



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(MAY 6, 2025) (WEEK 19 OF 2025)

Live streaming at:

<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:

www.woodburycountyiowa.gov

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Kent T. Carper
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Mark E. Nelson
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Matthew A. Ung
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held May 6, 2025, at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa, for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

AGENDA

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda

Action

Consent Agenda

Items 2 through 6 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

2. Approval of the minutes of the April 29, 2025, meeting
3. Approval of claims
4. Human Resources – Melissa Thomas
 - a. Approval of the Memorandum of Personnel Transactions
 - b. Authorization to Initiate Hiring Process

5. Board of Supervisors – Daniel Bittinger

Approval to set a public hearing for Tuesday, May 20, 2025, at 4:35 p.m. for the Crittenton Center Community Development Block Grant application

6. Planning/Zoning – Daniel Priestley

Approval to schedule June 10th at 4:40 p.m., June 17th at 4:40 p.m. and June 24th at 4:40 p.m. for three public hearings on a proposed Zoning Ordinance Map Amendment (rezone) of 12.32 acres located on Parcel #864629351012, Section 29, T86N, R46W (Sloan Township) from Agricultural Preservation (AP) to the General Industrial (GI) Zoning District

End of Consent Agenda

7. Secondary Roads – Laura Sievers

- a. Approval of resolution to lower the speed limits on K29 as requested by Sergeant Bluff Action
- b. Approval of resolution to lower the speed limits on K45 after the Southbridge Interchange is built Action

8. Iowa Economic Development Authority – Rob Wick

Information about the remaining unmet needs of Siouxland communities after the 2024 flooding Information

9. Reports on Committee Meetings

Information

10. Citizen Concerns

Information

11. Board Concerns

Information

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- MON., MAY 5** 5:00 p.m. Board of Adjustment meeting, Courthouse Basement Boardroom
- WED., MAY 7** 7:30 a.m. SIMPCO Executive/Finance Committee, 6401 Gordon Drive
4:45 p.m. Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- THU., MAY 8** 12:00 p.m. SIMPCO Board of Directors, 6401 Gordon Drive.
4:00 p.m. Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- WED., MAY 14** 7:30 a.m. SIMPCO Executive Finance Committee Meeting, 6401 Gordon Dr.
8:05 a.m. Woodbury County Information Communication Commission, First Floor Boardroom
12:00 p.m. District Board of Health Meeting, 1014 Nebraska St.
6:30 p.m. 911 Service Board Meeting, Public Safety Center, Climbing Hill
- THU., MAY 15** 12:00 p.m. SIMPCO Regional Policy and Legislative Committee Meeting, 6401 Gordon Dr.
4:30 p.m. Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- FRI., MAY 16** 11:00 p.m. Siouxland Human Investment Partnership Board Meeting, 2540 Glenn Ave.
- WED., MAY 21** 12:00 p.m. Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THU., MAY 22** 10:00 a.m. Siouxland Regional Transit System Board of Directors Meeting, 6401 Gordon Dr.
11:15 a.m. Western Iowa Community Improvement Regional Housing Trust Fund, 6401 Gordon Dr.
- WED., MAY 28** 2:30 p.m. Rolling Hills Community Services Region Governance Board Meeting
5:00 p.m. Zoning Commission Meeting, Courthouse Basement Boardroom
- MON., JUN 2** 5:00 p.m. Board of Adjustment meeting, Courthouse Basement Boardroom
- WED., JUN 4** 7:30 a.m. SIMPCO Executive/Finance Committee, 6401 Gordon Drive
4:45 p.m. Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

APRIL 29, 2025, EIGHTEENTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, April 29, 2025, at 4:30 p.m. Board members present were Carper, Nelson, Bittinger II, Ung, and Dietrich. Staff members present were Joshua Widman, Assistant County Attorney, Karen James, Board Administrative Assistant, Melissa Thomas, Human Resources Director, Ryan Ericson, Budget and Finance Director, and Michelle Skaff, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Bittinger second by Nelson to approve the agenda for April 29, 2025. Carried 5-0. Copy filed.

Motion by Bittinger second by Dietrich to approve the following items by consent:

2. To approve minutes of the April 22, 2025 meeting. Copy filed.
3. To approve the claims totaling \$574,864.00. Copy filed.
4. To approve the promotion of Destini Bailey, Jail Sergeant, County Sheriff Dept., effective 04-28-2025, \$36.76/hour, 50%=\$12.19/hr. Promoted to Sergeant; the appointment of Terry Johnson, Motor Grader Equipment Operator, Secondary Roads Dept., effective 04-30-2025, \$27.33/hour. Job Vacancy Posted on 3/11/25. Entry Level Salary: \$27.33/hr.; the reclassification of Gavin Reitsma, Youth Worker, Juvenile Detention Dept., effective 05-12-2025, \$22.93/hour, 4%=\$0.88/hr. Per AFSCME Juvenile: Move from Step 1 to Step 2. Anniversary Date 5/20/25.; and the reclassification of Nicholas Matney, Assistant County Attorney, County Attorney Dept., effective 05-12-2025, \$120,352.00/year. Per AFSCME Attorney: Move from Step 8 to Step 9. Anniversary Date: 5/14/25. Copy filed.
- 5a. To receive the County Recorder's Report of Fees Collected for period 01/01/2025 through 03/31/2025. Copy filed.
- 5b. To receive the appointment of Jessica Slem, 303 5th Ave, Hornick, to the Hornick City Council, until the next regular/general election. Copy filed.
- 6a. To approve the property tax refund request of Bonnie Parsley, parcel #884731201010, in the amount of \$223.55. Copy filed.
- 6b. To approve the property tax refund request of Charles R & Carol C Hardy, parcel #894709304007, in the amount of \$2,028.00. Copy filed.
7. To set a public hearing for FY25 Budget Amendment #1 for May 27, 2025, at 4:45 p.m.

Carried 5-0.

8. Motion by Bittinger second by Carper to approve to correct the budget line item in General Basic for Veteran Affairs. Carried 5-0. Copy filed.
- 9a. Motion by Bittinger second by Nelson to set the public hearing for the FY26 proposed budget for April 29, 2025 at 4:45 p.m. and acknowledge publication notice was published in a timeline as required by Iowa Code. Carried 5-0.
- 9b. A public hearing was held at 4:45 p.m. for the proposed Fiscal Year 2026 budget. The Chairperson called on anyone wishing to be heard.

Motion by Nelson second by Bittinger to close the public hearing. Carried 5-0.
- 9c. Treasurer Tina Bertrand, Auditor Michelle Skaff, and Sheriff Chad Sheehan addressed the board regarding the elected officials' and appointed deputies FY26 wages.

Motion by Ung second by Nelson to receive for signatures a Resolution setting elected officials' wages with option 2 with the Auditor receiving a 4% increase and the other elected officials receiving 0%. Failed 2-3, Bittinger, Dietrich, and Carper opposed.

Motion by Bittinger second by Carper to receive for signatures a Resolution setting elected officials' wages with option 2 with the Auditor, Sheriff, Treasurer, and Attorney receiving a 2% increase. Carried 3-2, Ung, and Nelson opposed.

**RESOLUTION #13,878
SETTING ELECTED OFFICIALS' WAGES**

WHEREAS, the Woodbury County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Woodbury County Compensation Board met on February 6, 2025, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2025:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$111,600.24	4 % + \$5,000 stipend	\$116,064.26 + \$5,000
County Attorney	\$165,830.12	8.5 %	\$179,925.68
Recorder	na	na	
Sheriff	\$174,618.16	5 %	\$183,349.06
Supervisors	\$41,967.12	4 %	\$43,645.81
Chair Stipend	\$7,998.20	4% (past practice)	\$8,318.13
Treasurer	\$111,598.28	4 %	\$116,062.21

OPTION 1:

THEREFORE, BE IT RESOLVED that the Woodbury County Board of Supervisors adopts the salary recommendations for elected officials for the fiscal year beginning July 1, 2025 as recommended by the Woodbury County Compensation Board.

OPTION 2: (if different than compensation board recommendation)

THEREFORE, BE IT RESOLVED that the Woodbury County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2025:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Approved Increase</u>	<u>Approved Salary</u>
Auditor	\$113,832.25	2 %	
County Attorney	\$169,146.72	2 %	
Recorder	na	na	
Sheriff	\$178,110.51	2 %	
Supervisors	\$41,967.12	0 %	
Chair stipend	\$3,500.00		
Treasurer	\$113,830.25	2 %	

Approved this 29th day of April 2025.

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

9d. Motion by Bittinger second by Nelson to approve and authorize the Chairperson to sign a Resolution approval of FY 2025/2026 Budget and Certification of Taxes. Carried 5-0.

**APPROVAL OF FY 2025/2026 BUDGET AND CERTIFICATION OF TAXES
RESOLUTION #13,879**

WHEREAS, the Woodbury County Board of Supervisors has considered the proposed FY 2025/2026 county budget and certification of taxes, and

WHEREAS, a public hearing concerning the proposed county budget was held on April 29, 2025,

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Woodbury County that the county budget and certificate of taxes for FY 2025/2026 as set forth in the budget summary, is hereby adopted and that the Woodbury County Auditor is directed to file said budget and to establish accounting records in accordance with the attached schedules.

BE IT FURTHER RESOLVED that the Chairperson and the County Auditor be and are hereby authorized to sign the approved FY 2025/2026 county budget.

Signed and dated this 29th day of April, 2025.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

The Board recessed for a meeting of the Orton Slough Drainage District Trustees Meeting.

The Supervisors meeting was called back to order.

11. Information was presented by Tina Bertrand, County Treasurer, on Treasurer's office closing Tuesday, May 6, 2025, for an all-staff training meeting. Copy filed.
12. Motion by Bittinger second by Nelson to approve letters of support for Community Action Agency programs. Carried 5-0. Copy filed.
- 13a. Motion by Bittinger second by Nelson to approve the FY 2026 Woodbury County Secondary Road Dept. Five Year Construction Program and Budget. Carried 5-0. Copy filed.
- 13b. Motion by Bittinger second by Nelson to approve the new Mechanic Foreman position and direct Secondary Roads to initiate the advertising for this position. Carried 5-0. Copy filed.
14. Motion by Bittinger second by Nelson to initiate consideration of an amendment to the Woodbury County Zoning Ordinance, specifically to revise the Land Use Summary Table of Allowed Uses (Section 3.03.4), to reclassify "Borrow pits for earth materials" as a conditional use withing the Agricultural Estates (AE) Zoning District. Carried 5-0. Copy filed.
15. Reports on committee meetings were heard.
16. There were no citizen concerns.
17. Board Concerns were heard.

The Board adjourned the regular meeting until May 6, 2025.

Meeting sign in sheet. Copy filed.

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: May 6th, 2025

*** PERSONNEL ACTION CODE:**

A - Appointment	R - Reclassification
T - Transfer	E - End of Probation
P - Promotion	S - Separation
D - Demotion	O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Britton, Andrew	Juvenile Detention	05-12-2025	Youth Worker	\$23.72/hour	3%=\$0.79/hr	R	Per AFSCME Juvenile: Move from Step 2 to Step 3. Anniversary Date: 5/29/25
Clark, Todd	Sheriff's Office	05-12-2025	Civilian Jailer	\$33.24/hour	11%=\$3.46/hr	R	Per CWA Civilian: Move from Senior to Master. Anniversary Date: 5/30/25
Javorsky, Tyler	Sheriff's Office	05-12-2025	Court Security Officer	\$25.57/hour	0%	T	Transfer Position from Correctional Officer to Court Security Officer.
Fox, Scott	Secondary Roads	05-12-2025	Equipment Operator	\$27.88/hour	3%=\$0.84/hr	R	Per CWA Roads: End of Probationary Period. Move to Step 1. Anniversary Date: 5/27/25

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: _____

**HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA**

DATE: May 6, 2025

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Sheriff's Office	Civilian Jailer	CWA Civilian: \$24.57/hour		

Chairman, Board of Supervisors

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 4/30/2025 Weekly Agenda Date: 5/6/2025

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Supervisor Daniel Bittinger

WORDING FOR AGENDA ITEM:

Set public hearing for Tuesday, May 20, 2025 at 4:35 p.m. for the Crittenton Center Community Development Block Grant application

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

BACKGROUND:

Iowa code requires a public hearing for a city or county government applying for a Community Development Block Grant

FINANCIAL IMPACT:

None

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Set public hearing for Tuesday, May 20, 2025 at 4:35 p.m. for the Crittenton Center Community Development Block Grant application

ACTION REQUIRED / PROPOSED MOTION:

Set public hearing for Tuesday, May 20, 2025 at 4:35 p.m. for the Crittenton Center Community Development Block Grant application

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 5/1/25 Weekly Agenda Date: 5/6/25

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Daniel Priestley

WORDING FOR AGENDA ITEM:

Motion to schedule Dates and Times for 3 Public Hearings on a proposed Zoning Ordinance Map Amendment (rezone) of 12.32-acres located on Parcel #864629351012, Section 29, T86N R46W (Sloan Township) from Agricultural Preservation (AP) to the General Industrial (GI) Zoning District.

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input type="checkbox"/> |

EXECUTIVE SUMMARY:

This request is for the Board to set the dates and times for 3 Public Hearings on a proposed Zoning Ordinance Map Amendment (rezone) of 12.32-acres located on Parcel #864629351012, Section 29, T86N R46W (Sloan Township) from Agricultural Preservation (AP) to the General Industrial (GI) Zoning District.

BACKGROUND:

New Cooperative, Inc has submitted an application for a zoning ordinance map amendment to rezone Parcel #864629351012 from the Agricultural Preservation (AP) District to the General Industrial (GI) Zoning District. The parcel is located just outside the city limits of Sloan. The company already owns the abutting parcel to the east, which is zoned General Industrial and operates a grain receiving and loading facility. If the rezoning is approved, NEW Cooperative plans to build a temporary grain storage facility on the parcel, with a capacity of approximately 1.7 million bushels of corn.

FINANCIAL IMPACT:

0

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Set the dates and times for 3 Public Hearings on a proposed Zoning Ordinance Map Amendment (rezone) of 12.32-acres located on Parcel #864629351012, Section 29, T86N R46W (Sloan Township) from Agricultural Preservation (AP) to the General Industrial (GI) Zoning District.

Tuesday, June 10, 2025, 4:40 PM
Tuesday, June 17, 2025, 4:40 PM
Tuesday, June 24, 2025, 4:40 PM

ACTION REQUIRED / PROPOSED MOTION:

Motion to schedule Dates and Times for 3 Public Hearings on a proposed Zoning Ordinance Map Amendment (rezone) of 12.32-acres located on Parcel #864629351012, Section 29, T86N R46W (Sloan Township) from Agricultural Preservation (AP) to the General Industrial (GI) Zoning District.

Tuesday, June 10, 2025, 4:40 PM
Tuesday, June 17, 2025, 4:40 PM
Tuesday, June 24, 2025, 4:40 PM

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 05/01/2025 Weekly Agenda Date: 05/06/2025

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Laura Sievers, PE, Woodbury County Engineer

WORDING FOR AGENDA ITEM:

Consider a resolution to lower the speed limits on K29 as requested by Sergeant Bluff

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

A resolution establishing to lower the speed limit on K29 as requested by Sergeant Bluff

BACKGROUND:

The resolution is presented for the board's approval. Please see map and Sergeant Bluff City Council information. The Board resolution is only for the joint jurisdiction roadway sections.

FINANCIAL IMPACT:

None. Sergeant Bluff will make the necessary changes.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Sergeant Bluff City Council and their Law Enforcement have recommended the proposed changes.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the resolution establishing a lower speed limit on K29 as requested by Sergeant Bluff

SPEED LIMIT RESOLUTION
Woodbury County K-29
RESOLUTION NO. _____

WHEREAS: The Board of Supervisors of Woodbury County is empowered under the authority of sections 321.255 and 321.285, subsection 4 of the Code of Iowa.

WHEREAS: The City of Sergeant Bluff has reached an opinion concerning the reasonable and proper speed for the road listed herein,

NOW, THEREFORE BE IT RESOLVED, by the Woodbury County Board of Supervisors, that the following speed limit be established, and appropriate signs erected at the locations described as follows:

- 1) Beginning at the intersection of Woodbury County Roads K-45 and K-29, a speed limit of 35 miles per hour is established.
- 2) Continuing north, the joint jurisdiction between the City of Sergeant Bluff and the Woodbury County Board of Supervisors concludes 0.03 miles south of the intersection of Warrior Road and K-29.

Speed limit shall be effective when appropriate signs giving notice of the speed limits are erected.

Passed and approved this 6th day of May 2025 by the Woodbury County Board of Supervisors.

Daniel A. Bittinger II, Chairperson

Kent Carper, Member

David Dietrich, Member

Mark Nelson, Member

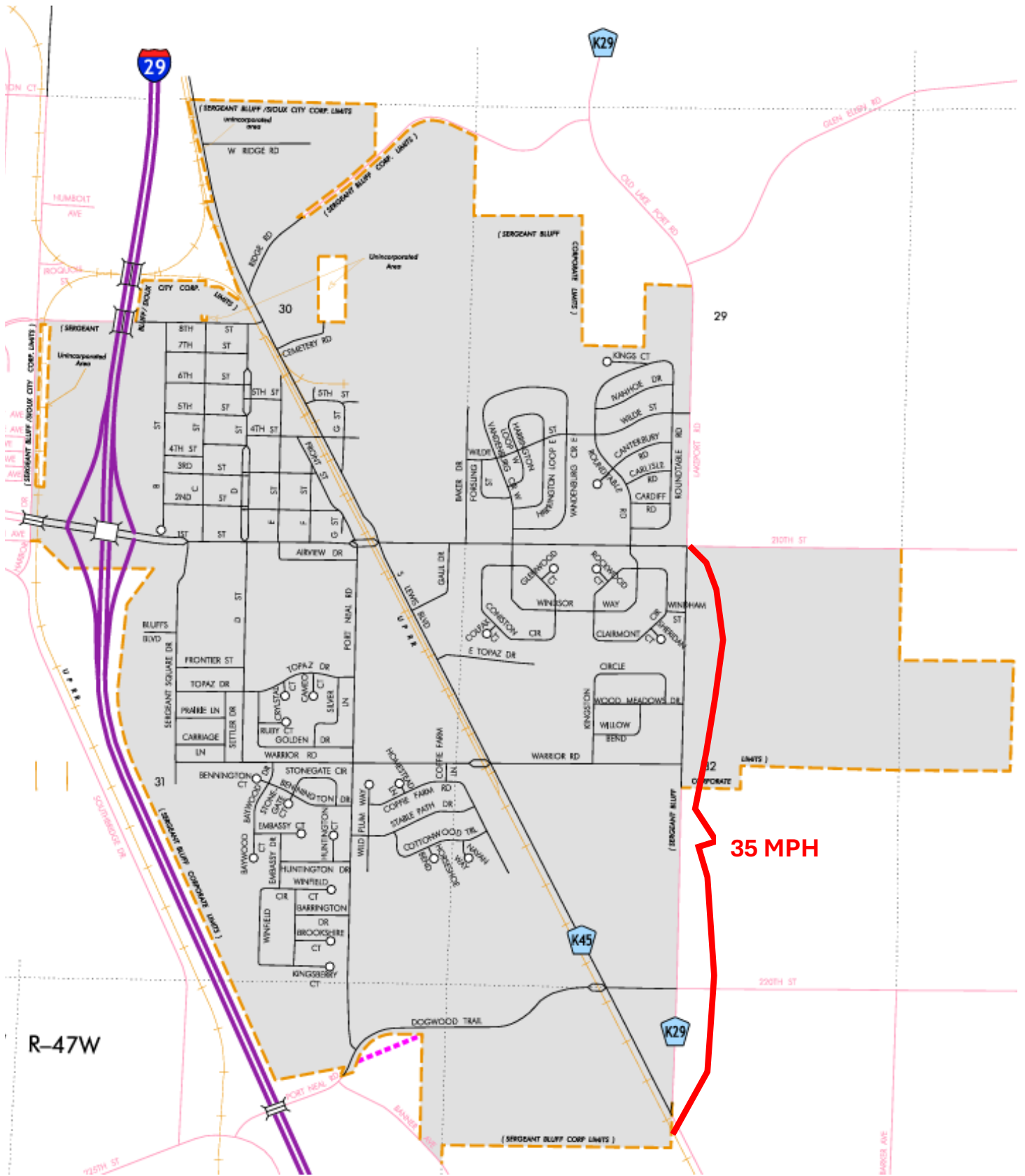
Matthew Ung, Member

Recommended:

ATTEST:

Laura Sievers, PE Woodbury County Engineer

Michelle K. Skaff, Woodbury County Auditor



R-47W

35 MPH

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 05/01/2025 Weekly Agenda Date: 05/06/2025

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Laura Sievers, PE, Woodbury County Engineer

WORDING FOR AGENDA ITEM:

Consider a resolution to lower the speed limits on K45 after the Southbridge Interchange is built

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

A resolution establishing a lower the speed limit on K45 south of the newly constructed 235th Street intersection.

BACKGROUND:

The resolution is presented for the board's approval. Please see map and resolution. This will create a safe travel speed for the newly signalized intersection at 235th Street south of Sergeant Bluff.

FINANCIAL IMPACT:

Cost of signs and labor to install only. Less than \$500 for time and material.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

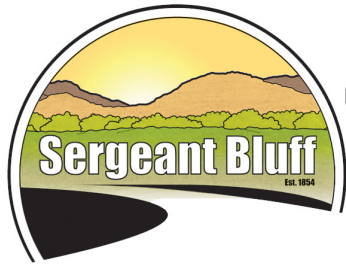
Yes No

RECOMMENDATION:

The Woodbury County Engineer and Iowa DOT have recommended the proposed changes.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the resolution establishing a lower speed limit on K45



City of **Sergeant Bluff, IA**
501 Fourth Street Sergeant Bluff, IA 51054 712-943-4244

April 8, 2025

Woodbury County Secondary Roads
Attn: Laura Sievers, PE
Sent via email: lsievers@woodburycountyiowa.gov

RE: Speed Limit Change Request – Old Lakeport Road in Sergeant Bluff

Laura,

As we discussed a few weeks ago, the City is interested in modifying the speed limit along Old Lakeport Road from First Street/D38 south to Old Highway 75/K45. The new school development on the east side of Old Lakeport Road and the existing residential development on the west side have now warranted a slower speed on the roadway. As per your request this letter represents a recommendation from the City Council.

On March 25, 2025 the City Council had an agenda item to provide a recommendation to the County for speed limit change on Old Lakeport Road from First Street to K45. The Council recommendation is for 35 mph speed limit on the entire stretch of roadway. Enclosed with this letter are the Council minutes and a map of the area requesting it to be changed. Old Lakeport Road, between First Street and Warrior Road is fully within the Sergeant Bluff corporate limits while the area south of Warrior Road is within the City and County limits.

Please advise as to the process to acquire joint agreement on the speed limit change. The City Council is prepared to begin an ordinance reading starting April 22nd. Thank you for your assistance in this change.

Sincerely,

Aaron Lincoln, City Administrator

Enclosures: Council Minutes 03 25 2025; Map of Area
CC: Mayor Jon Winkel, Assistant City Administrator Jason Kvidera, Police Chief Jereme Muller

SERGEANT BLUFF, IOWA
City Council Minutes
Tuesday, March 25, 2025
Council Chambers
501 4th Street; Sergeant Bluff, IA

1. MAYOR/MAYOR PRO-TEM TO CALL THE MEETING TO ORDER:

1. Roll Call @ 5:30 pm
2. Pledge of Allegiance & a Moment of Silence

Attendee Name	Title	Status
Ryan Panowicz		Present
Mark Reinders		Absent
Kirk Moriarty		Present
Andrea Johnson	Assistant Mayor Pro Tem	Present
Ron Hanson	Mayor Pro Tem	Present
Jon Winkel	Mayor	Present

2. APPROVAL OF THE AGENDA:

Motion by Kirk Moriarty, seconded by Ron Hanson to Approve the Agenda.
Motion Carried. [Unanimous]

3. APPROVAL OF THE MINUTES:

- 3.a Approve the minutes of the March 11, 2025 Regular Meeting

Motion by Ron Hanson, seconded by Ryan Panowicz to Approve the minutes of the March 11, 2025 Regular Meeting.

Motion Carried. [Unanimous]

4. CITIZEN'S INPUT:

There was no citizen input.

5. DEPARTMENT HEADS' REPORTS:

The City Council received the written Department Head Reports.

6. APPROVAL OF THE CONSENT AGENDA ITEMS:

- 6.a Approval of New Fire Department Volunteers

Motion by Kirk Moriarty, seconded by Ryan Panowicz to Approve the New Fire Department Volunteers:

- a.) Chase Lee - High School Program Membership
- b.) Nathan Sturgeon - Regular Fire/EMS Membership
- c.) Brayden Cook, Mike Montino, Andrew Hoffman - 24/hr Non-Resident Membership

Motion Carried. [Unanimous]

6.b Bills: Check numbers 90956 to 91087 in the amount of \$279,785.69

Motion by Andrea Johnson, seconded by Kirk Moriarty to Approve Bills: Check numbers 90956 to 91087 in the amount of \$279,785.69.

Motion Carried. [Unanimous]

Name	Description	Amount
3E ELECTRICAL ENGINEERING	ELECTRICAL SUPPLIES	408.00
ADVANCED ELECTRONIC DESIGN INC	PORTABLE MDT	2,824.25
AHLERS & COONEY PC	LABOR RELATIONS	1,827.00
ANALYTICAL & CONSULTING SERVICES	SAMPLE ANALYSIS	163.50
APPEARA	CLEAN LINENS/MATS	220.50
BENTSON PEST MANAGEMENT	PEST CONTROL	135.00
BIEGLER, NORA	OVERPAYMENT OF ACCOUNT	73.87
BODEN, BRANDON	WATER DEPOSIT REFUND	65.99
BOMGAARS	AIR HOSE/BRUSH/CLOTH. ALLOW/LUG/SNOW REMOVAL	135.44
BOOT BARN	SAFETY BOOTS	199.99
CARNAHAN, HAILEY	ELEC DEP REFUND	7.11
CHESTERMAN COMPANY	INSPECTIONS WATER	10.00
CHESTERMAN COMPANY	DRINKING WATER EXP	9.00
CINTAS	SUPPLIES	41.97
CITY OF SIOUX CITY UTILITIES	FEB 2025 SEWER USAGE	40,681.05
CJC-CJ COOPER & ASSOCIATES	DRUG SCREEN EXPENSE	55.00
COFFEE KING	COFFEE SUPPLIES	79.75
COLONIAL RESEARCH	GOOD GRIP CLEAR	573.31
DAKOTA SUPPLY GROUP	BUILDING EXPENSE	1,237.18
DANKO EMERGENCY EQUIPMENT COMPANY	UNIFORM	36.00
EAKES OFFICE SOLUTIONS	JANITORIAL SUPPLIES	171.36
ECHO ELECTRIC SUPPLY	ELECTRICAL SUPPLIES WATER PLANT	79.10
FIRE SERVICE TRAINING BUREAU	TESTING	150.00
GLOVER, TAMMIE	ELECT DEP REFUND	4.99
HACH COMPANY	SPECTROPHOTOMETER	1,627.00
HANSEN, ANDREW	REIMBURSE UNIFORM ALLOW	45.91
ISTATE TRUCK INC	BUCKET TRUCK/TURN SIGNAL	189.57
JACKS UNIFORMS AND EQUIPMENT	CLOTHING ALLOWANCE	155.33
JAYMAR	ENVELOPES/NO 10 REGULAR	260.90
LEWIS, DAN	OVERPAYMENT ON ACCOUNT	147.17
MACQUEEN EQUIPMENT INC	AIR COMPRESSOR/UNIFORM	563.98
MATHESON TRI-GAS INC	ACETYLENE	71.75
MENARDS-SIOUX CITY	CUT OFF	17.94
METERING & TECHNOLOGY SOLUTIONS	EQUIPMENT	5,792.50
MIDAMERICAN ENERGY	FEB 2025 GAS UTILITY	3,924.99
MIDSTEP SERVICES	JANITORIAL EXPENSE JAN 25	750.00
MIDWEST ALARM	REC CENTER REPAIRS	143.65
MUNICIPAL ENERGY AGENCY OF NEBRASKA	FEB 2025 POWER PURCHASED	196,267.13
PIONEER AUTO	2013 FORD EXPEDITION/2018 SILVERADO	1,421.48
QUALITY TELECOMMUNICATIONS	PROGRAMMING	25.00
QUICK LANE TIRE & AUTO CENTER	2022 FORD	73.12
RIVERSIDE TECHNOLOGIES INC	ACROBAT PD	179.88
ROBERTSON IMPLEMENT CO	REPAIRS	28.50
SAM'S CLUB	BUILDING SUPPLIES	65.16
SCHUMACHER ELEVATOR COMPANY	ELEVATOR MAINTENANCE	409.86
SERGEANT BLUFF FOOD PANTRY	MARCH/ APRIL 2025 FOOD PANTRY EXPENSE	1,600.00
SEXTON OIL COMPANY	BULK FUEL	8,480.62
SIOUXLAND REGIONAL TRANSIT SYSTEM	SENIOR CENTER TRANSPORTATION	225.00
STATE CHEMICAL SOLUTIONS	WASTEWATER PROGRAM	491.13
THOMPSON SOLUTIONS GROUP	CAMERA/HARD DRIVE ISSUES	1,635.71

VAN METER INDUSTRIAL INC	BUILDING SUPPLIES/WATER PLANT	39.44
VEENSTRA & KIMM INC	ECONOMIC DEVELOPMENT	727.50
VERIZON WIRELESS	CELL PHONE EXPENSE	1,352.57
WARD, JORY	REIMBURSE/TRAVEL	296.35
WESCO RECEIVABLES CORP	ELECTRICAL SUPPLIES	115.00
WOODBURY COUNTY STARCOMM	STARCOMM SERVICES	3,472.19
	Total:	279,785.69

7. DISCUSSION/ACTION ITEMS:

7.a PROCLAMATION: National Library Week (April 6-12)

Multiple Board Members and Library Staff were present.

Michael Aguirre, Library Board President, stated that the Library has wonderful staff and volunteers. He thanked the Mayor and City Council for their support, City staff have been helpful.

Anthony Gaul thanked the Library Director Mary Torgerson for her assistance in repairing a historical document.

Mayor John Winkel proclaimed April 6th-12th to be National Library Week.

7.b SIMPCO Presentation of Draft 2025 Transportation Safety Action Plan (Sioux City & Sergeant Bluff)

Ryan Brauer, Regional Planner with SIMPCO, explained that in 2023 SIMPCO was awarded a USDOT grant to create a Safety Action Plan. This plan will make the City eligible to apply for implementation funding for the projects included in the plans. He reviewed the draft plan which included various goals to reduce injuries and deaths on roadways. The plan was developed by steering committee members who have backgrounds in engineering, Siouxland District Health, transportation, law enforcement, and Sioux City and Sergeant Bluff Public Schools. A public input survey received approximately 200 responses. Frequent themes in survey data include; speeding, impaired driving, distracted driving, running stop signs, and bike and pedestrian safety in school zones. A map was provided showing high injury locations across Sioux City and Sergeant Bluff. There will be a review session with the Steering Committee tomorrow, they will be opening a 15-day public comment period on March 31st, and they will bring the final draft forward for approval at the end of April. There were two projects listed in the plan for Sergeant Bluff, a pedestrian bridge over the railroad and highway, and the other project is on Sergeant Square Drive and 1st Street by C Street to address the crosswalk.

7.c Presentation of Annual Report From Safe Routes to School/Complete Streets Committee

Dawn Kimmel, Regional Planner with SIMPCO, reviewed the annual report from the Safe Routes to School/Complete Streets Committee. They completed their annual sidewalk inspections, 121 letters were sent to property owners for curb repairs, a curb cut report was completed, and they updated their priority improvement list. She reviewed repairs and new

installations of sidewalk throughout various areas of town. The Safe Routes to School map was updated, they promoted bike-to-school and walk-to-school day, conducted a parent poll in the elementary newsletter, completed pedestrian counts on Topaz from Port Neal to Cameo Court, supported middle school traffic pattern changes, modified pedestrian traffic flow at dismissal, and added an adult crossing guard at Topaz and Cameo at dismissal. Their future plans include completing the annual inspections of the SW portion of the city, S Lewis sidewalk installation, install street lights on Port Neal from Huntington to Dogwood, updating the code to include connections to commercial properties, curb cut installations, sidewalk connections across Old Lakeport to East Campus and the sidewalk on the northside of Warrior Road from S Lewis Blvd to Kingston.

7.d Recommendation to Woodbury County for Speed Limit Change on Old Lakeport Road from First Street to K45 (Old Hwy 75)

Aaron Lincoln said that he met with the new County Engineer regarding this road. Lakeport Road all the way through is joint jurisdiction between the City and County, if we want to change the speed limit both entities need to agree.

Police Chief Jereme Muller stated that he believes it should be 35mph through the whole stretch.

There was discussion regarding parts of the road being in Sioux City's jurisdiction and prior efforts to change the joint jurisdiction section to 35mph.

Motion by Kirk Moriarty, seconded by Andrea Johnson to Recommend to Woodbury County to Change the Speed Limit on Old Lakeport Road from First Street to K45 (Old Hwy 75) to 35mph.

Motion Carried. [Unanimous]

7.e Approve Employee Manual & Policy Handbook Amendment which modifies the Parks & Recreation Director Residency Requirement

Aaron Lincoln said that this change will provide greater consistency with other requirements for Department Heads, allowing the Parks & Recreation Director to live within a 10-mile radius. There is also a minor wording correction to the existing Police Chief requirement.

This was recommended by the Personnel Committee.

Motion by Andrea Johnson, seconded by Kirk Moriarty to Approve the Employee Manual & Policy Handbook Amendment which modifies the Parks & Recreation Director Residency Requirement.

Motion Carried. [Unanimous]

7.f Special Event Permit Application - American Legion - "Motorcycle Poker Run - Fundraiser" on April 5, 2025

Motion by Ron Hanson, seconded by Ryan Panowicz to Approve the Special Event Permit Application submitted by the American Legion for the "Motorcycle Poker Run - Fundraiser" on April 5, 2025.

Motion Carried. [Unanimous]

8. RESOLUTION(S):

8.a RES 25-10 Authorize Subdivision Bond From 3Guys & a Shovel LLC to Guarantee Completion of Remaining Requirement & Public Improvements After Approval of the Final Plat for Serenity Point Second Addition

Motion by Andrea Johnson, seconded by Kirk Moriarty to Approve RES 25-10 Authorize Subdivision Bond From 3Guys & a Shovel LLC to Guarantee Completion of Remaining Requirement & Public Improvements After Approval of the Final Plat for Serenity Point Second Addition.

Motion Carried. [Unanimous]

8.b RES 25-11 Accepting & Approving the Final Plat of Serenity Point Second Addition

Hank Baker was present to represent the developers. He provided a handout to the City Council. He said they have been able to list the first four and hopes to have them on the market by the end of the week. He has a list of about 12 parties that are interested in the development. There are 38 total units, the 39th lot is the ground where the putting greens will be.

Motion by Ron Hanson, seconded by Ryan Panowicz to Approve RES 25-11 Accepting & Approving the Final Plat of Serenity Point Second Addition.

Motion Carried. [Unanimous]

9. ORDINANCE(S):

9.a ORD 759 Amending the Code of Ordinances Chapters 35 & 156 Adopting the 2024 Edition of the International Fire Code (First Reading)

Anthony Gaul, Fire Chief, explained that the City has been going off of the State Code. Over the last year the metro-area Chiefs have met to collaborate, some of the cities have gone to modern standards that will allow the City to enforce some necessary items.

Andrea Johnson asked what would happen if something were to contradict the State of Iowa's code.

Anthony Gaul said that cities can adopt their own code, we are able to make a more stringent code.

Sarah Kleber, City Attorney, said that we can add greater restrictions but cannot waive State code. She also asked the City Council regarding their preference of the proposed ordinance regarding to whom an appeal of the Fire Chiefs determination should go to. The presented

options suggested either the City Council or the City Administrator. It was the consensus that the appeal should go through the City Administrator.

Motion by Andrea Johnson, seconded by Ron Hanson to Approve ORD 759 Amending the Code of Ordinances Chapters 35 & 156 Adopting the 2024 Edition of the International Fire Code (First Reading) with the appeal process language going through the City Administrator. Motion Carried. [Unanimous]

10. ADMINISTRATOR'S REPORT:

Aaron Lincoln said that Long Lines is finishing phase 3 of their fiber installation, a lot of the work will be starting in the SW corner of town, A&A Underground will be in town. Another subcontractor, Schon Construction, will be working in the Camelot/Oak Hills area. A third contractor will be working on the trailer courts by May.

Ron Hanson encouraged residents to accept the free Long Lines fiber box installation even if they don't purchase the service to avoid fees later if they change their mind.

Aaron Lincoln said that we need to have a final budget workshop meeting so that the Budget can be approved on April 22nd.

After discussion, it was the consensus that April 3rd at 7:30am would be the budget workshop meeting.

11. COUNCIL MEMBER'S REPORTS & COMMENTS:

Kirk Moriarty thanked Public Works and the rest of City staff for their work on the bad weather day. He saw nothing but positive comments. He gave a shoutout to the Fire Department for helping a resident change a smoke alarm battery. He said he would like to assist with the Golf Cart ordinance. He also wished the Mayor a Happy Birthday.

Andrea Johnson said that she received a message from a resident who wanted her to commend the Public Works department for their fast and thorough removal of the snow last week. All the departments did great work. She thanked the Library and Library Board for their tireless efforts to move our library forward.

Ron Hanson said that the Public Works department did a fantastic job addressing power outages and getting the streets clean during the snow storm. The Police Department and Fire Department did a great job with traffic issues. The Library is doing a great job and is loved by the community. He wished the Mayor a Happy Birthday.

12. MAYOR'S REPORT:

Jon Winkel said that we are working on the Kiwanis Park bids by the next City Council meeting. In addition, Aaron will be in Iowa City for the next week. He also received a lot of positive comments regarding all departments of the City as it pertains to the recent storm. He discussed the value of having two electric feeds to serve our community. There were guys out during 40mph and 50mph winds getting a branch off our lines.

13. ADJOURNMENT:

Motion by Kirk Moriarty, seconded by Ryan Panowicz to Adjourn at 6:41pm.
Motion Carried. [Unanimous]

Mayor/Mayor Pro-Tem

Attest:

Danny Christoffers, City Clerk

SPEED LIMIT RESOLUTION
Woodbury County K-45
RESOLUTION NO. _____

WHEREAS: The Board of Supervisors of Woodbury County is empowered under the authority of sections 321.255 and 321.285, subsection 4 of the Code of Iowa.

WHEREAS: The Woodbury County Engineer has reached an opinion concerning the reasonable and proper speed for the road listed herein,

NOW, THEREFORE BE IT RESOLVED, by the Woodbury County Board of Supervisors, that the following speed limit be established after the construction of the Southbridge Interchange, and appropriate signs erected at the locations described as follows:

- 1) Beginning 2000-feet south of the intersection of Woodbury County Roads K-45 and 235th Street, a speed limit of 45 miles per hour is established.
- 2) Continuing north, to the existing 45 miles per hour speed limit within the City of Sergeant Bluff.

Speed limit shall be effective when appropriate signs giving notice of the speed limits are erected.

Passed and approved this 6th day of May 2025 by the Woodbury County Board of Supervisors.

Daniel A. Bittinger II, Chairperson

Kent Carper, Member

David Dietrich, Member

Mark Nelson, Member

Matthew Ung, Member

Recommended:

ATTEST:

Laura Sievers, PE Woodbury County Engineer

Michelle K. Skaff, Woodbury County Auditor



Old US 75/K-45 at 235th Street intersection

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 5/2/25 Weekly Agenda Date: 5/6/25

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: IEDA - Rob Wick

WORDING FOR AGENDA ITEM:

Information about the remaining unmet needs of Siouxland communities after the 2024 flooding

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Information regarding the remaining unmet needs of the communities as we prepare our documentation to provide access to the \$134.7M that HUD has made available to eligible communities.

BACKGROUND:

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Information

ACTION REQUIRED / PROPOSED MOTION:

Information



2024 Severe Storms Community Stakeholder Input Session

Date



Purpose of Community Stakeholder Session

Learn about the impacts from the June 2024 flooding:

- Ask questions about the goals of the CDBG-DR funding
- Provide first reaction on proposed programs
- Provide input into the unmet needs your community is still facing



What are CDBG-DR Funds?

CDBG-DR funds are used to help the most impacted and distressed (“MID”) areas recover.

It is considered last resort funding and is used to address unmet or mitigation needs that other federal programs have NOT been able to meet.

CDBG-DR funding can be used for long-term recovery projects such as housing, economic revitalization and restoring infrastructure.

A portion of the funds will be made available to address mitigation needs to make impacted communities more resilient to current and future risks, which can include infrastructure, planning, housing, and economic revitalization activities.

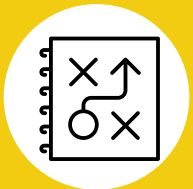
To receive CDBG-DR funds, the state must complete:



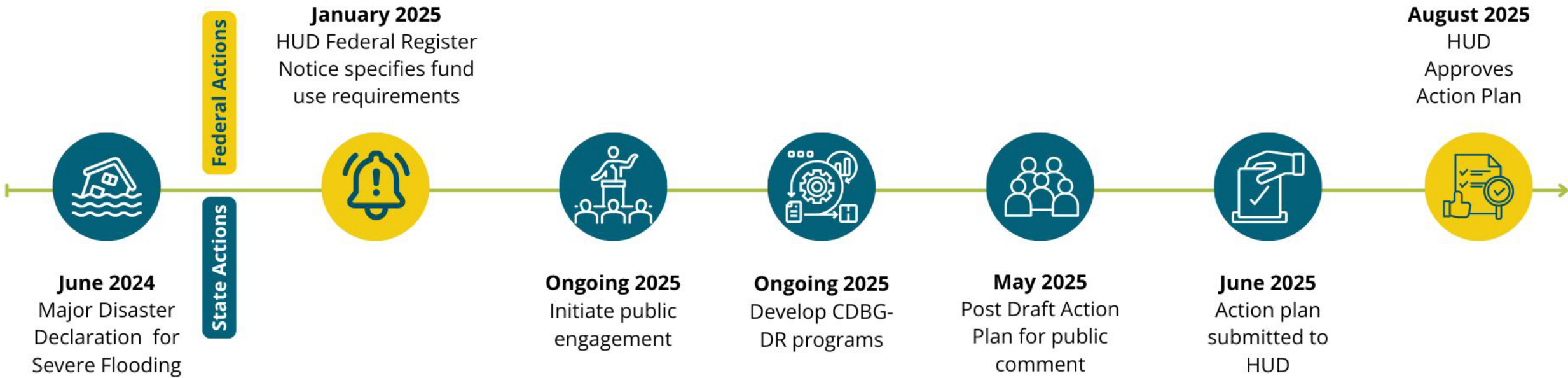
1. Conduct an Unmet Needs Assessment



2. Conduct a Mitigation Needs Assessment



3. Develop an Action Plan that identifies how the CDBG-DR funds will be used



Disaster Funding Timeline

2024 CDBG-DR Grant Breakdown

Allocation: \$134,687,000

MID Areas: At least **80% of funds** must be used in the HUD most impacted and distressed (MID) areas

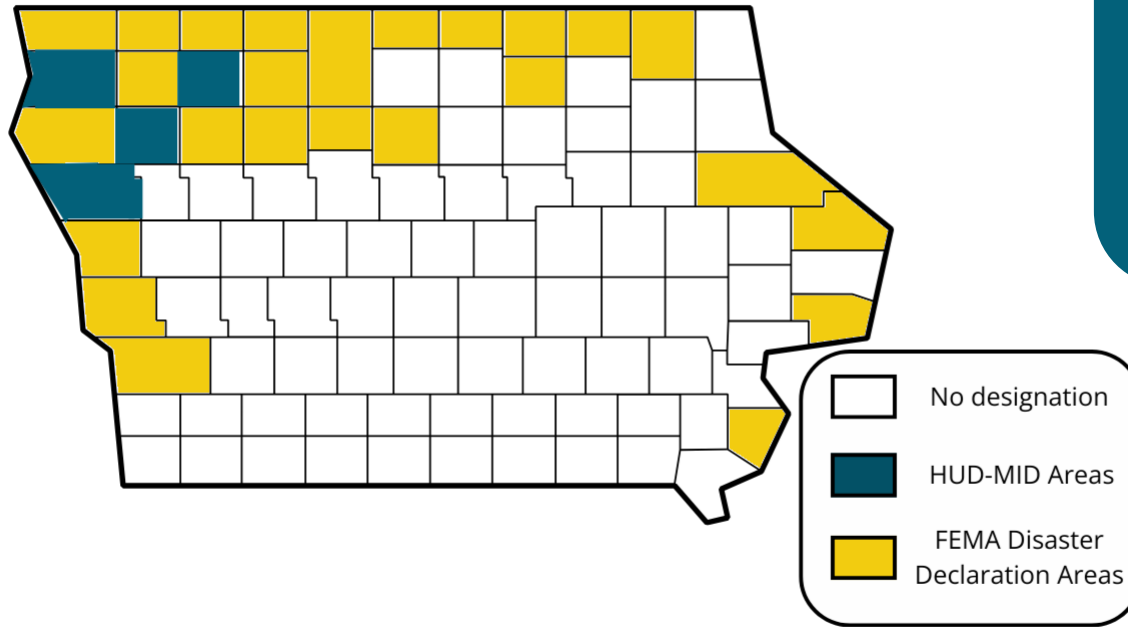
Mitigation Set-Aside: **15% of funds** must be used for mitigation activities that increase resilience to disasters and reduce long-term risk

National Objective: at least **70% of the funds** must be spent on activities benefiting LMI residents and areas

Grant Duration: IEDA has 6 years to expend the funds from when HUD signs its grant agreement with Iowa

Disaster Declaration Counties

Iowa Disaster Declaration 2024



80% of funds (\$107,749,600) must be spent in HUD-MID Areas (Cherokee, Clay, Sioux, and Woodbury County)

The remaining 20% of funds (\$26,937,400) can be spent in the FEMA Disaster Declaration Areas as designated by the State



Proposed Programs



FEMA Non-Federal Match

FEMA programs fund 75% of the project costs, while local jurisdictions are responsible for the remaining 25%

This funding will help communities that qualify for FEMA money by reducing the amount they have to pay themselves, and it will also help them carry out projects that reduce risk and prepare for future disasters.

Eligible activities will include match to FEMA HMGP and PA programs.

Planning

- IEDA will work with the University of Iowa's Flood Center & other stakeholders;
- Planning funds will go to three main projects focused on NW Iowa and support any flood mapping/studies that help identify potential mitigation projects in NW Iowa.



Stream Sensor Network: complete a network upgrade that will utilize more advanced and modern technology and install additional sensors



New Flash Flood Forecasting System: sensor network upgrades that will provide critical information to help build an advanced flash flood forecasting system for the region.



Hydrostation Network to Improve Flood and Drought Monitoring and Forecasting: Expand the current coverage area to NW Iowa.



General Infrastructure

Activities will encompass a broader range of infrastructure activities that are necessary to support overall communities such as:

- Flood Protection & Stormwater Systems;
- Drinking Water & Sewage Systems;
- Other infrastructure that:
 - *Repairs disaster damage*
 - *Mitigates future disaster threats*

Single Family and Rental New Construction

Funding to create new resilient, affordable, single-family and rental homes

- Single family homes are targeted to homebuyers, with homebuyer assistance;
- Rental homes will serve as rental units with 51% of the units for LMI households ;
- Targeted population = Low-Moderate Income Families;
- All units will be outside of 100/500 year flood plain;
- Funding can also be provided to support infrastructure such as roads, utilities, and sidewalks within the neighborhood;



Your Voice Matters!



We Would Like Your Input

What was the most severe damage suffered in your community?

Damage to
single family
homes

Damage to
multi-family
rental housing
units

Damage to
public
buildings and
facilities

Damage to
storm drainage
easements

Of the programs shared today, which programs would be most helpful to your community?

Are there other eligible CDBG-DR programs the state should consider funding and why?

What would you describe as the top one or two barriers your community faces to be able to recover fully?

Help Shape Recovery: **Share** the Unmet Needs Survey



IEDA 2024 Severe Storms: Unmet Needs Survey

The Iowa Economic Development Authority (IEDA) is conducting this survey to assess the unmet needs of communities affected by the 2024 severe storms. Your responses will help shape federal and state programs, including the development of a draft Action Plan to allocate \$134 million in Community Development Block Grant-Disaster Recovery funding from the U.S. Department of Housing and Urban Development.

Your input is valuable in ensuring a resilient and equitable recovery. If you have questions or additional information to share, please email disaster@iowaeda.com. Thank you for your time and feedback.

Respondent Information

Name

Email

City

Limited to identified HUD MID areas

County

Limited to identified HUD MID areas

IEDA is committed to protecting your privacy. By participating in this survey, you consent to IEDA collecting and using your responses solely for program development and recovery planning.

Disaster Impact Assessment

What types of damage did your community experience due to the 2024 severe storms? (Select all that apply)



Questions?

For more information, please contact:

Rob Wick, CDBG | Disaster Recovery Team Lead

Iowa Economic Development Authority

1963 Bell Ave., Suite 200

Des Moines, IA 50315

robert.wick@iowaeda.com

