



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS (AUGUST 19, 2025) (WEEK 34 OF 2025)

Live streaming at:

<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:

www.woodburycountyiowa.gov

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held August 19, 2025, at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa, for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

AGENDA

3:30 p.m. Closed Session {Iowa Code Section 21.5 (1) (j.)} **Dennis Butler Meeting Room**

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda

Action

Consent Agenda

Items 2 through 6 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

2. Approval of the minutes of August 12, 2025, meeting
3. Approval of claims
4. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Authorization to Initiate Hiring Process
 - c. Presentation of Award Certificate to Dawn Norton

5. Secondary Roads – Laura Sievers
Approval of surplus equipment to be sold on TractorHouse.com and/or directly from the Engineer's Office for the listed price
6. Board Administration – Karen James
 - a. Approval of lifting tax suspensions for petitioners who failed to re-certify their income or income does not qualify for continued tax suspension
 - b. Approval of lifting tax suspension for P.R.
 - c. Approval of resolution for a tax suspension for M.K.

End of Consent Agenda

7. Emergency Services – Drew Baier
 - a. Approval of amending the funding source from CIP to Gaming Fund for the amount of \$29,320 to purchase equipment for the new rescue vehicle Action
 - b. Approval of asphalt patch repair work in the amount of \$2,500 Action
 8. Board Administration – Heather Satterwhite-Van Sickle Action
- 4:35 p.m.** Public hearing and sale of property parcel #894728177003 (aka 611 9th Street) Action
(Set time)
9. Reports on Committee Meetings Information
 10. Citizen Concerns Information
 11. Board Concerns Information

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

WED., AUG 20	12:00 p.m.	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
THU., AUG 21	4:30 p.m.	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
MON., AUG 25	5:00 p.m.	Zoning Commission Meeting, Courthouse Basement Boardroom
WED., AUG 27	2:30 p.m.	Rolling Hills Community Services Region Governance Board Meeting
WED., SEP 3	7:30 a.m.	SIMPCO Executive/Finance Committee, 6401 Gordon Drive
	4:45 p.m.	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
THU., SEP 4	12:00 p.m.	SIMPCO Regional Policy & Legislative Affairs Committee, 6401 Gordon Dr.
WED., SEP 10	7:30 a.m.	SIMPCO Executive Finance Committee Meeting, 6401 Gordon Drive
	8:05 a.m.	Woodbury County Information Communication Commission, Dennis Butler Meeting Room
	12:00 p.m.	District Board of Health Meeting, 1014 Nebraska St.
	6:30 p.m.	911 Service Board Meeting, Public Safety Center, Climbing Hill
THU., SEP 11	12:00 p.m.	SIMPCO Board of Directors, 6401 Gordon Drive.
	4:00 p.m.	Conservation Board Meeting, Brown's Lake – Bigelow Park
WED., SEP 17	12:00 p.m.	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
THU., SEP 18	4:30 p.m.	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
FRI., SEP 19	12:00 p.m.	Siouxland Human Investment Partnership Board Meeting, 607 – 4 th Street

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

AUGUST 12, 2025, THIRTY-THIRD MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, August 12, 2025, at 4:30 p.m. Board members present were Carper, Ung, Dietrich (absent from closed session), and Nelson, Bitteringer II (absent from regular meeting). Staff members present were Karen James, Board Administrative Assistant, Joshua Widman, Assistant County Attorney, Melissa Thomas, Human Resources Director, and Michelle Skaff, Auditor/Clerk to the Board.

Motion by Bitteringer second by Nelson to go into joint closed session with LEC Authority {Iowa Code Section 21.5(1)(c)}. Carried 4-0 on roll-call vote.

Bitteringer was present by phone.

Dietrich was absent from closed session.

Motion by Nelson second by Carper to go out of closed session with LEC Authority {Iowa Code Section 21.5(1)(c)}. Carried 4-0 on roll-call vote.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

Bitteringer was absent from the regular meeting.

Dietrich was in attendance of the regular meeting.

1. Motion by Ung second by Nelson to approve the agenda for August 12, 2025. Carried 4-0. Copy filed.

Motion by Dietrich second by Carper to approve the following items by consent:

2. To approve minutes of the August 5, 2025 meeting. Copy filed.
3. To approve the claims totaling \$916,934.52. Copy filed.
4. To receive the appointments of Megan McKenna and Mark Wendt to replace JoAnne Hinrickson and Mary Kay Schroeder, respectively, for City Council in Smithland. Copy filed.
- 5a. To approve the separation of Kathryn Jones, Youth Worker PT, Juvenile Detention Dept., effective 08-09-2025. Resigned; the separation of Aaron Carstens, Motor Grader Operator, Secondary Roads Dept., effective 08-15-2025. Resigned; the separation of Blake Hinrickson, Motor Grader Operator, Secondary Roads Dept., effective 08-15-2025. Resigned; the separation of Zachary Brannan, Engineering Aide, Secondary Roads Dept., effective 08-15-2025. End of Temp Work; the separation of Kurtus Palsma, Engineering Aide, Secondary Roads Dept., effective 08-15-2025. End of Temp Work; the separation of Blasé Sanford, Engineering Aide, Secondary Roads Dept., effective 08-15-2025. End of Temp Work; the separation of Collin Dunnington, Summer Laborer, Secondary Roads Dept., effective 08-15-2025. End of Temp Work; the separation of Nathan Gotto, Summer Laborer, Secondary Roads Dept., effective 08-15-2025. End of Temp Work; the reclassification of Anna Kern, Senior Clerk-MV, Treasurer Dept., effective 08-18-2025, \$22.74/hour, 15%=\$2.92/hr. Promoted to Senior Clerk Per County Treasurer; the reclassification of Charles Nelson, Civilian Jailer, County Sheriff Dept., effective 08-18-2025, \$26.98/hour, 4%=\$0.94/hr. Per CWA Civilian: Move from 3rd Class to 2nd. Anniversary Date 8/22/25; the reclassification of Ronald Forsell, Assistant County Attorney, County Attorney Dept., effective 08-18-2025, \$122,157.00/year, 3%=\$4,109.00/yr. Per AFSCME Attorney: Move from Step 8 to 9. Anniversary Date 8/26/25; the separation of Cole Thomas, Summer Laborer, Secondary Roads Dept., effective 08-22-2025. End of Temp Work; and the separation of Keondre Williams, Summer Laborer, Secondary Roads Dept., effective 09-09-2025. End of Temp Work. Copy filed.
- 5b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Youth Worker-PT, Juvenile Detention. AFSCME Juvenile: \$22.71/hour, and for Motor Grader Operator (2), Secondary Roads. CWA Roads: \$29.03/hour. Copy filed.
- 5c. To approve the deauthorization of Clerk II – MV (-1.0 FTE) Treasurer Dept. Copy filed.

Carried 4-0.

- 6a. Motion by Nelson second by Dietrich to approve and authorize the Chairperson to sign a notice of property sale resolution for parcel #894234430018 (aka 419 9th Street, Correctionville, Iowa) for Tuesday, August 26th at 4:35 p.m. Carried 4-0.

WOODBURY COUNTY, IOWA
RESOLUTION #13,936
PARCEL #894234430018

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Ten feet (10') vacated Iowa Street adjacent to Lot Seven (7) Block Nine (9) Railroad Addition, City of Correctionville
(419 9th Street, Correctionville, Iowa)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **26th Day of August, 2025 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate on the **26th Day of August, 2025**, immediately following the closing of the public hearing to the **Robert G. Brauninger only per Code of Iowa 331.361(2).**
3. That said Board proposes to sell the said real estate to the **Robert G. Brauninger only for consideration of \$199.00 plus recording fees.**
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 12th Day of August, 2025

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 6b. Motion by Nelson second by Dietrich to approve and authorize the Chairperson to sign a notice of property sale resolution for parcel #894730301009 (aka 119 S Colon Street) for Tuesday, August 26th at 4:37 p.m. Carried 4-0.

WOODBURY COUNTY, IOWA
RESOLUTION #13,937
PARCEL #894730301009

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

The North three-fifths (N 3/5) of Lot Eighteen (18) (except the North 44 4/5 feet of Lot 18), all in Highland Plat 2nd Addition, City of Sioux City, Woodbury County, Iowa

(119 S. Colon Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on
The **26th Day of August, 2025 at 4:37 o'clock p.m.** in the basement of the
Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a
public auction to be held on the **26th Day of August, 2025**, immediately
following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest
bidder at or above a **total minimum bid of \$342.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale"
and except for this subparagraph 4 be published as notice of the
aforesaid proposal, hearing and sale.

Dated this 12th Day of August, 2025.

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

6c. A public hearing was held at 4:35 p.m. for the sale of parcel #894720261002, 2114 Geneva St.

Motion by Dietrich second by Nelson to close the public hearing. Carried 4-0.

Motion by Nelson second by Dietrich to approve and authorize the Chairperson to sign a Resolution for the sale of
parcel #894720261002, 2114 Geneva St., to Vinh Bui Trinh, Sioux City, IA, for \$1,200.00, plus recording fees.
Carried 4-0.

RESOLUTION OF THE BOARD OF SUPERVISORS
OF WOODBURY COUNTY, IOWA
RESOLUTION #13,938

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By Vinh Bui Trinh Nhu-Thuy in the sum of One Thousand Two Hundred Dollars & 00/100 (\$1,200.00)-----
-----dollars.

For the following described real estate, To Wit:

Parcel #894720261002
Lot Eleven (11) in Block Seven (7), Evans Addition to Sioux City, in the County of Woodbury and State of Iowa
(2114 Geneva Street)

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said

Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 12th Day of August, 2025.

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

6d. A public hearing was held at 4:37 p.m. for the sale of parcel #894728102001, 1322 Summit St.

Motion by Dietrich second by Nelson to close the public hearing. Carried 4-0.

Motion by Nelson second by Carper to approve and authorize the Chairperson to sign a Resolution for the sale of parcel #894728102001, 1322 Summit St., to City of Sioux City, PO Box 447, Sioux City, IA, for \$647.00, plus recording fees. Carried 4-0.

RESOLUTION OF THE BOARD OF SUPERVISORS
OF WOODBURY COUNTY, IOWA
RESOLUTION #13,939

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By City of Sioux City in the sum of Six Hundred Forty-Seven Dollars & 00/100 (\$647.00)-----
-----dollars.

For the following described real estate, To Wit:

Parcel #894728102001

**Lot One (1), Subdivision of Lots One (1) and Two (2), Block Seventy-nine (79), Sioux City East Addition to Sioux City, in the County of Woodbury and State of Iowa
(1322 Summit Street)**

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 12th Day of August, 2025.

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

6e. A public hearing was held at 4:38 p.m. for the sale of parcel #894728104003, 407 13th St.

Motion by Dietrich second by Nelson to close the public hearing. Carried 4-0.

Motion by Nelson second by Dietrich to approve and authorize the Chairperson to sign a Resolution for the sale of parcel #894728104003, 407 13th St., to City of Sioux City, PO Box 447, Sioux City, IA, for \$309.00, plus recording fees. Carried 4-0.

RESOLUTION OF THE BOARD OF SUPERVISORS
OF WOODBURY COUNTY, IOWA
RESOLUTION #13,940

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By City of Sioux City in the sum of Three Hundred Nine Dollars & 00/100 (\$309.00)-----
-----dollars.

For the following described real estate, To Wit:

Parcel #894728104003

**The West One-half (W 1/2) of the East Two-thirds (E 2/3) of the South one-half (S ½) of Lot Five (5) and the West One-half (W ½) of the East Two-thirds (E 2/3) of Lot Six (6) in Block Eighty-one (81), Sioux City East Addition to Sioux City in the County of Woodbury and State of Iowa
(407 13th Street)**

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 12th Day of August, 2025.

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

6f. A public hearing was held at 4:39 p.m. for the sale of parcel #894728104002, 1302 Douglas St.

Motion by Dietrich second by Nelson to close the public hearing. Carried 4-0.

Motion by Nelson second by Dietrich to approve and authorize the Chairperson to sign a Resolution for the sale of parcel #894728104002, 1302 Douglas St., to City of Sioux City, PO Box 447, Sioux City, IA, for \$309.00, plus recording fees. Carried 4-0.

RESOLUTION OF THE BOARD OF SUPERVISORS
OF WOODBURY COUNTY, IOWA
RESOLUTION #13,941

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By City of Sioux City in the sum of Three Hundred Nine Dollars & 00/100 (\$309.00)-----
-----dollars.

For the following described real estate, To Wit:

Parcel #894728104002

**Lot Four (4) and the North ½ of Lot Five (5), and the West 50 feet of the South ½ of Lot Five (5), and the West 50 feet of Lot Six (6), Block Eighty-One (81) Sioux City East Addition to Sioux City in the County of Woodbury and State of Iowa
(1302 Douglas Street)**

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 12th Day of August, 2025

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 6g. A public hearing was held at 4:40 p.m. for the sale of parcel #894728108001, 1218-22 Douglas St.

Motion by Dietrich second by Nelson to close the public hearing. Carried 4-0.

Motion by Nelson second by Dietrich to approve and authorize the Chairperson to sign a Resolution for the sale of parcel #894728108001, 1218-22 Douglas St., to City of Sioux City, PO Box 447, Sioux City, IA, for \$309.00, plus recording fees. Carried 4-0.

RESOLUTION OF THE BOARD OF SUPERVISORS
OF WOODBURY COUNTY, IOWA
RESOLUTION #13,942

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By City of Sioux City in the sum of Three Hundred Nine Dollars & 00/100 (\$309.00)-----
-----dollars.

For the following described real estate, To Wit:

Parcel #894728108001

**The West Two-thirds (W 2/3) of Lot One (1) and the West Two-thirds (W 2/3) of the North One-half (N ½) of Lot Two (2) in Block Seventy-one (71), Sioux City East Addition to Sioux City in the County of Woodbury and State of Iowa
(1218-22 Douglas Street)**

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

BE IT RESOLVED that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

BE IT RESOLVED that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

BE IT FURTHER RESOLVED that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

SO DATED this 12th Day of August, 2025.

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

7. Reports on committee meetings were heard.

8. Brandon Flemming, Post 64 Commander Sioux City, Greg Boyd, Post 64, Vicki Huls, Merville, John Mansfield, 3100 Chambers, Sioux City, Don Stevens, Sioux City, and Terri Weaver, Merville (Legion Auxiliary) expressed concerns about the potential of Veteran's Affairs moving to the 3rd floor of the Courthouse.

Christopher Prosch, Candidate for State Senate District 1 expressed county concerns he has heard while campaigning.

10. Board concerns were heard.

The Board adjourned the regular meeting until August 19, 2025.

Meeting sign in sheet. Copy filed.

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: August 19, 2025

*** PERSONNEL ACTION CODE:**

A- Appointment

T - Transfer

P - Promotion

D - Demotion

R-Reclassification

E- End of Probation

S - Separation

O – Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Ruiz, Marvin	Sheriff's Office	08-04-2025	Civilian Jailer	\$28.20/hour	5%=\$1.22/hr	R	Per CWA Civilian Contract: Article XVI Section 4. Move from 2 nd Class to 1 st
Gonzalez, Haley	Sheriff's Office	08-04-2025	Civilian Jailer	\$26.98/hour	4%=\$0.94/hr	R	Per CWA Civilian Contract: Article XVI Section 4. Move from 3 rd Class to 2 nd
Bui, Le	Juvenile Detention	08-20-2025	Youth Worker – PT Temp	\$22.71/hour		A	Job Vacancy Posted on 5/28/25. Entry Level Salary \$22.71/hour
Houts, Glen	Rolling Hills	08-25-2025	Mental Health Advocate - PT	\$30.00/hour		A	Job Vacancy Posted on 6/25/2025. Entry Level Salary \$25.00/hour

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: _____

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

DATE: August 19, 2025

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Juvenile Detention	Youth Worker – PT Temp	AFSCME Juvenile: \$22.71/hour		

Chairman, Board of Supervisors

(AUTHFORM.doc/FORMS)

CERTIFICATE OF AWARD
FOUR (4) HOURS OF PAID TIME OFF
AWARDED TO
DAWN NORTON

**FOR THE GENEROUS DONATION OF 24 GALLONS TO THE LIFESERVE BLOOD CENTER
(TIME OFF MUST BE REDEEMED WITHIN SIX MONTHS FROM THE DATE BELOW)**

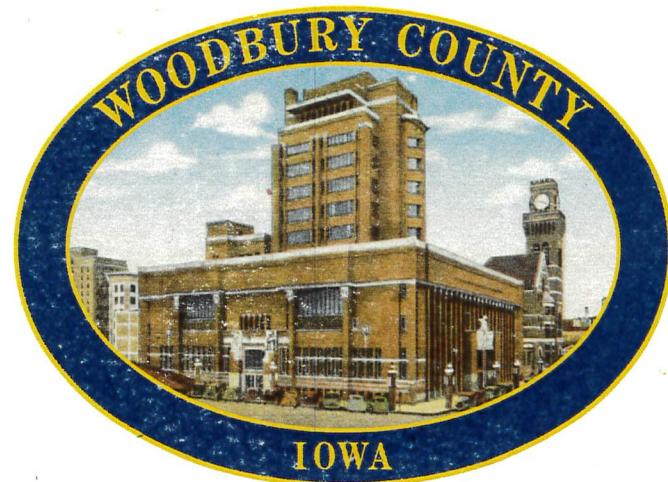
Daniel Bittinger, Board of Supervisors, Chairman

Kent Carper, Board of Supervisors

David Dietrick, Board of Supervisors

Mark Nelson, Board of Supervisors

Matthew Ung, Board of Supervisors



August 19, 2025



Outlook

RE: Blood Hero !!!

From Melissa Thomas <melissathomas@woodburycountyiowa.gov>

Date Thu 8/7/2025 2:02 PM

To Melissa Uhl <muhl@sioux-city.org>; Dawn Norton <dnorton@woodburycountyiowa.gov>

Cc Katie Parker <kparker@woodburycountyiowa.gov>

Way to go Dawn!

From: Melissa Uhl <muhl@sioux-city.org>

Sent: Thursday, August 7, 2025 2:01 PM

To: Dawn Norton <dnorton@woodburycountyiowa.gov>; Melissa Thomas <melissathomas@woodburycountyiowa.gov>

Subject: Blood Hero !!!

Hello Dawn,

I just received confirmation today that you have reached another tremendous milestone with your blood donations. On July 12, 2025 Dawn Norton you have donated 24 gallons of blood helping those who need it in the Siouxland Community. I will probably never be able to catch you in my lifetime. Thank you for the commitment and willingness to serve others. I have included Melissa Thomas on this email to assist with your paid time off through the County. Thanks again for your time and generosity!

Thanks,

Melissa Uhl

City of Sioux City/Sioux Gateway Airport

Airport Admin Asst.

Ofc: 712.279.0169

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WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 08/14/2025 Weekly Agenda Date: 08/19/2025

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Laura Sievers, PE, County Engineer

WORDING FOR AGENDA ITEM:

Secondary Road surplus equipment to be sold on TractorHouse.com or directly from the Engineer's office for the following - Ford tractor for \$9,000, Brush Chipper for \$15,000, Oliver Disc for \$1,500, and Garden Disc for \$550.

ACTION REQUIRED:

Approve Ordinance ☐

Approve Resolution ☐

Approve Motion ☒

Public Hearing ☐

Other: Informational ☐

Attachments ☐

EXECUTIVE SUMMARY:

List the following surplus equipment on TractorHouse.com Ford tractor for \$9,000, Brush Chipper for \$15,000, Oliver Disc for \$1,500, and Garden Disc for \$550

BACKGROUND:

Secondary Roads has replaced this equipment. The equipment was advertised and is staged outside the Engineers Office. The equipment will now be sold on TractorHouse.com or directly through the Engineer's Office. Price may be reduced if not sold in a timely manner. The prices are in line with TractorHouse's past sales.

FINANCIAL IMPACT:

Revenue from the items will be used to purchase new equipment for Secondary Roads.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes ☐ No ☒

RECOMMENDATION:

I recommend the Board allow the surplus equipment to be sold on TractorHouse.com and/or directly from the Engineer's office for the listed price.

ACTION REQUIRED / PROPOSED MOTION:

Motion to allow the Secondary Road surplus equipment to be sold on TractorHouse.com or directly from the Engineer's office for the following - Ford tractor for \$9,000, Brush Chipper for \$15,000, Oliver Disc for \$1,500, and Garden Disc for \$550.



Woodbury County Secondary Roads Department

759 E. Frontage Road • Moville, Iowa 51039

Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

SURPLUS EQUIPMENT NOTICE

Woodbury County Secondary Roads is offering the following surplus equipment for sale. Purchases may be made through the Engineer's Office or online at TractorHouse.com

Terms of Sale:

- Equipment is sold as is, with no warranties expressed or implied by Woodbury County.
- Purchase is on a first come basis.
- Cashier's check only will be accepted for payment.
- Title and possession will be transferred only after payment is received.
- Equipment must be removed within 24 hours of receiving title or possession.

Location:

All equipment is located west of the Engineer's Office:
759 E. Frontage Road, Moville, Iowa 51039

For questions, please contact the Woodbury County Engineer's Office at (712) 873-3215
Monday–Friday, 8:00 a.m.– 4:00 p.m.

Available Equipment:

- 1977 Ford 6600 Tractor with bucket, back blade, forks – \$9,000
- 1996 Bandit 250XP Brush Chipper – \$15,000
- 252 Oliver 12-ft Disc – \$1,500
- 6-ft Garden Disc – \$550

Acknowledgments (*Check all to agree*):

- ☐ I understand all equipment is sold as is, with no warranties expressed or implied.
- ☐ I will remove purchased equipment within 24 hours of receiving title.

Print Name: _____

Signature: _____

Date: _____

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 8/13/25 Weekly Agenda Date: 8/19/25

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Karen James, Administrative Assistant

WORDING FOR AGENDA ITEM:

Approval of lifting tax suspensions for petitioners who failed to re-certify their income or income does not qualify for continued tax suspension

ACTION REQUIRED:

Approve Ordinance ☐

Approve Resolution ☐

Approve Motion ☒

Public Hearing ☐

Other: Informational ☐

Attachments ☒

EXECUTIVE SUMMARY:

Annually, the Board of Supervisors requires those receiving tax suspensions to re-certify their income. Those petitioners who fail to re-certify their income by the deadline or if their income does not qualify for continued tax suspension, will be turned over to the Board of Supervisors for action on lifting the tax suspension.

BACKGROUND:

FINANCIAL IMPACT:

None

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes ☐ No ☐

RECOMMENDATION:

To lift the tax suspension of the petitioners that are listed on the attachment.

ACTION REQUIRED / PROPOSED MOTION:

Approval of lifting tax suspensions for petitioners who failed to re-certify their income or income does not qualify for continued tax suspension.

**WOODBURY COUNTY, IOWA
BOARD ADMINISTRATION
MEMORANDUM**

TO: Board of Supervisors

FROM: Karen James, Administrative Assistant

DATE: August 13, 2025

RE: Lifting of Tax Suspensions

Please lift the tax suspension for P.R. as this person is deceased.

WOODBURY COUNTY, IOWA

RESOLUTION # 9881

RESOLUTION APPROVING PETITION FOR SUSPENSION OF TAXES

WHEREAS, Patricia Ann Ramirez, is titleholder of real estate located at 720 S. Fairmont, Sioux City, Woodbury County, Iowa, and legally described as follows:

Parcel #460440

Kingsburys Sub- Division Blocks 41-42 Lot Nine (9) Block 41, CB Rustin & Co. Addition, City of Sioux City, Woodbury County, Iowa

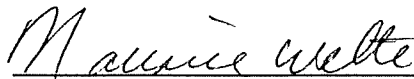
WHEREAS, Patricia Ann Ramirez as titleholder of the aforementioned real estate has petitioned the Board of Supervisors for a suspension of taxes pursuant to the 1997 Iowa Code section 427.9, and

WHEREAS, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and

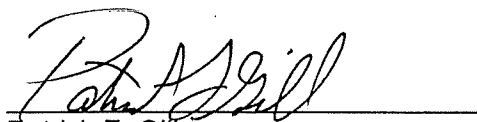
NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby grants the request for a suspension of taxes, and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this property.

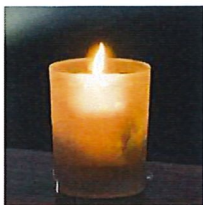
SO RESOLVED this 26th day of October, 2004.

WOODBURY COUNTY BOARD OF SUPERVISORS


Maurice Welte, Chairman

ATTEST:


Patrick F. Gill,
Woodbury County Auditor/Recorder



Waterbury Funeral Service of Sioux City | View Obituaries

Patricia A. Skuya Ramirez

October 17, 1943 - June 10, 2025



Obituary

Patricia Ann Skuya Ramirez, 81 of Sioux City, died Tuesday, June 10, 2025, at her residence. Private family services will be held at a later date. Burial will be in Calvary Cemetery.

Patricia was born on October 17, 1943, in Sioux City the daughter of Willam and Ramona (Fleming) Skuya. She attended Central High School. Patricia was a homemaker for many years, then worked at John Morrell and later at Fareway Store in the Bakery Department, retiring in 2013.

Patricia enjoyed spending time with her family and also her birds, a quaker parrot named "Squawk" and a dove she rescued called "Lovey Dovey". Patricia enjoyed painting and selling ceramics at craft shows and fairs in the surrounding area and had a booth at the Peters Park flea market.

Patricia is survived by her daughters Rita (Randy) Carrell, Lori (Jim) Burns, Olivia Ramirez, sons Joe (Lucy) Ramirez, Bill Melbie, Gustavo (Elsa) Ramirez, Sr. and Hugo (Aurora) Ramirez Sr., 18 Grandchildren, 21 Great Grandchildren, 1 Great-Great Granddaughter and two sisters, Barb (Roger "Butch") Quam and Sandy Dorfman.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 8/13/25 Weekly Agenda Date: 8/19/25

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Karen James - Admin. Assistant

WORDING FOR AGENDA ITEM:

Approval of resolution for a tax suspension for M.K.

ACTION REQUIRED:

Approve Ordinance ☐

Approve Resolution ☒

Approve Motion ☐

Public Hearing ☐

Other: Informational ☐

Attachments ☒

EXECUTIVE SUMMARY:

M.K. is requesting a tax suspension.

BACKGROUND:

M.K. was approved for a tax suspension on June 8, 2021. Annual tax suspension re-certify letters went out to M.K. starting in March. M.K. failed to re-certify the income by the deadline of June 1. Board lifted the tax suspension on June 25, 2024.

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes ☐ No ☐

RECOMMENDATION:

Consider this request for a tax suspension for M.K. If the Board approves this request, the suspension resolution requires the chairman's signature.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the resolution for a tax suspension for M.K.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 08/13/2025 Weekly Agenda Date: 08/19/2025

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Drew Baier, Emergency Services Director

WORDING FOR AGENDA ITEM:

Funding source amendment

ACTION REQUIRED:

Approve Ordinance ☐

Approve Resolution ☐

Approve Motion ☒

Give Direction ☐

Other: Informational ☐

Attachments ☐

EXECUTIVE SUMMARY:

Woodbury County Emergency Services is requesting the Woodbury County Board of Supervisors to amend the funding source to gaming from CIP on FY26 budget purchase

BACKGROUND:

Woodbury County Emergency Services was awarded funding to purchase a new rescue vehicle in the FY26 budget cycle using the CIP process. Due to new rules, a different source must fund such purchases.

FINANCIAL IMPACT:

The funding for the project has been set at \$90,300. As of 7/15/25, the Woodbury County Board of Supervisors approved \$60,980 for the vehicle. The remaining funds of \$29,320 will be used to purchase equipment for the vehicle.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes ☐ No ☒

RECOMMENDATION:

Woodbury County Emergency Services recommends that the Woodbury County Board of Supervisors approves that the \$29,320 to be paid out gaming

ACTION REQUIRED / PROPOSED MOTION:

Woodbury County Board of Supervisors to approve that the \$29,320 to be paid out gaming.

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 08/13/2025 Weekly Agenda Date: 08/19/2025

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Drew Baier, Emergency Services Director

WORDING FOR AGENDA ITEM:

Approach asphalt

ACTION REQUIRED:

Approve Ordinance ☐

Approve Resolution ☐

Approve Motion ☒

Give Direction ☐

Other: Informational ☐

Attachments ☐

EXECUTIVE SUMMARY:

Woodbury County Emergency Services is requesting the Woodbury County Board of Supervisors to approve \$2,500.00 for asphalt patch.

BACKGROUND:

Woodbury County Emergency Services received FY26 CIP funding for concrete replacement. During the work, some of the adjoining older asphalt had to be removed to allow for the concrete forms. The asphalt transition would fill the gap better than rock being used as a temporary fix.

FINANCIAL IMPACT:

The cost is estimated at \$2,500.00 for the work.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes ☐ No ☒

RECOMMENDATION:

Woodbury County Emergency Services request that the Woodbury County Board of Supervisors approve \$2,500 for the patch, potentially using gaming or L.O.S.T. funds.

ACTION REQUIRED / PROPOSED MOTION:

For the Woodbury County Board of Supervisors to make a motion to approve Woodbury County Emergency Services request for \$2,500 for the asphalt patch.

RESOLUTION #
NOTICE OF PROPERTY SALE

Parcel #894728177003

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**The East Fifty Feet (E 50') of Lots Five and Six (5) and (6) in Block Fifty-two (52) of Sioux City East Addition, City of Sioux City, in the County Woodbury and State of Iowa
(611 9th Street)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **19th Day of August, 2025 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate on the **19th Day of August, 2025**, immediately following the closing of the public hearing to the **Warming Shelter Inc. only per Code of Iowa 331.361(2).**
3. That said Board proposes to sell the said real estate to the **Warming Shelter Inc. only for consideration of \$1013.00 plus recording fees.**
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 5th Day of August, 2025

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Michelle K. Skaff
Woodbury County Auditor
and Recorder

Daniel A. Bittinger II, Chairman

REQUEST FOR MINIMUM BID

Name: Shayla Moore - Warming Shelter Date: 1-16-25
Address: 916 Nebraska St. S.C. IA 51105 Phone: 712-361-4638

Address or approximate address/location of property interested in:

611-9th St.

GIS PIN # 894728177003

**This portion to be completed by Board Administration **

Legal Description:

Sidoux City East ESD Ft Lots 5+6 B1K 52

Tax Sale #/Date: 1114/2013 Parcel # _____

Tax Deeded to Woodbury County on: - 7/22/25

Current Assessed Value: Land 19,100 Building - Total 19,100

Approximate Delinquent Real Estate Taxes: _____

Approximate Delinquent Special Assessment Taxes: Total \$129,380.58

*Cost of Services: \$163-

Inspection to: Dan Bittinger Date: 1-16-25

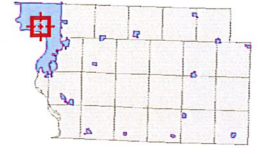
Minimum Bid Set by Supervisor: \$850 Dan & Bittinger plus \$163 Total \$1,013

Date and Time Set for Auction: Tuesday, August 19th @ 4:35p.m.

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview



Legend

- Roads
- Corp Boundaries
- Townships
- Parcels

Parcel ID 894728177003

Sec/Twp/Rng n/a

Property Address 611 9TH ST
SIOUX CITY

Alternate ID 24015

Class C

Acreage n/a

Owner Address WOODBURY COUNTY IOWA

620 DOUGLAS ST

SIOUX CITY, IA 51101

District 0087

Brief Tax Description SIOUX CITY EAST E 50 FT LOTS 5 & 6 B LK 52

(Note: Not to be used on legal documents)

Date created: 8/1/2025

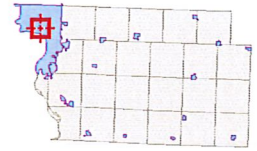
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Developed by  **SCHNEIDER**
GEOSPATIAL

Beacon™ Woodbury County, IA / Sioux City



Overview



Legend

- Roads
- Corp Boundaries
- Townships
- Parcels

Parcel ID	894728177003	Alternate ID	24015	Owner Address	WOODBURY COUNTY IOWA
Sec/Twp/Rng	n/a	Class	C		620 DOUGLAS ST
Property Address	611 9TH ST	Acreage	n/a		SIOUX CITY, IA 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	SIOUX CITY EAST E 50 FT LOTS 5 & 6 B LK 52				
	(Note: Not to be used on legal documents)				

Date created: 8/1/2025

Last Data Uploaded: 7/31/2025 10:12:58 PM

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