate to the County Auditor of Woodbury County, Iowa. Carried 5-0.

**RESOLUTION #13,613**  
**BENNETT-MCDONALD DRAINAGE DISTRICT**  
**RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE**  
**TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA**

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Bennett-McDonald Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Bennett-McDonald Drainage District, that a special tax and/or assessment in the sum of \$ 6,000.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this 23<sup>rd</sup> day of May, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

Motion by Ung second by Radig to approve and authorize the Chairperson to sign a Resolution Smithland Drainage District Levying Special Assessment and Certificate to the County Auditor of Woodbury County, Iowa. Carried 5-0.

**RESOLUTION #13,614**  
**SMITHLAND DRAINAGE DISTRICT**  
**RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE**  
**TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA**

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Smithland Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies, and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Smithland Drainage District, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies, and public highways within said Drainage District and same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this 23<sup>rd</sup> day of May, 2023.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

Motion by Ung second by Bittinger to approve and authorize the Chairperson to sign a Resolution Wolf Creek Pumping District #2 Levying Special Assessment and Certificate to the County Auditor for Woodbury County, Iowa. Carried 5-0.

**RESOLUTION #13,615**  
**WOLF CREEK PUMPING DISTRICT #2**  
**RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE**  
**TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA**

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Wolf Creek Pumping District #2 of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies, and public highways within the boundaries of the said Pumping District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Wolf Creek Pumping District #2, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies, and public highways within said Pumping District and same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this 23<sup>rd</sup> day of May, 2023.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

Motion by Ung second by Nelson to approve and authorize the Chairperson to sign a Resolution Wolf Creek Pumping District #3 Levying Special Assessment and Certificate to the County Auditor of Woodbury County, Iowa. Carried 5-0.

**RESOLUTION #13,616**  
**WOLF CREEK PUMPING DISTRICT #3**  
**RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE**  
**TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA**

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Wolf Creek Pumping District #3 of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies, and public highways within the boundaries of the said Pumping District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County

Board of Supervisors as the governing body of the Wolf Creek Pumping District #3, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies, and public highways within said Pumping District and same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this 23<sup>rd</sup> day of May, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

Motion by Ung second by Radig to approve and authorize the Chairperson to sign a Resolution Anthon Central Drainage District Levying Special Assessment and Certificate to the County Auditor of Woodbury County, Iowa. Carried 5-0.

**RESOLUTION #13,617**  
**ANTHON CENTRAL DRAINAGE DISTRICT**  
**RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE**  
**TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA**

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Anthon Central Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Anthon Central Drainage District, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this 23<sup>rd</sup> day of May, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

Motion by Ung second by Radig to approve and authorize the Chairperson to sign a Resolution Maple River Drainage District Levying Special Assessment and Certification to the County Auditor of Woodbury County, Iowa. Carried 5-0.

**RESOLUTION #13,618**  
**MAPLE RIVER DRAINAGE DISTRICT**  
**RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE**  
**TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA**

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Maple River Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Maple River Drainage District, that a special tax and/or assessment in the sum of \$ 0.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this 23<sup>rd</sup> day of May, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

Motion by Ung second by Radig to approve and authorize the Chairperson to sign a Resolution Poverty Hollow Drainage District Levying Special Assessment and Certification to the County Auditor of Woodbury County, Iowa. Carried 5-0.

**RESOLUTION #13,619**  
**POVERTY HOLLOW DRAINAGE DISTRICT**  
**RESOLUTION LEVYING SPECIAL ASSESSMENT AND CERTIFICATE**  
**TO THE COUNTY AUDITOR OF WOODBURY COUNTY, IOWA**

WHEREAS, the Woodbury County Board of Supervisors is the governing body of the Poverty Hollow Drainage District of Woodbury County, Iowa; and

WHEREAS, said Board, as Trustees, has determined that it is necessary to levy a special tax and/or assessment on all tracts of land, lots, railroad companies and public highways within the boundaries of the said Drainage District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Woodbury County Board of Supervisors as the governing body of the Poverty Hollow Drainage District, that a special tax and/or assessment in the sum of \$ 100.00 be levied against all the tracts of land, lots, railroad companies and public highways within said Drainage District, same to be in the same ratio and upon the same classification as heretofore established, adopted and confirmed.

BE IT FURTHER RESOLVED that the said levy and/or assessment be and the same is hereby certified to the Woodbury County Auditor who is hereby directed to effect said levy and/or assessment against all of the said lands, etc., in the same ratio and upon the same classification as heretofore adopted, established and confirmed and enter same upon the tax list of Woodbury County for collection with the first half of the current year real estate taxes.

DATED this 23<sup>rd</sup> day of May, 2023.

WOODBURY COUNTY BOARD OF SUPERVISORS

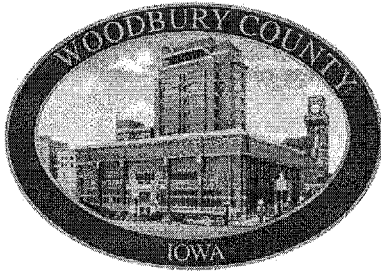
Copy filed.

- 12d. Motion by Radig second by Ung to approve the FY 2023 Woodbury County Secondary Road Department budget amendment #1. Carried 5-0. Copy filed.

- 12e. Motion by Radig second by Taylor to approve the City-County agreement for Southbridge Interchange project. Carried 5-0. Copy filed.
- 12f. Motion by Radig second by Bittinger to award the quote from Rueter Equipment for a new Hyundai 960A front end loader for \$234,650.00. Carried 5-0. Copy filed.
- 12g. Motion by Radig second by Ung to approve the contract for the L-B(E66)—73-97 bridge replacement project with Dixon Construction for \$777,985.70. Carried 5-0. Copy filed.
- 8a. Motion by Ung second by Taylor to postpone action to expense ARPA 13 funding for furniture, fixtures, and equipment not to exceed \$941,000.00. Carried 5-0. Copy filed.  
  
Motion by Radig second by Ung to receive document of ARPA 13 budget. Carried 5-0.  
  
Motion by Radig second by Ung to reconsider receiving document. Carried 5-0. Document was returned.
- 13. Reports on committee meetings were heard.
- 14. There were no citizen concerns.
- 15. Board concerns were heard.

The Board adjourned the regular meeting until May 30, 2023.

Meeting sign in sheet. Copy filed.



**Tina M Bertrand**

Treasurer of Woodbury County  
Property Tax  
822 Douglas Street Suite 102  
Sioux City, IA 51101  
712-279-6495

May 23, 2023

Dear Board of Supervisors,

The following is requesting a refund on her property that was sold. She forgot to cancel her scheduled payments that were set up on-line.

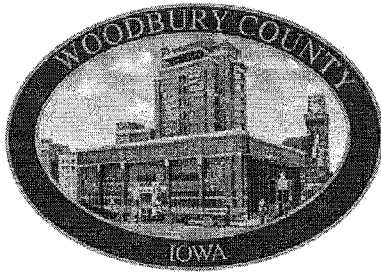
8947 35 381 016 (previously owned by Donna Jensen)    1325 S Glass St    \$134.13

The refund will be processed upon confirmation that funds were not returned as non-sufficient.

Thank you for your time,

A handwritten signature in cursive script that reads "Janet L. Trimpe".

Janet L Trimpe  
Woodbury County Tax Deputy



**Tina M Bertrand**  
Treasurer of Woodbury County  
Property Tax  
822 Douglas Street Suite 102  
Sioux City, IA 51101  
712-279-6495

May 18, 2023

Dear Board of Supervisors,

We have received a request from David Page for a refund on his payment on the following parcel.

8847 17 377 003

4732 Birch Way

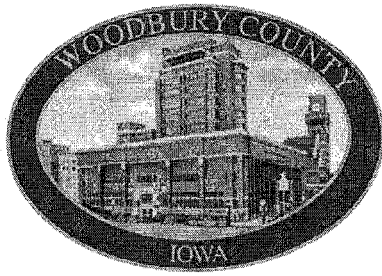
\$391.00

He did not cancel his scheduled payments that he had set up on-line and then sold the house. Can I have your permission to issue him a refund check?

Thank you,

A handwritten signature in cursive script that reads "Janet L. Trimpe".

Janet L Trimpe  
Woodbury County Tax Deputy



**Tina M Bertrand**  
Treasurer of Woodbury County  
Property Tax  
822 Douglas Street Suite 102  
Sioux City, IA 51101  
712-279-6495

May 18, 2023

Dear Board of Supervisors,

Sorry, I forgot this one. The following parcel is owned by Woodbury County and needs to be abated.

8843 01 100 012	(Kedron Township)	\$620.00
-----------------	-------------------	----------

Thank you very much,

Janet L Trimpe  
Woodbury County Tax Deputy

**WOODBURY COUNTY, IOWA**

**RESOLUTION # \_\_\_\_\_**

**RESOLUTION APPROVING ABATEMENT OF TAXES**

**WHEREAS**, the Woodbury County, Iowa is the titleholder of real estate Parcel #884301100012 located in Woodbury County, Iowa and legally described as follows:

**Parcel #884301100012**

KEDRON TOWNSHIP AN IRREG TCT BEING PART OF GOVT LOT 10 IN 1-88-43 DESCRIBED AS COM AT SW COR OF GOVT LOT 10 THNC E 356' TO POB: THNC NE 1100.95', THNC NE 458.76', THNC E 78.95', THNC S 1309.02', THNC W 940.12' TO POB

**WHEREAS**, the above-stated property has an unpaid balance of taxes owing, and the parcel is owned by a political subdivision of the state; and

**WHEREAS**, the political subdivision, namely the Woodbury County, Iowa, is failing to immediately pay the taxes due; and

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes and any future taxes that may be levied against this parcel; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcels according to Code of Iowa, 427.3, and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

**SO RESOLVED** this 30th day of May, 2023.

ATTEST:

WOODBURYCOUNTYBOARD OF SUPERVISORS

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Michelle Skaff, Deputy  
Woodbury County Auditor  
And Recorder

---

Matthew Ung, Chairman

# HUMAN RESOURCES DEPARTMENT

## MEMORANDUM OF PERSONNEL TRANSACTIONS

**DATE:** May 30, 2023

**\* PERSONNEL ACTION CODE:**

A- Appointment	R-Reclassification
T - Transfer	E- End of Probation
P - Promotion	S - Separation
D - Demotion	O - Other

**TO: WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Schumacher, Ashley	County Sheriff	5-25-23	Civilian Jailer			S	Resignation.
Novak, Kiely	Secondary Roads	6-05-23	Temporary Engineering Aide	\$16.50/hour		A	Change Start Date to 6-5-23.
Ponce, Hediberto	County Sheriff	6-12-23	Civilian Jailer	\$25.26/hour	4%=\$.98/hr	R	Per CWA Civilian Officers Contract agreement, from Class 2 to Class 1.
Parker, Katie	Human Resources	6-12-23	Senior Clerk	\$25.25/hour	10%=\$2.39/hr	R	Per Wage Plan comparability with AFSCME Courthouse Contract, from Grade 4/Step 4 to Grade 4/Step 5.

**APPROVED BY BOARD DATE:** \_\_\_\_\_

**MELISSA THOMAS, HR DIRECTOR:**

*Melissa Thomas HR Director*

**HUMAN RESOURCES DEPARTMENT  
WOODBURY COUNTY, IOWA**

**DATE: May 30, 2023**

**AUTHORIZATION TO INITIATE HIRING PROCESS**

<b>DEPARTMENT</b>	<b>POSITION</b>	<b>ENTRY LEVEL</b>	<b>APPROVED</b>	<b>DISAPPROVED</b>
County Sheriff	Civilian Jailer	CWA: \$23.33/hour		

\_\_\_\_\_  
Chairman, Board of Supervisors



## Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER  
P. O. BOX 3715 SIOUX CITY, IOWA 51102

Chad Sheehan, SHERIFF

PHONE: 712.279.6010  
E-MAIL: [csheehan@woodburycountyiowa.gov](mailto:csheehan@woodburycountyiowa.gov)  
FAX: 712.279.6522

May 25, 2023

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to begin the hiring process for one (1) Correctional Officer position, effective May 31st, 2023. We request this be placed on the agenda for Tuesday May 30th, 2023, Woodbury County Board of Supervisors meeting. Thank you.

This is a new position created for a civilian correctional officer/court security.

Sincerely,

A handwritten signature in black ink, appearing to read "Chad Sheehan", with a long horizontal line extending to the right.

Chad Sheehan, Sheriff

cc: file

## WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 05/25/2023 Weekly Agenda Date: 05/30/2023

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Consideration of a utility permit for installation of new overhead electric line in county right of way

**ACTION REQUIRED:**

Approve Ordinance ☐

Approve Resolution ☐

Approve Motion ☒

Public Hearing ☐

Other: Informational ☐

Attachments ☒

**EXECUTIVE SUMMARY:**

MidAmerican Energy has applied for a permit to allow the installation of buried electric line in county right of way of Old Hwy 141 to provide service to a new house.

**BACKGROUND:**

Work in county ROW requires a permit approved by the Board of Supervisors per section 318.8 of the Code of Iowa. The county engineer has reviewed the locations and recommends that the work be allowed.

**FINANCIAL IMPACT:**

No financial impact to the county.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes ☐ No ☐

**RECOMMENDATION:**

Recommend approval of the permit for MidAmerican Energy

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the underground utility permit for MidAmerican Energy and to direct the chair to sign the permit.

Woodbury County Permit No. \_\_\_\_\_

PERMIT FOR USE OF COUNTY ROAD/HIGHWAY RIGHT-OF-WAY  
FOR OVERHEAD AND/OR BURIED UTILITIES ACCOMMODATION

REQUEST BY APPLICANT:

Name MID AMERICAN ENERGY

Highway OLD Hwy 141

Address 1717 OLD Hwy 141

Township 88

City of SGT. BLUFF

Office Phone 712-233-4821 Local Phone \_\_\_\_\_

Section:  $\frac{1}{4}$  of  $\frac{1}{4}$  Sec

Type of Utility Installation OVERHEAD PRIMARY

T 88 N, R 47 W Section: 24

Plans Prepared By Cody PARMETER

Copy Enclosed X Yes \_\_\_\_\_ No

Map Showing Location Enclosed X Yes \_\_\_\_\_ No

Utility Location is \_\_\_\_\_ cross right-of-way X parallel to right-of-way  
\_\_\_\_\_ overhead \_\_\_\_\_ underground

Proposed Method of Installation

\_\_\_\_\_ tunnel X suspend on poles \_\_\_\_\_ cased  
\_\_\_\_\_ jack & bore \_\_\_\_\_ suspend on towers \_\_\_\_\_ trench  
\_\_\_\_\_ open cut \_\_\_\_\_ plow

Estimated Starting Date 6-15-23 Estimated Restoration Date 6-15-23

The Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions listed on the reverse side hereof, and special provisions listed below or attached hereto, and any and all plans, details, or notes attached hereto and made a part thereof. Applicant is to complete in triplicate and send all copies including plans and maps to Woodbury County Engineer, 759 E. Frontage Road, Merville, IA 51039. One executed copy will be returned to the Applicant. Ph: 712-873-3215

By Cody PARMETER  
(Signature of Authorized Utility Representative)

Title DESIGN TECH ELECTRIC DISTR.

Date 5-22-23

PERMIT APPROVAL BY PERMITTING AUTHORITY

The forgoing application is hereby approved and permit issued by the Permitting Authority subject to full compliance by the Applicant with all provisions and conditions stated herein and on the reverse side hereof and all attachments hereto.

By \_\_\_\_\_  
(Signature of Woodbury County Board Chairman)

Title \_\_\_\_\_

Date \_\_\_\_\_

By \_\_\_\_\_  
(Signature of Woodbury County Engineer)

Title \_\_\_\_\_

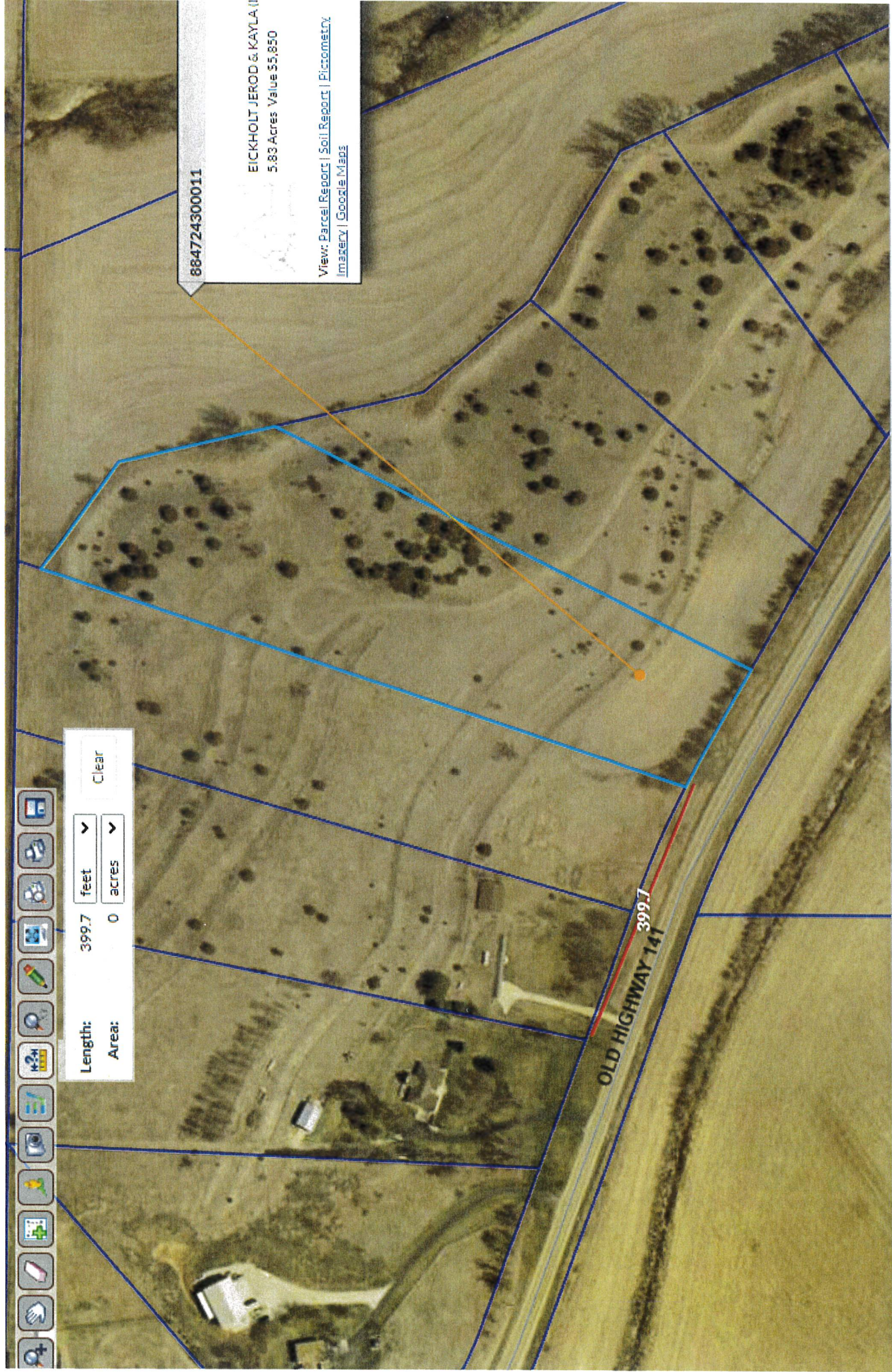
Date \_\_\_\_\_

Other Special Provisions:

Permit Provisions and Conditions of Issuance

1. The County and/or the County Board of Supervisors will not be charged with any responsibility for damages to the Applicant's property occasioned by any construction or maintenance operations on said county roads, including new or additional right-of-way acquired in connection therewith, subsequent to the building of the Applicant's facilities. The Board will endeavor to give the Applicant sufficient notice of any proposed construction or maintenance work, on either existing or newly acquired right-of-way that is likely to expose, cover up, or disturb any facilities belonging to the Applicant, in order that the Applicant may arrange to protect the facilities. The Board will inform contractors, and others working on the job of the location of the facilities so that reasonable care may be taken to avoid damaging the facilities, however the County and the Board of Supervisors will assume no responsibility for failure to give such notice.

Approved 1/19/99



4300011  
47

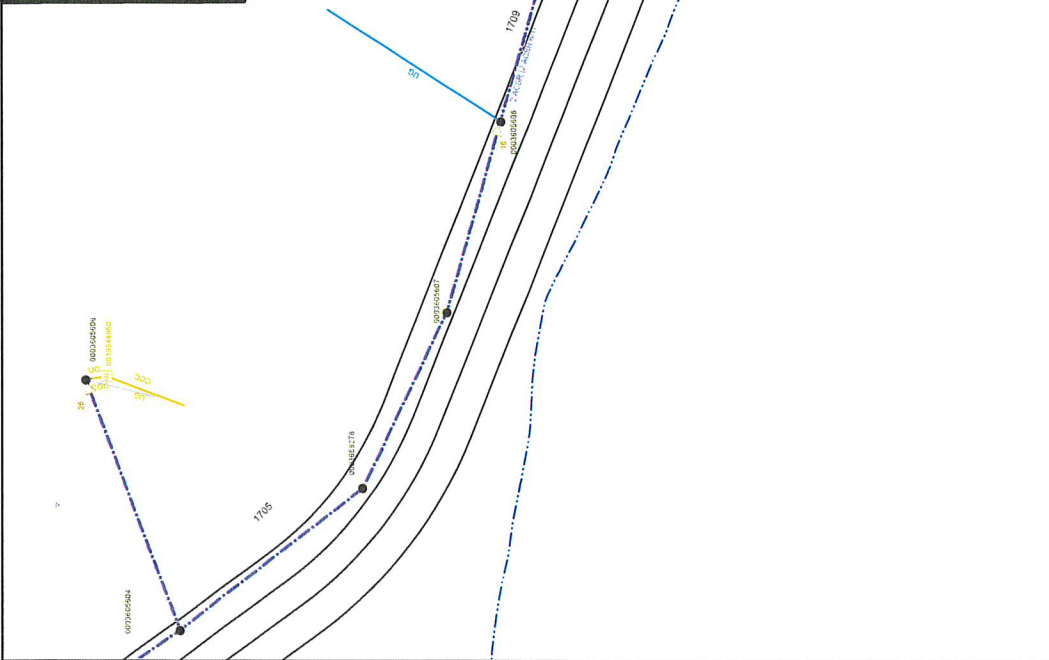
Owner Address  
EICKHOLT JEROD & KAYLA (I)  
2724 S MARTHA ST  
SIOUX CITY, IA 51106

Alternate IDn/a  
Class A  
Acreage 5.83

0039  
WOODBURY TOWNSHIP DAVIS ESTATES LOT 1  
(Note: Not to be used on legal documents)

OH & UG Primary Extension to new house.

- MEC Crew - Build (2) new spans approx. 400' of single phase OH primary from existing primary deadend.
- Install (2) new 40' poles at staked locations with single phase tangnet and deadend framing.
- Install down guy at end of line.
- Trench in approx. 400' of single phase UG 1/0 primary cable from new deadend pole and set fiberglass basement at staked location.
- Install single phase 50 KVA, 120/240 V, pad mount transformer on basement.
- Build single phase primary riser on deadend pole and fuse at 25T.
- Terminate elbows in transformer and energize.
- Label riser and transformer per map.
- Owner contact is Jarod Eickholt 712-490-1700.



	<b>Cust: JAROD EICKHOLT</b> <b>Addr: 1717 Old Hwy 141</b> <b>City: Sgt. Bluff</b>	<b>WMS REV.3017487-1</b> <b>Date: 5/22/2023</b> <b>Scale: 1 IN = X FT</b> <b>Designer: PARMETER, CODY S</b>	<b>DISCLAIMER OF LIABILITY</b> NOTE: This drawing reflects facilities in place at the time of its preparation and is subject to change at any time. For exact facility information, please contact Mid-American Energy Company. Any use of this drawing for any purpose other than that intended by the company is at the user's risk. The company is not responsible for any damage, injury, or loss resulting from any unauthorized or unapproved use of, or reliance upon, this drawing for any purpose.
	<b>Crew HQ: SCSE</b> <b>Job Desc: OH &amp; UG primary extension to new house</b>	<b>X = 891927</b> <b>Y = 894335</b>	

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 5/25/2023 Weekly Agenda Date: 5/30/2023

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Mark J. Nahra, County Engineer

**WORDING FOR AGENDA ITEM:**

Consideration of permit to work in the county right of way for Kevin Small

**ACTION REQUIRED:**

Approve Ordinance ☐

Approve Resolution ☐

Approve Motion ☒

Public Hearing ☐

Other: Informational ☐

Attachments ☒

**EXECUTIVE SUMMARY:**

Kevin Small has a contract to pave the driveway at 1418 110th Street and has requested a permit to work in the right of way .

**BACKGROUND:**

Work in county ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa.

**FINANCIAL IMPACT:**

No impact at this time.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

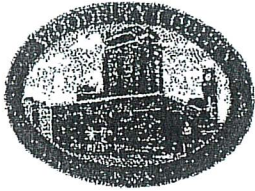
Yes ☐ No ☐

**RECOMMENDATION:**

Approve the permit to work in the right of way

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the permit to work in the right of way for Kevin Small and to direct the chair to sign the permit.



## Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039  
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER  
Mark J. Nahra, P.E.  
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER  
Benjamin T. Kusler, E.I.T.  
bkusler@sioux-city.org

SECRETARY  
Tish Brice  
tbrice@sioux-city.org

### WOODBURY COUNTY SECONDARY ROAD DEPARTMENT PERMIT & AGREEMENT TO PERFORM WORK WITHIN WOODBURY COUNTY RIGHT OF WAY

Name of Permittee: Kevin Small Phone No.: 712-490-5110

Mailing Address: 4629 46th ST Sioux City Iowa 51108

Driveway location  
Township: Concord Section: 7

Woodbury County, State of Iowa, and \_\_\_\_\_ (hereinafter referred to as property owner, organization or authorized representative) do hereby enter into the following permit and agreement:

1. Woodbury County hereby consents to and grants permission to the property owner, organization or authorized representative, to conduct the following described construction or activities within the right-of-way:

Gravel & pave Driveway for Ted Townley @ 1418-110th  
Street as per attached drawing.

2. In consideration of Woodbury County granting said permission and consent, the property owner, organization or authorized representative hereby promises and agrees to the following:

A. The applicant shall carry on the construction, repair and maintenance with serious regard to the safety of the traveling public and adjacent property owners.

B. The property owner, organization or authorized representative, at his/her own expense, shall provide all safety measures and warning devices necessary to protect the traveling public such as but not limited to, signs, lights, and barricades during the day and at night if the roadway will be obstructed. Traffic protection shall be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The Department will loan the required signs to the applicant who shall be responsible for placing the signs and covering or removing when not in use, removal after the work has been completed, and return of the Department owned signs to the Department maintenance facility from which obtained. The applicant shall be responsible for correctly using signs as needed while work is in progress. Flagging operations are the responsibility of the applicant.

C. In placing any drainage structure, no natural drainage course will be altered or blocked.

D. The finished project shall be left in a satisfactory condition subject to the approval of the County Engineer. The traveled portion of the roadway shall not be damaged or disturbed. The property owner, organization or authorized representative assumes all liability and agrees to reimburse Woodbury County for any damage to the roadway or ditch caused by placement of this structure. Permittee is to call County Engineer for upon completion for final inspection.

E. The property owner, organization or authorized representative shall notify all appropriate telephone and utility companies in advance of any excavation and shall check for underground electric or telephone lines.

F. Woodbury County will not assume any of the cost of the construction of the said improvement or structure nor will Woodbury County assume any future costs for maintenance or replacement of said improvement or structure. If in the best interest of Woodbury County, the said improvement or structure may be removed by the County, or may be caused to be removed, without any obligation by Woodbury County to pay damages or cost of replacement.

G. Property owner, organization or authorized representative will reseed and mulch the disturbed areas. Property owner, organization or authorized representative will be responsible for seed, mulch, and labor unless otherwise provided in section L.

H. The property owner, organization, or authorized representative hereby agrees to hold Woodbury County and the Woodbury County Secondary Road Department, its employees and agents harmless against any and all claims for damages and personal injury arising out of work performed or actions taken by the applicant related to the construction or maintenance of the facility. The applicant further agrees to reimburse the County or the Department for any expenditures that the County or Department may have to make on said highway rights of way on account of said applicant's construction or maintenance activity or other activities or lack thereof. The applicant shall also save Woodbury County and the Woodbury County Secondary Road Department harmless of any damage or losses that may be sustained by the traveling public on account of such construction, repair or maintenance operations; or other activities.

I. **FAILURE TO CONFORM TO OR TO ACQUIRE A PERMIT IS A VIOLATION OF SECTION 318.8, 2009 CODE OF IOWA.** This permit is subject to any laws now in effect or any laws that may be hereafter enacted and all applicable rules and regulations of local, state and federal agencies. This permit is subject to all the rules and regulations of Woodbury County and the Woodbury County Secondary Road Department.

J. This permit is subject to revocation by the Department at any time and at no cost to the Department, when in the judgment of the Department it is necessary in the improvement or maintenance of the highway or for other reasonable cause.

K. All proposed work covered by this permit shall be at the applicant's expense. The applicant shall reimburse the Woodbury County Secondary Road Department for any materials removed from the highway right of way described as follows:

\_\_\_\_\_  
\_\_\_\_\_

L. Woodbury County agrees to provide the following contribution toward completion of this project:

\_\_\_\_\_  
\_\_\_\_\_

M. All work done by property owner, organization or authorized representative pursuant to this agreement shall be completed prior to the \_\_\_\_\_ day of \_\_\_\_\_, 2022

Entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2022

  
\_\_\_\_\_  
Signature of Property Owner or Authorized Representative

\_\_\_\_\_  
Woodbury County Engineer

\_\_\_\_\_  
Chair, Woodbury County Board of Supervisors

## **WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: \_\_\_\_\_ Weekly Agenda Date: 5/30/2023

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Kevin Winker

**WORDING FOR AGENDA ITEM:**

Overdose Fatality Review Team overview.

**ACTION REQUIRED:**

Approve Ordinance ☐

Approve Resolution ☐

Approve Motion ☐

Public Hearing ☐

Other: Informational ☒

Attachments ☐

**EXECUTIVE SUMMARY:**

Overdose Fatality Review (OFR) Teams effectively identify system gaps and innovative community-specific overdose prevention and intervention strategies.

**BACKGROUND:**

Fatal and non-fatal overdoses have risen significantly in the last several years and communities are exploring effective strategies to address the overdose epidemic. OFR's provide the opportunity to examine the reasons fatal overdoses are occurring and provide a multi-disciplinary approach to making recommendations to community leaders on strategies that can reduce overdoses.

**FINANCIAL IMPACT:**

Some financial support would be requested for the agency that takes the lead on the OFR Team to coordinate and support the the team. This can be an allowed use of Opioid state funds.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes ☐ No ☐

**RECOMMENDATION:**

Establish an OFR Team in Woodbury County/Sioux City in order to examine overdose fatalities with the intent of proposing recommendations to reduce overdoses based on these reviews.

**ACTION REQUIRED / PROPOSED MOTION:**

**NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET**  
**WOODBURY COUNTY**  
Fiscal Year July 1, 2022 - June 30, 2023

The WOODBURY COUNTY will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2023

**Meeting Date/Time:** 5/30/2023 04:45 PM

**Contact:** Dennis Butler

**Phone:** (712) 234-2910

**Meeting Location:** Woodbury County Supervisor's Meeting Room, Lower Level of Woodbury County Courthouse, 620 Douglas Street

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	37,831,351	0	37,831,351
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Less: Credits to Taxpayers	3	1,504,648	0	1,504,648
<b>Net Current Property Tax</b>	4	36,326,703	0	36,326,703
Delinquent Property Tax Revenue	5	18,500	0	18,500
Penalties, Interest & Costs on Taxes	6	283,000	0	283,000
Other County Taxes/TIF Tax Revenues	7	7,693,350	0	7,693,350
Intergovernmental	8	9,950,547	20,712,517	30,663,064
Licenses & Permits	9	34,650	0	34,650
Charges for Service	10	2,475,231	0	2,475,231
Use of Money & Property	11	271,050	0	271,050
Miscellaneous	12	647,311	75,789	723,100
Subtotal Revenue	13	57,700,342	20,788,306	78,488,648
Other Financing Sources:				
General Long-Term Debt Proceeds	14	2,676,430	0	2,676,430
Operating Transfers In	15	11,273,666	32,785	11,306,451
Proceeds of Fixed Asset Sales	16	0	0	0
<b>Total Revenues &amp; Other Sources</b>	17	71,650,438	20,821,091	92,471,529
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>				
Operating:				
Public Safety and Legal Services	18	21,587,905	295,260	21,883,165
Physical Health and Social Services	19	4,045,447	0	4,045,447
Mental Health, ID & DD	20	0	0	0
County Environment & Education	21	3,857,763	82,649	3,940,412
Roads & Transportation	22	10,586,610	810,000	11,396,610
Government Services to Residents	23	2,800,103	12,000	2,812,103
Administration	24	8,567,870	0	8,567,870
Nonprogram Current	25	1,050,000	20,026,856	21,076,856
Debt Service	26	7,540,015	0	7,540,015
Capital Projects	27	13,186,430	0	13,186,430
Subtotal Expenditures	28	73,222,143	21,226,765	94,448,908
Other Financing Uses:				
Operating Transfers Out	29	11,273,666	32,785	11,306,451
Refunded Debt/Payments to Escrow	30	0	0	0
<b>Total Expenditures &amp; Other Uses</b>	31	84,495,809	21,259,550	105,755,359
<b>Excess of Revenues &amp; Other Sources over (under) Expenditures &amp; Other Uses</b>	32	-12,845,371	-438,459	-13,283,830
Beginning Fund Balance - July 1, 2022	33	34,610,916	0	34,610,916
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	14,752,057	0	14,752,057
Fund Balance - Committed	37	0	0	0
Fund Balance - Assigned	38	0	0	0
Fund Balance - Unassigned	39	7,013,488	-438,459	6,575,029
<b>Total Ending Fund Balance - June 30, 2023</b>	40	21,765,545	-438,459	21,327,086

**Explanation of Changes:** Increases due to inflation and budgeting for ARPA Funds that have been obligated.

**Woodbury County**  
**FY 2023 Budget Amendment #1**  
**May 30, 2023**

<u>County Fund</u> <u>Item #</u>	<u>Dept./Div. Name</u> <u>Dept./Div. Appropriation Change</u> <u>Source of Revenue</u>	<u>Budget</u> <u>Increase</u>	<u>Funding</u> <u>Source</u>
<b>General Basic Fund:</b>			
#1	<i>Sheriff - Correctional Facility</i>		
	0001-05-1050-000-10004 - Supervisory Cash Reserves	19,948	19,948
	0001-05-1050-000-29400 - Wearing Safety Apparel Cash Reserves	9,392	9,392
	0001-05-1050-000-29400 - Wearing Safety Apparel Cash Reserves	9,361	9,361
	0001-05-1050-000-42601 - Professional Services Cash Reserves	13,000	13,000
	0001-05-1050-000-44901 - Contractual Services Civil Fees	7,625	7,625
#2	<i>Sheriff - Administration</i>		
	0001-05-1060-000-29400 -Safety Apparel Cash Reserves	23,400	23,400
	0001-05-106-000-44600 - Repairs & Maintenance Payroll Deductions	42,039	42,039
	0001-05-1060-000-44901 - Contractual Services Civil Fees	16,500	16,500
	0001-05-1060-000-63500 - Equip. & Motor Vehicle Sale of Pickup & Trailer	9,625	9,625
#3	<i>Board of Supervisors - Medical Examiner</i>		
	0001-28-1110-000-35200 -Ambulance Assistance Cash Reserves	40,000	40,000
#4	<i>Conservation - Administration</i>		
	0001-22-6100-000-63500 - Machinery & Equipment Cash Reserves	72,511	72,511

#5	<i>Conservation - Parks</i>		
	0001-22-6110-000-42200 - School of Instruction	10,138	
	Conservation Reserve		10,138

**General Supplemental Fund:**

#6	<i>Emergency Services - Administration</i>		
	0002-41-1200-000-1002 - Department Heads	1,318	
	0002-41-1200-000-1003 - Wage Plan	11,000	
	0002-41-1200-000-10400 - Overtime	20,000	
	0002-41-1200-000-11000 - Fica	1,500	
	0002-41-1200-000-11100 - Ipers	1,500	
	0002-41-1200-000-25000 - Gas/Oil	7,500	
	0002-41-1200-000-43000 -Natural & LP Gas	7,728	
	Cash Reserves		50,546

#7	<i>Sheriff - Transport</i>		
	0002-05-1520-000-29400 - Wearing Safety Apparel	21,039	
	Cash Reserves		21,039

#8	<i>Auditor - General Election</i>		
	0002-40-8002-000-42001 - Nonbillable Temps.	12,000	
	Cash Reserves		12,000

**Secondary Roads:**

#9	<i>Secondary Roads</i>		
	0020-20-7013-241-42300 - Engineering: Consultant Fees	50,000	
	0020-20-7113-463-21200 - Roadway Maint.: Dust Palliative	75,000	
	0020-20-7200-610-63000 - Eq. Operations: New Equipment	240,000	
	0020-20-7211-632-25001 - Eq. Operations: Diesel Fuel	350,000	
	0020-20-7210-621-24100 - Eq. Operations: Parts	50,000	
	0020-20-7211-633-25100 - Eq. Operations: Oil	10,000	
	0020-20-7211-635-25300 - Eq. Operations: Tires & Tubes	35,000	
	0020-20-7211-636-25400 - Eq. Operations: Blades	50,000	
	0020-20-7231-830-60000 - Real Estate & Bldgs., Grounds	-50,000	
	0022-3-20-7010-28902 - FEMA Receipts		118,019
	0020-4-20-7010-84900 - Miscellaneous - BORS Fd.		267,642
	Cash Reserves		424,339

**Emergency Paramedic Services:**

#10	<i>Emergency Paramedic Services:</i>		
	00029-36-1201-000-10100 - Wage Plan Emp. Part time	8,000	
	00029-36-1201-000-10400 - Overtime	20,000	
	00029-36-1201-000-11000 - Fica	2,142	
	00029-36-1201-000-11100 - Ipers	2,643	
	General Basic Cash Reserves		16,393
	Rural Basic Cash Reserves		16,392

**ARPA Fund:**

#11	<i>Board of Supervisors</i>		
	ARPA 1 - County Union Contract Retention	258,295	
	ARPA 2 - Standard Allowance	10,000,000	
	ARPA 3 - FY 23 Non-Profits	43,495	
	ARPA 4 - District Health Public Health Econ. Impact	1,291,264	
	ARPA 5 - Conservation Water & Sewer Project	1,096,000	
	ARPA 6 - Sheriff's Correctional Officers FY 23	345,000	
	ARPA 7 - S.R. Maintenance CWA Union Workers	115,000	
	ARPA 8 - EMS Employees Paramedics	52,909	
	ARPA 9 - Auditor & Treasurer Appointed Deputies	17,414	
	ARPA 10 - Administrative Fees	82,000	
	ARPA 11 - Movable Medical Clinic	250,000	
	ARPA 12 - Justice Center Projects	4,200,000	
	ARPA 13 - FF & E Justice Center	941,000	
	ARPA 15 - County Attorney 4% FY 23-24	118,853	
	ARPA 16 - County Attorney Retention Pay	16,147	
	ARPA 17 - County Attorney Internship	10,000	
	ARPA 18 - Conservation & Emergency Service Radio's	162,745	
	ARPA 19 - Trosper Hoyt Emergency Repairs	200,000	
	ARPA 20 - Emergency Services Extraction Equipment	30,000	
	ARPA 21 - Sheriff' Tasers & Radio's	687,840	
	ARPA 22 - #2 County Union Workers Retention \$1,000	108,894	
	ARPA Allocations		<u>20,026,856</u>

Grand Total of Budget Increases	<u><u>21,226,765</u></u>	<u><u>21,226,765</u></u>
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### Amendment Summary

**Revenue Resources:**

ARPA Funding	20,026,856
Cash Reserves	438,459
Secondary Road Addition Revenue	685,661
Miscellaneous Revenues	<u>75,789</u>

**Total Revenues****21,226,765****Expenditures:**

Public Safety	295,260
County Environment & Education	82,649
Secondary Roads	810,000
Government Services to Residents	12,000
ARPA Funded Expenditures	<u>20,026,856</u>

**Total Expenditures****21,226,765**

# **WOODBURY COUNTY SHERIFF'S OFFICE**

## **BUDGET AMENDMENT 2023**

### **REQUESTS:**

Please add for Lt's salary increase per board approval from Cash Reserves	\$8,729
0001-05-1050-000-10004 supervisory	
*****	
Please add for Captain Harlow's salary increase per board approval from cash reserves	\$11,219
0001-05-1050-000-10004 supervisory	
*****	
Please add for vests and other safety supplies per board approval from cash reserves	\$9,392
0001-05-1050-000-29400 wearing safety apparel	
*****	
Please add for the shields purchased during last year's budget but didn't arrive until this year from reserves	
0001-05-1050-000-29400 wearing safety apparel	\$9,361
0001-05-1060-000-29400 wearing safety apparel	\$23,400
0002-05-1520-000-29400 wearing safety apparel	\$21,039
*****	
Please add for the deputy's gun purchases from payroll deductions	\$42,039
0001-05-1060-000-44600 repair and maint: radio and related	
*****	
Please add \$9,625 revenue from the sale of a pickup and trailer on Purple Wave	\$9,625
0001-05-1060-000-63500 machinery & equip motor vehicle	
*****	
Please add to contractual services for new civil and jail computer programs	
0001-05-1060-000-44901 contractual services	\$16,500
0001-05-1050-000-44901 contractual services	\$7,625
Revenue will be from civil fees 0001-1-05-1060-44000	

### **MOVE MONEY REQUESTS:**

\*\*\*\*\*

Please move \$35,000 from jail 0001-05-1050-000-10400 overtime	\$35,000
to courthouse security 0002-05-1520-000-10400 overtime	
*****	
Please move \$111,184 from rural patrol 0011-05-1000-000-10001 appointed deputy	\$111,184
to courthouse security 0002-05-1430-000-10001 appointed deputy	

# ***WOODBURY COUNTY SHERIFF'S OFFICE***

## ***BUDGET AMENDMENT 2023***

### **REQUESTS:**

Please add for security for inmate from Cash Reserves

0001-05-1050-000-42601 Professional Services

\*\*\*\*\*

[illegible]

# **FY23 Regular Operational Budget**

4/26/2023

	Budget Description	Actual Budget	Expenses	Balance	Description
0002-41-1200-000-10002	Department Heads	\$77,885.00	\$62,702.68	\$15,182.32	79,203.39
0002-41-1200-000-10003	Wage Plan Emp.	\$163,907.00	\$137,201.58	\$26,705.42	173,307.25
0002-41-1200-000-10007	Organized Employees	\$48,750.00	\$34,143.86	\$14,606.14	43,129.09
0002-41-1200-000-10100	Wage Plan Emp. Part-time	\$30,533.00	\$21,875.80	\$8,657.20	27,632.59
0002-41-1200-000-10400	Overtime	\$1,000.00	\$17,725.98	-\$16,725.98	27,390.72
0002-41-1200-000-10402	Holiday Overtime	\$9,000.00	\$0.00	\$9,000.00	
0002-41-1200-000-11000	FICA	\$24,264.00	\$20,135.60	\$4,128.40	25,434.45
0002-41-1200-000-11100	IPERS	\$30,972.00	\$25,230.68	\$5,741.32	31,970.34
0002-41-1200-000-11119	Improvement Requests	\$0.00	\$0.00	\$0.00	
0002-41-1200-000-11300	Employee Hospitalization	\$85,302.00	\$60,503.63	\$24,798.37	85,302.00
0002-41-1200-000-11701	Life Insurance	\$230.00	\$154.54	\$75.46	195.21
0002-41-1200-000-11702	Dental Insurance	\$2,115.00	\$1,418.16	\$696.84	1791.36
0002-41-1200-000-11703	LTD Insurance	\$1,506.00	\$1,337.41	\$168.59	11689.36
0002-41-1200-000-11900	Improvement Requests	\$0.00	\$0.00	\$0.00	
0002-41-1200-000-23200	Custodial Supplies	\$750.00	\$0.00	\$750.00	750.00
0002-41-1200-000-25000	Gas & Fuels	\$15,000.00	\$17,578.84	-\$2,578.84	22,204.85
0002-41-1200-000-26000	General Office Supplies	\$750.00	\$432.54	\$317.46	750.00
0002-41-1200-000-26100	Mags & Books	\$335.00	\$372.99	-\$37.99	471.15
0002-41-1200-000-29100	Medical & Lab Supplies	\$12,750.00	\$4,516.84	\$8,233.16	12,750.00
0002-41-1200-000-29400	Wear & Safety Apparel	\$13,150.00	\$4,289.04	\$8,860.96	7500.00
0002-41-1200-000-40000	Office Pub & Legal	\$0.00	\$0.00	\$0.00	
0002-41-1200-000-40200	Typing, Printing & Binding	\$470.00	\$0.00	\$470.00	470.00
0002-41-1200-000-41200	Postage & Mailing	\$200.00	\$0.00	\$200.00	200.00
0002-41-1200-000-41300	Employee Mileage	\$100.00	\$0.00	\$100.00	0.00
0002-41-1200-000-41301	Travel Expenses	\$1,326.00	\$0.00	\$1,326.00	0.00
0002-41-1200-000-41400	Telephone Expenses	\$5,073.00	\$4,920.80	\$152.20	6,215.75
0002-41-1200-000-41401	Cell Phone	\$1,800.00	\$783.71	\$1,016.29	1800.00
0002-41-1200-000-42200	School of Instruction	\$10,000.00	\$635.75	\$9,364.25	3200.00
0002-41-1200-000-42601	Professional Services	\$44,000.00	\$32,847.45	\$11,152.55	45,000.00
0002-41-1200-000-43000	Natural & LP Gas	\$12,735.00	\$19,553.29	-\$6,818.29	21,552.29
0002-41-1200-000-43100	Electric, Light & Power	\$5,200.00	\$5,291.35	-\$91.34	6,349.62
0002-41-1200-000-43200	Water, Sewer & Garbage	\$1,300.00	\$832.00	\$468.00	1300.00
0002-41-1200-000-44000	Repair & Maint. -Vehicle	\$9,425.00	\$4,052.18	\$5,372.82	15,000
0002-41-1200-000-44100	Repair & Maint. -Buildings	\$10,000.00	\$10,449.20	-\$449.22	12,000.00
0002-41-1200-000-44400	Repair & Maint. -Equipment	\$2,000.00	\$1,282.65	\$717.35	2000.00
0002-41-1200-000-44600	Repair & Maint. -Radio Equip.	\$2,740.00	\$3,695.87	-\$955.87	4000.00
0002-41-1200-000-44900	Maintenance Contracts	\$1,850.00	\$1,662.02	\$187.98	3400.00
0002-41-1200-000-48000	Dues/Memberships	\$800.00	\$0.00	\$800.00	0.00
0002-41-1200-000-63802	Mach. & Equipment-Safety	\$7,125.00	\$3,714.20	\$3,410.80	7125.00
		<b>\$634,343.00</b>	<b>\$499,340.64</b>	<b>\$135,002.35</b>	<b>665,985.42</b>
	ALS Tiered Assist Revenue	-\$40,000.00	-\$31,479.55	-\$8,520.45	31,479.55
	E911 Revenue	-\$500.00	-\$400.00	-\$100.00	400.00
	Miscellaneous Refunds	-\$1,500.00	-\$1,627.92	\$127.92	1627.92
		<b>\$592,343.00</b>	<b>\$465,833.17</b>	<b>\$126,509.82</b>	<b>632,472.95</b>

641,604.95  
 - 591,370.00 - original Budget  
 50,234.95  
 632,472.95  
 + 9,127.00 Annual central Budget  
 641,604.95  
 50,234.95  
 - 11,323.08 - Special Rev  
 38,911.87 projected over Budget

# **FY23 Paramedic Budget**

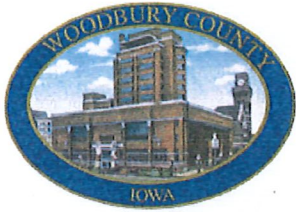
4/26/2023

	Budget Description	Actual Budget	Expenses	Balance	
0029-36-1200-000-10003	Wage Plan Emp.	\$172,042.00	\$114,315.90	\$57,726.10	172,042.00
0029-36-1200-000-10100	Wage Plan Emp. Part	\$14,337.00	\$48,035.01	-\$33,698.01	60,675.81
0029-36-1200-000-10400	Overtime	\$1,000.00	\$23,537.85	-\$22,537.85	30,000.00
0029-36-1200-000-10402	Holiday Overtime	\$8,500.00	\$0.00	\$8,500.00	
0029-36-1200-000-11000	FICA	\$14,683.00	\$14,066.50	\$616.50	17,768.21
0029-36-1200-000-11100	IPERS	\$18,236.00	\$17,162.78	\$1,073.22	21,679.30
0029-36-1200-000-11300	Employee Hospital	\$22,299.00	\$12,010.74	\$10,288.26	15,171.47
0029-36-1200-000-11701	Life Insurance	\$115.00	\$65.38	\$49.62	115.00
0029-36-1200-000-11702	Dental Insurance	\$1,057.00	\$599.99	\$457.01	1057.00
0029-36-1200-000-11703	LTD Insurance	\$826.00	\$599.35	\$226.65	826.00
0029-36-1200-000-29100	Medical & Lab Supplies	\$23,055.00	18,684.01	4369.99	21,000.00
		<b>\$276,150.00</b>	<b>\$246,577.15</b>	<b>\$29,572.85</b>	<b>340,334.79</b>

249,082.51 270,674.9 64,184.79  
over Budget

64,184.79

proposed  
over Budget



## Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039  
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

**COUNTY ENGINEER**

Mark J. Nahra, P.E.

[mnahra@woodburycountyiowa.gov](mailto:mnahra@woodburycountyiowa.gov)

**ASSISTANT TO THE COUNTY ENGINEER**

Benjamin T. Kusler, E.I.T.

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**SECRETARY**

Tish Brice

[tbrice@woodburycountyiowa.gov](mailto:tbrice@woodburycountyiowa.gov)

To: Board Members  
Dennis Butler

From: Mark Nahra, Woodbury County Engineer

Date: May 1, 2023

Subject: Budget amendment for FY 2023

I am requesting revision of the following budget items for the completion of FY 2023. Most of these changes are the result of inflationary costs for maintenance projects and expenses during the current fiscal year. Consulting fee increases are due to Sioux City-Woodbury County agreement for design of Elk Creek Road improvements. The cost of one single axle dump truck ordered in FY 2022 was not delivered until FY 2023 with the carryover balance covering the cost. With construction on two paved routes last year and a 30% increase in cost, dust palliative expenses were higher than anticipated for FY 2023.

Revenues to cover the expenditures consist of expending FY 2022 carry over balance and some FEMA and federal aid bridge receipts received in FY 2023 from work closed in prior fiscal years. I plan to also delay replacement of an underground storage tank planned for this year, allowing \$55,000 to cover other needs.

Revenue increases:

<u>0022-3-20-7010-28902</u>	FEMA receipts:	\$ 118,018.75
<u>0020-4-20-7010-84900</u>	Miscellaneous – BROS funds	\$ 267,642.27

Expenditure increases:

<u>0020-20-7013-241-42300</u>	Engineering: Consultant Fees	\$ 50,000 to \$ 100,000.00
<u>0020-20-7113-463-21200</u>	ROADWAY MAINT: DUST PALLIATIVE	\$ 75,000 to \$ 200,000.00
<u>0020-20-7200-610-63000</u>	Eq. Operations: New Equipment	\$ 240,000 to \$1,490,000.00
<u>0020-20-7211-632-25001</u>	Eq. Operations: Diesel Fuel	\$ 350,000 to \$1,050,000.00
<u>0020-20-7210-621-24100</u>	Eq. Operations: Parts	\$ 50,000 to \$ 325,000.00

<u>0020-20-7211-633-25100</u>	Eq. Operations: Oil	\$ 10,000 to \$ 50,000.00
<u>0020-20-7211-635-25300</u>	Eq. Operations: Tires & Tubes	\$ 35,000 to \$ 130,000.00
<u>0020-20-7211-636-25400</u>	Eq. Operations: Blades	\$ 50,000 to \$ 130,000.00
<u>0020-20-7231-830-60000</u>	Real Estate & Bldg: Grounds	-\$ 50,000 to \$ 25,000.00

Total Expenditure Increase:	\$ 810,000.00
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**APPROVAL OF FY 2022/2023 BUDGET AMENDMENT#1**

Resolution # \_\_\_\_\_

WHEREAS, the Woodbury County Board of Supervisors has considered the proposed FY 2022/2023 county budget amendment #1; and

WHEREAS, a public hearing concerning the proposed county budget was held on May 30, 2023;

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Woodbury County that the county budget amendment #1 for FY 2022/2023 as set forth in the budget amendment summary, is hereby adopted and that the Woodbury County Auditor is directed to file said budget and to establish accounting records in accordance with the attached schedules.

BE IT FURTHER RESOLVED, that the Chairperson and the County Auditor be and are hereby authorized to sign the approved FY 2022/2023 county budget amendment.

Signed and dated the 30<sup>th</sup> day of May 2023.

\_\_\_\_\_  
Matthew A. Ung, Chairman  
Woodbury County Board of Supervisors

ATTEST:

\_\_\_\_\_  
Patrick F. Gill  
Woodbury County Auditor/Recorder

### Appropriation Transfer Adjustments for FY 23

#1	Sheriff - Correctional Facility		
	From: 001-05-1050-000-10400 - Overtime	35,000	
	To: 0002-05-1520-000-10400 - Overtime		35,000
#2	Sheriff - Uniform Patrol		
	From: 0011-05-1000-000-10001 - Appointed Deputy	111,184	
	To: 0002-05-1430-000-10001 -Appointed Deputy		111,184

## **WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: May 25, 2023 Weekly Agenda Date: May 30, 2023

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Sheriff Chad Sheehan

**WORDING FOR AGENDA ITEM:**

Nepotism policy in Employee Handbook

**ACTION REQUIRED:**

Approve Ordinance ☐

Approve Resolution ☐

Approve Motion ☒

Public Hearing ☐

Other: Informational ☐

Attachments ☐

**EXECUTIVE SUMMARY:**

I am requesting the Board approve waiving the nepotism policy for hiring K.G. as a correctional officer and current correctional officers A.T. and E.G. who will be getting married.

**BACKGROUND:**

The employee handbook Nepotism Policy 1.3 prohibits hiring immediate family members into the same department. It also requires employees who become immediate family by marriage for one to either transfer or resign within 90 days. Law Enforcement and Corrections is historically a profession that draws family members including multiple generations. Similar to military service.

**FINANCIAL IMPACT:**

NONE

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes ☐ No ☐

**RECOMMENDATION:**

The policy already exempts our Deputies (Civil Service) from the policy. The policy allows the Board the authority to waive the policy. I am requesting the board waive the policy for the above hire and current correctional officers getting married. The Sheriff will not schedule family members to the same shift and no family member would be allowed to supervise another family member.

**ACTION REQUIRED / PROPOSED MOTION:**

Waive the nepotism policy for the above Correctional Officers with the Sheriff's Office.

## WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 5/26/23 Weekly Agenda Date: 5/30/23

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Daniel Priestley

**WORDING FOR AGENDA ITEM:**

Direct the Zoning Commission to review and consider a Zoning Ordinance Text Amendment proposal to amend the Woodbury County Zoning Ordinance Land Use Summary Table to designate Temporary Heavy Construction Services including Aggregate crush and screen (temporary); Asphalt mixing (temporary); and Concrete mixing (temporary) as Conditional Uses in the General Commercial (GC), & Highway Commercial (HC) Zoning Districts.

**ACTION REQUIRED:**

Approve Ordinance ☐

Approve Resolution ☐

Approve Motion ☒

Public Hearing ☐

Other: Informational ☐

Attachments ☐

**EXECUTIVE SUMMARY:**

To consider a Zoning Ordinance Text Amendment amending the Woodbury County Zoning Ordinance Land Use Summary Table to include conditional uses for asphalt mixing;concrete mixing;aggregate crush/screen

**BACKGROUND:**

Direct the Zoning Commission to review/consider a Zoning Ordinance Text Amendment proposal to amend the Zoning Ordinance Land Use Summary Table to designate Temporary Heavy Construction Services: Aggregate crush and screen (temporary); Asphalt mixing (temporary); and Concrete mixing (temporary) as Conditional Uses in the General Commercial (GC), & High Commercial (HC) Zoning Districts.

**FINANCIAL IMPACT:**

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes ☐ No ☐

**RECOMMENDATION:**

Direct the Zoning Commission to review/consider a Zoning Ordinance Text Amendment proposal to amend the Zoning Ordinance Land Use Summary Table to designate Temporary Heavy Construction Services: Aggregate crush and screen (temporary); Asphalt mixing (temporary); and Concrete mixing (temporary) as Conditional Uses in the General Commercial (GC), & High Commercial (HC) Zoning Districts.

**ACTION REQUIRED / PROPOSED MOTION:**

Direct the Zoning Commission to review/consider a Zoning Ordinance Text Amendment proposal to amend the Zoning Ordinance Land Use Summary Table to designate Temporary Heavy Construction Services: Aggregate crush and screen (temporary); Asphalt mixing (temporary); and Concrete mixing (temporary) as Conditional Uses in the General Commercial (GC), & High Commercial (HC) Zoning Districts.