



## NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS (OCTOBER 14, 2025) (WEEK 42 OF 2025)

Live streaming at:

<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:

[www.woodburycountyiowa.gov](http://www.woodburycountyiowa.gov)

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held October 14, 2025, at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa, for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

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## **AGENDA**

**4:30 p.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda

Action

### **Consent Agenda**

**Items 2 through 6 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.**

2. Approval of the minutes of October 7, 2025, meeting  
Approval of the minutes of October 9, 2025, special meeting
3. Approval of claims
4. County Auditor – Michelle Skaff
  - a. Receive Auditor's Quarterly Report
  - b. Receive County Recorder's Report of Fees Collected
  - c. Receive the appointment of Blake Stratton to fill the Arlington Trustee position formerly held by Faith Lambert

5. Human Resources – Melissa Thomas
  - a. Approval of Memorandum of Personnel Transactions
  - b. Authorization to Initiate Hiring Process
6. Secondary Roads – Laura Sievers
  - a. Approve the permit to work in the right of way on Charles Avenue
  - b. Approve the utility permit for placement of new fiber optic cable in county right of way for Long Lines

### End of Consent Agenda

- |                                |   |  |
|--------------------------------|---|--|
| <b>4:35 p.m.</b><br>(Set time) | 7. Board Administration – Heather VanSickle<br>Public hearing and sale of property parcel #894729136013 (aka 1107 W.5 <sup>th</sup> Street)   | Action   |
| <b>4:40 p.m.</b><br>(Set time) | 8. Planning/Zoning – Daniel Priestley <ol style="list-style-type: none"> <li>a. Conduct the 2<sup>nd</sup> public hearing on the Zoning Ordinance Map Amendment (Rezone) from the Agricultural Preservation (AP) Zoning District to the Agricultural Estates (AE) Zoning District on Parcel #884604100004 for the LeFebvre Family Trust</li> <li>b. Approve the 2<sup>nd</sup> reading of the said Zoning Ordinance Map Amendment (Rezone) from AP to AE on parcel 884604100004 as the final reading</li> <li>c. Waive the 3<sup>rd</sup> reading and 3<sup>rd</sup> public hearing of the said Zoning Ordinance Map Amendment (Rezone) from AP to AE on parcel 884604100004</li> <li>d. Adopt the said Zoning Ordinance Map Amendment (Rezone) from AP to AE on parcel 884604100004</li> </ol>   | Action<br><br><br><br>Action<br><br>Action<br><br>Action       |
| <b>4:42 p.m.</b><br>(Set time) | <ol style="list-style-type: none"> <li>e. Conduct the 2<sup>nd</sup> public hearing on the proposed Zoning Ordinance Text Amendments aimed to establish maximum dimensions for Accessory Dwelling Units (ADUs) and allow them to align with primary dwellings without adhering to Iowa Code 331.301(27)(a)(1) in counties lacking building codes. Additionally, the amendments will include utility-scale solar energy systems in the public notification subsection, correct references for telecommunication towers, and remove colocation requirements to align with state regulations. The road use and repair agreement reference in the solar energy section will also be updated. Other necessary changes will include reclassifying page numbers, sections, and content locations within the zoning ordinance</li> <li>f. Approve the 2<sup>nd</sup> reading of the said Zoning Ordinance Text Amendments as the final reading</li> <li>g. Waive the 3<sup>rd</sup> reading and 3<sup>rd</sup> public hearing of the said Zoning Ordinance Text Amendments</li> <li>h. Adopt the said Zoning Ordinance Text Amendments</li> </ol> | Action<br><br><br>Action<br><br>Action<br><br>Action           |
| <b>4:45 p.m.</b><br>(Set time) | <ol style="list-style-type: none"> <li>i. Conduct the 2<sup>nd</sup> public hearing on proposed Zoning Ordinance Text Amendments to revise the Land Use Summary Table of Allowed Uses (Section 3.03.4), to classify “Public service garage” as a conditional use within the Agricultural Preservation (AP) Zoning District and the Agricultural Estates (AE) Zoning District</li> <li>j. Approve the 2<sup>nd</sup> reading of the said Zoning Ordinance Text Amendments as the final reading</li> <li>k. Waive the 3<sup>rd</sup> reading and 3<sup>rd</sup> public hearing of the said Zoning Ordinance Text Amendments</li> <li>l. Adopt the said Zoning Ordinance Text Amendments</li> <li>m. Receive the final report and the Zoning Commission’s recommendation from their 9/22/25 meeting to approve the final plat of LeFebvre Addition, minor subdivision to Woodbury County, Iowa with the condition that a recorded ingress/egress easement agreement for the shared driveway be recorded with the final plat to address long-term maintenance, repair, upkeep, and snow removal</li> </ol>                                    | Action<br><br>Action<br><br>Action<br><br>Action<br><br>Action |

- n. Accept and approve LeFebvre Addition, a minor subdivision to Woodbury County, Iowa with the condition that a recorded ingress/egress easement agreement for the shared driveway be recorded with the final plat to address long-term maintenance, repair, upkeep and snow removal Action
- 9. Secondary Roads – Laura Sievers
  - a. Approval of plans for project number BROS-C097(177)—8J-97 Action
  - b. Approval of a federal-aid agreement for project numbered BROS—C097(177)—8J-97 Action
- 10. Board Administration – Ryan Ericson
  - a. Adopt Community Development Block Grant Policies
    - 1. Approve Residential Anti-displacement and Relocation Assistant Plan Action
    - 2. Approve Excessive Force Resolution Action
    - 3. Approve Fair Housing Policy Action
    - 4. Approve Code of Conduct Action
    - 5. Approve Procurement Policy Action
- 11. Reports on Committee Meetings Information
- 12. Citizen Concerns Information
- 13. Board Concerns Information

## **ADJOURNMENT**

*Subject to Additions/Deletions*

## CALENDAR OF EVENTS

<b>WED., OCT 15</b>	<b>12:00 p.m.</b>	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
<b>THU., OCT 16</b>	<b>4:30 p.m.</b>	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
<b>FRI., OCT 17</b>	<b>12:00 p.m.</b>	Siouxland Human Investment Partnership Board Meeting, 607 – 4 <sup>th</sup> Street
<b>WED., OCT 22</b>	<b>1:00 p.m.</b>	Region IV Hazardous Materials Response Commission, 6401 Gordon
<b>MON., OCT 27</b>	<b>5:00 p.m.</b>	Zoning Commission Meeting, Courthouse Basement Boardroom
<b>TUES., OCT 28</b>	<b>2:00 p.m.</b>	Decat Board Meeting, Western Hills AEA, Room F
<b>MON., NOV 3</b>	<b>5:00 p.m.</b>	Board of Adjustment meeting, Courthouse Basement Boardroom
<b>WED., NOV 5</b>	<b>7:30 a.m.</b>	SIMPCO Executive/Finance Committee, 6401 Gordon Drive
	<b>4:45 p.m.</b>	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
<b>WED., NOV 12</b>	<b>7:30 a.m.</b>	SIMPCO Executive Finance Committee Meeting, 6401 Gordon Dr.
	<b>8:05 a.m.</b>	Woodbury County Information Communication Commission, First Floor Boardroom
	<b>12:00 p.m.</b>	District Board of Health Meeting, 1014 Nebraska St.
	<b>6:30 p.m.</b>	911 Service Board Meeting, Public Safety Center, Climbing Hill
<b>THU., NOV 13</b>	<b>12:00 p.m.</b>	SIMPCO Board of Directors Meeting, 6401 Gordon Dr.
	<b>4:00 p.m.</b>	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*