



## NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS (FEBRUARY 10, 2026) (WEEK 7 OF 2026)

Live streaming at:

<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:

[www.woodburycountyiowa.gov](http://www.woodburycountyiowa.gov)

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held February 10, 2026 at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair will recognize the agenda item presenter before asking for public comments or board discussion.
3. Members of the public will approach the microphone one at a time and give their name and city of residence before their statement.
4. Members of the public who comment will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

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## **AGENDA**

**4:30 p.m. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence**

1. Approval of the agenda	Action
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### **Consent Agenda**

**Items 2 through 6 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.**

2. Approval of the minutes of February 3, 2026	
3. Approval of claims	
4. Human Resources – Melissa Thomas	
a. Approval of Memorandum of Personnel Transactions	
b. Authorization to Initiate Hiring Process	

5. Secondary Roads – Laura Sievers  
Approval of City of Moville utility permit and permanent easement request

6. County Treasurer – Tina Bertrand  
a. Approval of resolution for the abatement of taxes for Dreamhomes  
b. Approval of resolution for the abatement of taxes for C. W.  
d. Approval of resolution for the abatement of taxes for Regency of Iowa

**End Consent Agenda**

7. Secondary Roads – Laura Sievers a. Award the bid for project BROS-C097(177)—8J-97 to the low bidder, Christensen Bros., Inc. and approve the resolution directing the county engineer to sign the contracts once property paperwork is presented by the contractor	Action
b. Approval of resolution for the commitment of funds and project management for STBG proposal on D12	Action
8. WCICC-IT – John Malloy Approval of GIS Memorandum of Understanding Amendments	Action
9. Budget Review Discussion for FY 27 a. General Services – G.B. b. Youth Guidance Services - G.S. c. Department of Human Services – G.B. d. Mental Health – G.B. e. Gaming – N.T. f. L.O.S.T. – N.T.	Action Action Action Action Action Action
10. Reports on Committee Meetings	Information
11. Citizen Concerns	Information
12. Board Concerns	Information

**ADJOURNMENT**

*Subject to Additions/Deletions*

## CALENDAR OF EVENTS

<b>WED., FEB 11</b>	<b>7:30 a.m.</b>	SIMPCO Executive Finance Committee Meeting, 6401 Gordon Drive
	<b>8:05 a.m.</b>	Woodbury County Information Communication Commission, First Floor Boardroom
	<b>12:00 p.m.</b>	District Board of Health Meeting, 1014 Nebraska St.
<b>THU., FEB 12</b>	<b>4:00 p.m.</b>	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
	<b>12:00 p.m.</b>	SIMPCO Board of Directors, 6401 Gordon Drive.
<b>WED., FEB 18</b>	<b>12:00 p.m.</b>	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
	<b>1:30 p.m.</b>	SIMPCO Local Emergency Planning Committee Meeting, 6401 Gordon Drive
<b>THU., FEB 19</b>	<b>4:30 p.m.</b>	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
<b>FRI., FEB 20</b>	<b>12:00 p.m.</b>	Siouxland Human Investment Partnership Board Meeting, 607- 4 <sup>th</sup> St.
<b>MON., FEB 23</b>	<b>5:00 p.m.</b>	Zoning Commission Meeting, Courthouse Basement Boardroom
<b>FRI., FEB 27</b>	<b>9:00 a.m.</b>	Hungry Canyons Alliance, Audubon Rec Center
<b>MON., MAR 2</b>	<b>5:00 p.m.</b>	Board of Adjustment meeting, Courthouse Basement Boardroom
<b>WED., MAR 4</b>	<b>7:30 a.m.</b>	SIMPCO Executive/Finance Committee, 6401 Gordon Drive
	<b>4:45 p.m.</b>	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
<b>THU., MAR 5</b>	<b>12:00 p.m.</b>	SIMPCO Regional Policy & Legislative Affairs Committee, 6401 Gordon Dr.
<b>WED., MAR 11</b>	<b>8:05 a.m.</b>	Woodbury County Information Communication Commission, First Floor Boardroom
	<b>12:00 p.m.</b>	District Board of Health Meeting, 1014 Nebraska St.
	<b>6:30 p.m.</b>	911 Service Board Meeting, Public Safety Center, Climbing Hill
<b>THU., MAR 12</b>	<b>12:00 p.m.</b>	SIMPCO Board of Directors, 6401 Gordon Drive.
	<b>4:00 p.m.</b>	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*

**FEBRUARY 3, 2026, SIXTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Tuesday, February 3, 2026, at 4:30 p.m. Board members present were Carper (by phone), Dietrich, Nelson, Ung, and Bittinger II. Staff members present were Karen James, Board Administrative Assistant, Ryan Ericson, Budget and Finance Director, Melissa Thomas, HR Director, Joshua Widman, Assistant County Attorney, and Michelle Skaff, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Nelson second by Dietrich to approve the February 3, 2026 agenda. Carried 5-0. Copy filed.

Motion by Nelson second by Dietrich to approve the following items by consent:

2. To approve minutes of the January 27, 2026 meeting. Copy filed.
3. To approve the claims totaling \$991,742.51. Copy filed.
4. To approve the reclassification of Suzanne Salberg, Clerk II, County Treasurer Dept., effective 02-02-2026, \$21.77/hour, 5%=\$1.03/hr. PER AFSCME Courthouse-Move from Step 2 to Step 3. Anniversary Date: 2/9/25.; the reclassification of Cory Brown, Equipment Operator, Secondary Roads Dept., effective 02-02-2026, \$29.34/hour, 1%=\$0.31/hr. Per CWA Roads-Move from Step 2 to Step 3. Anniversary Date: 2/14/26.; the appointment of Froso Konidas, Clerk II - MV, County Treasurer Dept., effective 02-04-2026, \$19.82/hour. Job Vacancy Posted on 12/17/2025. Entry Level Salary: \$19.82/hr.; and the separation of Robert Nelson, Operations Officer, Emergency Services Dept., effective 04-09-2026. Retired. Copy filed.

Carried 5-0.

- 5a. Motion by Nelson second by Bittinger to approve the request exceptions to the Mobile Device Management Policy. Carried 5-0. Copy filed.
- 5b. Motion by Nelson second by Dietrich to approve the Woodbury County Timekeeping and Compensation Policy. Carried 5-0. Copy filed.
- 6a. Motion by Dietrich second by Nelson to receive the final report and Zoning Commission's recommendation from their 1/26/26 meeting to approve the final plat of Riordan Addition, a minor subdivision to Woodbury County, Iowa, to establish a 7.92 acre lot from a portion from parcel #8947208100002 for David and Kim Riordan of the Donald D. and Beverly L Riordan Trust. Carried 5-0. Copy filed.
- 6b. Motion by Nelson second by Bittinger to approve and authorize the Chairperson to sign a Resolution accepting Riordan Additon, a minor subdivision to Woodbury County, Iowa. Carried 5-0.

**BOARD OF SUPERVISORS  
RESOLUTION #13,990  
ACCEPTING AND APPROVING RIORDAN ADDITION  
A MINOR SUBDIVISION  
WOODBURY COUNTY, IOWA**

WHEREAS, THE OWNERS AND PROPRIETORS DID ON THE 26th DAY OF January, 2026, FILE WITH THE WOODBURY COUNTY ZONING COMMISSION A CERTAIN PLAT DESIGNATED AS THE PLAT OF RIORDAN ADDITION, A MINOR SUBDIVISION TO WOODBURY COUNTY, IOWA, AND

WHEREAS, IT APPEARS THAT SAID PLAT CONFORMS WITH ALL OF THE PROVISIONS OF THE CODE OF THE STATE OF IOWA AND ORDINANCES OF WOODBURY COUNTY, IOWA, WITH REFERENCE TO THE FILING OF SAME; AND

WHEREAS, THE ZONING COMMISSION OF WOODBURY COUNTY, IOWA HAS RECOMMENDED THE ACCEPTANCE AND APPROVAL OF SAID PLAT; AND

WHEREAS, THE COUNTY ENGINEER OF WOODBURY COUNTY, IOWA HAS RECOMMENDED THE ACCEPTANCE AND APPROVAL OF SAID PLAT.

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE WOODBURY COUNTY BOARD OF SUPERVISORS, WOODBURY COUNTY, STATE OF IOWA, THAT THE PLAT OF RIORDAN ADDITION, A MINOR SUBDIVISION TO WOODBURY COUNTY, IOWA BE, AND THE SAME IS HEREBY ACCEPTED AND APPROVED AND THE CHAIRMAN AND SECRETARY OF THE WOODBURY COUNTY BOARD OF SUPERVISORS, WOODBURY COUNTY, STATE OF IOWA, ARE HEREBY DIRECTED TO FURNISH TO THE OWNERS AND PROPRIETORS A CERTIFIED COPY OF THIS RESOLUTION AS REQUIRED BY LAW.

PASSED AND APPROVED THIS 3rd DAY OF February, 2026.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

7a. Motion by Nelson second by Dietrich to approve and authorize the chairperson to sign a Resolution setting dates of a consultation and a public hearing on a proposed 2026 amendment to the Grow Woodbury County Urban Renewal Plan in Woodbury County, State of Iowa. Carried 5-0.

**RESOLUTION #13,991**

**RESOLUTION SETTING DATES OF A CONSULTATION AND  
A PUBLIC HEARING ON A PROPOSED 2026 AMENDMENT  
TO THE GROW WOODBURY COUNTY URBAN RENEWAL  
PLAN IN WOODBURY COUNTY, STATE OF IOWA**

WHEREAS, this Board has found and determined that certain areas located within the County are eligible and should be designated as an urban renewal area under Iowa law, and approved and adopted the Grow Woodbury County Urban Renewal Plan (the "Plan" or "Urban Renewal Plan") for the Grow Woodbury County Urban Renewal Area (the "Area" or "Urban Renewal Area") described therein; and

WHEREAS, the Plan has subsequently been amended several times; and

WHEREAS, the County now proposes to amend the Plan pursuant to a proposed 2026 Amendment to the Plan ("2026 Amendment" or "Amendment"), a copy of which has been placed on file for public inspection in the office of the County Auditor and which is incorporated herein by reference, the purpose of which is to add land to the Urban Renewal Area and to add to the list of proposed urban renewal projects that may be undertaken within the Urban Renewal Area; and

WHEREAS, it is desirable that the area be redeveloped as part of the overall redevelopment covered by the Plan, as amended; and

WHEREAS, this proposed 2026 Amendment adds the following land to the Urban Renewal Area:

Including 235<sup>th</sup> St., which starts on Port Neal Road 0.18 miles Southwest of the Northwest ¼ of the Southwest ¼ of Section 8, Township 87 North, Range 47 West, Woodbury County, Iowa, northeast 1.12 Miles to the intersection of 325th St. and Old Hwy 75, K45 including the new Exit 139 interchange on I-29 overpass and ramps.

WHEREAS, the Iowa statutes require the Board of Supervisors to notify all affected taxing entities of the consideration being given to the proposed 2026 Amendment and to hold a consultation with such taxing entities with respect thereto, and further provides that the designated representative of each affected taxing entity may attend the consultation and make written recommendations for modifications to the proposed division of revenue included as a part thereof, to which the County shall submit written responses as provided in Section 403.5, Code of Iowa, as amended; and

WHEREAS, the Iowa statutes further require the Board of Supervisors to hold a public hearing on the proposed 2026 Amendment subsequent to notice thereof by publication in a newspaper having general circulation within the County, which notice shall describe the time, date, place and purpose of the hearing, shall generally identify the urban renewal area covered by the Amendment and shall outline the general scope of the urban renewal projects under consideration, with a copy of the notice also being mailed to each affected taxing entity.

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:

Section 1. That the consultation on the proposed 2026 Amendment required by Section 403.5(2), Code of Iowa, as amended, shall be held on February 10, 2026, in the Basement, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at 9:00 A.M., and the Finance/Budget Director, or his delegate, is hereby appointed to serve as the designated representative of the County for purposes of conducting the consultation, receiving any recommendations that may be made with respect thereto and responding to the same in accordance with Section 403.5(2), Code of Iowa.

Section 2. That the County Auditor is authorized and directed to cause a notice of such consultation to be sent by regular mail to all affected taxing entities, as defined in Section 403.17(1), Code of Iowa, along with a copy of this Resolution and the proposed 2026 Amendment, the notice to be in substantially the following form:

NOTICE OF A CONSULTATION TO BE HELD BETWEEN WOODBURY COUNTY,  
STATE OF IOWA AND ALL AFFECTED TAXING ENTITIES CONCERNING THE  
PROPOSED 2026 AMENDMENT TO THE GROW WOODBURY COUNTY URBAN  
RENEWAL PLAN FOR WOODBURY COUNTY, STATE OF IOWA

Woodbury County, State of Iowa will hold a consultation with all affected taxing entities, as defined in Section 403.17(1), Code of Iowa, as amended, commencing at 9:00 A.M. on February 10, 2026, in the Basement, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa concerning a proposed 2026 Amendment to the Grow Woodbury County Urban Renewal Plan for the Grow Woodbury County Urban Renewal Area, a copy of which is attached hereto.

Each affected taxing entity may appoint a representative to attend the consultation. The consultation may include a discussion of the estimated growth in valuation of taxable property included in the Urban Renewal Area, the fiscal impact of the division of revenue on the affected taxing entities, the estimated impact on the provision of services by each of the affected taxing entities in the Urban Renewal Area, and the duration of any bond issuance included in the Amendment.

The designated representative of any affected taxing entity may make written recommendations for modifications to the proposed division of revenue no later than seven days following the date of the consultation. The Finance/Budget Director, or his delegate, as the designated representative of Woodbury County, State of Iowa, shall submit a written response to the affected taxing entity, no later than seven days prior to the public hearing on the proposed 2026 Amendment to the Grow Woodbury County Urban Renewal Plan, addressing any recommendations made by that entity for modification to the proposed division of revenue.

This notice is given by order of the Board of Supervisors of Woodbury County, State of Iowa, as provided by Section 403.5, Code of Iowa, as amended.

Dated this 3rd day of February, 2026.

Section 3. That a public hearing shall be held on the proposed 2026 Amendment before the Board of Supervisors at its meeting which commences at 4:30 P.M. on February 24, 2026, in the Basement, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa.

Section 4. That the County Auditor is authorized and directed to publish notice of this public hearing in the Sioux City Journal, the Sergeant Bluff Advocate, and the Moville Record, once on a date not less than four (4) nor

more than twenty (20) days before the date of the public hearing, and to mail a copy of the notice by ordinary mail to each affected taxing entity, such notice in each case to be in substantially the following form:

NOTICE OF PUBLIC HEARING TO CONSIDER APPROVAL OF A PROPOSED 2026  
AMENDMENT TO THE GROW WOODBURY COUNTY URBAN RENEWAL PLAN FOR  
AN URBAN RENEWAL AREA IN WOODBURY COUNTY, STATE OF IOWA

The Board of Supervisors of Woodbury County, State of Iowa, will hold a public hearing before itself at its meeting which commences at 4:30 P.M. on February 24, 2026 in the Basement, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, to consider adoption of a proposed 2026 Amendment to the Grow Woodbury County Urban Renewal Plan (the "Amendment") concerning an Urban Renewal Area in Woodbury County, State of Iowa. The Amendment proposes to add the following land to the Urban Renewal Area:

Including 235<sup>th</sup> St., which starts on Port Neal Road 0.18 miles Southwest of the Northwest ¼ of the Southwest ¼ of Section 8, Township 87 North, Range 47 West, Woodbury County, Iowa, northeast 1.12 Miles to the intersection of 325th St. and Old Hwy 75, K45 including the new Exit 139 interchange on I-29 overpass and ramps.

A copy of the Amendment is on file for public inspection in the office of the County Auditor, Courthouse, Sioux City, Iowa.

Woodbury County, State of Iowa is the local public agency which, if such Amendment is approved, shall undertake the urban renewal activities described in such Amendment.

The general scope of the urban renewal activities under consideration in the Amendment is to promote economic development and the growth and retention of qualified industries and businesses in the Urban Renewal Area through various public purpose and special financing activities outlined in the Amendment. To accomplish the objectives of the Amendment, and to encourage the further economic development of the Urban Renewal Area, the Amendment provides that the County may utilize special financing tools in connection with urban renewal projects. The County may reimburse or directly undertake the installation, construction and reconstruction of substantial public improvements, including, but not limited to, street, water, sanitary sewer, storm sewer or other public improvements. The County also may acquire and make land available for development or redevelopment by private enterprise as authorized by law. The Amendment provides that the County may issue bonds or use available funds for purposes allowed by the Plan and that tax increment reimbursement of the costs of urban renewal projects may be sought if and to the extent incurred by the County. The Amendment proposes specific public infrastructure or site improvements to be undertaken by the County.

The proposed 2026 Amendment would add land to the Urban Renewal Area and add to the list of proposed urban renewal projects that may be undertaken within the Urban Renewal Area.

Other provisions of the Plan not affected by the Amendment would remain in full force and effect.

Any person or organization desiring to be heard shall be afforded an opportunity to be heard at such hearing.

This notice is given by order of the Board of Supervisors of Woodbury County, State of Iowa, as provided by Section 403.5, Code of Iowa.

Dated this 3rd day of February, 2026.

Section 5. That the proposed 2026 Amendment, attached hereto as Exhibit 1, for the Urban Renewal Area described therein is hereby officially declared to be the proposed 2026 Amendment referred to in the notices for purposes of such consultation and hearing and that a copy of the Amendment shall be placed on file in the office of the County Auditor.

PASSED AND APPROVED this 3<sup>rd</sup> day of February, 2026.

WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

7b. Motion by Nelson second by Bittinger to approve the Bond Counsel Engagement Agreement for proposed issuance of not to exceed \$1,200,000 General Obligation Capital Loan Notes Series 2026A. Carried 5-0. Copy filed.

7c. Motion by Bittinger second by Carper to approve and authorize the Chairperson to sign a Resolution fixing date for a meeting on the authorization of a loan agreement and the issuance of not to exceed \$640,000 General Obligation Capital Loan notes of Woodbury County, State of Iowa (for essential County purposes), and providing for publication of notice thereof. Carried 5-0.

**RESOLUTION #13,992**

**RESOLUTION FIXING DATE FOR A MEETING ON THE  
AUTHORIZATION OF A LOAN AGREEMENT AND THE  
ISSUANCE OF NOT TO EXCEED \$640,000 GENERAL  
OBLIGATION CAPITAL LOAN NOTES OF WOODBURY  
COUNTY, STATE OF IOWA (FOR ESSENTIAL COUNTY  
PURPOSES), AND PROVIDING FOR PUBLICATION OF  
NOTICE THEREOF**

WHEREAS, it is deemed necessary and advisable that Woodbury County, State of Iowa, should provide for the authorization of a Loan Agreement and issuance of General Obligation Capital Loan Notes, to the amount of not to exceed \$640,000, as authorized by Sections 331.402, 331.441, and 331.443, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential county purpose project(s) as hereinafter described; and

WHEREAS, the Loan Agreement and Notes shall be payable from the Debt Service Fund; and

WHEREAS, before a Loan Agreement may be authorized and General Obligation Capital Loan Notes, issued to evidence the obligation of the County thereunder, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Board proposes to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the County to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:

Section 1. That this Board meet in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at 4:45 P.M., on the 24th day of February, 2026, for the purpose of taking action on the matter of the authorization of a Loan Agreement and issuance of not to exceed \$640,000 General Obligation Capital Loan Notes, for essential county purposes, the proceeds of which notes will be used to provide funds to pay the costs of demolition of abandoned, dilapidated, or dangerous buildings, structures or properties or the abatement of a nuisance including demolition of the old law enforcement center and acquiring, developing, and improving the geographic computer data system including hardware, software and dashboard.

Section 2. The Auditor is authorized and directed to proceed on behalf of the County with the negotiation of terms of a Loan Agreement and the issuance of General Obligation Capital Loan Notes, evidencing the County's obligations to a principal amount of not to exceed \$640,000, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the County and this Board and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the County and acceptable to the Board.

Section 3. That the Auditor is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and

having general circulation in the County. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.

Section 4. The notice of the proposed action to issue notes shall be in substantially the following form:

(To be published between: February 4, 2026 and February 20, 2026)

NOTICE OF MEETING OF THE BOARD OF SUPERVISORS OF WOODBURY COUNTY,  
STATE OF IOWA, ON THE MATTER OF THE PROPOSED AUTHORIZATION OF A  
LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$640,000 GENERAL  
OBLIGATION CAPITAL LOAN NOTES OF THE COUNTY (FOR ESSENTIAL COUNTY  
PURPOSES), AND THE HEARING ON THE ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the Board of Supervisors of Woodbury County, State of Iowa, will hold a public hearing on the 24th day of February, 2026, at 4:45 P.M., in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at which meeting the Board proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$640,000 General Obligation Capital Loan

Notes, for essential county purposes, to provide funds to pay the costs of demolition of abandoned, dilapidated, or dangerous buildings, structures or properties or the abatement of a nuisance including demolition of the old law enforcement center and acquiring, developing, and improving the geographic computer data system including hardware, software and dashboard. Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund.

The annual increase in property taxes as the result of the issuance on a residential property with an actual value of one hundred thousand dollars is estimated in aggregate not to exceed 1.84. This estimate considers the impact on property taxes of the finance authority established by all essential county purpose hearings and elections for the issuance as of the date hereof, which may be issued in one or more series over a number of years. Future additional finance authority may be established, causing the estimate for the annual increase in property taxes for the entire issuance to be greater than the estimate stated herein. Changes in other levies may cause the actual annual increase in property taxes to vary.

At the above meeting the Board shall receive oral or written objections from any resident or property owner of the County to the above action. After all objections have been received and considered, the Board will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the County thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the Board of Supervisors of Woodbury County, State of Iowa, as provided by Sections 331.402, 331.441, and 331.443 of the Code of Iowa.

Dated this 3<sup>rd</sup> day of February, 2026.

County Auditor, Woodbury County, State of Iowa

(End of Notice)

PASSED AND APPROVED this 3<sup>rd</sup> day of February, 2026.

WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

7d. Motion by Nelson second by Dietrich to approve and authorize the Chairperson to sign a Resolution fixing date for a meeting on the authorization of a loan agreement and the issuance of not to exceed \$319,300 General Obligation Capital Loan notes of Woodbury County, State of Iowa (for essential County purposes), and providing for publication of notice thereof. Carried 5-0.

**RESOLUTION #13,993**

**RESOLUTION FIXING DATE FOR A MEETING ON THE  
AUTHORIZATION OF A LOAN AGREEMENT AND THE  
ISSUANCE OF NOT TO EXCEED \$319,300 GENERAL  
OBLIGATION CAPITAL LOAN NOTES OF WOODBURY  
COUNTY, STATE OF IOWA (FOR ESSENTIAL COUNTY  
PURPOSES), AND PROVIDING FOR PUBLICATION OF  
NOTICE THEREOF**

WHEREAS, it is deemed necessary and advisable that Woodbury County, State of Iowa, should provide for the authorization of a Loan Agreement and issuance of General Obligation Capital Loan Notes, to the amount of not to exceed \$319,300, as authorized by Sections 331.402, 331.441, and 331.443, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential county purpose project(s) as hereinafter described; and

WHEREAS, the Loan Agreement and Notes shall be payable from the Debt Service Fund; and

WHEREAS, before a Loan Agreement may be authorized and General Obligation Capital Loan Notes, issued to evidence the obligation of the County thereunder, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Board proposes to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the County to such action.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:**

Section 1. That this Board meet in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at 4:50 P.M., on the 24<sup>th</sup> day of February, 2026, for the purpose of taking action on the matter of the authorization of a Loan Agreement and issuance of not to exceed \$319,300 General Obligation Capital Loan Notes, for essential county purposes, the proceeds of which notes will be used to provide funds to pay the costs of the erection, equipment, remodeling or reconstruction various public building projects, including the site or grounds thereof, including replacement of an elevator at the Courthouse and replacing or repairing sidewalks at the emergency services building; and equipping various public buildings including software, hardware, fiber optics and other equipment.

Section 2. The Auditor is authorized and directed to proceed on behalf of the County with the negotiation of terms of a Loan Agreement and the issuance of General Obligation Capital Loan Notes, evidencing the County's obligations to a principal amount of not to exceed \$319,300, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the County and this Board and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the County and acceptable to the Board.

Section 3. That the Auditor is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.

Section 4. The notice of the proposed action to issue notes shall be in substantially the following form:

(To be published between: February 4, 2026 and February 20, 2026)

NOTICE OF MEETING OF THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA, ON THE MATTER OF THE PROPOSED AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$319,300 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE COUNTY (FOR ESSENTIAL COUNTY PURPOSES), AND THE HEARING ON THE ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the Board of Supervisors of Woodbury County, State of Iowa, will hold a public hearing on the 24<sup>th</sup> day of February, 2026, at 4:50 P.M., in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at which meeting the Board proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$319,300 General Obligation Capital Loan Notes, for essential county purposes, to provide funds to pay the costs of the erection, equipment, remodeling or reconstruction various public building projects, including the site or grounds thereof, including replacement of an elevator at the Courthouse and replacing or repairing sidewalks at the emergency services building; and equipping various public buildings including software, hardware, fiber optics and other equipment. Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund.

The annual increase in property taxes as the result of the issuance on a residential property with an actual value of one hundred thousand dollars is estimated in aggregate not to exceed \$1.84. This estimate considers the impact on property taxes of the finance authority established by all essential county purpose hearings and elections for the issuance as of the date hereof, which may be issued in one or more series over a number of years. Future additional finance authority may be established, causing the estimate for the annual increase in property taxes for the entire issuance to be greater than the estimate stated herein. Changes in other levies may cause the actual annual increase in property taxes to vary.

At the above meeting the Board shall receive oral or written objections from any resident or property owner of the County to the above action. After all objections have been received and considered, the Board will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the County thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the Board of Supervisors of Woodbury County, State of Iowa, as provided by Sections 331.402, 331.441, and 331.443 of the Code of Iowa.

Dated this 3<sup>rd</sup> day of February, 2026.

County Auditor, Woodbury County, State of Iowa

(End of Notice)

PASSED AND APPROVED this 3<sup>rd</sup> day of February, 2026.

WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

7e. Motion by Nelson second by Dietrich to approve and authorize the Chairperson to sign a Resolution fixing date for a meeting on authorization of a loan agreement and the issuance of not to exceed \$240,700 General Obligation

Capital Loan notes of Woodbury County, State of Iowa (for general county purposes), and providing for publication of notice thereof. Carried 5-0.

**RESOLUTION #13,994**

**RESOLUTION FIXING DATE FOR A MEETING ON THE  
AUTHORIZATION OF A LOAN AGREEMENT AND THE  
ISSUANCE OF NOT TO EXCEED \$240,700 GENERAL  
OBLIGATION CAPITAL LOAN NOTES OF WOODBURY  
COUNTY, STATE OF IOWA (FOR GENERAL COUNTY  
PURPOSES), AND PROVIDING FOR PUBLICATION OF  
NOTICE THEREOF**

WHEREAS, it is deemed necessary and advisable that Woodbury County, State of Iowa, should provide for the authorization of a Loan Agreement and issuance of General Obligation Capital Loan Notes, to the amount of not to exceed \$240,700, as authorized by Sections 331.402, 331.441, and 331.442, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out general county purpose project(s) as hereinafter described; and

WHEREAS, the Loan Agreement and Notes shall be payable from the Debt Service Fund; and

WHEREAS, the Issuer has a population in excess of 50,000, and the Notes for these purposes do not exceed \$415,350; and

WHEREAS, before a Loan Agreement may be authorized and General Obligation Capital Loan Notes, issued to evidence the obligation of the County thereunder, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Board proposes to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the County to such action; and

WHEREAS, before the Notes may be issued, it is necessary to comply with the provisions of Chapter 331 of the Code of Iowa, and to publish a notice of the proposal to issue such Notes and the right to petition for an election.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:

Section 1. That this Board meet in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at 4:55 P.M., on the 24th day of February, 2026, for the purpose of taking action on the matter of the authorization of a Loan Agreement and issuance of not to exceed \$240,700 General Obligation Capital Loan Notes, for general county purposes, the proceeds of which notes will be used to provide funds to pay the costs of acquisition and development of land for a public park or other recreation or conservation purpose, including the Little Sioux Road project and shall bear interest at a rate not exceeding the maximum specified in the attached notice.

Section 2. The Auditor is authorized and directed to proceed on behalf of the County with the negotiation of terms of a Loan Agreement and the issuance of General Obligation Capital Loan Notes, evidencing the County's obligations to a principal amount of not to exceed \$240,700, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the County and this Board and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the County and acceptable to the Board.

Section 3. That the Auditor is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County. The publication to be not less than ten clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.

Section 4. The notice of the proposed action to issue notes shall be in substantially the following form:

(To be published between: February 4, 2026 and February 14, 2026)

NOTICE OF MEETING OF THE BOARD OF SUPERVISORS OF WOODBURY  
COUNTY, STATE OF IOWA, ON THE MATTER OF THE PROPOSED  
AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO  
EXCEED \$240,700 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE  
COUNTY (FOR GENERAL COUNTY PURPOSES), AND THE HEARING ON THE  
ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the Board of Supervisors of Woodbury County, State of Iowa, will hold a public hearing on the 24<sup>th</sup> day of February, 2026, at 4:55 P.M., in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at which meeting the Board proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$240,700 General Obligation Capital Loan Notes, for general county purposes, bearing interest at a rate of not to exceed nine (9) per centum per annum, the Notes to be issued to provide funds to pay the costs of acquisition and development of land for a public park or other recreation or conservation purpose, including the Little Sioux Road project. Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund.

At any time before the date of the meeting, a petition, asking that the question of issuing such Notes be submitted to the legal voters of the County, may be filed with the Auditor of the County in the manner provided by Section 331.306 of the Code of Iowa, pursuant to the provisions of Sections 331.402 and 331.442 of the Code of Iowa.

At the above meeting the Board shall receive oral or written objections from any resident or property owner of the County to the above action. After all objections have been received and considered, the Board will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the County thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the Board of Supervisors of Woodbury County, State of Iowa, as provided by Sections 331.402, 331.441, and 331.442 of the Code of Iowa.

Dated this 3rd day of February, 2026.

County Auditor, Woodbury County, State of Iowa

(End of Notice)

PASSED AND APPROVED this 3<sup>rd</sup> day of February, 2026.

WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

8. Motion by Nelson second by Ung to approve funds up to \$20,000 from FY26 Gaming for Ballot on Demand hardware and accessories. Carried 5-0. Copy filed.
9. Motion by Nelson second by Dietrich to receive a document from Director Grieme. Carried 5-0. Copy filed.

Motion by Nelson second by Bittinger to receive the Siouxland District Health budget with a reduction of \$1,000,000. Carried 5-0. Copy filed.

10. Reports on committee meetings were heard.

11. There were no citizen concerns.

12. Board concerns were heard.

The Board adjourned the regular meeting until February 10, 2026.

Meeting sign in sheet. Copy filed.

# HUMAN RESOURCES DEPARTMENT

## MEMORANDUM OF PERSONNEL TRANSACTIONS

### \* PERSONNEL ACTION CODE:

**DATE: February 10, 2026**

A- Appointment	R-Recategorization
T - Transfer	E- End of Probation
P - Promotion	S - Separation
D - Demotion	O - Other

**TO: WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Seger, Tamara	Veteran Affairs	01-30-2026	Clerk II - PT			S	Resigned
Lewis, Sage	Sheriff's Office	02-03-2026	Deputy			S	Resigned
Kisner, Nathaniel	Sheriff's Office	02-16-2026	Civilian Jailer	\$26.98/hour	4%=\$0.94/hr	R	Per CWA Civilian: Move from 3 <sup>rd</sup> Class to 2 <sup>nd</sup> Class. Anniversary Date: 2/20/26
Mosqueda, Maria	Building Services	02-16-2026	Custodian	\$18.68/hour	5%=\$0.87/hr	R	Per AFSCME Courthouse: Move from Step 1 to Step 2. Anniversary Date: 2/22/26
Alfredson, Adam	Juvenile Detention	02-16-2026	Youth Worker	\$24.43/hour	3%=\$0.81/hr	R	Per AFSCME Juvenile: Move from Step 2 to Step 3. Anniversary Date: 2/22/26
Perez, Mark	Sheriff's Office	02-16-2026	Courthouse Safety & Security	\$25.41/hour	11%=\$2.44/hr	R	Per AFSCME Courthouse: Move from Step 4 to Step 5. Anniversary Date: 2/24/26
Forsell, Ronald	Attorney's Office	02-16-2026	Assistant County Attorney	\$132,379.00/year	7%=\$8,390.00/yr	R	Per AFSCME Attorney: Move from Step 9 to Step 10. Anniversary Date: 2/26/26
Cox, Katrina	Treasurer	02-16-2026	Clerk III	\$24.95/hour	10%=\$2.21/hr	P	Promoted to Clerk III

*Melissa Thomas*  
*HR Director*

**HUMAN RESOURCES DEPARTMENT**

**WOODBURY COUNTY, IOWA**

**DATE: February 10, 2026**

**AUTHORIZATION TO INITIATE HIRING PROCESS**

<b>DEPARTMENT</b>	<b>POSITION</b>	<b>ENTRY LEVEL</b>	<b>APPROVED</b>	<b>DISAPPROVED</b>
Treasurer	Senior Clerk	AFSCME Courthouse: \$21.78/hour		

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**Chairman, Board of Supervisors**

(AUTHFORM.doc/FORMS)

# WOODBURY COUNTY TREASURER'S OFFICE



**Tina M. Bertrand, Treasurer**  
822 Douglas St, Room 102  
Sioux City, IA 51101

Motor Vehicle: 712-279-6500  
Property Tax: 712-279-6495  
DNR: 712-279-6492  
Fax: 712-279-6493

February 5, 2026

Melissa Thomas  
Woodbury County  
Human Resources Director  
620 Douglas St  
Sioux City, IA 51101

Melissa,

The Treasurer's Office has completed the review of applicants for the open Treasurer's Clerk III position including interviews, questionnaires and skill testing. Please accept this as a written request for board approval of the following personnel transactions:

1. Katrina Cox as AFSCME Clerk III

We request that this change be effective as of February 16, 2026, or a mutually agreed upon date that aligns with the beginning of a pay period so long as the start date is no later than February 23, 2026.

Following approval of the change noted above, we are requesting authorization to initiate hiring of a senior clerk that is now vacant due to the promotion of Katrina Cox to the Clerk III position.

If you have any questions, please contact me at 712-279-6495.

Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in black ink that reads "Tina M. Bertrand".  
Tina M. Bertrand  
Woodbury County Treasurer

## WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 02/05/2026 Weekly Agenda Date: 02/10/2026

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Laura Sievers, PE, Woodbury County Engineer

**WORDING FOR AGENDA ITEM:**

Consideration of City of Moville utility permit and permanent easement request

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

The City of Moville is requesting a utility accommodation and permanent easement for their watermain project

**BACKGROUND:**

Work in county ROW requires permit by Board of Supervisors per section 318.8 of the Code of Iowa. I have reviewed the site and the use requested. The permanent easement encompasses the fuel tank for the Moville shop. This is concerning and I have asked the City to address this. I am assuming I will hear from the City of Moville before the Tuesday meeting and that this concern will be addressed.

**FINANCIAL IMPACT:**

None.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Recommend to approve the utility permit and permanent easement for the City of Moville

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the utility permit and permanent easement for the City of Moville



## Woodbury County Secondary Roads Department

759 E. Frontage Road • Moville, Iowa 51039  
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

### WOODBURY COUNTY SECONDARY ROAD DEPARTMENT PERMIT & AGREEMENT TO PERFORM WORK WITHIN WOODBURY COUNTY RIGHT OF WAY

Name of Permittee: City of Moville Phone No.: 712-732-7745

Mailing Address: 21 Main Street, Moville, IA 51309

Township: 89 Section: SW 1/4 of SE 1/4 of Sec 29 & 30

Woodbury County, State of Iowa, and City of Moville (hereinafter referred to as property owner, organization or authorized representative) do hereby enter into the following permit and agreement:

1. Woodbury County hereby consents to and grants permission to the property owner, organization or authorized representative, to conduct the following described construction or activities within the right-of-way:

Placement of watermain in an easement on property located along Humbolt Ave & 160th Street.

2. In consideration of Woodbury County granting said permission and consent, the property owner, organization or authorized representative hereby promises and agrees to the following:

A. The applicant shall carry on the construction, repair and maintenance with serious regard to the safety of the traveling public and adjacent property owners.

B. The property owner, organization or authorized representative, at his/her own expense, shall provide all safety measures and warning devices necessary to protect the traveling public such as but not limited to, signs, lights, and barricades during the day and at night if the roadway will be obstructed. Traffic protection shall be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The Department will loan the required signs to the applicant who shall be responsible for placing the signs and covering or removing when not in use, removal after the work has been completed, and return of the Department owned signs to the Department maintenance facility from which obtained. The applicant shall be responsible for correctly using signs as needed while work is in progress. Flagging operations are the responsibility of the applicant.

C. In placing any drainage structure, no natural drainage course will be altered or blocked.

D. The finished project shall be left in a satisfactory condition subject to the approval of the County Engineer. The traveled portion of the roadway shall not be damaged or disturbed. The property owner, organization or authorized representative assumes all liability and agrees to reimburse Woodbury County for any damage to the roadway or ditch caused by placement of this structure. Permittee is to call County Engineer for upon completion for final inspection.

E. The property owner, organization or authorized representative shall notify all appropriate telephone and utility companies in advance of any excavation and shall check for underground electric or telephone lines.

F. Woodbury County will not assume any of the cost of the construction of the said improvement or structure nor will Woodbury County assume any future costs for maintenance or replacement of said improvement or structure. If in the best interest of Woodbury County, the said improvement or structure may be removed by the County, or may be caused to be removed, without any obligation by Woodbury County to pay damages or cost of replacement.

G. Property owner, organization or authorized representative will reseed and mulch the disturbed areas. Property owner, organization or authorized representative will be responsible for seed, mulch, and labor unless otherwise provided in section L.

H. The property owner, organization, or authorized representative hereby agrees to hold Woodbury County and the Woodbury County Secondary Road Department, its employees and agents harmless against any and all claims for damages and personal injury arising out of work performed or actions taken by the applicant related to the construction or maintenance of the facility. The applicant further agrees to reimburse the County or the Department for any expenditures that the County or Department may have to make on said highway rights of way on account of said applicant's construction or maintenance activity or other activities or lack thereof. The applicant shall also save Woodbury County and the Woodbury County Secondary Road Department harmless of any damage or losses that may be sustained by the traveling public on account of such construction, repair or maintenance operations, or other activities.

I. **FAILURE TO CONFORM TO OR TO ACQUIRE A PERMIT IS A VIOLATION OF SECTION 318.8, 2009 CODE OF IOWA.** This permit is subject to any laws now in effect or any laws that may be hereafter enacted and all applicable rules and regulations of local, state and federal agencies. This permit is subject to all the rules and regulations of Woodbury County and the Woodbury County Secondary Road Department.

J. This permit is subject to revocation by the Department at any time and at no cost to the Department, when in the judgment of the Department it is necessary in the improvement or maintenance of the highway or for other reasonable cause.

K. All proposed work covered by this permit shall be at the applicant's expense. The applicant shall reimburse the Woodbury County Secondary Road Department for any materials removed from the highway right of way described as follows:

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L. Woodbury County agrees to provide the following contribution toward completion of this project:

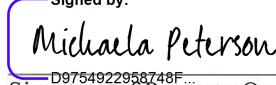
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M. All work done by property owner, organization or authorized representative pursuant to this agreement shall be completed prior to the Fall 2027.

Entered into this 22nd day of January, 2026.

Signed by:

  
Michaela Peterson 1/23/2026  
Signature of Property Owner or Authorized Representative

Woodbury County Engineer

Chair, Woodbury County Board of Supervisors

Woodbury County Permit No. \_\_\_\_\_

**PERMIT FOR USE OF COUNTY ROAD/HIGHWAY RIGHT-OF-WAY  
FOR OVERHEAD AND/OR BURIED UTILITIES ACCOMMODATION**

**REQUEST BY APPLICANT:**

Name City of Moville Highway 20  
 Address along Humbolt Ave & 160th St Township T-89-N  
 Office Phone 712-732-7745 Local Phone \_\_\_\_\_  
 Type of Utility Installation Buried watermain Section: SW<sup>1/4</sup> of SE<sup>1/4</sup> Sec 29 & 30  
 Plans Prepared By ISG, Inc. T 89 N, R 44 W  
 Map Showing Location Enclosed  Yes  No Copy Enclosed  Yes  No  
 Utility Location is cross right-of-way parallel to right-of-way  
overhead  underground  
**Proposed Method of Installation**  
 tunnel suspend on poles cased  
 jack & bore suspend on towers trench  
 open cut plow

Estimated Starting Date spring 2026 Estimated Restoration Date Fall 2027

The Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions listed on the reverse side hereof, and special provisions listed below or attached hereto, and any and all plans, details, or notes attached hereto and made a part thereof. Applicant is to complete in triplicate and send all copies including plans and maps to Woodbury County Engineer, 759 E. Frontage Road, Moville, IA 51039. One executed copy will be returned to the Applicant.

By Michaela Peterson Title City Clerk  
 (Signature of Authorized Utility Representative) Date 1/23/2026

**PERMIT APPROVAL BY PERMITTING AUTHORITY**

The forgoing application is hereby approved and permit issued by the Permitting Authority subject to full compliance by the Applicant with all provisions and conditions stated herein and on the reverse side hereof and all attachments hereto.

By \_\_\_\_\_ Title \_\_\_\_\_  
 (Signature of Woodbury County Board Chairman)

Date \_\_\_\_\_

By \_\_\_\_\_ Title \_\_\_\_\_  
 (Signature of Woodbury County Engineer)

Date \_\_\_\_\_

**Other Special Provisions:****Permit Provisions and Conditions of Issuance**

1. The County and/or the County Board of Supervisors will not be charged with any responsibility for damages to the Applicant's property occasioned by any construction or maintenance operations on said county roads, including new or additional right-of-way acquired in connection therewith, subsequent to the building of the Applicant's facilities. The Board will endeavor to give the Applicant sufficient notice of any proposed construction or maintenance work, on either existing or newly acquired right-of-way that is likely to expose, cover up, or disturb any facilities belonging to the Applicant, in order that the Applicant may arrange to protect the facilities. The Board will inform contractors, and others working on the job of the location of the facilities so that reasonable care may be taken to avoid damaging the facilities, however the County and the Board of Supervisors will assume no responsibility for failure to give such notice.

Approved 1/19/99

2. The Applicant shall take all reasonable precaution during the construction of said facilities to protect and safeguard the lives and property of the adjacent property owners and the traveling public and shall save the County and the Board of Supervisors harmless of any damages or losses that may be sustained by adjacent property owners and the traveling public on account of such construction operations.
3. Operations in the construction and maintenance of said facilities shall be carried on in such a way as to not interfere with, or interrupt traffic on said roads. However, should the performance of work called for in this permit in any way interfere with or obstruct traffic on said roads, the Applicant shall provide the necessary flagmen as required by the Statutes when one-way traffic is involved and/or otherwise mark said work so as to protect the traveling public.
4. The Applicant shall hold the County and the Board of Supervisors harmless from any damages that may result to said highway because of the construction or maintenance of said facilities and shall reimburse the County or the Board of Supervisors for any expenditures that the County or the Board of Supervisors may have to make on said roads on account of replacement of surfacing gravel and bridge and culvert repairs.
5. Applicant shall lay, construct, operate and maintain said facilities so as not to interfere with natural drainage of the road and so as not to interfere with the construction or maintenance of said roads. When buried cable or wire lines are to be placed lengthwise with the roadway, they shall be placed in the County road shoulder or ditch near the toe of the fore-slope and parallel to centerline of roadbed at a depth of three (3) to four (4) feet by using specially designed plows or by trenching, whichever is appropriate. Plow slots and trenches shall be repacked as necessary to restore the disturbed area to its original condition. For buried line crossings of roadways not paved, an open trench may be dug and the lines placed therein, and the trench back-filled over the lines. Buried line crossings on paved roadways, lines may be placed through the sub-grade by jacking, or by boring a hole just large enough to take the lines; or if the County Engineer approves, a tunnel may be dug through and the cable or wire lines placed therein. All backfill of tunnels and trenches shall be thoroughly compacted in layers of 6" or less in depth. Back-filling of trenches within the right-of-way by not under the traveled roadway shall be tamped sufficiently to avoid settlement. When crossing an existing roadway, all buried facilities shall be placed a minimum of three (3) to four (4) below the bottom of the existing adjacent ditches. Overhead lines, where practical, shall be placed adjacent to and with two (2) feet of the Road/Highway Right-of-Way Line.
6. The Applicant will at any time subsequent to placing the facilities, and at the Applicant's expense, relay, replace, alter, change, reconstruct, or relocate its overhead and/or buried facilities and appurtenances thereto as may become necessary to conform to new grades, alignment, or widening right-of-way, resulting from maintenance or construction operations by the County Board of Supervisors irrespective of whether or not additional right-of-way is acquired in connection with such road improvements. The Applicant agrees to do this within ninety (90) days written notice from the Board of Supervisors, and without cost to the County. If the Applicant is unable to comply within said ninety (90) days, the Board of Supervisors may cause the work to be done and the Applicant will pay the cost thereof upon receipt of statement.
7. All work shall be done in a workmanlike manner; the surrounding ground, slopes, and ditch bottoms shall be reshaped to conform to the area and left in a neat condition satisfactory to the County Engineer. All areas where sod has been damaged or destroyed shall be re-seeded.
8. The Applicant shall notify the County Board of Supervisors at least forty-eight (48) hours in advance of the Applicant's intention of starting work covered by this permit on the road right-of-way. Said notice shall be in writing to the County Engineer.
9. Applicant, its' successors, grantees and assigns shall and hereby agrees to assume all responsibility, risks and liabilities for all accidents and damages that may occur to persons and/or property on account of the work done under this permit, and to this end, indemnify and hold the County and all authorized representatives thereof harmless from any and all claims, damages, losses, and expense including judgements, costs and including attorney's fees, for personal injuries (including death) or property damage arising or resulting from the activities of the Applicant in connection herewith, now and at all times in the future.
10. It is understood that this permit is issued only insofar as Woodbury County has jurisdiction and does not presume to release the Applicant from fulfilling any existing statutes relating to the installation, construction and operation of said facilities.
11. It is further understood that the facilities covered by this permit shall be constructed or installed within one (1) year after the date of approval of this permit, unless otherwise extended in writing by Woodbury County.
12. Engagement in the operations as herein applied for by the Applicant shall be considered and constitute an acceptance of all the terms and conditions herein set forth.

## WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 01/30/2026 Weekly Agenda Date: 02/10/2026

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Tina Bertrand, County Treasurer

**WORDING FOR AGENDA ITEM:**

**Request for tax abatement on mobile homes**

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

Request for tax abatement on destroyed mobile homes

**BACKGROUND:**

1998 Chief Bonneville	Vin-NEB89A26741	\$194.00 (junking certificate)
1978 Champion	Vin-0567034053	\$ 58.00 (junking certificate)
1964 Rushmore	Vin-57212989	\$ 52.00 (junking certificate)

**FINANCIAL IMPACT:**

None

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Board of Supervisors to approve abatement of outstanding taxes.

**ACTION REQUIRED / PROPOSED MOTION:**

Board of Supervisors to approve abatement of outstanding taxes.



**Tina M. Bertrand**  
Woodbury County Treasurer  
822 Douglas St Ste 102  
Sioux City IA 51101  
712-279-6495

1-30-26

RE: Abatement of Mobile Home Taxes

Dear Board of Supervisors,

The following mobile homes need taxes abated:

Dreamhomes            NEB89A26741-1998 Chief Bonneville            \$194.00  
was located 3700 28<sup>th</sup> St Lot #64 SCIA----Junking certificate issued 5-23-25

Charles Woodford    0567034053-1978 Champion            \$ 58.00  
was located 501 B St Lot #18----Junking certificate issued 12-23-25

Regency of Iowa    57212989-1964 Rushmore            \$52.00  
was located 4101 Gordon Dr Lot 1—Junking certificate issued 1-28-26

These taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale. Please contact me directly if you have any questions.

Thank you for your time,

*Janet L. Trimpe*

Janet L Trimpe  
Woodbury County Tax Deputy  
[jtrimpe@woodburycountyiowa.gov](mailto:jtrimpe@woodburycountyiowa.gov)  
712-224-6024

WOODBURY COUNTY, IOWA

**RESOLUTION #**

**RESOLUTION APPROVING ABATEMENT OF TAXES**

**WHEREAS**, Dreamhomes is the titleholder of a mobile home

VIN # NEB89A26741 located in Woodbury County, Iowa and legally described as follows:

VIN # NEB89A26741 Year/Model 1998 Chief Bonneville

**WHEREAS**, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Dreamhomes.

**WHEREAS**, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above mobile home according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

**SO RESOLVED** this 10 day of February, 2026.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

---

Michelle K. Skaff

Woodbury County Auditor/Recorder

---

Mark E. Nelson

Chairman

**WOODBURY COUNTY, IOWA**

**RESOLUTION #**

**RESOLUTION APPROVING ABATEMENT OF TAXES**

**WHEREAS**, Charles Woodford is the titleholder of a mobile home

VIN # 0567034053 located in Woodbury County, Iowa and legally described as follows:

VIN # 0567034053 Year/Model 1978 Champion

**WHEREAS**, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Charles Woodford.

**WHEREAS**, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above mobile home according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

**SO RESOLVED** this 10 day of February, 2026.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

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Michelle K. Skaff

Woodbury County Auditor/Recorder

---

Mark E. Nelson

Chairman

WOODBURY COUNTY, IOWA

**RESOLUTION #**

**RESOLUTION APPROVING ABATEMENT OF TAXES**

**WHEREAS**, Regency of Iowa is the titleholder of a mobile home

VIN # 57212989 located in Woodbury County, Iowa and legally described as follows:

VIN # 57212989 Year/Model 1964 Rushmore

**WHEREAS**, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Regency of Iowa.

**WHEREAS**, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above mobile home according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

**SO RESOLVED** this 10 day of February, 2026.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

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Michelle K. Skaff

Woodbury County Auditor/Recorder

---

Mark E. Nelson

Chairman

## WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 02/03/2026 Weekly Agenda Date: 02/10/2026

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Laura Sievers, PE, Woodbury County Engineer

**WORDING FOR AGENDA ITEM:**

Award lowest bid for project BROS-C097(177)--8J-97 and approve resolution to direct county engineer to sign contract and bond

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

The county received bids through Iowa DOT for a Bridge Replacement C.C.S. on 120th St, Over Muddy Creek, From Eastland Ave east 0.8 miles, On Nline S17 T89N R45W

**BACKGROUND:**

The bridge replacement on D42 will replace the existing 36'x24' timber bridge with a 110'x33' continuous concrete slab bridge. The Iowa DOT received the following 3 bids - Christensen Bros., Inc, with a bid of \$893,761.55, Dixon Construction with a bid of \$910,290.90, and Graves Construction Co., Inc, with a bid of \$1,034,439.66. The lowest bid came in 1.5% under the engineer's estimate.

**FINANCIAL IMPACT:**

The project will be refunded by Highway Bridge Funds.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Recommend the Board award the bid for project BROS-C097(177)--8J-97 to the low bidder, Christensen Bros., Inc. and approve the Resolution directing the county engineer to sign the contracts once proper paperwork is presented by the Contractor.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion the Board award the bid for project BROS-C097(177)--8J-97 to the low bidder, Christensen Bros., Inc. and approve the Resolution directing the county engineer to sign the contracts once proper paperwork is presented by the Contractor.

**RESOLUTION NO. \_\_\_\_\_**

**BID AWARD AND THE DESIGNATION AND AUTHORIZATION OF COUNTY  
ENGINEER FOR ELECTRONIC SIGNATURE OF CONTRACT AND BOND**

**WHEREAS**, the Board of Supervisors has received bids for the project captioned herein, and,

**WHEREAS**, the Board has considered the bids and concurs with the Iowa DOT and the County Engineer's recommendation to award the contract to the lowest responsible bidder, and,

**WHEREAS**, time is of the essence in terms of locking in material prices in a rapidly changing cost environment for contractors and road agencies across the State of Iowa. The Board is directing the County Engineer to electronically sign the contracts and bonds for the following project upon presentation of completed documents meeting contract requirements for the following project:

**BROS-C097(177)—8J-97  
Bridge Replacement C.C.S.  
On 120<sup>th</sup> St, Over Muddy Creek,  
From Eastland Ave east 0.8 miles  
On Nline S17 T89N R45W**

**NOW, THEREFORE, BE IT RESOLVED** by the Woodbury County Board of Supervisors hereby awards the bid and directs the County Engineer to electronically sign the contracts and bonds for the above captioned project upon presentation of final contract documents.

**Passed and approved this 10<sup>th</sup> day of February 2026.**

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Mark Nelson, Chairperson  
Woodbury County Board of Supervisors

**Attest:**

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Michelle K. Skaff  
Woodbury County Auditor

## WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 02/05/2026 Weekly Agenda Date: 02/10/2026

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Laura Sievers, PE, Woodbury County Engineer

**WORDING FOR AGENDA ITEM:**

Resolution for the commitment of funds and project management for STBG proposal on D12

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

The county engineer has prepared a proposal for RPA funds for work on D12 from IA 140 to Pierson.

**BACKGROUND:**

The STBG funding for the improvement of D12 from IA 140 to Pierson in FY 2030 requires a Resolution. The D12 composite pavement is in need of a more permanent repair. The county is seeking RPA funds to assist with the cost of overlaying the existing pavement.

**FINANCIAL IMPACT:**

The \$3 million project is proposed to be paid for by a combination of RPA funds and Woodbury County Farm to Market funds. The county is requesting \$2,400,000 in funding from the RPA.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Recommend the Resolution for the commitment of funds and project management for STBG proposal on D12

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the resolution for the commitment of funds and project management for STBG proposal on D12

**RESOLUTION NO. \_\_\_\_\_**

**WOODBURY COUNTY COMMITMENT OF FUNDS  
AND PROJECT MAINTENANCE**

**WHEREAS**, the Board of Supervisors is submitting a proposal to the FY 2030 Surface Transportation Block Grant Program for the following project,

**D12 from IA 140 to the City Limits of Pierson  
HMA overlay with Cold-in-Place Recycle**

**NOW, THEREFORE, BE IT RESOLVED** by the Woodbury County Board of Supervisors that County Engineer is directed to submit a proposal for the above captioned project, that the Board of Supervisors will dedicate the local match funding for the project, and Woodbury County will maintain the completed project for its intended public use for a minimum of 20 years following project completion.

**Passed and approved this 10th day of February, 2026.**

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Mark Nelson, Chairperson  
Woodbury County Board of Supervisors

**Attest:**

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Michelle K. Skaff  
Woodbury County Auditor

# SIOUXLAND REGIONAL TRANSPORTATION PLANNING ASSOCIATION

## FY 2030 SURFACE TRANSPORTATION BLOCK GRANT REQUEST FOR PROPOSALS

**Due Date: February 13, 2026**

Return To:  
Nathan Kistner, Regional Planner  
Siouxland Interstate Metropolitan Planning Council  
6401 Gordon Drive  
Sioux City, Iowa 51106  
Fax 712.279.6920  
[Nathan@simpco.org](mailto:Nathan@simpco.org)

PLEASE NOTE THAT IT IS NOT THE INTENTION OF SIMPCO TO COMPLETE THIS REQUEST FOR PROPOSALS FOR THE APPLICANT AGENCY(IES). **THIS SELECTION PROCESS IS NOT AN EXERCISE IN GRANTSMANSHIP**, BUT RATHER A COMPARISON OF PROJECT FACTS.

ALL SURFACE TRANSPORTATION BLOCK GRANT PROJECTS PROPOSED MUST BE CONSISTENT WITH THE *SIOUXLAND REGIONAL TRANSPORTATION PLANNING ASSOCIATION (SRTPA) LONG-RANGE TRANSPORTATION PLAN (LRTP)*.

SIMPCO STAFF WILL BE AVAILABLE TO ANSWER ANY QUESTIONS ABOUT THE REQUEST FOR PROPOSALS AND OFFER INPUT TO ASSIST YOU. IF YOU DESIRE ADDITIONAL INFORMATION OR WOULD LIKE TO DISCUSS THE APPLICATION, PLEASE CONTACT:

Nathan Kistner, Regional Planner, at 712-570-5127

**PROPOSAL FOR**  
**SIOUXLAND REGIONAL TRANSPORTATION PLANNING ASSOCIATION**  
**FY 2030 SURFACE TRANSPORTATION BLOCK GRANT PROGRAM**

**CHECKLIST:** The following items must be provided for all Surface Transportation Block Grants.

- This project will utilize SWAP dollars
- Surface Transportation Block Grant Proposal
- Surface Transportation Block Grant Location Map(s)
- Resolution from Governmental Entity
  - Commitment of funds
  - Statement on project maintenance

Applicant Agency: Woodbury County Secondary Roads

Sponsor (required): Woodbury County Board of Supervisors

Contact (name & title): Laura Sievers, PE, Woodbury County Engineer

Complete Mailing Address: 759 E. Frontage Road

City: Moville

State: Iowa

Zip: 51039

Phone: 712-279-6484

Fax: 712-873-3235

Email: lsievers@woodburycountyiowa.gov

Additional Agencies if Multi-Jurisdictional:

Project Title: D-12

Project Description: D12 from IA 140 to the City Limits of Pierson is in need of a H.M.A. C.I.P. project. The 7.5 miles of HMA was last overlaid in 2000.

Land Acquisition: 0.00 acres

Is this project currently in the Long Range Transportation Plan?  Yes  No

1. Provide a brief description of the project area. Include a map with the area proposed to be improved showing any existing and future structures.

The two lane D-12 is a 22-foot wide HMA composit pavement. The road has been well maintained, but after 20 years, it has come a time to schedule a resurfacing project.

2. Project Budget:

Item	Cost		
Estimated Construction Cost	\$3,000,000		
Local Share	\$600,000		
Local % of Project	20%	Surface Transportation Fund Request	\$ 2,400,000
Federal % of Project	80%		

**\*Note that only 80% of construction costs are eligible for funding**

3. Describe to what extent other components of the project have been completed or implemented and the funding to date for those components.

The project is in its preliminary stages of design.

4. List state, regional, or local plans or processes which have recognized this project as a priority.

This road is a major collector on the Federal Functional Classification Map for Woodbury County.

5. Describe economic and environmental impacts of the project, listing benefits and drawbacks to the region.

The positive impact of this project by improving the key east-west major collector that supports local travel, agriculture, and access to the Siouxland region. A safer, smoother roadway enhances access for visitors traveling to area parks, outdoor recreation, regional tourism, and local businesses.

Economically, the project would reduce vehicle operating costs, improve reliability for farm-to-market traffic and freight movement, and strengthen connections to Woodbury County communities. This would benefit local industries and improve future development.

Short term impacts of noise and dust during the reconstruction will be noticed by local residents, the reduced road maintenance and added safety components with a smoother ride will be appreciated.

6. Work plan and schedule for project completion including a current project status.

2026 - 2028 Preliminary Design  
2029 Final Design  
2030 Construction and Audit

**7a.** Is there a need to coordinate with another planning region in the programming and/or implementation of this project?

Yes  No

**7b.** If yes, list other counties involved:

**7c.** If yes, please describe the interaction needed and steps taken in that direction.

**8.** What are the most recent Average Annual Daily Traffic and the projected Average Annual Daily Traffic? (*If applicable*)

2023 AADT

2023 AADT

510 AADT % Trucks

1,000 AADT % Trucks

**9.** What is the Federal Functional Classification for the road? (*If applicable*)

Major Collector

## WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 02/04/2026 Weekly Agenda Date: 02/10/2026

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** John Malloy, WCICC-IT CIO

**WORDING FOR AGENDA ITEM:**

Approval of GIS Memorandum of Understanding Amendments

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

WCICC-IT requests approval of amended GIS Memorandum of Understanding

**BACKGROUND:**

The updated MOU now specifies that the salary and benefits of a Senior System Analyst, replacing the previous System Analyst role, will be split equally. Additionally, a new section covers payment for the annual ESRI Enterprise Agreement: the City and County will each pay one-third, and the City and County Assessors will share the remaining one-third.

**FINANCIAL IMPACT:**

The MOU states that each entity is responsible for 25% of salaries and the ESRI Enterprise Agreement will be paid by City and County at one-third and the City and County Assessors will split the remaining one-third.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Staff requests the Woodbury County Board of Supervisors motion to approve the GIS Memorandum of Understanding between the City of Sioux City, Woodbury County, the City Assessor, the County Assessor and WCICC Commission to formalize funding, housing, operation, duration and termination of cooperation relating to Enterprise Geographic Information System (GIS) services and operations.

**ACTION REQUIRED / PROPOSED MOTION:**

Staff requests the Woodbury County Board of Supervisors motion to approve the GIS Memorandum of Understanding between the City of Sioux City, Woodbury County, the City Assessor, the County Assessor and WCICC Commission to formalize funding, housing, operation, duration and termination of cooperation relating to Enterprise Geographic Information System (GIS) services and operations.

**AMENDMENT NO. 1  
TO THE MEMORANDUM OF UNDERSTANDING  
RELATING TO THE  
GEOGRAPHIC INFORMATION SYSTEM SERVICES AND OPERATIONS**

**Preamble**

This Amendment No. 1 to the Memorandum of Understanding relating to the Geographic Information System Services and Operation is made by and between the City of Sioux City, Iowa; Woodbury County, Iowa; the Sioux City City Assessor's Office and Conference Board; the Woodbury County Assessor's Office and Conference Board; and the WCICC Commission effective the \_\_\_\_\_, 2026.

**WHEREAS**, the City of Sioux City, Iowa; Woodbury County, Iowa; the Sioux City City Assessor's Office and Conference Board; the Woodbury County Assessor's Office and Conference Board; and the WCICC Commission entered into a Memorandum of Understanding relating to the funding, housing, operation, duration and termination of cooperation relating to the Geographic Information System Services and Operations; and

**WHEREAS**, the Parties wish to amend the Memorandum of Understanding to update title names and personnel and outline funding for ESRI licenses. The duration of the Memorandum of Understanding will remain unchanged.

**NOW, THEREFORE, FOR GOOD AND VALUABLE CONSIDERATION**, the Parties agree as follows:

**AMENDMENT**

The Memorandum of Understanding, effective the \_\_\_\_\_, is amended as follows:

**Section B – PERSONNEL AND LOCATION**

**A. PERSONNEL AND LOCATION**

1. The GIS operation governed by this Agreement shall continue to consist of the following positions: a GIS Technician (Real Estate) and a Senior System Analyst (Technical Administration)

2. The employment status of the unit position shall be as follows; the GIS Technician shall be an employee of the County Auditor and Recorder's Office and the Senior System Analyst shall be an employee of WCICC-IT classified pursuant to the establishing 28E Agreement of that entity as a City employee.

3. No separate administrative entity shall be created under the terms of this Agreement.

4. The City shall act as administrator for the purpose of administering this cooperative undertaking.

5. This agreement does not authorize the acquisition of any real or personal property.

**Section C – FUNDING**

A. FUNDING

1. The City, County, City Assessor, and County Assessor shall each allocate sufficient funds for the payment of salary and benefits for the GIS Technician position (each responsible for payment of twenty-five percent (25%) of the total amount budgeted for the position by the City Assessor). The City, County, City Assessor, and County Assessor shall each make an annual lump sum payment no later than October 15<sup>th</sup> of each year for its portion of the salary and benefits for the GIS Technician position of the County Auditor and Recorder's Office who shall be responsible for accounting and payroll for this position.

2. The City, County, City Assessor, and County Assessor shall each allocate sufficient funds for the payment of salary and benefits for the Senior System Analyst position (each responsible for payment of twenty-five percent (25%) of the total amount budgeted for the position by WCICC-IT). The City, County, City Assessor, and County Assessor shall each make an annual lump sum payment no later than October 15<sup>th</sup> of each year to WCICC-IT for its portion of the salary and benefits for the GIS Analyst position.

3. The City, County, City Assessor, and County Assessor shall each allocate sufficient funds for the payment recurring annual hardware and software operational costs for the GIS operation (each responsible for twenty-five percent (25%) of the total amount budgeted for those items by WCICC-IT. The City, County, City Assessor, and County Assessor shall each make an annual lump sum payment no later than October 15<sup>th</sup> of each year to WCICC-IT for its portion of the annual hardware and software operation costs.

4. The City, County, City Assessor and County Assessor shall each allocate sufficient funds for the payment of reoccurring costs of the purchase of an ESRI Enterprise agreement for ESRI licenses. The City shall pay one-third, the County shall pay one-third, and the City and County Assessors shall jointly pay one-third of the associated costs no later than October 15th of each year to WCICC-IT.

5. At the end of each fiscal year, the City's Finance department will reconcile actual costs for the GIS operation and the budgeted costs for the operation and provide adjustments, if any, to the amounts required from each entity for funding for subsequent years.

6. No later than October 15<sup>th</sup> of each year, the City Assessor, County Assessor, WCICC-IT Director, City Finance Budget Manager and County Financial Analyst (or their designees) shall meet to review the previous year expenses and plan for the upcoming fiscal year.

7. At least once during each term of the Agreement, or in the case of an emergency caused by the failure of equipment or software for any reason, the parties agree that they shall meet and assess the need for capital expenditures for hardware and software necessary to repair, maintain or improve the GIS system. The cost of capital expenditures shall be shared equally by the City, County, City Assessor, and County Assessor and the value of any remaining assets upon dissolution of this agreement divided equally between the parties with the option for the remaining entities to purchase the hardware or software at its depreciated value.

Section D – NOTICES

A. NOTICES

Where written notice to any party is called for under this Agreement it shall be made by ordinary mail to the party at the following address:

To the City of Sioux City:

City of Sioux City  
Attn: Teresa Fitch  
P.O. Box 447  
Sioux City, IA 51102

To Woodbury County:

Woodbury County, Iowa  
Attn: Ryan Ericson  
620 Douglas Street  
Sioux City, IA 51101

To the City Assessor:

City Assessor of Sioux City, Iowa  
Attn: Tyler Erickson  
620 Douglas Street  
Sioux City, IA 51101

To the County Assessor:

County Assessor of Woodbury County  
Attn: Tyler Mogensen  
620 Douglas Street  
Sioux City, IA 51101

To the WCICC-IT Board

WCICC Commission/WCICC-IT  
Attn: John Malloy  
620 Douglas Street  
Sioux City, IA 51102

**IN WITNESS WHEREOF**, the Parties have executed this Amendment No. 1 by their duly authorized representatives effective as of the date above first written.

Attest:

By:

Michelle Brown

Michelle Brown

Administrative Assistant

WCICC Board

By:

Dean L Stenma

Chair

Date:

2/3/26

Date:

2/3/26

\*\*\*\*\*

Attest:

City of Sioux City Iowa

By:

Heidi Farrens  
City Clerk

By:

Robert E. Scott  
Mayor

Date:

Date:

\*\*\*\*\*

Attest: Woodbury County, Iowa

By: \_\_\_\_\_ By: \_\_\_\_\_  
Michelle Skaff Supervisor  
Auditor

Date: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\*

Attest: City Assessor and Conference Board

By: Patti McDanel By: Tyler Erickson  
Patti McDanel Tyler Erickson  
Office Manager City Assessor

Date: 2/3/2026 Date: 2/3/26

\*\*\*\*\*

Attest: County Assessor and Conference Board

By: Kim Barbagallo By: Tyler Mogensen  
Kim Barbagallo Tyler Mogensen  
Office Manager County Assessor

Date: 2/3/26 Date: 2/3/26

Woodbury County, Iowa

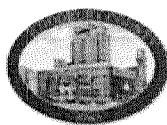
2/3/26

**GENERAL RELIEF**

**Administration**

**Fund 0001**

**-3101-**



Woodbury County

## Budget Comparison Report

### Account Detail

Account Number

Fund: 0001 - GENERAL BASIC

Function: 3101 - PHYSICAL HEALTH & SOCIAL/GENERAL RELIEF ADMINISTRATION

Expense

Account Number	Fund: 0001 - GENERAL BASIC	Function: 3101 - PHYSICAL HEALTH & SOCIAL/GENERAL RELIEF ADMINISTRATION	Expense	2023-2024	2024-2025	2025-2026	Comparison 1		Comparison 1		
				Total Activity	Total Activity	YTD Activity Through Jun	Parent Budget	Budget	to Parent Budget	%	
				2025-2026	2026-2027		Budget	Director	Budget	(Decrease)	%
0001-51-3101-000-48101		ADMINISTRATIVE COSTS		26,950.00	26,950.00	13,475.00	26,950.00	26,950.00	0.00	0.00%	
		Total Expense:		26,950.00	26,950.00	13,475.00	26,950.00	26,950.00	0.00	0.00%	
		Total Function: 3101 - PHYSICAL HEALTH & SOCIAL/GENERAL		26,950.00	26,950.00	13,475.00	26,950.00	26,950.00	0.00	0.00%	

**GENERAL RELIEF**

**Assistance**

**Fund 0001**

**-3110-**

## Budget Comparison Report

Account Number	Function: 3110 - PHYSICAL HEALTH & SOCIAL/GENERAL WELFARE SERVICES	Expense	2023-2024 Total Activity	2024-2025 Total Activity	2025-2026 YTD Activity Through Jun	Comparison 1		Comparison 1
						Budget		to Parent Budget
						2025-2026 Budget Director	2026-2027 Budget Director	Increase / (Decrease)
<u>0001-51-3110-000-29150</u>	HEALTH SERVICES ASSISTANCE	417.36	0.00	0.00	1,000.00	500.00	-500.00	-50.00%
<u>0001-51-3110-000-33200</u>	FOOD & PROVISIONS ASSISTANCE	122.00	76.00	45.00	500.00	500.00	0.00	0.00%
<u>0001-51-3110-000-34000</u>	RENT PAYMENTS ASSISTANCE	81,596.75	44,187.16	24,261.00	46,500.00	45,000.00	-1,500.00	-3.23%
<u>0001-51-3110-000-34100</u>	UTILITIES ASSISTANCE	2,562.51	8,206.72	2,062.48	2,000.00	8,500.00	6,500.00	325.00%
<u>0001-51-3110-000-35400</u>	GENERAL TRANSPORTATION A	6,068.62	4,728.73	3,190.00	5,000.00	5,000.00	0.00	0.00%
<u>0001-51-3110-000-39000</u>	FUNERAL SERVICES	31,660.00	37,801.39	13,690.00	20,000.00	38,550.00	18,550.00	92.75%
<u>0001-51-3110-000-39200</u>	CASH ALLOWANCES ASSISTANCE	81.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Expense:		122,508.24	95,000.00	43,248.48	75,000.00	98,050.00	23,050.00	30.73%
Total Function: 3110 - PHYSICAL HEALTH & SOCIAL/GENERAL		122,508.24	95,000.00	43,248.48	75,000.00	98,050.00	23,050.00	30.73%
Total Fund: 0001 - GENERAL BASIC:		149,458.24	121,950.00	56,723.48	101,950.00	125,000.00	23,050.00	22.61%
Report Total:		149,458.24	121,950.00	56,723.48	101,950.00	125,000.00	23,050.00	22.61%

**Budget Comparison Report****Fund Summary**

Fund	0001 - GENERAL BASIC	2023-2024 Total Activity	2024-2025 Total Activity	2025-2026 YTD Activity Through Jun	Comparison 1		% Increase / (Decrease)
					Parent Budget	Budget	
					2025-2026 Budget Director	2026-2027 Budget Director	
		149,458.24	121,950.00	56,723.48	101,950.00	125,000.00	23,050.00 22.61%
	Report Total:	149,458.24	121,950.00	56,723.48	101,950.00	125,000.00	23,050.00 22.61%

# Youth Guidance Services

Fund 0002

-3310-

Submitted by DHS for payment



## Account Number

Fund: 0002 - GENERAL SUPPLEMENTAL

Function: 3310 - PHYSICAL HEALTH &amp; SOCIAL/YOUTH GUIDANCE SERVICES

Expense

[0002-96-3310-000-31200](#)

Budget Detail

Budget Code

Budget Director

Total Function: 3310 - PHYSICAL HEALTH &amp; SOCIAL/YOUTH G

Total Fund: 0002 - GENERAL SUPPLEMENTAL:

Report Total:

Account Number		2023-2024 Total Activity	2024-2025 Total Activity	2025-2026 YTD Activity Through Jun	Parent Budget		Comparison 1 Budget		Comparison 1 to Parent Budget		% (Decrease)
					2025-2026 Budget Director	2026-2027 Budget Director			Increase / (Decrease)		
					98,875.05	78,463.62	14,788.05	75,000.00	100,000.00	25,000.00	33.33%
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## Budget Comparison Report

## Fund Summary

Fund	2023-2024 Total Activity	2024-2025 Total Activity	2025-2026 YTD Activity Through Jun	Comparison 1		Comparison 1 to Parent Budget	% (Decrease)		
				Parent Budget					
				2025-2026 Budget Director	2026-2027 Budget Director				
0002 - GENERAL SUPPLEMENTAL	98,875.05	78,463.62	14,788.05	75,000.00	100,000.00	25,000.00	33.33%		
Report Total:	98,875.05	78,463.62	14,788.05	75,000.00	100,000.00	25,000.00	33.33%		

**DEPARTMENT OF  
HUMAN SERVICES**

**Fund 0001**

**-3100-**



Account Number	Fund: 0001 - GENERAL BASIC	Function: 3100 - PHYSICAL HEALTH & SOCIAL/ADMINISTRATION	Revenue	Budget Detail	Budget Code	Budget Director	Comparison 1		Comparison 1 to Parent Budget %						
							Parent Budget								
							2025-2026	2026-2027							
Total Activity							Budget Director	Budget Director	Increase / (Decrease)						
<u>0001-3-32-3100-23420</u>															
DHS ADMINISTRATIVE REIMBL															
			301,979.41	247,056.38	84,902.15	300,000.00	300,000.00	0.00	0.00%						
Budget Detail															
Budget Code															
Budget Director															
Description															
\$75k per Qtr															
Units															
4.00															
Price															
-75,000.00															
Amount															
-300,000.00															
Total Revenue:															
			301,979.41	247,056.38	84,902.15	300,000.00	300,000.00	0.00	0.00%						
Expense															
<u>0001-32-3100-000-26000</u>	STATIONARY/FORMS/GENERA	25,791.52	15,266.73	7,972.15	27,000.00	27,000.00	0.00	0.00%							
<u>0001-32-3100-000-26100</u>	MAGAZINES & BOOKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%							
<u>0001-32-3100-000-40200</u>	TYPING, PRINTING & BINDING	1,328.00	4,520.00	1,950.00	3,000.00	3,000.00	0.00	0.00%							
<u>0001-32-3100-000-41200</u>	POSTAGE & MAILING	20,531.11	21,833.09	10,711.97	14,100.00	14,100.00	0.00	0.00%							
<u>0001-32-3100-000-41400</u>	TELEPHONE EXPENSE	16,480.29	16,457.11	5,781.92	15,000.00	15,000.00	0.00	0.00%							
<u>0001-32-3100-000-41401</u>	CELL PHONE EXPENSE	24,967.79	24,675.93	13,613.03	24,000.00	24,000.00	0.00	0.00%							
<u>0001-32-3100-000-44400</u>	REPAIR & MAINTENANCE: EQL	0.00	0.00	0.00	700.00	700.00	0.00	0.00%							
<u>0001-32-3100-000-44901</u>	CONTRACTUAL SERVICES	20,305.39	12,312.26	7,098.13	13,000.00	13,000.00	0.00	0.00%							
<u>0001-32-3100-000-63600</u>	MACHINERY & EQUIPMENT: O	3,415.63	0.00	0.00	11,200.00	11,200.00	0.00	0.00%							
Total Expense:															
			112,819.73	95,065.12	47,127.20	108,000.00	108,000.00	0.00	0.00%						
Total Function: 3100 - PHYSICAL HEALTH & SOCIAL/ADMINIST															
			189,159.68	151,991.26	37,774.95	192,000.00	192,000.00	0.00	0.00%						
Total Fund: 0001 - GENERAL BASIC:															
			189,159.68	151,991.26	37,774.95	192,000.00	192,000.00	0.00	0.00%						
Report Total:															
			189,159.68	151,991.26	37,774.95	192,000.00	192,000.00	0.00	0.00%						

Fund	2023-2024 Total Activity	2024-2025 Total Activity	2025-2026 YTD Activity Through Jun	Comparison 1		Comparison 1 to Parent Budget	%
				Parent Budget	Budget		
				2025-2026 Budget Director	2026-2027 Budget Director		
0001 - GENERAL BASIC	189,159.68	151,991.26	37,774.95	192,000.00	192,000.00	0.00	0.00%
Report Total:	189,159.68	151,991.26	37,774.95	192,000.00	192,000.00	0.00	0.00%

County Supervisors

Mental Health

Fund 0001

-9040-



Account Number	Fund: 0001 - GENERAL BASIC	Function: 9040 - Reimbursable MHDS Direct Expenses	Revenue	Expense	Budget Detail	Budget Code	Budget Director	Comparison 1		Comparison 1	
								2025-2026	2026-2027	to Parent	Budget
								Budget Director	Budget Director	Budget	(Decrease)
<u>0001-2-60-9040-25450</u>	MHDS Fiscal Agent to MHDS R	0.00	0.00	54,868.18	205,345.39	145,517.60		-59,827.79	-59,827.79	-29.14%	
	<b>Total Revenue:</b>	<b>0.00</b>	<b>0.00</b>	<b>54,868.18</b>	<b>205,345.39</b>	<b>145,517.60</b>		<b>-59,827.79</b>	<b>-59,827.79</b>	<b>-29.14%</b>	
<b>Expense</b>											
<u>0001-60-9040-000-10003</u>	WAGE PLAN EMPLOYEES	0.00	0.00	57,194.60	136,993.46	102,173.11		-34,820.35	-34,820.35	-25.42%	
<b>Budget Detail</b>											
<b>Budget Code</b>	<b>Description</b>		<b>Units</b>	<b>Price</b>		<b>Amount</b>					
Budget Director	Imported from PB Budget Code: 2% Projected	0.00	0.00		102,173.11						
<u>0001-60-9040-000-11000</u>	FICA - CNTY CONTRIBUTION	0.00	0.00	4,263.70	10,053.75	7,655.59		-2,398.16	-2,398.16	-23.85%	
<b>Budget Detail</b>											
<b>Budget Code</b>	<b>Description</b>		<b>Units</b>	<b>Price</b>		<b>Amount</b>					
Budget Director	Imported from PB Budget Code: 2% Projected	0.00	0.00		7,655.59						
<u>0001-60-9040-000-11100</u>	IPERS - CNTY CONTRIBUTION	0.00	0.00	5,399.19	12,932.18	9,645.14		-3,287.04	-3,287.04	-25.42%	
<b>Budget Detail</b>											
<b>Budget Code</b>	<b>Description</b>		<b>Units</b>	<b>Price</b>		<b>Amount</b>					
Budget Director	Imported from PB Budget Code: 2% Projected	0.00	0.00		9,645.14						
<u>0001-60-9040-000-11300</u>	EMPLOYEE HOSPITALIZATION	0.00	0.00	12,709.27	38,735.52	19,127.52		-19,608.00	-19,608.00	-50.62%	
<b>Budget Detail</b>											
<b>Budget Code</b>	<b>Description</b>		<b>Units</b>	<b>Price</b>		<b>Amount</b>					
Budget Director	Imported from PB Budget Code: 2% Projected	0.00	0.00		19,127.52						
<u>0001-60-9040-000-11701</u>	LIFE INSURANCE	0.00	0.00	0.00	76.80	38.40		-38.40	-38.40	-50.00%	
<b>Budget Detail</b>											
<b>Budget Code</b>	<b>Description</b>		<b>Units</b>	<b>Price</b>		<b>Amount</b>					
Budget Director	Imported from PB Budget Code: 2% Projected	0.00	0.00		38.40						
<u>0001-60-9040-000-11702</u>	DENTAL INSURANCE	0.00	0.00	205.59	704.88	352.44		-352.44	-352.44	-50.00%	

## Budget Comparison Report

Account Number	Budget Detail	Budget Code	Budget Director	Description	Units	Price	Amount	Comparison 1		Comparison 1 to Parent Budget %
								2025-2026 Budget Director	2026-2027 Budget Director	
<b>Imported from PB Budget Code: 2% Projected</b>										
0001-60-9040-000-11703	LTD INSURANCE			0.00	0.00	161.58	550.80	275.40	-275.40	-50.00%
<b>Imported from PB Budget Code: 2% Projected</b>										
0001-60-9040-000-26100	MAGAZINES & BOOKS			0.00	0.00	32.98	0.00	100.00	100.00	0.00%
0001-60-9040-000-41200	ADMIN: OFFICE- POSTAGE			0.00	0.00	126.31	560.00	300.00	-260.00	-46.43%
0001-60-9040-000-41300	EMPLOYEE MILEAGE			0.00	0.00	326.20	650.00	1,250.00	600.00	92.31%
0001-60-9040-000-41301	TRAVEL EXPENSES			0.00	0.00	144.48	0.00	500.00	500.00	0.00%
0001-60-9040-000-41302	MEAL EXPENSES			0.00	0.00	20.46	0.00	100.00	100.00	0.00%
0001-60-9040-000-41401	CELL PHONE EXPENSE			0.00	0.00	327.96	1,008.00	500.00	-508.00	-50.40%
0001-60-9040-000-42200	SCHOOL OF INSTRUCTION			0.00	0.00	0.00	0.00	500.00	500.00	0.00%
0001-60-9040-000-43100	ELECTRIC LIGHT & POWER			0.00	0.00	4,269.32	0.00	0.00	0.00	0.00%
0001-60-9040-000-43200	WATER & SEWER			0.00	0.00	286.64	0.00	0.00	0.00	0.00%
0001-60-9040-000-44900	MAINTENANCE CONTRACTS			0.00	40.00	1,635.01	3,080.00	3,000.00	-80.00	-2.60%
<b>Total Expense:</b>				<b>0.00</b>	<b>40.00</b>	<b>87,103.29</b>	<b>205,345.39</b>	<b>145,517.60</b>	<b>-59,827.79</b>	<b>-29.14%</b>
<b>Total Function: 9040 - Reimbursable MHDS Direct Expenses:</b>										
<b>Total Fund: 0001 - GENERAL BASIC:</b>				<b>0.00</b>	<b>-40.00</b>	<b>-32,235.11</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Report Total:</b>				<b>0.00</b>	<b>-40.00</b>	<b>-32,235.11</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>

**Budget Comparison Report****Fund Summary**

Fund	0001 - GENERAL BASIC	2023-2024 Total Activity	2024-2025 Total Activity	2025-2026 YTD Activity Through Jun	Comparison 1		% Increase / (Decrease)	
					Parent Budget			
					2025-2026 Budget Director	2026-2027 Budget Director		
		0.00	-40.00	-32,235.11	0.00	0.00	0.00 0.00%	
	Report Total:	0.00	-40.00	-32,235.11	0.00	0.00	0.00 0.00%	

County Supervisors

Gaming

Fund 0003

**Gaming Revenues - Actuals Fund 0003**  
**FY 26**  
**Current Fund Balance**

**Fund Cash Balance on Hand July 1, 2025** \$ 314,557.25

<b>Revenue</b>	<b>FY26 Budget</b>	<b>FY26 YTD Actual</b>
Gaming Revenue	\$ 425,000.00	\$ 264,829.10
MRHD	\$ 75,000.00	\$ 43,750.00
<b>Total Revenue</b>		<b>\$ 308,579.10</b>

**Less Allocations:**

**Transfers:**

Tax Reduction - General Supplemental Fund	\$ -	\$ -
Debt Service	\$ 300,000.00	\$ 150,000.00
Meals on Wheels (12,760) - Approved 2-25-25	\$ 12,760.00	\$ 12,760.00
SRTS (35,948) - Approved 2-25-25	\$ 35,948.00	\$ 17,974.00
Township connection to Wdby. County Website (1,250) FY 24 Approved 6-13-23	\$ 1,250.00	\$ -
Climbing Hills Emergency Repairs (52,089) FY 24 Approved 6-13-23	\$ 8,496.00	\$ 8,916.94
Sheriff's Office - Squad Car Computers - approved 4-15-25	\$ 85,234.38	\$ 85,234.38
Conservation Computer - approved 6-10-25	\$ 2,872.00	\$ 2,872.00
Woodbury Family Treatment Center - Approved 5-13-25	\$ 5,000.00	\$ 5,000.00
Sheriff's licenses and software for Cellebrite - Approved 6-10-25	\$ 21,831.26	\$ 21,831.26
EMS Rescue Truck - Approved 7-15-25	\$ 90,300.00	\$ 79,836.78
Siouxland Chamber of Commerce - Approved 9-2-25	\$ 2,400.00	\$ 2,400.00
Employee Contribution Campaign - Approved 9-23-25	\$ 1,000.00	\$ 1,000.00
Holiday Luncheon - Approved 11-4-25	\$ 5,200.00	\$ 5,025.00
ISAC - Approved 11-18-25	\$ 1,000.00	\$ 1,000.00
Ballot On Demand Hardware - Approved 2-3-26	\$ 20,000.00	\$ -

**Total Disbursements** \$ 393,850.36

<b>Fund Balance, End of Period</b>	<b>\$ 229,285.99</b>
Allocated Funds	\$ 199,441.28
Current Unallocated Funds	\$ 29,844.71

**Gaming Revenues - Projected Fund 0003**  
**FY 27**

**Projected Income & Expense Report for FY 27**

Estimated Fund Cash Balance on July 1, 2026	\$ 237,849	
Estimated Revenue for FY27 (\$425,000 or \$37,500 per month)	\$ 450,000	
Gaming Revenue - MRHD FY27 (\$75,000 or \$6,250 per month)	\$ 75,000	
<b>Less Board Approved Allocations:</b>		
	<u>Date Approved</u>	<u>\$ Approved</u>
Transfers:		
Tax Reduction - General Supplemental Fund	\$	-
Debt Service	\$	-
Meals on Wheels (12,760)	\$	12,760
SRTS (35,948)	\$	35,948
	\$	-
	\$	-
	\$	-
<b>Total Approved Disbursements</b>		<u>\$ 48,708</u>
<b>Funds Unallocated for FY 2026</b>		<u>\$ 714,141</u>



*"The Connection to Resources for Older Iowans"*

[www.connectionsaaa.org](http://www.connectionsaaa.org)

[info@connectionsaaa.org](mailto:info@connectionsaaa.org)

[www.lifelonglinks.org](http://www.lifelonglinks.org)

December 2, 2025

Woodbury County Board of Supervisors  
Courthouse Room 104  
620 Douglas St.  
Sioux City, Iowa 51101

RE FY 2026-2027 Budget Request

Dear Supervisors,

Thank you for your current and previous support to Connections Area Agency on Aging and the meals on wheels program for seniors in Woodbury County. Your assistance is greatly appreciated as we strive to provide the services needed to seniors in Woodbury County, so they can remain independent and healthy.

The purpose of this potential appropriation is to provide nutritious meals to the 60+ population of homebound seniors in Woodbury County. Connections Area Agency on Aging is requesting \$12,760.00 for the continuation of home delivered meals to frail and homebound seniors in Woodbury County. The full cost to provide home delivered meals is \$12.50 per meal. The amount Connections Area Agency on Aging collects as suggested contribution from clients is \$1.69/meal. Last year the contribution rate was \$3.50 per meal. The contribution is strictly voluntary, and many of our elderly cannot afford to contribute at all. Last fiscal year we provided approximately 22,900 meals to clients in Woodbury County. With the rising costs, donations are down from previous years, and the cost for us to prepare and deliver meals has increased from \$9.62 to \$12.50 per meal. While the amount of meals requested is fairly consistent, because of the rising cost of services and the stagnant level funding from the state and federal resources for the past 14 years, our expenses have continued to grow. We have been forced to implement a waiting list for services, including our home delivered meal program.

The nutrition program helps older people maintain their health and independence and stay in their own homes for as long as feasible. Food and good nutrition are key factors in successful aging. Together they help reduce disease related disability, promote health and support increased mental and physical functioning and active engagement with life.

The Meals on Wheels program also provides a vital link for seniors to the outside world. Meal delivery volunteers serve as a safety check, and often they may well be the only social interaction that our elderly consumers enjoy. The impact of this program is threefold: needed nutrition, safety and well-being and socialization – all truly significant components in allowing seniors to age on their own terms.

Thank you for your time and consideration in this request.

Sincerely,

A handwritten signature in black ink that appears to read "Vicky Lohry".

Vicky Lohry

Healthy Living Assistant Director

A handwritten signature in blue ink that appears to read "Kelly Butts-Elston".

Kelly Butts-Elston

C.E.O.

Council Bluffs  
300 W Broadway, Suite 240  
Council Bluffs, IA 51503  
712.328.2540

Sioux City  
2301 Pierce Street  
Sioux City, IA 51104  
712.279.6900

Creston  
109 N Elm  
Creston, IA 50801  
641.782.4040

**Connections Area Agency on Aging, Inc.**  
**Summary Budget Comparison - Ann's budget to actual agency combined - Unposted Transactions Included In Report**  
**REV**  
**From 7/1/2025 Through 10/31/2026**

Account Code	Account Title	Current Period Actual	YTD Actual	Total Budget - Original	Percent Total Budget Remaining - Original
4010	OAA Title III-B	237,293.06	237,293.06	686,623.00	65.44%
4014	ARP-SS	0.00	0.00	29,891.00	100.00%
4020	OAA Title III-C1	282,581.60	282,581.60	865,251.00	67.34%
4030	OAA Title III-C2	194,231.92	194,231.92	613,768.00	68.35%
4040	OAA Title III-E	134,231.40	134,231.40	370,411.00	63.76%
4060	OAA Title III-D	15,899.71	15,899.71	54,057.00	70.58%
4070	NSIP Cash	19,789.36	19,789.36	59,460.00	66.71%
4100	State Elderly Services	309,647.17	309,647.17	954,601.00	67.56%
4101	LLL Continuation Funding	53,148.99	53,148.99	128,959.00	58.78%
4102	Return to Community (State)	78,728.10	78,728.10	260,424.32	69.76%
4112	Clear Pathways Program	48,058.16	48,058.16	156,250.00	69.24%
4120	III-C1 Site Revenue	89,535.92	89,535.92	296,400.00	69.79%
4125	Ineligible Meal Contributions	36.00	36.00	4,150.00	99.13%
4130	III-C2 Site Revenue	54,720.45	54,720.45	266,107.28	79.43%
4150	Interest on Site Revenue	12.54	12.54	0.00	(100.00)%
4160	Interest on Investments	2.61	2.61	1,000.00	99.73%
4170	County Board Revenue	16,565.27	16,565.27	30,195.00	45.13%
4200	Rebates and Donations	15,375.00	15,375.00	39,543.00	61.11%
4220	State Non-IDA	70,903.26	70,903.26	223,350.00	68.25%
4222	Farmers' Market	0.00	0.00	1,500.00	100.00%
4230	Local Public Funds	23,036.68	23,036.68	70,422.00	67.28%
4240	Other Local Cash	19,688.68	19,688.68	7,500.00	(162.51)%
4243	HEAT Funding	0.00	0.00	8,050.00	100.00%
4250	Non Cash	62,787.02	62,787.02	215,850.00	70.91%
4260	IIIB Program Income	19,039.75	19,039.75	54,900.00	65.31%
4280	Other Program Income	2,382.85	2,382.85	0.00	(100.00)%
4300	Elderly Waiver - Nutrition IME	2,978.97	2,978.97	4,950.00	39.81%
4315	Medicaid Admin. Claiming	36,102.00	36,102.00	265,208.00	86.38%

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**Connections Area Agency on Aging, Inc.**  
**Summary Budget Comparison - Ann's budget to actual agency combined - Unposted Transactions Included In Report**  
**REV**  
**From 7/1/2025 Through 10/31/2026**

Account Code	Account Title	Current Period Actual	YTD Actual	Total Budget - Original	Percent Total Budget Remaining - Original
4320	Elderly Services Contributions	0.00	0.00	750.00	100.00%
4330	III E Program Income	0.00	0.00	15,766.00	100.00%
4350	Elderly Waiver - Case Mgmt	5,807.19	5,807.19	19,124.00	69.63%
4430	Miscellaneous Small Grants	0.00	0.00	3,000.00	100.00%
4431	Scottish Rite Grant	5,000.00	5,000.00	5,000.00	0.00%
4432	Trinity Health Funding	0.00	0.00	2,355.00	100.00%
4433	Jennie Ed Grant	28,500.00	28,500.00	57,000.00	50.00%
4434	CBHT Fund	23,704.25	23,704.25	50,000.00	52.59%
4435	SICOG	0.00	0.00	12,000.00	100.00%
4437	Mercy Home Care	82.00	82.00	750.00	89.06%
4444	Peterson Foundation	0.00	0.00	6,500.00	100.00%
4470	Elder Abuse Expansion Grant	35,181.86	35,181.86	69,381.00	49.29%
4570	MIPPA Grant	45,044.00	45,044.00	40,000.00	(12.61)%
4710	Fee for Service	2,660.13	2,660.13	13,910.00	80.87%
Total REV		1,932,755.90	1,932,755.90	5,964,356.60	67.59%

**Connections Area Agency on Aging, Inc.**  
**Summary Budget Comparison - Ann's budget to actual agency combined - Unposted Transactions Included In Report**  
**EXP**  
**From 7/1/2025 Through 10/31/2026**

Account Code	Account Title	Current Period Actual	YTD Actual	Total Budget - Original	Percent Total Budget Remaining - Original
5000	Salaries and Wages	751,046.72	751,046.72	2,028,551.50	62.97%
5010	Short-Term Disability	0.00	0.00	9,130.51	100.00%
5020	Long-Term Disability	0.00	0.00	5,316.00	100.00%
5030	Employee Life Insurance	1,501.20	1,501.20	4,540.04	66.93%
5040	Dental/Vision Insurance	1,512.02	1,512.02	11,031.45	86.29%
5050	Health Savings/ER Share	62.01	62.01	2,827.88	97.80%
5060	FICA - Employer Share	55,379.94	55,379.94	153,865.13	64.00%
5070	IPERS - Employer Share	70,595.70	70,595.70	191,198.41	63.07%
5080	Health Insurance - Employer	84,537.84	84,537.84	180,090.91	53.05%
5100	Workers' Compensation	7,386.92	7,386.92	19,284.39	61.69%
5110	Office Rental	40,118.68	40,118.68	123,004.57	67.38%
5120	Casual Labor	5,939.20	5,939.20	12,020.00	50.58%
5130	Operational Expenses	15,674.33	15,674.33	21,408.25	26.78%
5140	Telephone and Internet	22,358.76	22,358.76	59,307.49	62.30%
5150	Utilities and Trash	17,906.39	17,906.39	37,638.81	52.42%
5155	Off Site Storage	3,741.52	3,741.52	7,350.00	49.09%
5160	Building Repair/Maintenance	2,704.91	2,704.91	13,414.97	79.83%
5170	Insurance/Property & Liability	12,593.65	12,593.65	41,933.33	69.96%
5180	Pest Control	629.30	629.30	2,390.38	73.67%
5220	Staff Conference Expenses	9,981.35	9,981.35	32,816.19	69.58%
5221	Meals - Local	1,808.60	1,808.60	750.00	(141.14)%
5230	Mileage - Local Travel	15,272.20	15,272.20	27,708.28	44.88%
5240	Policy Board Expenses	0.00	0.00	600.00	100.00%
5250	Advisory Council Expenses	0.00	0.00	300.00	100.00%
5260	Volunteer Expenses	158.27	158.27	0.00	(100.00)%
5320	Depreciation Expense	0.00	0.00	35,000.00	100.00%
5410	Equipment Purchases	4,777.90	4,777.90	5,100.00	6.31%
5420	Office Supplies	5,564.88	5,564.88	22,775.00	75.56%

Date: 12/5/25 09:59:49 AM

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**Connections Area Agency on Aging, Inc.**  
**Summary Budget Comparison - Ann's budget to actual agency combined - Unposted Transactions Included In Report**  
**EXP**  
**From 7/1/2025 Through 10/31/2026**

Account Code	Account Title	Current Period Actual	YTD Actual	Total Budget - Original	Percent Total Budget Remaining - Original
5430	Cleaning Supplies - Meal Sites	407.15	407.15	1,112.00	36.38%
5440	Disposable Supplies-Meal Sites	865.15	865.15	1,187.00	72.11%
5460	Copier Supplies and Lease	8,799.73	8,799.73	27,887.98	31.44%
5510	Contract Services	62,082.84	62,082.84	156,094.00	40.22%
5530	Purchase of Service	84,073.68	84,073.68	163,026.30	51.42%
5531	Grandpads	8,264.63	8,264.63	6,950.00	(18.91)%
5533	POS - IRTC	5,462.52	5,462.52	30,380.00	82.01%
5534	USAging Award	0.00	0.00	2,000.00	100.00%
5535	POS - Care Transitions	163.21	163.21	0.00	(100.00)%
5610	Purchased Food - Meal Sites	481,151.74	481,151.74	1,449,223.50	66.79%
5680	Marketing	29,798.55	29,798.55	9,078.00	(228.25)%
5710	Computer Support	124,295.73	124,295.73	167,177.00	25.65%
5730	Agency Vehicle Expenses	6,564.44	6,564.44	27,795.00	23.38%
5760	Equip, Repairs & Mtce	665.97	665.97	1,000.00	33.40%
5770	Audit Fees	14,465.00	14,465.00	22,000.00	34.25%
5780	Legal Expense	0.00	0.00	500.00	100.00%
5790	Professional Fees - Other	13,425.69	13,425.69	8,648.00	(55.24)%
5800	Publications (Books, etc.)	9,002.54	9,002.54	1,975.00	(355.82)%
5810	Postage	6,810.99	6,810.99	25,034.91	27.79%
5820	Dues, Fees & Subscriptions	15,671.02	15,671.02	46,774.00	66.49%
5830	Printing (Forms, etc.)	740.00	740.00	5,167.00	85.67%
5850	Miscellaneous Expenses	12,025.05	12,025.05	12,000.00	(0.20)%
5851	Gingerbread Gala	59.92	59.92	300.00	80.02%
5852	Secret Santa	0.00	0.00	650.00	100.00%
5860	Advertising	75.00	75.00	3,950.00	98.10%
5870	Insurance (All Other)	4,319.64	4,319.64	16,729.00	74.17%
5910	Bank Service Charges	1,393.65	1,393.65	3,935.00	64.58%

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**Connections Area Agency on Aging, Inc.**  
**Summary Budget Comparison - Ann's budget to actual agency combined - Unposted Transactions Included In Report**  
**EXP**  
**From 7/1/2025 Through 10/31/2026**

Account Code	Account Title	Current Period Actual	YTD Actual	Total Budget - Original	Percent Total Budget Remaining - Original
5920	Recognition Events & Awards	288.55	288.55	3,000.00	90.38%
5921	Volunteer Recognition Events	0.00	0.00	8,550.00	100.00%
5940	Janitorial Services	3,558.64	3,558.64	11,088.00	67.90%
5950	Promotional Expense	0.00	0.00	5,000.00	100.00%
5990	Direct Service	22,885.09	22,885.09	116,292.00	80.32%
5991	Direct Service - Mercy Home Ca	66.00	66.00	750.00	91.20%
5992	Direct Service - CBHT	38,858.25	38,858.25	50,000.00	22.28%
5993	SICOG-HTF	0.00	0.00	16,000.00	100.00%
5994	Direct Service - Outside Grant	0.00	0.00	1,000.00	100.00%
5997	Direct Service - Peterson Gran	323.45	323.45	6,500.00	95.02%
6100	State Non-IDA	68,903.26	68,903.26	192,834.00	64.26%
6110	Local Public Funds	23,036.68	23,036.68	70,422.00	67.28%
6120	Other Local Cash	5,165.03	5,165.03	7,500.00	31.13%
6130	Non-Cash	62,787.02	62,787.02	231,154.70	72.83%
6140	Program Income	8,587.00	8,587.00	53,500.00	83.94%
6160	Program Income Other	10,452.75	10,452.75	0.00	(100.00)%
7501	Indirect Cost Allocations	0.00	0.00	(12,602.23)	100.00%
Total EXP		2,266,747.85	2,266,747.85	6,000,915.65	62.23%
Report Difference		(333,991.95)	(333,991.95)	(36,559.05)	(813.57)%



6401 Gordon Drive  
Sioux City, IA 51106  
Phone 712-279-6919  
Fax 712-279-6920  
[srts@slmpco.org/srts](mailto:srts@slmpco.org/srts)

December 4, 2025

Woodbury County Board of Supervisors  
Courthouse • Room 104  
Attn: Karen James, Administrative Assistant  
620 Douglas Street  
Sioux City, IA 51101

Re: FY 2026/2027 Budget Request

Dear Board of Supervisors:

The Siouxland Regional Transit System (SRTS) formally requests \$35,948 for operating expenses and fleet replacement for fiscal year 2026/2027.

SRTS operates vehicles providing transportation service to the general public in Cherokee, Ida, Monona, Plymouth and Woodbury Counties in Iowa, southern Union County in South Dakota, and Dakota County in Nebraska. Transportation service is provided to the general public, including the elderly and disabled, Monday through Saturday 5:30 a.m. to 7:00 p.m. SRTS also provides transportation to work activity centers, head start centers, daycares, community schools, nursing homes, and hospitals in the service area.

We would appreciate your consideration of the above request. SRTS would like to thank you for your past support of public transit for Iowa counties. Your support and dedication are critical for SRTS to continue providing safe and efficient transportation services to individuals residing in Woodbury County.

If you have any questions or concerns, please call me at 712.279.6286.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brian Pearson".

Brian Pearson  
Transit Director

**SRTS**  
**Financial Detail**  
As of June 30, 2025

	Prior Year To Date 06/30/2024	Year Ending 06/30/2025	Month Ending 03/31/2025 Annual Budget	Month Ending 04/30/2025 Actual	Month Ending 05/31/2025 Actual	Month Ending 06/30/2025 Actual	Year To Date 06/30/2025	Y-T-D % of Budget
<b>Revenue</b>								
40000 - Federal Revenue	1,170,555	1,346,438	-	388,138	-	346,040	893,205	66 %
40200 - Fuel Tax Refund (State)	8,417	10,000	2,977	-	-	3,499	11,674	117 %
40400 - Fellowships	13,273	7,000	-	-	1,777	-	1,777	25 %
40500 - State Revenue	634,324	829,175	30,659	33,099	25,831	30,073	724,176	87 %
41100 - Local Support	153,925	165,000	-	26,064	-	8,400	177,325	107 %
41150 - Contract - Curb Paratransit	1,189,309	1,300,000	112,338	127,490	129,395	124,058	1,382,321	106 %
41200 - Contracted Services	820,093	1,023,000	82,745	80,851	44,613	208,630	1,021,497	100 %
41300 - Farebox Revenue	88,404	90,000	6,226	8,077	5,995	6,775	83,349	93 %
41400 - Paratransit Farebox Revenue	153,782	150,000	13,133	15,246	15,825	15,134	167,180	111 %
42000 - Sale of Vehicles/Equipment	218,371	2,500	-	-	3,595	-	3,595	144 %
43000 - Interest Revenue	102,312	100,000	26,746	3,142	3,238	13,929	84,879	85 %
44000 - Rent Revenue	30,959	40,000	3,372	2,194	2,413	2,208	35,679	89 %
48000 - Other Income	21,703	4,000	51	-	167	475	1,548	39 %
<b>REVENUE</b>	<b>4,605,427</b>	<b>5,067,113</b>	<b>278,247</b>	<b>684,301</b>	<b>232,849</b>	<b>759,221</b>	<b>4,588,205</b>	<b>91 %</b>
<b>Expenditures</b>								
50000 - Salaries & Wages	1,554,181	1,728,805	146,853	156,182	161,430	240,728	1,831,258	106 %
51010 - FICA Social Security - Employer	92,910	107,186	8,809	9,368	9,643	9,369	108,287	101 %
51020 - FICA Medicare- Employer	21,730	25,068	2,060	2,191	2,256	2,191	25,326	101 %
51050 - Retirement - Employer	25,300	30,142	2,135	2,132	2,237	2,237	28,572	95 %
51110 - Life Insurance	808	1,106	68	78	88	88	965	87 %
51120 - Disability Insurance	2,492	3,543	199	223	248	248	2,731	77 %
51130 - Health Insurance	119,368	161,255	14,879	14,632	20,630	15,052	171,502	106 %
51140 - Dental/Vision Insurance	4,555	6,670	359	476	583	583	6,290	94 %
51200 - Unemployment Expense	6,112	5,000	105	115	118	115	1,827	37 %
51210 - Workers' Comp Expense	67,434	61,868	5,758	5,758	5,758	5,758	48,565	78 %
51500 - Substance Abuse Testing	3,819	4,500	364	-	180	-	3,592	80 %
51600 - Physicals	2,859	4,000	260	454	91	470	4,326	108 %
51700 - Driver Training	1,175	2,500	8,470	40	-	-	9,510	380 %
52000 - Office Furniture & Equipment	(906)	-	-	-	-	-	-	-
52010 - Building & Equipment Expense	(131,483)	693,300	-	-	-	(651,631)	-	-
52300 - Insurance	11,770	17,000	763	762	763	716	9,781	58 %
54210 - Contract Payments - SCTS	153,781	150,000	13,132	15,246	15,825	15,135	167,180	111 %
55000 - Professional Fees	31,850	30,000	5,087	125	-	225	21,477	72 %
55100 - Purchased Service	87,223	122,000	8,061	7,009	9,600	(15,143)	105,231	86 %
55210 - Utilities	37,407	36,633	4,251	3,317	3,740	3,342	44,904	123 %
55260 - Building Repair/Maintenance	19,520	5,500	-	-	-	2,345	2,345	43 %
55300 - Dues/Memberships	6,498	7,000	271	436	436	436	4,958	71 %
55400 - Subscriptions/Publications	-	-	-	3	-	-	2	-
55450 - Advertising/Promotion	5,415	7,000	100	100	-	1,470	7,656	109 %
55500 - Postage	1,600	2,000	174	220	125	220	1,369	68 %
55600 - Telephone	41,723	45,000	3,641	2,580	4,000	2,915	36,902	82 %
55700 - Printing	1,144	1,500	35	35	41	49	515	34 %
55800 - Office Supplies	33,803	10,000	3,705	1,260	1,364	653	19,853	199 %
55900 - Training/Conferences	10,950	4,000	475	-	-	-	1,275	32 %
55920 - Meals & Lodging	7,980	4,000	2,093	-	1,980	-	5,978	149 %
55960 - Mileage	3,204	6,000	181	39	99	54	646	11 %
58000 - Misc Expenses	396	1,000	-	50	-	-	711	71 %
59999 - Indirect Cost	300,000	330,000	27,500	27,500	27,500	27,500	330,000	100 %
60000 - Vehicles - New	-	629,000	-	-	-	180,718	180,718	29 %
60100 - Vehicle Insurance	404,876	465,000	36,607	36,607	36,606	36,606	439,282	94 %
60200 - Vehicle Signage	481	6,600	-	-	-	-	1,616	24 %
61000 - Fuel	181,796	215,000	17,813	20,393	18,201	16,914	193,079	90 %
61200 - Oil Changes	14,526	8,000	383	259	1,163	417	8,305	104 %
61400 - Tires & Tire Repair	30,821	25,000	1,303	2,252	4,011	4,807	34,896	140 %
61600 - Vehicle Repair and Maintenance	91,499	125,000	9,309	9,943	9,131	9,075	87,853	70 %
61800 - Vehicle Services & Supplies	4,566	8,000	19	52	305	107	3,512	44 %
61900 - Vehicle Inspection	7,042	15,000	426	45	631	90	1,709	11 %
70000 - Office Furniture/Equipment Capital Exp	-	-	-	-	-	25,160	25,161	-
70010 - Building & Equipment Capital Expense	-	-	-	-	-	502,809	502,809	-
71000 - CIP Design & Engineering	18,932	-	-	-	-	-	-	-
71010 - CIP Site Development	6,320	-	-	-	-	-	-	-
71020 - CIP Building Construction	1,013,723	-	-	-	-	-	-	-
80000 - Principal	98,000	103,000	-	-	-	103,000	103,000	100 %
80010 - Land Lease	4,463	4,637	3,637	-	-	(27,000)	4,637	100 %
80020 - Interest	116,740	111,774	-	-	-	71,206	115,412	103 %
<b>EXPENDITURES</b>	<b>4,518,403</b>	<b>5,329,587</b>	<b>329,285</b>	<b>319,882</b>	<b>338,783</b>	<b>589,034</b>	<b>4,705,523</b>	<b>88 %</b>
<b>Net</b>	<b>87,024</b>	<b>(262,474)</b>	<b>(51,038)</b>	<b>364,419</b>	<b>(105,934)</b>	<b>170,187</b>	<b>(117,318)</b>	

County Supervisors  
Infrastructure/  
Economic Development  
(L.O.S.T.)  
Fund 0031

Local Option Sales Tax (Infrastructure/Economic Funds) Fund 0031  
**FY 26**

Income & Expense Report for FY 25

Fund Cash Balance on Hand July 1, 2025	\$ 345,544.54
Actual Revenue for FY 2026	\$ 444,308.07
L.O.S.T From State (625,000 est 52,083 per month)	\$ 444,308.07

**Obligated Funds:**

**FY 26**

**Transfers:**

Debt Service - Tax Reduction	\$ 300,000.00	\$ 150,000.00
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**Board Approved Projects:**

Expo Center (8 of 10 Payments)	\$ 150,000.00	\$ 150,000.00
Western Iowa Tourism	\$ 500.00	\$ 500.00
County Fair	\$ 35,000.00	\$ 35,000.00
Joint City/County SIMPCO Memberships	\$ 8,053.90	\$ 6,601.35
SIMPCO Improvement Regional Housing	\$ 23,322.00	\$ 23,322.00
Loess Hills Alliance	\$ 2,000.00	\$ 2,000.00
Iowa's West Coast	\$ 5,000.00	\$ 5,000.00
Professional Services - I 29 Grant App. (per Mark N total project 89,000 approved 2-13-24)	\$ 19,296.54	\$ 13,174.68
Moville Community Development Association	\$ 150,000.00	\$ 150,000.00
Conservation - Union Bridge Trail	\$ 55,000.00	\$ -
Conservation - Little Sioux Park Boat Ramp	\$ 65,000.00	\$ -
Conservation - Little Sioux Park Park Road	\$ 62,532.00	\$ 52,920.87
	\$ 588,518.90	

Current Fund Balance FY 2026	\$ 201,333.71
	\$ -

**Local Option Sales Tax (Infrastructure/Economic Funds) Fund 0031**

FY 27

**Projected Income & Expense Report for FY 27**

Estimated Fund Cash Balance on July 1, 2026	\$ 185,626.85
Estimated Revenue for FY 2026	
L.O.S.T From State (625,000 est 60,000 per month)	\$ 720,000.00

Total Revenue \$ 905,626.85

**Obligated Funds:**

<b><u>FY 27</u></b>	<b><u>Date Approved</u></b>	<b><u>\$ Approved</u></b>
Transfers:		
Debt Service		\$ -
Board Approved Projects:		
Expo Center (9 of 10 Payments)		\$ 150,000.00
The Siouxland Initiative		\$ 25,000.00
Western Iowa Tourism		\$ -
County Fair		\$ 40,000.00
Joint City/County SIMPCO Memberships		\$ 8,227.22
SIMPCO Improvement Regional Housing		\$ 23,574.00
Loess Hills Alliance		\$ 2,000.00
Iowa's West Coast		\$ 5,000.00
Conservation - Union Bridge Trail		\$ -
Conservation - Little Sioux Park Boat Ramp		\$ -
		\$ 253,801.22
Funds Unallocated for FY 2026		<b><u>\$ 651,825.63</u></b>



## Account Number

Fund: 0031 - INFRASTRUCTURE/ECON. DEV.

## Revenue

		2023-2024 Total Activity	2024-2025 Total Activity	2025-2026 YTD Activity Through Jun	Parent Budget 2025-2026 Budget Director	Comparison 1 Budget 2026-2027 Budget Director	Comparison 1 to Parent Budget Increase / (Decrease)	%
<a href="#">0031-1-01-9000-25930</a>	REIMBURSE. - OTHER ENTITY	34,552.76	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">0031-4-01-9001-13200</a>	LOCAL OPTION SALES AND SEF	713,525.34	727,766.28	370,833.79	625,000.00	720,000.00	95,000.00	15.20%

## Budget Detail

## Budget Code

## Budget Director

	Description	Units	Price	Amount
	Est \$60k per Month	0.00	0.00	-720,000.00

Total Revenue:	748,078.10	727,766.28	370,833.79	625,000.00	720,000.00	95,000.00	15.20%
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## Expense

<a href="#">0031-01-0300-000-81400</a>	AUDITORS TRANSFERS	721,372.00	289,000.00	150,000.00	300,000.00	0.00	-300,000.00	-100.00%
<a href="#">0031-01-9001-000-49604</a>	CONTRIBUTIONS/GOVERNMENT	302,043.86	243,081.38	435,020.18	223,875.90	253,801.22	29,925.32	13.37%

## Budget Detail

## Budget Code

## Budget Director

	Description	Units	Price	Amount
	50% City Simpco Membership Fees	0.00	0.00	8,227.22
	COunty Fair	0.00	0.00	40,000.00
	Expo Center (9 of 10)	0.00	0.00	150,000.00
	Iowa West Coast Initiative	0.00	0.00	5,000.00
	Loess Hills Alliance	0.00	0.00	2,000.00
	SIMPSCO Improve Reg Housing	0.00	0.00	23,574.00
	Siouxland Initiative	0.00	0.00	25,000.00

Total Expense:	1,023,415.86	532,081.38	585,020.18	523,875.90	253,801.22	-270,074.68	-51.55%
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Total Fund: 0031 - INFRASTRUCTURE/ECON. DEV.:	-275,337.76	195,684.90	-214,186.39	101,124.10	466,198.78	365,074.68	361.02%
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Report Total:	-275,337.76	195,684.90	-214,186.39	101,124.10	466,198.78	365,074.68	361.02%
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Fund	2023-2024 Total Activity	2024-2025 Total Activity	2025-2026 YTD Activity Through Jun	Comparison 1		Comparison 1 to Parent Budget %
				Parent Budget	Budget	
				2025-2026 Budget Director	2026-2027 Budget Director	
0031 - INFRASTRUCTURE/ECON. DEV.	-275,337.76	195,684.90	-214,186.39	101,124.10	466,198.78	365,074.68 361.02%
Report Total:	-275,337.76	195,684.90	-214,186.39	101,124.10	466,198.78	365,074.68 361.02%

# The Siouxland Initiative

101 PIERCE STREET  
SIOUX CITY, IOWA 51101-1485  
T 712.255.7903  
F 712.258.7578  
W siouxlandchamber.com  
E chamber@siouxlandchamber.com

November 3, 2025

Woodbury County Board of Supervisors  
Attn: Daniel Bittinger  
620 Douglas Street, Room 104  
Sioux City IA 51101-1248

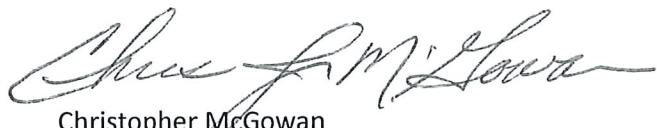
NOV 10 2025 PM1:57

Dear Daniel

The Siouxland Initiative is asking for your support in your fiscal year 2025-2026 in the amount of \$25,000.00. This is the same request from prior years. Funds will be used for business and economic development within Woodbury County and workforce solutions initiatives.

Again thank you for your support.

Sincerely,



Christopher McGowan  
President  
The Siouxland Initiative



Woodbury County Fair Mission Statement

Impact the lives of our youth  
In a Positive, Outward and  
Morally Sound Way;  
To Provide Proven Leadership;  
An outlet that will enhance their ability to  
Lead a Productive and Respected Life.

December 5, 2025

Woodbury County Board of Supervisors  
Woodbury County Courthouse Room 104  
620 Douglas Street  
Sioux City, Iowa 51101

Dear Board of Supervisors,

The Woodbury County Fair will hold its 98th anniversary on August 5-9, 2026. With the 100th annual fair around the corner, we are emphasizing on the appearance of our fair even more than ever.

We are still so fortunate to have great participation from the local 4-H & FFA programs. Woodbury County is at the top of the list for number of exhibitors in the state of Iowa. Also our Open Class division for exhibits is impressive. When you travel to other county fairs and see what they all have, we are quite grateful with what Woodbury County can offer our youth and our visitors.

Still in the planning stages is the show ring replacement. We have a few meetings set up within the next couple months to get a final plan down on paper. We are excited to have our 1st annual auction fund raiser on March 7, 2026 at the Anthon Community Center. Our goal is to have blueprints of the show ring posted for the public to see what their auction dollars are going towards. Features of the new structure will be improved seating area, wheelchair accessibility, enhanced lighting and a tall roof for ventilation.

Another project we started in 2025 was the 4-H building post/wall replacement. We did get the east side completed before we brought in storage this fall. Plans on the rest of the building are scheduled to start in May 2026 and be finished by fair time. This will make a very nice upgrade to the existing structure. Total cost of that project is estimated at \$75,000.

That being said, with improvements comes costs. We would like to count on your support of \$40,000 to put towards these projects. A financial statement is attached for your review.

Thank you for supporting our Woodbury County Fair and the leaders of tomorrow.

Sincerely,

Woodbury County Fair Board Association  
Jason Ingram, Board President

**Statement of Activity**  
**Woodbury County Fair Association**  
**October 1, 2024-September 30, 2025**

DISTRIBUTION ACCOUNT	TOTAL
Income	
1000 Sponsorships (Non Grandstand)	\$21,750.00
1002 Day Sponsors	6,000.00
1003 Golf Carts	4,200.00
1004 King & Queen	4,500.00
1005 Talent Search	2,000.00
1006 Other	41,725.00
1007 Red Ticket Packages	6,095.62
1008 Blue Ticket Packages	6,000.00
1009 Cow Pie Bingo	1,100.00
<b>Total for 1000 Sponsorships (Non Grandstand)</b>	<b>\$93,370.62</b>
100 Fairground Gates	\$83,540.00
101 Season Tickets	11,048.45
102 Vendor Passes	80.34
103 Youth Exhibitors	2,047.90
104 Day Passes (Youth and Adult)	513.09
<b>Total for 100 Fairground Gates</b>	<b>\$97,229.78</b>
1100 General Sales	182.88
1101 Wood Chips	1,900.00
1102 Hay Bales	2,208.58
1103 Merchandise	\$4,291.46
<b>Total for 1100 General Sales</b>	<b>\$4,291.46</b>
1150 Sales of Product Revenue	115.00
Fair Bucks	\$115.00
<b>Total for 1150 Sales of Product Revenue</b>	<b>\$115.00</b>
1200 Grants and Government Support	35,000.00
1201 County Contribution	10,322.78
1202 State Contribution	15,426.74
1203 Grants	\$60,749.52
<b>Total for 1200 Grants and Government Support</b>	<b>\$60,749.52</b>
1300 Rentals	15,350.33
1302 Food Venders	165.00
1303 Horse Stalls	13,043.31
1304 General Vendors	5,735.00
1305 Grounds	35,078.39
1306 Storage	6,040.10
1309 Carnival	\$75,412.13
<b>Total for 1300 Rentals</b>	<b>\$75,412.13</b>
200 Tuesday Night	1,115.00

**Statement of Activity**  
**Woodbury County Fair Association**  
**October 1, 2024-September 30, 2025**

DISTRIBUTION ACCOUNT	TOTAL
400 Thursday Night	\$22,367.68
403 Sponsorships	6,500.00
404 Other Events	761.00
<b>Total for 400 Thursday Night</b>	<b>\$29,628.68</b>
500 Friday Night	\$54,935.27
503 Sponsorships	9,500.00
<b>Total for 500 Friday Night</b>	<b>\$64,435.27</b>
600 Saturday Night	\$11,659.93
603 Sponsorships	6,000.00
<b>Total for 600 Saturday Night</b>	<b>\$17,659.93</b>
700 Sunday Night	17,863.00
800 Beer Barn Sales	52,869.45
801 Beer Sales	187.00
802 Beer Barn Tips	6,750.00
803 Sponsorships	426.80
804 Ice Bags	\$60,233.25
<b>Total for 800 Beer Barn Sales</b>	<b>\$567,964.26</b>
900 Camping	39,095.62
901 Fair Week	6,475.00
902 Off Season	290.00
903 Vendor	\$45,860.62
<b>Total for 900 Camping</b>	<b>\$567,964.26</b>
<b>Total for Income</b>	<b>\$567,964.26</b>
<b>Gross Profit</b>	<b>\$567,964.26</b>
Expenses	
100000 Repairs & Maintenance	3,744.03
100001 Buildings	2,349.25
100002 Equipment	8,263.30
100003 Grounds	\$14,356.58
<b>Total for 100000 Repairs &amp; Maintenance</b>	<b>\$81.83</b>
10000 Gate Expense	375.00
10001 Workers	0.00
10002 Gate Slush Fund	\$456.83
<b>Total for 10000 Gate Expense</b>	<b>\$10,042.96</b>
120000 Advertising & Marketing	1,497.50
120001 Fair Books	11,665.13
120002 Flyers	1,016.15
120003 Tickets	857.50
120004 Parades	

**Statement of Activity**  
**Woodbury County Fair Association**  
**October 1, 2024-September 30, 2025**

DISTRIBUTION ACCOUNT	TOTAL
120005 General Merchandise	6,505.00
120006 Banners	946.80
120007 Website	300.00
120008 Print advertising	761.86
120009 Social Media Advertising	2,384.56
<b>Total for 120000 Advertising &amp; Marketing</b>	<b>\$35,977.46</b>
130000 Professional Fees	2,900.00
130001 Accounting	575.00
130002 Legal	5,970.00
130003 Fair Judges	1,104.44
130004 Open Class Judges	1,500.00
130005 Bill Riley Judges / Prize Money	9,360.79
130007 Other Professional Fees	\$21,410.23
<b>Total for 130000 Professional Fees</b>	<b>\$21,410.23</b>
140000 Open Class	\$128.92
140001 Premiums	5,667.00
140002 Ribbons	919.65
140003 Supplies	299.06
140004 Open Class Slush Fund	0.00
<b>Total for 140000 Open Class</b>	<b>\$7,014.63</b>
150000 Extension	8,378.00
150001 Premiums	766.22
150002 Ribbons	\$9,144.22
<b>Total for 150000 Extension</b>	<b>\$9,144.22</b>
160000 Antique Tractors	600.00
170000 Free Stage	8,200.00
170001 Entertainment	\$8,200.00
<b>Total for 170000 Free Stage</b>	<b>\$8,200.00</b>
180000 Equipment	2,422.10
180001 Rentals	3,340.05
180003 Golf Carts	869.38
180004 Small Tools and equipment	\$6,631.53
<b>Total for 180000 Equipment</b>	<b>\$6,631.53</b>
190000 Grounds	1,415.00
190002 Supplies and Materials	738.90
190003 Vehicle Expenses	2,328.78
190004 Fuel	4,553.69
190005 Other	\$9,036.37
<b>Total for 190000 Grounds</b>	<b>\$9,036.37</b>

**Statement of Activity**  
**Woodbury County Fair Association**  
**October 1, 2024-September 30, 2025**

DISTRIBUTION ACCOUNT	TOTAL
200000 Office	69.98
200002 Bank fees	888.93
200003 Supplies	3,299.13
200004 Meals	45.00
200005 Name Tags	1,160.08
200006 Printing and Photocopying	532.00
200007 Shipping and Postage	17.68
200008 Cleaning Supplies	855.70
200009 Toiletries	3,351.28
200010 Subscriptions and Dues	631.20
200012 Newspaper publishing	0.00
200013 Office Slush Fund	\$10,850.98
<b>Total for 200000 Office</b>	<b>\$14,002.00</b>
220000 Insurance	15,000.00
220001 General Liability	4,038.80
220002 Event	529.39
220003 Health Insurance	59.00
220005 Vehicle Insurance	404.00
220006 Work Comp	1,858.00
220007 Liquor Liability	\$35,891.19
<b>Total for 220000 Insurance</b>	<b>\$7,697.47</b>
230000 Utilities	2,766.11
230001 Internet & TV	6,111.68
230002 Electricity	4,266.56
230003 Garbage	5,164.64
230004 Water	\$26,006.46
<b>Total for 230000 Utilities</b>	<b>5,250.00</b>
250000 Donations/Memorials (Expense)	131.00
250002 Donations	\$5,381.00
250003 memorials	\$5,381.00
<b>Total for 250000 Donations/Memorials (Expense)</b>	<b>720.13</b>
260000 Convention	2,933.10
260001 Rooms	775.00
260004 Fees	\$3,708.10
<b>Total for 260000 Convention</b>	<b>451.49</b>
270000 Fair Events	5,907.22
270001 Queen Contest	1,000.00
270002 King Contest	1,000.00
270003 Other Events	\$8,078.84
<b>Total for 270000 Fair Events</b>	<b>775.00</b>

**Statement of Activity**  
**Woodbury County Fair Association**  
**October 1, 2024-September 30, 2025**

DISTRIBUTION ACCOUNT	TOTAL
40000 Thursday Night (Expense)	\$1,175.00
40001 Contracts	85,100.00
<b>Total for 40000 Thursday Night (Expense)</b>	<b>\$86,275.00</b>
50000 Friday Night (Expense)	\$127.60
50001 Contracts	88,800.00
50003 Security	2,250.00
50004 Other	1,684.40
<b>Total for 50000 Friday Night (Expense)</b>	<b>\$92,862.00</b>
60000 Saturday Night (Expense)	28,175.00
60001 Contracts	\$28,175.00
<b>Total for 60000 Saturday Night (Expense)</b>	<b>\$28,175.00</b>
70000 Sunday Night (Expense)	5,000.00
70001 Contracts	15,425.00
70002 Prize Money	1,850.00
<b>Total for 70000 Sunday Night (Expense)</b>	<b>\$20,425.00</b>
80000 Beer Barn	25,250.42
80001 Purchases	274.83
80002 Licenses	1,850.00
80004 Equipment	0.00
80005 Beer Slush Fund	\$27,375.25
<b>Total for 80000 Beer Barn</b>	<b>35,972.31</b>
90000 Capital Improvements	6.05
99999 sales tax	35.00
Payroll Expenses	4,843.48
210006 Unemployment	36,954.62
Taxes	\$41,833.10
Wages	\$535,668.13
<b>Total for Payroll Expenses</b>	<b>\$535,668.13</b>
<b>Total for Expenses</b>	<b>\$32,296.13</b>
<b>Net Operating Income</b>	<b>\$32,296.13</b>
Other Income	
1500 Memorials	1,259.59
1501 Donations	\$1,259.59
<b>Total for 1500 Memorials</b>	<b>\$1,259.59</b>
1600 Investments	354.62
1601 Banking Interest	6,115.92
1602 Short-term Investment Interest	\$6,470.54
<b>Total for 1600 Investments</b>	<b>\$7,730.13</b>
<b>Total for Other Income</b>	<b>\$7,730.13</b>

Statement of Activity  
Woodbury County Fair Association  
October 1, 2024-September 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Other Expenses	-500.02
Reconciliation Discrepancies	-\$500.02
<b>Total for Other Expenses</b>	
<b>Net Other Income</b>	<b>\$8,230.15</b>
<b>Net Income</b>	<b>\$40,526.28</b>



SIOUXLAND INTERSTATE METROPOLITAN PLANNING COUNCIL

6401 Gordon Drive  
Sioux City, IA 51106  
Phone 712-279-6286  
Fax 712-279-6920  
[simpco@simpco.org](mailto:simpco@simpco.org)

December 15, 2026

Woodbury County Board of Supervisors  
Courthouse • Room 104  
Attn: Karen James, Administrative Assistant  
620 Douglas Street  
Sioux City, IA 51101

Re: FY 2026/2027 Budget Request

Dear Board of Supervisors:

On behalf of the cities in Woodbury County, the Siouxland Interstate Metropolitan Planning Council (SIMPCO) requests 50% of city memberships (excluding the City of Sioux City) for the 2026/2027 fiscal year. The maximum requested support would be \$8,227.22 for the cities of Anthon, Bronson, Correctionville, Cushing, Danbury, Hornick, Lawton, Moville, Oto, Pierson, Salix, Sergeant Bluff, Sloan and Smithland.

With the county's support, SIMPCO provides planning and technical services to communities including comprehensive plans, economic development, mapping and grant writing.

If you have any questions or concerns, please call me at 712.279.6286.

Sincerely,

Michelle Bostinlos  
Executive Director

**Western Iowa Community Improvement Regional Housing Trust Fund  
(WICIRHTF)**

6401 Gordon Drive  
Sioux City, Iowa 51106

December 4, 2025

Woodbury County Board of Supervisors  
Courthouse • Room 104  
Attn: Karen James, Administrative Assistant  
620 Douglas Street  
Sioux City, IA 51101

The Western Iowa Community Improvement Regional Housing Trust Fund (WICIRHTF) formally requests \$23,574 to be used as local match for fiscal year 2026-2027.

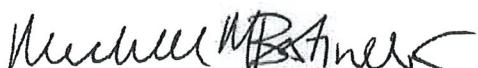
WICIRHTF is a 501(c) (3) established in 2012 for the purpose of receipt and administration of Iowa Finance Authority (IFA) Housing Trust Funds. The mission of WICIRHTF is to further the preservation and new construction of affordable housing and to grow affordable housing opportunities for low-to-moderate income persons and families within the service area.

Due to an increase in funding to the State Housing Trust Fund by action of the state legislature, the Iowa Finance Authority has increased the required local match for this fiscal year. The effective required local match is 25%.

We appreciate your continued support of WICIRHTF and are immensely proud of the work that we have been able to accomplish in Woodbury County and throughout the region.

If you have any questions, please call me at 712-279-6286 or email at [simpco@simpco.org](mailto:simpco@simpco.org)

Sincerely,



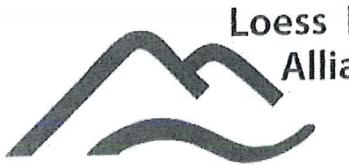
Michelle Bostinlos  
Executive Director



Jenny Anderson  
Housing Manager

*Western Iowa Community Improvement Regional Housing Trust Fund  
is an equal opportunity provider and employer.*





Loess Hills  
Alliance

Loess Hills Alliance

P.O. Box 105

Onawa, Iowa 51055

December 5, 2025

RECEIVED

DEC 04 2025

WOODBURY COUNTY  
BOARD OF SUPERVISORS

Karen James  
Woodbury County Board of Supervisors  
620 Douglas St.  
Sioux City, Iowa 51101

Dear Stacy,

With this letter, the Loess Hills Alliance is requesting funds from your Board of Supervisors in support of our efforts in promoting sound conservation efforts, encouraging tourism and economic development, and working with landowners to assist coordination of resource management needs in the 7 counties of the Loess Hills landform.

We request \$2000 for 2026.

I have included 2 copies of the newly updated Loess Hills travel guide, which is provided to vendors in the 7 counties for distribution to help tourists and others in tapping into local resources. If you have specific places in your county that could use a supply, please let me know (for additional copies, check the inside of the back cover for contact information).

If you need any additional documentation measures let me know. My email address is [ropope1951@gmail.com](mailto:ropope1951@gmail.com), my phone is 515-509-1346.

Thank you,

*Richard Pope*

Richard Pope, Loess Hills Alliance Chair

Date	item	X/S/E	amount	amount	checking acct. # 5152	big MM acct# 0613	small MM acct. # 2264
			check	deposit			
6/30/2024	beginning balances	all			19054.73	268371.3	4029.84
7/19/2024	state approp. 1 quarter		0	10000			
7/29/2024	West Bend Insurance	X	473				
8/8/2024	Pott CCB	S	2000				
8/12/2024	OUR Iowa Magazine	E	4392				
8/28/2024	Monona CCB	S	5000				
9/4/2024		X		200			
9/6/2024	state approp. 2 quarter			10000			
9/9/2024	Monona CCB	S	2410.8				
9/10/2024	Hoffman (Ins.)	X	400				
9/24/2024	Pheasants Forever	X*	1500				
10/23/2024	GHRCD	X	74.8				
10/15/2024	state approp. 3 quarter			10000			
11/29/2024	deposit county			500			
11/25/2024	[NHF]	X	1500				
12/3/2024	R. Pope (reimbursement)	X	100				
12/23/2024	Harrison CCB	S	2500				
12/17/2024	[NHF]	S	5000				
12/19/2024	Harlan Publishing	E	1540				
1/21/2025	deposit County			1000			
1/14/2025	Harlan Publishing	E		765			
1/31/2025	Harrison CDC	E	143				
1/21/2025	state approp. 4th quarter			10000			
2/24/2025	deposit county			2000			
2/19/2025	Geodigital Solutions	E	26000				
2/11/2025	Hofmeister Accounting	X	50				
2/18/2025	Business Publications	E	977.5				
3/18/2025	deposit from County			2000			
3/31/2025	Monona CCB	S*	1000				
4/23/2025	Harlan Publ. (for overpmt.)	E		765			
4/15/2025	Woodbury CCB	S	5000				
4/8/2025	HTML Mkt. (Images)	E	900				
4/2/2025	Buffalo Creek Mgt.	S	5000				
4/9/2025	deposit from LHDA			10000			
5/6/2025	deposit from County			2000			
5/23/2025	Shroer & Associates (tax)	X	350				
6/10/2025	GHRCD audit prepay	X	1000				
6/10/2025	GHRCD (fulfillment)	X	104.85				
6/24/2025	HTML Mktg	E	300				
6/30/2025	ending balances				21438.77	274072.99	4035.87

checks                    67715.96  
dep total                59230

net change              -8485.96

note, a 16,500 dollar encumbrance was paid in  
July 2025 for the guide book printing--in the new fiscal year.

start -                    291455.87 sum, all accounts  
end                        299547.63 sum, all accounts  
change                    8091.76

NOTE.. We use the carry over funding (from 26 years)  
to cover certain additional "Exec" projects as needed.  
and to protect from any loss of state funding.



December 1, 2025

Woodbury County Board of Supervisors  
Woodbury County Courthouse  
Attn: Karen James, Administrative Assistant  
620 Douglas Street  
Sioux City, IA 51101

Dear Board of Supervisors:

Iowa's West Coast Initiative respectfully requests continued local support from Woodbury County for the 2026/2027 fiscal year in the amount of \$5,000. We greatly appreciate the County's increased investment last year and are pleased to report that your support has strengthened our ability to deliver high-quality entrepreneurial resources across Northwest Iowa.

For the coming fiscal year, this funding will help us implement a robust new infrastructure for entrepreneur support, allowing us to develop interactive, accessible programming for both rural and non-rural communities. As we work to rebuild and modernize the region's entrepreneurial ecosystem, we are launching a comprehensive, data-driven Strategic Plan designed to give small business owners and start-ups a clear, step-by-step roadmap from idea to launch to long-term growth. This plan will support job creation, strengthen our local tax base, and expand economic resilience - direct benefits that align closely with Woodbury County's economic development priorities.

Iowa's West Coast Initiative continues to promote western Iowa as a place where entrepreneurs thrive. Our mission is to ensure that new and existing businesses have the tools, guidance, and community connections they need to succeed. The County's investment helps us deliver resources that spark business growth, foster innovation, and retain talent within our region. To learn more about our programs and impact, please visit <https://iawestcoast.com/>.

We sincerely appreciate your partnership during the 2026/2027 fiscal year and hope you will consider supporting our efforts once again for 2027/2028. An invoice will be sent at the beginning of the new fiscal year.

If you have any questions or would like additional information, please contact me at 712.224.8903 or [anastasia@simpco.org](mailto:anastasia@simpco.org).

Respectfully,

A handwritten signature in black ink that reads "Renae Billings".

Renae Billings  
Business Development  
City of Sioux City

A handwritten signature in black ink that reads "Michelle Bostinlos".

Michelle Bostinlos  
Executive Director  
SIMPCO

## RESOURCES



[IOWAEDA.COM/INNOVATE](http://IOWAEDA.COM/INNOVATE) | 515.348.6260

Iowa Economic Development Authority offers funding and tax credits to demonstrate a proof of concept for an innovative technology, accelerate the pace of product to market, conduct research and more.



[IASOURCELINK.COM](http://IASOURCELINK.COM) | 319.273.5444

IA SourceLink is the premier business resource in Iowa for aspiring entrepreneurs and business owners, offering free business guides, webinars, expert advice and a searchable directory of organizations that assist Iowa businesses.



[IOWASBDC.ORG](http://IOWASBDC.ORG) | 712.317.3406

Do you need free, confidential, and customized business counseling? Contact SBDC for advice on developing a successful business plan.



[SIOUXLANDEDC.COM](http://SIOUXLANDEDC.COM) | 712.279.6430

Siouxland Economic Development Corporation offers financial assistance programs and services to assist small and medium sized businesses as they get started or expand.



[SBA.GOV](http://SBA.GOV) | 515.284.4422

The U.S. Small Business Administration is dedicated to supporting small businesses and provides counseling, capital, and contracting expertise.



[IOWAEDA.COM/SMALL-BUSINESS/TARGETED-SMALL-BUSINESS](http://IOWAEDA.COM/SMALL-BUSINESS/TARGETED-SMALL-BUSINESS)

The certified Targeted Small Business program is designed to help women, minorities, service-disabled veterans and individuals with disabilities overcome the hurdles to start or grow a small business.



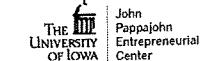
[CIRAS.IASTATE.EDU](http://CIRAS.IASTATE.EDU) | 515.294.3420

CIRAS is an extension of Iowa State University with a mission to enhance the performance of Iowa industry by providing the latest education, research and technical assistance.



[NEWBO.CO/KIVA](http://NEWBO.CO/KIVA) | 319.382.5128

Kiva Iowa is a microlending platform that helps diverse small businesses across Iowa access affordable capital and small business resources.



[IOWAJPEC.ORG](http://IOWAJPEC.ORG) | 319.335.1022

Iowa JPEC's Venture Mentoring Service uses the Team Mentoring methodology licensed from the MIT Venture Mentoring Service to link entrepreneurial ventures with experienced mentors for free.



[IOWAJPEC.ORG/COMMUNITY-PROGRAMS-AND-RESOURCES/VENTURE-SCHOOL](http://IOWAJPEC.ORG/COMMUNITY-PROGRAMS-AND-RESOURCES/VENTURE-SCHOOL)

Venture School is a program designed to aid aspiring entrepreneurs in accelerating the startup process through real-world experimentation, customer discovery, and Lean LaunchPad methodologies.



[10KSBAPPLY.COM](http://10KSBAPPLY.COM)

Goldman Sachs 10K Small Businesses Program is a nationwide initiative that provides small business owners with education, support services, and access to capital to help them grow and create jobs.

[www.IAWestCoast.com](http://www.IAWestCoast.com)

## EVENTS



[FACEBOOK.COM/IOWASWESTCOAST](http://FACEBOOK.COM/IOWASWESTCOAST)

Join local business owners, entrepreneurs, community leaders and other like-minded individuals for coffee and networking the first Friday of every month. A great way to meet others and share stories, struggles and successes.

[IAWESTCOAST.COM](http://IAWESTCOAST.COM)

Launch Week is a week-long series of events related to innovation and entrepreneurship held annually that encourages entrepreneurs to turn their ideas into action.



[FACEBOOK.COM/IOWASWESTCOAST](http://FACEBOOK.COM/IOWASWESTCOAST)  
Biz Brew is a networking event that aims to bring people together who are interested in fostering a startup community and creating a positive environment for businesses to grow.



[LOCATESIOUXCITY.COM/BUSINESS-BREAKFAST](http://LOCATESIOUXCITY.COM/BUSINESS-BREAKFAST)  
Business for Breakfast is a forum for company executives entrepreneurs, community leaders, students and professionals interested in emerging business trends.



[CONTEST.IAWESTCOAST.COM/THE-BIG-CHALLENGE](http://CONTEST.IAWESTCOAST.COM/THE-BIG-CHALLENGE)  
The BIG Challenge allows entrepreneurs in northwest Iowa the chance to submit their dreams to start or expand a business for a chance to win thousands in cash prizes.



[SIOUXLANDGO.COM](http://SIOUXLANDGO.COM)  
Innovation Market is an annual business idea competition hosted by the Siouxland Growth Organization, a local young professionals organization, that aims to take ideas and turn them into reality. Financial awards are given to the top ideas.



[FACEBOOK.COM/SCENTREPALOOZA](http://FACEBOOK.COM/SCENTREPALOOZA)  
With nearly two weeks in February dedicated to innovation, growth, networking and collaboration, Entrepalooza is full of opportunities to meet like-minded people and foster your ideas.



[FACEBOOK.COM/SWTSSIOUXLAND](http://FACEBOOK.COM/SWTSSIOUXLAND)  
Swimming with the Sharks is an annual event for entrepreneurs to pitch their business ideas to a panel of experts for a chance to receive mini-grants to help start or grow their business.



**IWCI**  
**Financial Detail**  
As of June 30, 2025

	Month Ending 05/31/2025 Actual	Month Ending 06/30/2025 Actual	Year To Date 06/30/2025 Actual
<b>Revenue</b>			
41000 - Member Dues	39,000	(10,000)	29,000
41100 - Local Support	9,000	-	9,000
41200 - Contracted Services	51,725	-	51,725
<b>REVENUE</b>	<b>99,725</b>	<b>(10,000)</b>	<b>89,725</b>
<b>Expenditures</b>			
50000 - Salaries & Wages	38,398	239	38,636
51010 - FICA Social Security - Employer	2,211	-	2,212
51020 - FICA Medicare- Employer	518	-	517
51050 - Retirement - Employer	2,287	-	2,287
51110 - Life Insurance	88	-	88
51120 - Disability Insurance	237	-	237
51130 - Health Insurance	4,811	-	4,811
51140 - Dental/Vision Insurance	438	-	439
52400 - Meeting Expenses	84	-	84
55000 - Professional Fees	1,000	-	1,000
55100 - Purchased Service	11,250	-	11,250
55300 - Dues/Memberships	2,111	-	2,111
55450 - Advertising/Promotion	2,541	-	2,540
55700 - Printing	329	-	330
55800 - Office Supplies	356	-	356
55900 - Training/Conferences	288	-	288
55960 - Mileage	601	-	601
59999 - Indirect Cost	5,325	216	5,541
<b>EXPENDITURES</b>	<b>72,873</b>	<b>455</b>	<b>73,328</b>
<b>Net</b>	<b>26,852</b>	<b>(10,455)</b>	<b>16,397</b>

**WICIRHTF**  
**Financial Detail**  
As of June 30, 2025

	Prior Year To Date 06/30/2024	Year Ending 06/30/2025 Annual Budget	Month Ending 03/31/2025 Actual	Month Ending 04/30/2025 Actual	Month Ending 05/31/2025 Actual	Month Ending 06/30/2025 Actual	Year To Date 06/30/2025 Actual	Y-T-D % of Budget
<b>Revenue</b>								
40500 - State Revenue	193,205	320,000	36	-	26,253	47,733	294,565	92 %
41100 - Local Support	79,849	87,791	-	-	-	-	87,791	100 %
<b>REVENUE</b>	<b>273,054</b>	<b>407,791</b>	<b>36</b>	<b>-</b>	<b>26,253</b>	<b>47,733</b>	<b>382,356</b>	<b>94 %</b>
<b>Expenditures</b>								
50000 - Salaries & Wages	58,081	51,381	5,640	2,701	6,199	8,601	63,115	123 %
50999 - Allocated Leave	10,395	11,000	488	538	787	908	12,529	114 %
51010 - FICA Social Security - Employer	3,585	3,868	350	168	385	358	3,889	101 %
51020 - FICA Medicare- Employer	838	905	82	39	90	84	910	100 %
51050 - Retirement - Employer	3,273	3,743	328	146	342	335	3,588	96 %
51999 - Allocated Fringe	575	600	58	30	63	62	639	107 %
52020 - Software	2,050	2,100	-	-	-	-	1,050	50 %
54240 - Contractor Payments	163,825	313,563	2,037	12,080	11,360	87,089	288,758	92 %
55000 - Professional Fees	40	500	-	-	-	-	600	120 %
55100 - Purchased Service	256	400	-	108	-	17	492	123 %
55450 - Advertising/Promotion	163	100	-	-	-	-	73	73 %
55500 - Postage	201	500	5	30	69	10	322	64 %
55700 - Printing	140	150	2	-	3	6	30	20 %
55900 - Training/Conferences	-	500	-	-	-	375	750	150 %
55920 - Meals & Lodging	365	500	-	-	-	-	441	88 %
55960 - Mileage	2,313	2,000	103	395	285	85	2,318	116 %
58000 - Misc Expenses	(16,607)	(27,997)	-	-	-	(38,318)	(38,318)	137 %
59999 - Indirect Cost	50,740	43,978	4,273	2,228	4,839	4,622	51,841	118 %
<b>EXPENDITURES</b>	<b>280,233</b>	<b>407,791</b>	<b>13,366</b>	<b>18,463</b>	<b>24,422</b>	<b>64,234</b>	<b>393,027</b>	<b>96 %</b>
<b>Net</b>	<b>(7,179)</b>	<b>-</b>	<b>(13,330)</b>	<b>(18,463)</b>	<b>1,831</b>	<b>(16,501)</b>	<b>(10,671)</b>	<b>96 %</b>