



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(APRIL 29, 2025) (WEEK 18 OF 2025)**

Live streaming at:

<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:

www.woodburycountyiowa.gov

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held April 29, 2025, at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

AGENDA

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda

Action

Consent Agenda

Items 2 through 7 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

2. Approval of the minutes of the April 22, 2025, meeting
3. Approval of claims
4. Human Resources – Melissa Thomas
Approval of Memorandum of Personnel Transactions
5. County Auditor – Michelle Skaff
 - a. Receive County Recorder’s Report of Fees Collected
 - b. Receive the appointment of Jessica Slemph to the Hornick City Council

6. County Treasurer – Tina Bertrand
 - a. Approve property tax refund request for parcel #884731201010 in the amount of \$223.55
 - b. Approve property tax refund request for parcel #894709304007 in the amount of \$2,028.00
7. Board Administration – Ryan Ericson
Set the public hearing for the FY25 Budget Amendment #1 for May 27, 2025, at 4:45 p.m.

End of Consent Agenda

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| | 8. Budget Miscellaneous Review for FY26 – All Funds | Action |
| | a. Approval to correct budget line item in General Basic for Veteran Affairs | Action |
| | 9. County Auditor – Michelle Skaff | |
| | a. Set the public hearing for the FY 26 proposed budget for April 29, 2025, at 4:45 p.m. and acknowledge publication of notice as required by Iowa Code | Action |
| 4:45 p.m.
(Set time) | b. Public hearing on proposed Fiscal Year 2026 budget | Action |
| | c. Approval of resolution setting elected officials’ wages | Action |
| | d. Adoption of Fiscal Year 2026 budget and resolution | Action |

**Recess Board of Supervisors Meeting
Convene Orton Slough Drainage District Trustees Meeting**

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| | 10. Approval of the minutes of the April 15, 2025, meeting | Action |
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**Adjourn Orton Slough Drainage District Trustees Meeting
Continue Board of Supervisors Meeting**

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| | 11. County Treasurer – Tina Bertrand
Treasurer’s office closing Tuesday, May 6, 2025, for an all-staff training meeting | Information |
| | 12. Community Action Agency – Jean Logan
Approval of Letters of Support for Community Action Agency programs | Action |
| | 13. Secondary Roads – Laura Sievers <ol style="list-style-type: none"> a. Approve the FY 2026 Woodbury County Secondary Roads Five Year Construction Program b. Approval of new mechanic foreman position and direct Secondary Roads initiate the advertising for this position | Action
Action |
| | 14. Board of Supervisors – Mark Nelson
Consideration of an amendment to the Woodbury County Zoning Ordinance, specifically to revise the Land Use Summary Table of Allowed Uses (Section 3.03.4), to classify “Borrow pits for earth materials” as a conditional use within the Agricultural Estates (AE) Zoning District | Action |
| | 15. Reports on Committee Meetings | Information |

16. Citizen Concerns

Information

17. Board Concerns

Information

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- MON., MAY 5** **5:00 p.m.** Board of Adjustment meeting, Courthouse Basement Boardroom
- WED., MAY 7** **7:30 a.m.** SIMPCO Executive/Finance Committee, 6401 Gordon Drive
- 4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- THU., MAY 8** **12:00 p.m.** SIMPCO Board of Directors, 6401 Gordon Drive.
- 4:00 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- WED., MAY 14** **7:30 a.m.** SIMPCO Executive Finance Committee Meeting, 6401 Gordon Dr.
- 8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- 6:30 p.m.** 911 Service Board Meeting, Public Safety Center, Climbing Hill
- THU., MAY 15** **12:00 p.m.** SIMPCO Regional Policy and Legislative Committee Meeting, 6401 Gordon Dr.
- 4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- FRI., MAY 16** **11:00 p.m.** Siouxland Human Investment Partnership Board Meeting, 2540 Glenn Ave.
- WED., MAY 21** **12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THU., MAY 22** **10:00 a.m.** Siouxland Regional Transit System Board of Directors Meeting, 6401 Gordon Dr.
- 11:15 a.m.** Western Iowa Community Improvement Regional Housing Trust Fund, 6401 Gordon Dr.
- WED., MAY 28** **2:30 p.m.** Rolling Hills Community Services Region Governance Board Meeting
- 5:00 p.m.** Zoning Commission Meeting, Courthouse Basement Boardroom
- MON., JUN 2** **5:00 p.m.** Board of Adjustment meeting, Courthouse Basement Boardroom
- WED., JUN 4** **7:30 a.m.** SIMPCO Executive/Finance Committee, 6401 Gordon Drive
- 4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.