



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS (SEPTEMBER 23, 2025) (WEEK 39 OF 2025)

Live streaming at:

<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:

www.woodburycountyiowa.gov

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held September 23, 2025, at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa, for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

AGENDA

4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda

Action

Consent Agenda

Items 2 through 4 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

2. Approval of the minutes of September 16, 2025, meeting

3. Approval of claims

4. Human Resources – Melissa Thomas
Approval of Memorandum of Personnel Transactions

End of Consent Agenda

5. Board of Supervisors – Daniel Bittinger & Copperstone Development - Dr. Pamela Ingram
Approval of Copperstone Development Opioid Settlement Fund Use request Action
6. Planning/Zoning – Dawn Norton & Board of Supervisors – Daniel Bittinger
Approval to allocate \$1,000 (Gaming Revenue) and 2 days (16 hours total)
of paid time off for the United Way of Siouxland employee contribution campaign Action
7. Human Resources – Melissa Thomas
Approval to obtain Gallagher Benefit Services as our health care consultant Action
8. Board Administration – Ryan Ericson
Approve the reallocation \$25,737.99 from FY23 Edge Firewalls, \$15,462.59 from
FY24 Edge Firewalls, \$9,064.54 from FY25 Edge Firewalls, and \$50,000 from
FY25 LEC Network and \$32,000 from FY26 DPC Foundation to be made available
for new projects Action
9. County Auditor – Michelle Skaff
 - a. Presentation of the PRIA Carl R. Ernst Founders Award to Diane Swoboda Peterson for her excellence in the Recorder industry Information
 - b. Approve funds up to \$75,000 for the Auditor Recorder Office repairs, furniture,
and fixtures to be paid from reallocated FY 23-26 CIPs Action
 - c. Approve funds up to \$125,000 for the Auditor Elections/Finance Office repairs,
furniture, and fixtures to be paid from reallocated FY 23-26 CIPs Action
10. Secondary Roads – Laura Sievers
Approval of resolution to allow Secondary Roads the use of Woodbury County's
Unique Entity Identifier number Action
11. County Treasurer – Tina Bertrand
Approval of Anthon Courthouse CIP fund request Action
12. Board Administration – Ryan Ericson
Approval of participation form for the National Opioids Settlement – Purdue
Direct Settlement Action
13. Reports on Committee Meetings Information
14. Citizen Concerns Information
15. Board Concerns Information

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

- MON., SEP 22 5:00 p.m.** Zoning Commission Meeting, Courthouse Basement Boardroom
- THU., SEP 25 10:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, 6401 Gordon Dr.
- 11:15 a.m.** Western Iowa Community Improvement Regional Housing Trust Fund Board of Directors, 6401 Gordon, Dr.
- WED., OCT 1 7:30 a.m.** SIMPCO Executive/Finance Committee, 6401 Gordon Drive
- 4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- THU., OCT 2 12:00 p.m.** SIMPCO Regional Policy & Legislative Committee Meeting 6401 Gordon Drive
- MON., OCT 6 5:00 p.m.** Board of Adjustment meeting, Courthouse Basement Boardroom
- WED., OCT 8 7:30 a.m.** SIMPCO Executive Finance Committee Meeting, 6401 Gordon Drive
- 8:05 a.m.** Woodbury County Information Communication Commission, Dennis Butler Room
- 10:00 a.m.** STARComm Board Meeting, The Security Institute, WIT Campus
- 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- THU., OCT 9 12:00 p.m.** SIMPCO Board of Directors, 6401 Gordon Drive.
- 4:00 p.m.** Conservation Board Meeting, Brown's Lake – Bigelow Park
- WED., OCT 15 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THU., OCT 16 4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- FRI., OCT 17 12:00 p.m.** Siouxland Human Investment Partnership Board Meeting, 607 – 4th Street
- WED., OCT 22 1:00 p.m.** Region IV Hazardous Materials Response Commission, 6401 Gordon
- MON., OCT 27 5:00 p.m.** Zoning Commission Meeting, Courthouse Basement Boardroom

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.