



## NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS (OCTOBER 7, 2025) (WEEK 41 OF 2025)

Live streaming at:

<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:

[www.woodburycountyiowa.gov](http://www.woodburycountyiowa.gov)

Daniel A. Bittinger II  
389-4405

[dbittinger@woodburycountyiowa.gov](mailto:dbittinger@woodburycountyiowa.gov)

Kent T. Carper  
570-7681

[kcarper@woodburycountyiowa.gov](mailto:kcarper@woodburycountyiowa.gov)

David L. Dietrich  
870-9224

[ddietrich@woodburycountyiowa.gov](mailto:ddietrich@woodburycountyiowa.gov)

Mark E. Nelson  
540-1259

[mnelson@woodburycountyiowa.gov](mailto:mnelson@woodburycountyiowa.gov)

Matthew A. Ung  
490-7852

[matthewung@woodburycountyiowa.gov](mailto:matthewung@woodburycountyiowa.gov)

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held October 7, 2025, at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa, for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

---

### **AGENDA**

**4:30 p.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda

Action

#### **Consent Agenda**

**Items 2 through 6 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.**

2. Approval of the minutes of September 30, 2025, meeting
3. Approval of claims
4. Secondary Roads – Laura Sievers  
Approval of underground utility permit for Long Lines

5. Human Resources – Melissa Thomas
  - a. Authorization to Initiate Hiring Process
  - b. Approval of Award Certificate to Kyle Gates
  - c. Approval of an on-call Courthouse Security Officer
  - d. Approval of the Woodbury County Seatbelt/Restraint Policy
6. Board Administration – Karen James
  - a. Approval of resolution thanking and commending Don Armstrong for his years of service
  - b. Approval of resolution thanking and commending Tony Wingert for his years of service

## End of Consent Agenda

- |                                                                                      |        |
|--------------------------------------------------------------------------------------|--------|
| 7. SafePlace – Stephanie Pickinpaugh                                                 |        |
| Approval of and presentation of proclamation for “Domestic Violence Awareness Month” | Action |

- |                                                                                                                                                                                                                                                                                                         |        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 8. Planning/Zoning – Daniel Priestley                                                                                                                                                                                                                                                                   |        |
| a. Receive final report and recommendation from the Zoning Commission meeting held on 9/22/25 to approve Zoning Ordinance Map Amendment (Rezone) from Agricultural Preservation (AP) Zoning District to Agricultural Estates (AE) Zoning District on Parcel #884604100004 for the LeFebvre Family Trust | Action |
| b. Conduct 1 <sup>st</sup> public hearing on the proposed Zoning Ordinance Map Amendment (Rezone) from AP to AE on Parcel #884604100004                                                                                                                                                                 | Action |
| c. Approve the 1 <sup>st</sup> Reading of the Zoning Ordinance Map Amendment (Rezone)                                                                                                                                                                                                                   | Action |

**4:40 p.m.**  
(Set time)

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| d. Receive final report and recommendation from the Zoning Commission meeting held on 9/22/25 to approve Zoning Ordinance Text Amendments aimed to establish maximum dimensions for Accessory Dwelling Units (ADUs) and to allow them to align with primary dwellings without adhering to Iowa Code 331.301(27)(a)(1) in counties lacking building codes. The amendments will include utility-scale energy systems in the public notification subsection, correct references for telecommunication towers, and remove colocation requirements to align with state regulations. The road use and repair agreement reference in the solar energy section will also be updated. Other necessary changes will include reclassifying page numbers, sections, and content locations within the zoning ordinance. | Action |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|

**4:42 p.m.**  
(Set time)

- |                                                                                            |        |
|--------------------------------------------------------------------------------------------|--------|
| e. Conduct 1 <sup>st</sup> public hearing on the proposed Zoning Ordinance Text Amendments | Action |
| f. Approve the 1 <sup>st</sup> Reading of the Zoning Ordinance Text Amendments             | Action |

- |                                                                                                                                                                                                                                                                                                                                                |               |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| <p>g. Receive final report-Zoning Commission recommendation for Zoning Ordinance Text Amendments to revise the Land Use Summary Table of Allowed Uses (Section 3.03.4) to classify “Public service garage” as a conditional use within the Agricultural Preservation (A) Zoning District and the Agricultural Estates (AE) Zoning District</p> | <p>Action</p> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|

**4:45 p.m.**  
(Set time)

- |                                                                                        |        |
|----------------------------------------------------------------------------------------|--------|
| h. Conduct 1 <sup>st</sup> public hearing on the said Zoning Ordinance Text Amendments | Action |
| i. Approve the 1 <sup>st</sup> Reading of the Zoning Ordinance Text Amendments         | Action |

- |                                                                   |        |
|-------------------------------------------------------------------|--------|
| 9. Board Administration – Ryan Ericson                            |        |
| Approval of resolution for Inter-Fund Operating Transfer for FY26 | Action |

- |                                                                     |        |
|---------------------------------------------------------------------|--------|
| 10. Board of Supervisors – Daniel Bittinger                         |        |
| Approval and receive for signature a resolution to Designate Voting | Action |
| Representatives for the Iowa State Association of Counties          |        |

|                                   |             |
|-----------------------------------|-------------|
| 11. Reports on Committee Meetings | Information |
| 12. Citizen Concerns              | Information |
| 13. Board Concerns                | Information |

## **ADJOURNMENT**

*Subject to Additions/Deletions*

## **CALENDAR OF EVENTS**

|                      |                   |                                                                                    |
|----------------------|-------------------|------------------------------------------------------------------------------------|
| <b>MON., OCT 6</b>   | <b>5:00 p.m.</b>  | Board of Adjustment meeting, Courthouse Basement Boardroom                         |
| <b>WED., OCT 8</b>   | <b>7:30 a.m.</b>  | SIMPCO Executive Finance Committee Meeting, 6401 Gordon Drive                      |
|                      | <b>8:05 a.m.</b>  | Woodbury County Information Communication Commission, Dennis Butler Room           |
|                      | <b>10:00 a.m.</b> | STARComm Board Meeting, The Security Institute, WIT Campus                         |
|                      | <b>12:00 p.m.</b> | District Board of Health Meeting, 1014 Nebraska St.                                |
| <b>THU., OCT 9</b>   | <b>12:00 p.m.</b> | SIMPCO Board of Directors, 6401 Gordon Drive.                                      |
|                      | <b>4:00 p.m.</b>  | Conservation Board Meeting, Brown's Lake – Bigelow Park                            |
| <b>WED., OCT 15</b>  | <b>12:00 p.m.</b> | Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202       |
| <b>THU., OCT 16</b>  | <b>4:30 p.m.</b>  | Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue              |
| <b>FRI., OCT 17</b>  | <b>12:00 p.m.</b> | Siouxland Human Investment Partnership Board Meeting, 607 – 4 <sup>th</sup> Street |
| <b>WED., OCT 22</b>  | <b>1:00 p.m.</b>  | Region IV Hazardous Materials Response Commission, 6401 Gordon                     |
| <b>MON., OCT 27</b>  | <b>5:00 p.m.</b>  | Zoning Commission Meeting, Courthouse Basement Boardroom                           |
| <b>TUES., OCT 28</b> | <b>2:00 p.m.</b>  | Decat Board Meeting, Western Hills AEA, Room F                                     |

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*