



## NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS (FEBRUARY 17, 2026) (WEEK 8 OF 2026)

Live streaming at:

<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:

[www.woodburycountyiowa.gov](http://www.woodburycountyiowa.gov)

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held February 17, 2026 at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair will recognize the agenda item presenter before asking for public comments or board discussion.
3. Members of the public will approach the microphone one at a time and give their name and city of residence before their statement.
4. Members of the public who comment will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

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## **AGENDA**

**2:30 p.m.** Joint Closed Session with the LEC Authority {Iowa Code Section 21.5 (1) (c)}

**Dennis Butler Meeting Room**

**4:30 p.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda Action

### **Consent Agenda**

**Items 2 through 6 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.**

2. Approval of the minutes of February 10, 2026  
Approval of the minutes of February 6, 2026, morning budget hearing meeting  
Approval of the minutes of February 6, 2026, afternoon budget hearing meeting
3. Approval of claims

4. Human Resources – Melissa Thomas
  - a. Approval of Memorandum of Personnel Transactions
  - b. Authorization to Initiate Hiring Process
  - c. Approval of request to deauthorize county positions
5. Board Administration – Karen James
  - a. Approval of lifting tax suspensions for petitioners who failed to re-certify their income or income does not qualify for continued tax suspension
  - b. Approval of lifting tax suspension for V.B.
  - c. Approval of resolution for a tax suspension for S.K.
6. Board Administration – Heather Van Sickle
  - a. Approval of Notice of Property Sale Resolution for Parcel #894729406018 (aka 121 Market Street) for Tuesday, March 3<sup>rd</sup> at 4:35 p.m. Action
  - b. Approval of Notice of Property Sale Resolution for Parcel #894721456011 (aka 1011 – 15<sup>th</sup> Street) for Tuesday, March 3<sup>rd</sup> at 4:37 p.m. Action

### **End of Consent Agenda**

7. Secondary Roads – Laura Sievers
  - a. Approval of plans for project number L-B(U155)—73-97 Action
  - b. Approval of the purchase of the mechanics truck from Maintainer Action
8. Budget Review Discussion for FY 27
  - a. County Library Action
  - b. Medical Examiner Action
  - c. Building Services Extra Pays Action
9. Reports on Committee Meetings Information
10. Citizen Concerns Information
11. Board Concerns Information

### **ADJOURNMENT**

*Subject to Additions/Deletions*

## CALENDAR OF EVENTS

<b>WED., FEB 18</b>	<b>12:00 p.m.</b>	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
	<b>1:30 p.m.</b>	SIMPCO Local Emergency Planning Committee Meeting, 6401 Gordon Drive
<b>THU., FEB 19</b>	<b>4:30 p.m.</b>	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
<b>FRI., FEB 20</b>	<b>12:00 p.m.</b>	Siouxland Human Investment Partnership Board Meeting, 607- 4 <sup>th</sup> St.
<b>MON., FEB 23</b>	<b>5:00 p.m.</b>	Zoning Commission Meeting, Courthouse Basement Boardroom
<b>FRI., FEB 27</b>	<b>9:00 a.m.</b>	Hungry Canyons Alliance, Audubon Rec Center
<b>MON., MAR 2</b>	<b>5:00 p.m.</b>	Board of Adjustment meeting, Courthouse Basement Boardroom
<b>WED., MAR 4</b>	<b>7:30 a.m.</b>	SIMPCO Executive/Finance Committee, 6401 Gordon Drive
	<b>10:00 a.m.</b>	Loess Hills Alliance Stewardship Meeting, Pisgah, Iowa
	<b>11:00 a.m.</b>	Loess Hills Alliance Executive Meeting
	<b>1:00 p.m.</b>	Loess Hills Alliance Full Board Meeting
	<b>4:45 p.m.</b>	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
<b>THU., MAR 5</b>	<b>12:00 p.m.</b>	SIMPCO Regional Policy & Legislative Affairs Committee, 6401 Gordon Dr.
<b>WED., MAR 11</b>	<b>8:05 a.m.</b>	Woodbury County Information Communication Commission, First Floor Boardroom
	<b>12:00 p.m.</b>	District Board of Health Meeting, 1014 Nebraska St.
	<b>6:30 p.m.</b>	911 Service Board Meeting, Public Safety Center, Climbing Hill
<b>THU., MAR 12</b>	<b>12:00 p.m.</b>	SIMPCO Board of Directors, 6401 Gordon Drive.
	<b>4:00 p.m.</b>	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
<b>WED., MAR 18</b>	<b>12:00 p.m.</b>	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
<b>THU., MAR 19</b>	<b>4:30 p.m.</b>	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
<b>FRI., MAR 20</b>	<b>11:00 a.m.</b>	Siouxland Human Investment Partnership Board Meeting, 607 4 <sup>th</sup> Street

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*

**FEBRUARY 10, 2026, SEVENTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Tuesday, February 10, 2026, at 4:30 p.m. Board members present were Carper, Dietrich, Nelson, Ung, and Bittinger II (by phone). Staff members present were Karen James, Board Administrative Assistant, Ryan Ericson, Budget and Finance Director, Melissa Thomas, HR Director, Joshua Widman, Assistant County Attorney, and Michelle Skaff, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Nelson second by Dietrich to approve the February 10, 2026 agenda. Carried 5-0. Copy filed.

Motion by Nelson second by Ung to approve the following items by consent:

2. To approve minutes of the February 3, 2026 meeting. Copy filed.

3. To approve the claims totaling \$1,109,181.23. Copy filed.

- 4a. To approve the separation of Tamara Seger, Clerk II - PT, Veteran Affairs Dept., effective 01-30-2026. Resigned; the separation of Sage Lewis, Deputy, County Sheriff Dept., effective 02-03-2026. Resigned; the reclassification of Nathaniel Kisner, Civilian Jailer, County Sheriff Dept., effective 02-16-2026, \$26.98/hour, 4%=\$0.94/hr. Per CWA Civilian: Move from 3<sup>rd</sup> Class to 2<sup>nd</sup> Class. Anniversary Date: 2/20/26; the reclassification of Maria Mosqueda, Custodian, Building Services Dept., effective 02/16/2026, \$18.68/hour, 5%=\$0.87/hr. Per AFSCME Courthouse: Move from Step 1 to Step 2. Anniversary Date: 02/22/26; the reclassification of Adam Alfredson, Youth Worker, Juvenile Detention Dept., effective 02/16/2026, \$24.43/hour, 3%=\$0.81/hr. Per AFSCME Juvenile: Move from Step 2 to Step 3. Anniversary Date: 2/22/26; the reclassification of Mark Perez, Courthouse Safety & Security, County Sheriff Dept., effective 02/16/2026, \$25.41/hour, 11%=\$2.44/hr. Per AFSCME Courthouse: Move from Step 4 to Step 5. Anniversary Date: 2/24/26; the reclassification of Ronald Forsell, Assistant County Attorney, County Attorney Dept., effective 02/16/2026, \$132,379/year, 7%=\$8,390.00/yr. Per AFSCME Attorney: Move from Step 9 to Step 10. Anniversary Date: 2/26/26; and the promotion of Katrina Cox, Clerk III, County Treasurer Dept., effective 02-16-2026, \$24.95/hour, 10%=\$2.21/hr. Promoted to Clerk III. Copy filed.

- 4b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Senior Clerk, County Treasurer Dept. AFSCME Courthouse: \$21.78/hour. Copy filed.

- 6a. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Dreamhomes, Vin #NEB89A26741.

**WOODBURY COUNTY, IOWA**  
**RESOLUTION #13,995**  
**RESOLUTION APPROVING ABATEMENT OF TAXES**

**WHEREAS, Dreamhomes is the titleholder of a mobile home**

**VIN# NEB89A26741 located in Woodbury County, Iowa and legally described as follows:**

**VIN# NEB89A26741      Year/Model 1998 Chief Bonneville**

**WHEREAS, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by \_\_\_\_\_ Dreamhomes**

**WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.**

**WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these**

taxes and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above mobile home according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

**SO RESOLVED** this 10 day of February, 2026.

WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

6b. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Charles Woodford, VIN #0567034053.

WOODBURY COUNTY, IOWA  
RESOLUTION #13,996  
RESOLUTION APPROVING ABATEMENT OF TAXES

**WHEREAS**, Charles Woodford is the titleholder of a mobile home  
VIN# 0567034053 located in Woodbury County, Iowa and legally described as  
follows:

**VIN #** 0567034053      **Year/Model** 1978 Champion

**WHEREAS**, the above-stated mobile home has taxes payable including special  
assessments and the mobile home is owned by Charles Woodford

**WHEREAS**, these taxes are uncollectable or impractical to pursue collection through  
personal judgment or tax sale.

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes  
and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby  
abates the taxes owing on the above mobile home according to Code of Iowa, 445.16 for the taxes  
owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes  
from the tax records.

**SO RESOLVED** this 10 day of February, 2026.

WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

6c. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Regency of Iowa,  
Vin #57212989.

WOODBURY COUNTY, IOWA  
RESOLUTION #13,997  
RESOLUTION APPROVING ABATEMENT OF TAXES

**WHEREAS**, Regency of Iowa is the titleholder of a mobile home

VIN# 57212989 located in Woodbury County, Iowa and legally described as follows:

**VIN # 57212989      Year/Model 1964 Rushmore**

**WHEREAS**, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Regency of Iowa

**WHEREAS**, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above mobile home according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

**SO RESOLVED** this 10 day of February, 2026.

WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

Carried 5-0.

5. County Engineer Laura Sievers and Pat Smith, City of Moville, addressed the board regarding the easement.

Motion by Nelson second by Dietrich to table approval of the utility permit and permanent easement for the City of Moville. Carried 5-0. Copy filed.

7a. Motion by Nelson second by Carper to approve and authorize the Chairperson to sign a Resolution awarding the bid for project BROS-C097 (177)—8J-97 to the low bidder, Christensen Bros., Inc., and directing the County Engineer to sign the contracts once property paperwork is presented by the contractor. Carried 5-0.

**RESOLUTION #13,998**  
**BID AWARD AND THE DESIGNATION AND AUTHORIZATION OF COUNTY  
ENGINEER FOR ELECTRONIC SIGNATURE OF CONTRACT AND BOND**

**WHEREAS**, the Board of Supervisors has received bids for the project captioned herein, and,

**WHEREAS**, the board has considered the bids and concurs with the Iowa DOT and the County Engineer's recommendation to award the contract to the lowest responsible bidder, and,

**WHEREAS**, time is of the essence in terms of locking in material prices in a rapidly changing cost environment for contractors and road agencies across the state of Iowa. The Board is directing the County Engineer to electronically sign the contracts and bonds for the following project upon presentation of completed documents meeting contract requirements for the following project:

**BROS-C097(177)—8J-97**  
**Bridge Replacement C.C.S. on 120<sup>th</sup> St, Over Muddy Creek,**  
**From Eastland Ave east 0.8 miles**  
**On Nline S17 T89N R45W**

**NOW, THEREFORE, BE IT RESOLVED** by the Woodbury County Board of Supervisors hereby awards the bid and directs the County Engineer to electronically sign the contracts and bonds for the above captioned project upon presentation of final contract documents.

**Passed and approved this 10<sup>th</sup> day of February 2026.**

WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

7b. Motion by Dietrich second by Nelson to receive documents from County Engineer Seivers. Carried 5-0. Copy filed.

Motion by Nelson second by Dietrich to approve and authorize the Chairperson to sign a Resolution for the commitment of funds and project management for STBG proposal on D12. Carried 5-0.

**RESOLUTION #13,999**  
**WOODBURY COUNTY COMMITMENT OF FUNDS**  
**AND PROJECT MAINTENANCE**

**WHEREAS**, the Board of Supervisors is submitting a proposal to the FY 2030 Surface Transportation Block Grant Program for the following project,

**D12 from IA 140 to the City Limits of Pierson**  
**HMA overlay with Cold-in-Place Recycle**

**NOW, THEREFORE, BE IT RESOLVED** by the Woodbury County Board of Supervisors that County Engineer is directed to submit a proposal for the above captioned project, that the Board of Supervisors will dedicate the local match funding for the project, and Woodbury County will maintain the completed project for its intended public use for a minimum of 20 years following project completion.

**Passed and approved this 10th day of February, 2026.**

WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

8. Motion by Ung second by Nelson to approve the GIS Memorandum of Understanding between the City of Sioux City, Woodbury County, the City Assessor, the County Assessor and WCICC Commission to formalize funding, housing, operation, duration and termination of cooperation relating to Enterprise Geographic Information System (GIS) services and operations. Carried 5-0. Copy filed.
9. Motion by Nelson second by Dietrich to receive budget documents from Finance Director Ericson. Carried 5-0. Copy filed.
- 9f. Motion by Nelson second by Dietrich to receive the L.O.S.T. budget reducing funding for Siouxland Initiative in the amount of \$25,000 and adding a \$300,000 transfer to debt service. Carried 5-0. Copy filed.
- 9a. Motion by Ung second by Nelson to receive the General Services Administration budget. Carried 5-0. Copy filed.

Motion by Nelson second by Ung to receive the General Services Assistance budget. Carried 5-0. Copy filed.

- 9b. Motion by Nelson second by Dietrich to receive the Youth Guidance Services budget with a \$25,000 reduction. Carried 5-0. Copy filed.
- 9c. Motion by Dietrich second by Nelson to receive the Department of Human Services budget as submitted. Carried 5-0. Copy filed.
- 9d. Motion by Nelson second by Dietrich to receive the Mental Health budget as submitted. Carried 5-0. Copy filed.
- 9e. Motion by Ung second by Nelson to receive the Gaming budget with a \$400,000 transfer to debt service. Carried 5-0. Copy filed.
- 10. Reports on committee meetings were heard.
- 11. There were no citizen concerns.
- 12. Board concerns were heard.

The Board adjourned the regular meeting until February 17, 2026.

Meeting sign in sheet. Copy filed.

**FEBRUARY 6, 2026, BUDGET HEARING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Friday, February 6, 2026, at 8:30 a.m. Board members present were Carper, Dietrich, Nelson, Ung, and Bittinger II. Staff members present were Ryan Ericson, Budget and Finance Director, Melissa Thomas, HR Director, and Michelle Skaff, Auditor/Clerk to the Board.

The budget workshop meeting was called to order at 8:30am.

1a. Motion by Nelson second by Dietrich to receive document from Auditor Skaff. Carried 5-0. Copy filed.

Motion by Nelson second by Ung to approve the Auditor improvement requests. Carried 5-0. Copy filed.

1b. Motion by Nelson second by Ung to receive the Auditor Recorder budget with an increase of \$40,000 in revenue. Carried 5-0. Copy filed.

1c. Motion by Nelson second by Bittinger to receive the Auditor Administration budget with a \$16,750 reduction in expenses. Carried 5-0. Copy filed.

1d. Motion by Ung second by Bittinger to receive the Auditor Real Estate budget as submitted. Carried 5-0. Copy filed.

1e. Motion by Nelson second by Ung to receive the Auditor Elections Administration budget with a reduction of \$17,949 in expenses. Carried 5-0. Copy filed.

1f. Motion by Nelson second by Dietrich to receive the Auditor Elections Primary budget as submitted. Carried 5-0. Copy filed.

1g. Motion by Nelson second by Dietrich to receive the Auditor Elections General budget with a \$40,000 decrease in expenses. Carried 5-0. Copy filed.

1h. Motion by Nelson second by Dietrich to receive the Auditor Elections City/School budget as submitted. Carried 5-0. Copy filed.

1i. Motion by Nelson second by Dietrich to receive the Auditor Elections Special budget as submitted. Carried 5-0. Copy filed.

1j. Motion by Nelson second by Dietrich to receive the Auditor Elections Primary City budget as submitted. Carried 5-0. Copy filed.

1k. Motion by Nelson second by Dietrich to receive the Auditor Township Officers budget as submitted. Carried 5-0. Copy filed.

2b. Motion by Nelson second by Ung to receive the Sheriff Highway Safety Grant budget as submitted. Carried 5-0. Copy filed.

2d. Motion by Nelson second by Bittinger to receive the Sheriff Drug Task Force budget as submitted. Carried 5-0. Copy filed.

2e. Motion by Nelson second by Ung to receive the Sheriff Corrections/Jail budget with an increase of \$1,800,000 in revenue. Carried 5-0. Copy filed.

2a. Motion by Nelson second by Bittinger to receive the Sheriff Uniform Patrol budget with a reduction of \$134,746 in expenses. Carried 5-0. Copy filed.

2c. Motion by Nelson second by Dietrich to receive the Sheriff Investigations budget with an increase of \$134,746 in expenses. Carried 5-0. Copy filed.

2f. Motion by Bittinger second by Nelson to receive the Sheriff Administration budget as submitted. Carried 5-0. Copy filed.

- 2g. Motion by Nelson second by Bittinger to receive the Sheriff Crime Prevention budget as submitted. Carried 5-0. Copy filed.
- 2h. Motion by Nelson second by Dietrich to receive the Sheriff Civil Fund budget as submitted. Carried 5-0. Copy filed.
- 2i. Motion by Nelson second by Bittinger to receive the Sheriff Courthouse Security budget with an increase of \$34,000 in expenses. Carried 5-0. Copy filed.
- 2j. Motion by Nelson second by Ung to receive the Sheriff LEC Security budget as submitted. Carried 5-0. Copy filed.
- 2k. Motion by Bittinger second by Nelson to receive the Sheriff Transport budget with an increase of \$150,000 in expenses. Carried 5-0. Copy filed.
- 2l. Motion by Nelson second by Dietrich to receive the Sheriff Uniform Patrol budget as submitted. Carried 5-0. Copy filed.
- 2m. Motion by Nelson second by Ung to receive the Sheriff Highway Safety Grant budget as submitted. Carried 5-0. Copy filed.
- 3a. Motion by Bittinger second by Ung to receive the Treasurer Motor Vehicle budget as submitted. Carried 5-0. Copy filed.
- 3b. Motion by Nelson second by Bittinger to receive the Treasurer Treasury Management budget as submitted. Carried 5-0. Copy filed.
- 4a. Motion by Dietrich second by Nelson to receive document from Dan Heissel. Carried 5-0. Copy filed.
  - Motion by Bittinger second by Nelson to receive the Conservation Administration budget as submitted. Carried 5-0. Copy filed.
- 4b. Motion by Nelson second by Bittinger to receive the Conservation Parks budget as submitted. Carried 5-0. Copy filed.
- 4c. Motion by Ung second by Nelson to receive the Conservation Naturalist budget as submitted. Carried 5-0. Copy filed.
- 4d. Motion by Nelson second by Bittinger to receive the Conservation Nature Center budget as submitted. Carried 5-0. Copy filed.
- 5a. Motion by Bittinger second by Nelson to receive the Building Services Courthouse budget as submitted. Carried 5-0. Copy filed.
- 5b. Motion by Ung second by Nelson to receive the Building Services Old LEC budget as submitted. Carried 5-0. Copy filed.
- 5c. Motion by Bittinger second by Nelson to receive the Building Services Trosper Hoyt budget as submitted. Carried 5-0. Copy filed.
- 5d. Motion by Bittinger second by Nelson to receive the Building Services Anthon Courthouse budget as submitted. Carried 5-0. Copy filed.
- 5e. Motion by Nelson second by Dietrich to receive the Building Services Prairie Hills Facility budget as submitted. Carried 5-0. Copy filed.
- 5f. Motion by Nelson second by Ung to receive the Building Services District Health Building budget as submitted. Carried 5-0. Copy filed.
- 5g. Motion by Bittinger second by Nelson to receive the Building Services Administration budget as submitted. Carried 5-0. Copy filed.

5h. Motion by Ung second by Nelson to receive the Building Services Tri View Facility budget with a reduction of \$45,000 in expenses. Carried 5-0. Copy filed.

5i. Motion by Dietrich second by Bittinger to receive the Building Services LEC Justice Center budget with an increase of \$22,800 in expenses. Carried 5-0. Copy filed.

The Board adjourned the Budget Hearing until 1:00pm February 6, 2026.

Meeting sign in sheet. Copy filed.

**FEBRUARY 6, 2026, BUDGET HEARING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Friday, February 6, 2026, at 1:00 p.m. Board members present were Carper, Dietrich, Nelson Ung, and Bittinger II. Staff members present were Ryan Ericson, Budget and Finance Director, Melissa Thomas, HR Director, and Michelle Skaff, Auditor/Clerk to the Board.

The budget workshop meeting was called to order at 1:00pm with the Pledge of Allegiance to the Flag and a Moment of Silence.

1a. Motion by Nelson second by Bittinger to approve the Emergency Services improvement requests. Carried 5-0. Copy filed.

Carper left the meeting at 1:47 pm.

1b. Motion by Nelson second by Bittinger to receive the Emergency Services budget as submitted. Carried 4-0. Copy filed.

1c. Motion by Nelson second by Dietrich to receive the Emergency Services Paramedics budget as submitted. Carried 4-0. Copy filed.

1d. Motion by Nelson second by Bittinger to receive the Emergency Services Animal Control budget as submitted. Carried 4-0. Copy filed.

Carper joined the meeting at 1:55pm.

2a. Motion by Nelson second by Ung to receive the Planning & Zoning budget as submitted. Carried 5-0. Copy filed.

3a. Motion by Nelson second by Ung to receive the Human Resources budget as submitted. Carried 5-0. Copy filed.

4a. Motion by Nelson second by Bittinger to receive the Juvenile Detention JD Facility budget as submitted. Carried 5-0. Copy filed.

5a. Motion by Nelson second by Bittinger to receive the Veteran Affairs Administration budget as submitted. Carried 5-0. Copy filed.

5b. Motion by Ung second by Dietrich to receive the Veteran Affairs IDVA Grant budget as submitted. Carried 5-0. Copy filed.

5c. Motion by Nelson second by Dietrich to receive the Veteran Affairs General Services budget as submitted. Carried 5-0. Copy filed.

8a. Motion by Nelson second by Ung to receive the Board of Supervisors budget as submitted. Carried 5-0. Copy filed.

8b. Motion by Nelson second by Ung to receive the Board of Supervisors Administration budget as submitted. Carried 5-0. Copy filed.

8c. Motion by Nelson second by Ung to receive the Board of Supervisors Public Bidder budget as submitted. Carried 5-0. Copy filed.

8d. Motion by Nelson second by Ung to receive the Board of Supervisors Mail Services budget as submitted. Carried 5-0. Copy filed.

7a. Motion by Ung second by Nelson to receive documents from Chief Information Officer Malloy. Carried 5-0. Copy filed.

Motion by Nelson second by Ung to receive the WCICC Information & Technology budget as submitted. Carried 5-0. Copy filed.

6a. Motion by Nelson second by Bittinger to receive the Attorney Administration budget with an increase of \$20,991.75 in expenses. Carried 5-0. Copy filed.

6b. Motion by Nelson second by Dietrich to receive the Attorney Collections budget as submitted. Carried 5-0. Copy filed.

6c. Motion by Nelson second by Bittinger to receive the Attorney Juvenile Division budget as submitted. Carried 5-0. Copy filed.

6d. Motion by Nelson second by Carper to receive the Attorney Jury & Witness Fess budget as submitted. Carried 5-0. Copy filed.

The Board adjourned the regular meeting until February 10, 2026.

Meeting sign in sheet. Copy filed.

# HUMAN RESOURCES DEPARTMENT

## MEMORANDUM OF PERSONNEL TRANSACTIONS

### \* PERSONNEL ACTION CODE:

DATE: February 17, 2026

A- Appointment	R-Reclassification
T - Transfer	E- End of Probation
P - Promotion	S - Separation
D - Demotion	O – Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Gaarder, Carson	Sheriff's Office	02-18-2026	Civilian Jailer	\$26.04/hour	0%	O	Change Status from FT-Temp to Regular FT
Ross, Dakota	Sheriff's Office	02-18-2026	Civilian Jailer	\$26.04/hour	0%	O	Change Status from FT-Temp to Regular FT

APPROVED BY BOARD DATE: \_\_\_\_\_

MELISSA THOMAS, HR DIRECTOR:



**HUMAN RESOURCES DEPARTMENT**

**WOODBURY COUNTY, IOWA**

**DATE: February 17, 2026**

**AUTHORIZATION TO INITIATE HIRING PROCESS**

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Sheriff's Office	Civilian Jailer – FT Temp (2)	CWA Civilian: \$26.04/hour		

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Chairman, Board of Supervisors

(AUTHFORM.doc/FORMS)

**HUMAN RESOURCES DEPARTMENT**

**WOODBURY COUNTY, IOWA**

**DATE: February 17, 2026**

**REQUEST TO DEAUTHORIZE COUNTY POSITION(S)**

<b>DEPARTMENT</b>	<b>POSITION</b>	<b>APPROVED</b>	<b>DISAPPROVED</b>
Veteran Affairs	Clerk II – PT-Temp (-0.625 FTE)		

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Chairman, Board of Supervisors

(AUTHNOMORE.doc/PER210/FORMS/SECURE)

## WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 2/12/26 Weekly Agenda Date: 2/17/26

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Karen James, Administrative Assistant

**WORDING FOR AGENDA ITEM:**

**Approval of lifting tax suspensions for petitioners who failed to re-certify their income or income does not qualify for continued tax suspension**

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

Annually, the Board of Supervisors requires those receiving tax suspensions to re-certify their income. Those petitioners who fail to re-certify their income by the deadline or if their income does not qualify for continued tax suspension, will be turned over to the Board of Supervisors for action on lifting the tax suspension.

**BACKGROUND:**

**FINANCIAL IMPACT:**

None

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

To lift the tax suspension of the petitioners that are listed on the attachment.

**ACTION REQUIRED / PROPOSED MOTION:**

Approval of lifting tax suspensions for petitioners who failed to re-certify their income or income does not qualify for continued tax suspension.

**WOODBURY COUNTY, IOWA  
BOARD ADMINISTRATION  
MEMORANDUM**

TO: Board of Supervisors  
FROM: Karen James, Administrative Assistant  
DATE: February 12, 2026  
RE: Lifting of Tax Suspensions

Please lift the tax suspension for V.B. as this person is deceased.

# WOODBURY COUNTY, IOWA

**RESOLUTION # 12,125**

## **RESOLUTION APPROVING PETITION FOR SUSPENSION OF TAXES**

**WHEREAS**, Victor Beran, is the titleholder of property located at 1525 W. 1<sup>st</sup> Street, Sioux City, IA, Woodbury County, Iowa, and legally described as follows:

**Parcel # 894729303002**

**South 100 feet Lot 8 Block 22, Sioux City Davis Addition, City of Sioux City, Woodbury County, Iowa**

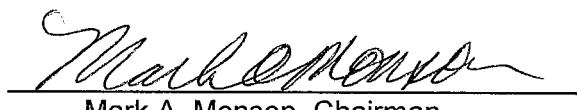
**WHEREAS**, Victor Beran, is the titleholder of the aforementioned properties have petitioned the Board of Supervisors for a suspension of taxes pursuant to the 2009 Iowa Code section 427.9, and

**WHEREAS**, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby grants the request for a suspension of taxes, and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this property.

**SO RESOLVED** this 20th day of January, 2015.

WOODBURY COUNTY BOARD OF SUPERVISORS



Mark A. Monson, Chairman

ATTEST:



\_\_\_\_\_  
Patrick F. Gill,  
Woodbury County Auditor/Recorder

**WOODBURY COUNTY, IOWA  
BOARD ADMINISTRATION  
MEMORANDUM**

**TO:** Board of Supervisors  
**FROM:** Karen James, Board Administrative Assistant  
**RE:** Consideration of a Petition for a Tax Suspension  
**DATE:** February 12, 2026

Please consider this request for a tax suspension for S.K. If the Board approves this request, the suspension resolution requires the chairman's signature.

Thank you.

kmj

## RESOLUTION #

### NOTICE OF PROPERTY SALE

#### Parcels #894729406018

**WHEREAS** Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Lot Eighteen (18) & the East ½ of Lot Nineteen (19) Block Nineteen (19) Sioux City Addition to Sioux City, in the County of Woodbury and State of Iowa  
(121 Market Street)**

**NOW THEREFORE,**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on **The 3<sup>rd</sup> Day of March, 2026 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **3<sup>rd</sup> Day of March, 2026**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$627.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 17<sup>th</sup> Day of February, 2026.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

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Michelle K. Skaff, Ph.D.  
Woodbury County Auditor  
and Recorder

---

Mark E. Nelson, Chairman

## REQUEST FOR MINIMUM BID

Name: Antonio Garcia

Date: 1/29/25

Address: 125 Market St.

Phone: 712-710-2375

Address or approximate address/location of property interested in:

121 Market St.

GIS PIN # 894729404018

*\*This portion to be completed by Board Administration \**

Legal Description:

Lot 18 3/4 the E 1/2 Lot 19  
Block 19 Sioux City Addition,  
Woodbury County, Iowa

Tax Sale #/Date: #1328 6/18/07 Parcel #

Tax Deeded to Woodbury County on: 12/23/25 Buy

Current Assessed Value: Land \$8,700 Building 0 Total \$8,700

Approximate Delinquent Real Estate Taxes: \$10,552

Approximate Delinquent Special Assessment Taxes: \$15,384

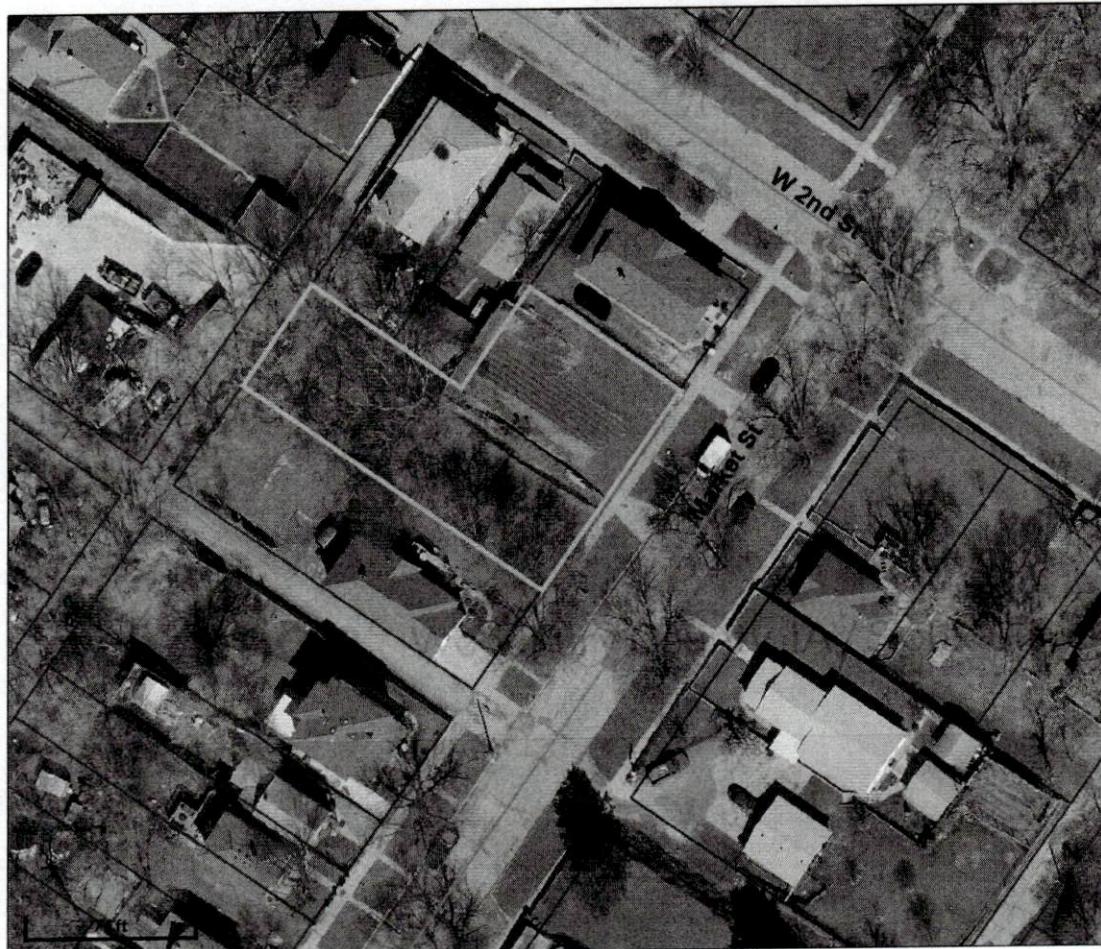
\*Cost of Services: \$127

Inspection to: Dan Bittner Date: 1/29/25

Minimum Bid Set by Supervisor: \$500 Daniel C. Bittner

Date and Time Set for Auction: Tuesday, March 3<sup>rd</sup> @ 4:35 p.m.

\* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



## Overview



## Legend

- Roads
- Corp Boundaries
- Townships
- Parcels

Parcel ID	894729406018	Alternate ID	5236	Owner Address	WOODBURY COUNTY IOWA 620 DOUGLAS ST SIOUX CITY, IA 51101
Sec/Twp/Rng	n/a	Class	R		
Property Address	121 MARKET ST SIOUX CITY	Acreage	n/a		
District	0087				
Brief Tax Description	SIOUX CITY ADDN LOT 18 & E 1/2 LOT 19 BLK 19				

(Note: Not to be used on legal documents)

Date created: 2/10/2026  
Last Data Uploaded: 2/9/2026 10:04:51 PM

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GEOSPATIAL



## Overview



## Legend

- Roads
- Corp Boundaries
- Townships
- Parcels

Parcel ID	894729406018	Alternate ID	5236	Owner Address	WOODBURY COUNTY IOWA 620 DOUGLAS ST SIOUX CITY, IA 51101
Sec/Twp/Rng	n/a	Class	R		
Property Address	121 MARKET ST SIOUX CITY	Acreage	n/a		
District	0087				
Brief Tax Description	SIOUX CITY ADDN LOT 18 & E 1/2 LOT 19 BLK 19				

(Note: Not to be used on legal documents)

Date created: 2/10/2026  
Last Data Uploaded: 2/9/2026 10:04:51 PM

Developed by  SCHNEIDER  
GEOSPATIAL

## RESOLUTION #

### NOTICE OF PROPERTY SALE

#### Parcels #894721456011

**WHEREAS** Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**The East 37 ½ feet of the South 30 feet of Lot 13 and the East 37 ½ feet of Lot 14, all in Block 3, Galbraith's Second Addition to Sioux City in the County of Woodbury and State of Iowa (1011 15<sup>th</sup> Street)**

**NOW THEREFORE,**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on **The 3<sup>rd</sup> Day of March, 2026 at 4:37 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **3<sup>rd</sup> Day of March, 2026**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$427.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 17<sup>th</sup> Day of February, 2026.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

---

Michelle K. Skaff, Ph.D.  
Woodbury County Auditor  
and Recorder

---

Mark E. Nelson, Chairman

## REQUEST FOR MINIMUM BID

Name: Antonio Garcia Date: 1/29/25

Address: 125 Market St Phone: 712-710-2375

Address or approximate address/location of property interested in:

1011 15<sup>th</sup> Street

GIS PIN # 89472145L011

*\*This portion to be completed by Board Administration \**

Legal Description:

The East 37 1/2 feet of the South 30 feet of Lot 13 and the East 37 1/2 feet of Lot 14, all in Block 3, Galbraith's Second Addition to Sioux City, in the County of Woodbury and State of Iowa

Tax Sale #/Date: #933 - 4/15/2015 Parcel #       

Tax Deeded to Woodbury County on: 1/13/24

Current Assessed Value: Land \$200 Building 0 Total \$200

Approximate Delinquent Real Estate Taxes: \$8,633

Approximate Delinquent Special Assessment Taxes: \$23,079

\*Cost of Services: \$127

Inspection to: Dan Bittinger Date: 1/29/25

Minimum Bid Set by Supervisor: \$300 Dan Bittinger

Date and Time Set for Auction:       

\* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



**Overview**



**Legend**

- Roads
- Corp Boundaries
- Townships
- Parcels

Parcel ID	894721456011	Alternate ID	176205	Owner Address	WOODBURY COUNTY IOWA
Sec/Twp/Rng	n/a	Class	R	620 DOUGLAS ST	
Property Address	1011 15TH ST SIOUX CITY	Acreage	n/a	SIOUX CITY, IA 51101	
District	0087				
Brief Tax Description	GALBRAITHS 2ND E 37 1/2 FT S 30 FT LOT 13 & E 37 1/2 FT LOT 14 BLK 3				

(Note: Not to be used on legal documents)

Date created: 2/12/2026  
 Last Data Uploaded: 2/11/2026 10:03:57 PM

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 GEOSPATIAL



**Overview**



**Legend**

- Roads
- Corp Boundaries
- Townships
- Parcels

Parcel ID	894721456011	Alternate ID	176205	Owner Address	WOODBURY COUNTY IOWA
Sec/Twp/Rng	n/a	Class	R		620 DOUGLAS ST
Property Address	1011 15TH ST	Acreage	n/a		SIOUX CITY, IA 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	GALBRAITHS 2ND E 37 1/2 FT S 30 FT LOT 13 & E 37 1/2 FT LOT 14 BLK 3				

(Note: Not to be used on legal documents)

Date created: 2/12/2026  
 Last Data Uploaded: 2/11/2026 10:03:57 PM

Developed by  **SCHNEIDER**  
 GEOSPATIAL

## WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 2/12/2026 Weekly Agenda Date: 2/17/2026

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Laura Sievers, PE, County Engineer

**WORDING FOR AGENDA ITEM:**

Approval of plans for project number L-B(U155)--73-97

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

A bridge replacement project on 325th St. over a stream East 0.1 miles of K67. The bridge will be replaced with a 12' x 7' x 70' twin box culvert.

**BACKGROUND:**

The new 12' x 7' x 70' twin box culvert will replace the existing weight restricted 129' x 22' I-beam bridge built in 1952. The new structure is anticipated to be built in the 2026-2027 construction season.

**FINANCIAL IMPACT:**

Woodbury County Secondary Road local funds will pay for this project.

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

I recommend that the Board approve the plans for project number L-B(U155)--73-97.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the plans for project number L-B(U155)--73-97.

## Bridge U-155 on 325<sup>th</sup> St.



The proposed bridge project will replace an aging structure on 325th Street, located approximately 0.1 miles east of County Road K67. The existing bridge, originally constructed in 1952, is a three-span steel I-beam bridge measuring 129 feet in length and 22 feet in width. It consists of a concrete deck supported by a timber substructure. The bridge is currently load-posted and carries an average daily traffic volume of approximately 45 vehicles.

The proposed replacement structure will consist of a 12-foot by 7-foot twin reinforced concrete box culvert with an overall length of 70 feet. Riprap will be placed along the northwest bank to provide erosion protection during high water and high-velocity flow events. The project is scheduled to be let in March 2026 and will be funded through Woodbury County Secondary Roads funds. The estimated total project cost is approximately \$625,000.



# WOODBURY COUNTY

PROJECT NO: L-B(U155)--73-97

NEW RCB CULVERT

MARCH 1, 2026

Letting Date

Approved  
Board of Supervisors

**IOWA  
DEPARTMENT OF TRANSPORTATION**  
Highway Division  
PLANS OF PROPOSED IMPROVEMENT ON THE  
**SECONDARY ROAD SYSTEM  
WOODBURY COUNTY**  
**RCB CULVERT NEW**  
**PROJECT NO. L-B(U155)--73-97**

**SECTION 404 PERMIT AND CONDITIONS**

CONSTRUCT THIS PROJECT ACCORDING TO THE REQUIREMENTS OF THE U.S. ARMY CORPS OF ENGINEERS NATIONWIDE PERMIT NO 14. A COPY OF THIS PERMIT IS AVAILABLE FROM THE IOWA DOT WEBSITE (<http://envpermits.iowadot.gov/>) THE US ARMY CORPS OF ENGINEERS RESERVES THE RIGHT TO VISIT THE SITE WITHOUT PRIOR NOTICE.

**UTILITY CONTACTS**

WOODBURY COUNTY RURAL ELECTRIC, 1496 HUMBOLDT AVE. MOVILLE, IA 51039  
712-870-1031 - NATE BAUER

WESTERN IOWA TELEPHONE, 202 CEDAR STREET LAWTON, IA 51030 - 712-944-5711 - ERIN NELSON

**REFER TO THE PROPOSAL FOR LIST OF APPLICABLE SPECIFICATIONS**

On 325th St., Over Stream, from County Route K67 E 0.1 Miles in Section 25 T86N R45W

**TRAFFIC CONTROL PLAN**

THIS ROAD WILL BE CLOSED TO THROUGH TRAFFIC DURING CONSTRUCTION. LOCAL TRAFFIC TO ADJACENT PROPERTIES WILL BE MAINTAINED AS PROVIDED FOR IN ARTICLE 1107.08 OF THE CURRENT STANDARD SPECIFICATIONS. TRAFFIC CONTROL DEVICES, PROCEDURES, LAYOUTS AND SIGNING INSTALLED WITHIN THE LIMITS OF THIS PROJECT SHALL CONFORM TO THE "MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS" AS ADOPTED BY THE DEPARTMENT PER 761 OF THE IOWA ADMINISTRATION CODE (IAC) CHAPTER 130.

ALL SAFETY CLOSURES SHALL BE FURNISHED, ERECTED, MAINTAINED AND REMOVED BY THE CONTRACTOR.

MAINTENANCE OF SIGNS, BARRICADES AND SAFETY CLOSURES AS STATED IN ARTICLE 1107.09 SHALL APPLY ON THIS PROJECT.

ROAD CLOSURES ON THIS PROJECT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AND SHALL BE IN ACCORDANCE WITH ROAD STANDARD TC-255.

**FHWA STRUCTURE #351030****Project Number: L-B(U155)--73-97****INDEX OF SHEETS**

No.	Description
1	TITLE SHEET
2	LOCATION PLAN
3	ESTIMATE OF QUANTITIES AND ESTIMATE REFERENCE INFORMATION
4	GENERAL NOTES
5	PLAN VIEW
6	PROFILE SHEET
7	SITUATION PLAN
8-14	ROADWAY CROSS SECTIONS

**ROAD STANDARD PLANS**

The following Standard Plans shall be considered applicable to construction work on this project.

Identification	Date	Identification	Date	Identification	Date
EW-101	10-17-17				
EW-401	10-20-15				
EW-402	04-18-17				
TC-252	10-21-25				

**RCB STANDARD PLANS**

(May be obtained at Woodbury County Engineer Office)

Standard	Date Issued	Date Revised	Standard	Date Issued	Date Revised
TWRBC G1-20	JULY, 2020		TWFWH 45-2-21	FEBRUARY, 2021	
TWRBC G2-20	JULY, 2020		TWFWH 45-3-21	FEBRUARY, 2021	
TWRBC G3-20	JULY, 2020		TWFWH 45-4-21	FEBRUARY, 2021	
TWRBC 12-7-20	JULY, 2020		TWFWH 45-5-21	FEBRUARY, 2021	
TWFWH G1-21	FEBRUARY, 2021		TWFWH 45-6-21	FEBRUARY, 2021	
TWFWH 45-1-21	FEBRUARY, 2021		TWFWH 45-7-21	FEBRUARY, 2021	



I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.	
Laura M Sievers Date	
Iowa Registration Number 19243 Expiration Date 12/31/2026	
Pages or sheets covered by this seal: Pages 1 - 14	

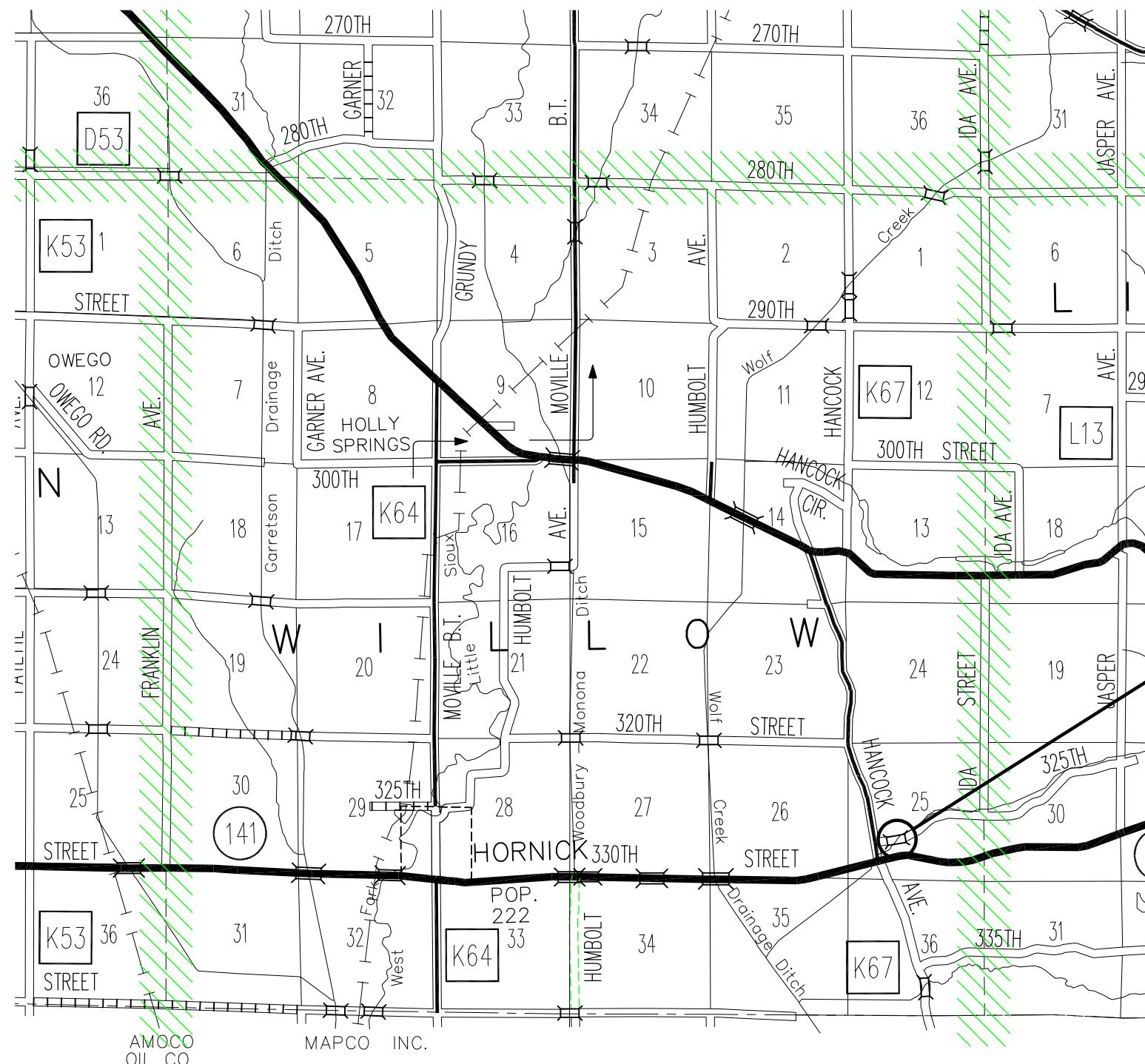
2023 AADT 45 V.P.D.

Woodbury County

Project Number: L-B(U155)--73-97

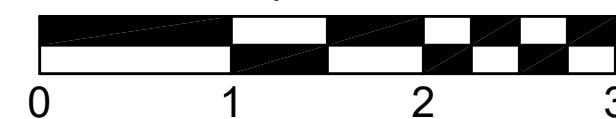
Sheet 1

N



R-45W

Location Map Scale: 1"=1 Mile



PROJECT NO.  
L-B(U155)-73-97  
SHEET

2

PROJECT DESCRIPTION: BRIDGE REPLACEMENT ON 325TH ST.  
SEC. 25-86-45 WILLOW TOWNSHIP

Sheet Description: LOCATION MAP

WOODBURY COUNTY  
ENGINEERS OFFICE

BSB  
DRAWN BY: \_\_\_\_\_  
DESIGNED BY: \_\_\_\_\_  
LMS  
APPROVED BY: \_\_\_\_\_  
DATE: \_\_\_\_\_  
REVISION: \_\_\_\_\_  
DATE: \_\_\_\_\_

ESTIMATED PROJECT QUANTITIES					
ITEM	ITEM CODE	DESCRIPTION	UNITS	TOTALS	
1.	2101-0850001	CLEAR AND GRUB	AC.	0.23	
2.	2102-0425071	SPECIAL BACKFIL	C.Y.	160	
3.	2102-2625000	EMBANKMENT-IN-PLACE	C.Y.	628	
4.	2102-2710070	CLASS 10 ROADWAY AND BORROW	C.Y.	46	
5.	2104-2710020	CLASS 10 CHANNEL	C.Y.	128	
6.	2401-6745625	REMOVAL OF EXISTING BRIDGE	L.S.	1	
7.	2402-2720000	EXCAVATION, CLASS 20	C.Y.	1,637	
(1)	8.	2403-0100020	STRUCTURAL CONCRETE (RCB CULVERT)	C.Y.	291.2
(1)	9.	2404-7775000	REINFORCING STEEL	LB.	43,784
10.	2507-6800061	REVESTMENT, CLASS E	TON	50	
11.	2418-0000010	TEMPORARY STREAM DIVERSION	EACH	1	
12.	2519-3280000	FENCE, FIELD	L.F.	323	
13.	2519-3300400	FIELD FENCE BRACE PANELS	EACH	13	
14.	2528-2518000	SAFETY CLOSURE	EACH	2	
15.	2528-8445110	TRAFFIC CONTROL	L.S.	1	
16.	2533-4980005	MOBILIZATION	L.S.	1	
17.	2601-2634100	MULCHING	ACRES	0.23	
18.	2601-2636043	SEEDING AND FERTILIZING (RURAL)	ACRES	0.23	

CONCRETE AND REINFORCING STEEL SUBTOTALS FOR A TWIN 12'x7'x70' RCB CULVERT					
LOCATION	CONCRETE QUANTITIES, C.Y.				REINFORCING STEEL, LBS.
	FLOOR	WALLS	SLAB	TOTAL	
HEADWALLS	92.6	24.6	7.4	124.6	15,746
35' BARREL	33.8	19.2	30.3	83.3	14,019
35' BARREL	33.8	19.2	30.3	83.3	14,019
<b>TOTALS</b>	<b>160.2</b>	<b>63.0</b>	<b>68.0</b>	<b>291.2</b>	<b>43,784</b>

SUMMARY OF EARTHWORK QUANTITIES							
EXCAVATION TYPE	RAW	RAW	WASTE	USABLE	SHRINKAGE FACTOR	FILL + 40%	PAYMENT QUANTITY
	CUT	FILL	*****	CUT		CY	CY
EXCAVATION 10 ROADWAY AND BORROW	46	1894	0	46	40%	2,652	46
EXCAVATION 10 CHANNEL	128	27	0	128	40%	38	128
EXCAVATION 20	1,637	0	0	1,637	40%	0	1,637
<b>TOTALS</b>				<b>1,811</b>	<b>40%</b>	<b>2,690</b>	
EMBANKMENT IN PLACE (EIP)	<b>EIP = (2,690-1,811)/1.40 SHRINK = 628</b>						

#### (1) ALTERNATE BID INFORMATION

WOODBURY COUNTY WILL ACCEPT ALTERNATE BIDS FOR A PRE-CAST OPTION. THE PRE-CAST OPTION WILL REQUIRE 70' BARREL ON A 45 DEGREE SKEW WITH FLARED WING WALLS. THE QUANTITIES FOR PRE-CAST ARE LISTED BELOW. PRICE BID FOR THE PRE-CAST OPTION SHALL BE PLACED IN ITEMS 8 AND 9. ITEM 8 FOR THE TOTAL BARREL COST (PRE-CAST SECTION AND REQUIRED HARDWARE). ITEM 9 FOR THE TOTAL WING COST (FLARED WING SECTIONS WITH CURTAIN WALL AND REQUIRED HARDWARE).

PRECAST CONCRETE BOX CULVERT, TWIN 12'x7' 70 LINEAR FEET  
PRECAST CONCRETE BOX CULVERT FLARED END SECTION TWIN 12'x7' 2 EACH

#### ESTIMATE REFERENCE INFORMATION

THE DATA BELOW IS FOR INFORMATIONAL PURPOSE ONLY AND SHALL NOT CONSTITUTE A BASIS FOR ANY EXTRA WORK ORDERS.

1. THIS ITEM INCLUDES REMOVAL OF TREES AND WOODY PLANTS WITHIN THE PROJECT LIMITS. CONTRACTOR SHALL HAVE WRITTEN PERMISSION BEFORE BURNING GRUBBED MATERIALS ON PRIVATE PROPERTY. NO BURNING OF GRUBBED MATERIALS INSIDE PROJECT LIMITS ALLOWED.
2. THIS MATERIAL SHALL MEET THE GUIDELINES OF THE SPECIAL BACKFILL MATERIAL SPECIFICATION. THE MATERIAL SHALL BE PLACED IN LIFTS NO THICKER THAN 12 INCHES. THE MATERIAL SHALL BE COMPACTION WITH A VIBRATORY COMPACTOR.
3. SEE SUMMARY OF EARTHWORK QUANTITIES TABULATION ON SHEET 3 FOR BREAKDOWN OF EXCAVATION QUANTITIES. TYPE "A" COMPACTION IS REQUIRED. AFTER ALL SUITABLE MATERIAL ON SITE HAS BEEN DEPLETED THE CONTRACTOR SHALL FURNISH ALL REMAINING MATERIAL REQUIRED. THE CONTRACTOR SHALL FURNISH HIS OWN BORROW FOR EMBANKMENT-IN-PLACE. THE CONTRACTOR SHALL FAMILIARIZE THEMSELVES WITH PROVISIONS OF IOWA LAW AS IT APPLIES TO REMOVAL AND REPLACEMENT OF TOPSOIL ON BORROW AREAS.
4. MATERIAL SHALL BE FREE FROM FOREIGN MATERIAL AND HAVE ADEQUATE MOISTURE TO ALLOW COMPACTION AT THE CONTRACTOR'S EXPENSE IF NECESSARY TO COMPLETE COMPACTION. FILL CALCULATIONS INCLUDE A 40% SHRINKAGE FACTOR, NO PAYMENT FOR OVERHAUL WILL BE ALLOWED.
6. BID ITEM SHALL INCLUDE THE REMOVAL AND DISPOSAL OF THE EXISTING 3 SPAN 129' LONG BY 20' WIDE CONCRETE I-BEAM STRUCTURE WITH TIMBER PILES, STEEL CAPS AND WOOD PLANK BACKING. ALL SUBSTRUCTURE ITEMS SHALL BE REMOVED TO A MINIMUM OF 2'-0" BELOW FINISHED GROUND. STEEL I-BEAMS SHALL BE SALVAGED AND STOCK PILED ON SITE AND SHALL REMAIN THE PROPERTY OF WOODBURY COUNTY. REMAINING BRIDGE ITEMS THAT ARE REMOVED SHALL BECOME THE PROPERTY OF THE CONTRACTOR AND SHALL BE DISPOSED OF OFF THE PROJECT SITE ACCORDING TO APPLICABLE FEDERAL, STATE, AND LOCAL REGULATIONS.
7. THIS BID ITEM INCLUDES ALL MATERIAL EXCAVATED FOR THE PLACEMENT OF THE PROPOSED ROADWAY CULVERT. EXCAVATED MATERIAL MAY BE USED AS ROADWAY BORROW IF DEEMED SUITABLE BY THE ENGINEER.
8. AGGREGATE SHALL BE CLASS 2 DURABILITY. ITEMIZED CONCRETE PLACEMENT QUANTITIES ARE INDICATED BELOW THE ESTIMATED PROJECT QUANTITIES. CONCRETE SHALL BE CLASS "C-4".
11. TEMPORARY STREAM DIVERSION AS PER STANDARD PLAN EW-402.
12. THIS ITEM SHALL BE FULL COMPENSATION FOR PLACEMENT OF NEW 4 STRAND BARB WIRE FENCE. NEW FENCE SHALL BE INSTALLED ALTERNATING BETWEEN STEEL AND WOOD FENCE POSTS, FENCE TO BE INSTALLED BETWEEN STA. 15+40 AND STA. 18+50.
13. BRACE PANELS ARE REQUIRED AT THE BEGINNING AND END OF THE FENCING INSTALLATION.
14. THIS BID ITEM SHALL INCLUDE PROVIDING, INSTALLING, MAINTAINING AND REMOVING SAFETY CLOSURES ACCORDING TO IDOT STANDARD SPECIFICATIONS.
15. THIS ITEM SHALL BE FULL COMPENSATION FOR CONSTRUCTION SIGNING ADJACENT TO ROADWAY.
16. THIS ITEM SHALL INCLUDE ALL TRANSPORTATION COSTS ASSOCIATED WITH THE MOVEMENT BY THE CONTRACTOR AND THEIR EQUIPMENT.
17. MULCHING IS INTENDED TO COVER SEEDING ON RECONSTRUCTED SLOPES AND DITCHES.
18. THE CONTRACTOR IS TO RESHAPE, FERTILIZE AND MULCH AREAS DISTURBED DURING CONSTRUCTION TO THEIR ORIGINAL CONDITION. THIS SHALL BE INCLUDED IN THE PRICES BID FOR ITEMS 17 AND 18. THE CONTRACTOR SHALL VERIFY WITH THE ENGINEER ALL AREAS TO BE SEADED PRIOR TO COMMENCING ANY WORK ON THIS ITEM.

WOODBURY COUNTY  
ENGINEERS OFFICE

BSB DRAWN BY:	DESIGNED BY:
LMS APPROVED BY:	REVISION DATE:

PROJECT DESCRIPTION: BRIDGE REPLACEMENT ON 325TH ST.  
SEC. 25-86-45 WILLOW TOWNSHIP

SHEET DESCRIPTION: ESTIMATE OF QUANTITIES AND  
GENERAL INFORMATION

PROJECT NO.  
L-B(U155)--73-97  
SHEET  
3

GENERAL NOTES:

CONTRACTOR IS TO USE CARE IN WORKING AROUND AND OVER ALL TILE LINES. BREAKS IN THE TILE LINES DUE TO THE CONTRACTOR'S CARELESSNESS ARE TO BE REPLACED AT HIS EXPENSE WITHOUT COST TO WOODBURY COUNTY. ANY TILE LINES BROKEN OR DISTURBED BY CUT LINES WILL BE REPLACED AS DIRECTED BY THE ENGINEER IN CHARGE OF CONSTRUCTION AT WOODBURY COUNTY'S EXPENSE.

A UTILITY ONE CALL (1-800-292-8989) WILL BE MADE BY THE CONTRACTOR WITHIN 30 DAYS OF RECEIVING A SIGNED CONTRACT AND NO LESS THAN 10 WORKING DAYS BEFORE BEGINNING THE PROJECT. THE CONTRACTOR WILL NOTIFY THE WOODBURY COUNTY ENGINEER'S OFFICE WITH THE ONE CALL UTILITY MEETING TIME.

CONTRACTOR IS RESPONSIBLE FOR CLEANING UP AREAS OF THE PROJECT AS WORK PROGRESSES. ALL RUBBISH, EXCESS MATERIALS, EQUIPMENT, DEBRIS, AND GRUBBED MATERIALS SHALL BE CLEANED UP AND REMOVED FROM THE WORK AREAS PRIOR TO ACCEPTANCE OF THE PROJECT.

DESIGN STRESSES

DESIGN STRESSES FOR THE FOLLOWING MATERIALS ARE IN ACCORDANCE WITH THE A.A.S.H.T.O. STANDARD SPECIFICATIONS FOR HIGHWAY BRIDGES, SERIES OF 2015. REINFORCING STEEL IN ACCORDANCE WITH SECTION 8, GRADE 60. CONCRETE IN ACCORDANCE WITH SECTION 8,  $f'_c = 3,500$  psi.

SPECIFICATIONS

DESIGN: A.A.S.H.T.O. STANDARD SPECIFICATIONS FOR HIGHWAY BRIDGES, SERIES OF 2015, AND ALL CURRENT REVISIONS.

CONSTRUCTION: IOWA DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR HIGHWAY AND BRIDGE CONSTRUCTION, SERIES OF 2015, PLUS CURRENT SUPPLEMENTAL SPECIFICATIONS AND SPECIAL PROVISIONS.

SCHEDULE OF OPERATION

THE CONTRACTOR SHALL SUBMIT TO THE ENGINEER, PRIOR TO THE PRECONSTRUCTION CONFERENCE, A WRITTEN SCHEDULE FOR PERFORMANCE OF THE WORK ITEMS. THE SCHEDULE SHALL BE IN THE FORM OF A BAR GRAPH OR CHART SHOWING STARTING AND COMPLETION DATES FOR THE ITEMS. THE CONTRACTOR SHALL THEN MAKE EVERY EFFORT TO CONFORM TO THE ACCEPTED SCHEDULE.

CULVERT GENERAL NOTES

DESIGNED FOR A FILL HEIGHT OF 5.14'.

THE REINFORCEMENT SUPPLIED FOR THIS STRUCTURE SHALL BE GRADE 60 REINFORCING STEEL IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS.

METAL BAR CHAIRS SPACED AT NOT OVER 3'-0" C-C IN EITHER DIRECTION ARE TO BE USED TO SUPPORT ALL SLAB AND FLOOR STEEL AS OUTLINED IN THE STANDARD SPECIFICATIONS (ARTICLE 2404.07).

THE CLEAR DISTANCE FROM FACE OF CONCRETE TO NEAR EDGE OR END OF REINFORCING BAR SHALL BE 2" UNLESS OTHERWISE NOTED OR SHOWN.

ALL REINFORCING STEEL SHALL BE SECURELY WIRED IN PLACE BEFORE THE CONCRETE IS POURED (ARTICLE 2404.06).

FLOOR OF BARREL SHALL BE FINISHED SMOOTH. SIDE OF FOOTING SHALL BE FORMED TO INSURE CORRECT LINE AND GRADE.

ALL EXPOSED CORNERS 90 DEGREES OR SHARPER SHALL BE FILLETED WITH A 3/4" DRESSED AND BEVELED STRIP.

THE PERMISSIBLE CONSTRUCTION JOINT AT THE TOP OF THE WALLS MAY BE LOWERED.

PRECAST BOX OPTION

THE CONTRACTOR MAY SUBSTITUTE PRECAST CONCRETE BOX SECTIONS AND HEADWALLS INSTEAD OF THE CONCRETE CAST-IN-PLACE SECTIONS AND HEADWALLS SHOWN ON THE PLANS. IF THE CONTRACTOR CHOOSES TO SUBSTITUTE PRECAST SECTIONS, THE FOLLOWING SHALL APPLY:

BEFORE BEGINNING CONSTRUCTION THE PRECAST CONCRETE BOX CULVERT SUPPLIER SHALL SUBMIT DETAILS OF THE PROPOSED PRECAST BOX SECTIONS AND HEADWALLS TO THE WOODBURY COUNTY ENGINEER FOR APPROVAL. WOODBURY COUNTY SHALL REQUIRE A MINIMUM OF 14 DAYS TO PERFORM THIS REVIEW. THE DETAILS SHALL INCLUDE THE FOLLOWING:

- A. A SITUATION PLAN DRAWING SHOWING THE BACK TO BACK OF PARAPET DIMENSION FOR THE LINE OF THE CULVERT SECTIONS.
- B. A DETAIL OF THE PRECAST CULVERT AND HEADWALL SECTIONS SHOWING A CROSS SECTION VIEW OF THE SECTION, STEEL AREAS, LOCATIONS, DIMENSIONS, AND PLACEMENT.
- C. A DETAIL OF THE INLET AND OUTLET HEADWALL SHOWING DIMENSIONS AND SLOPES. THE SLOPE OF THE HEADWALL WALLS SHALL BE 3H:1V.
- D. A DETAIL OF THE PARAPET SHOWING A CROSS SECTION WITH DIMENSIONS AND A DETAIL OF THE PARAPET SHOWING HOW IT IS ATTACHED TO THE HEADWALL.
- E. A DETAIL OF THE CURTAIN WALL SHOWING A CROSS SECTION WITH DIMENSIONS AND HOW THE CURTAIN WALL IS ATTACHED TO THE END SECTION.

232-8  
10-18-11

EROSION CONTROL  
(DISTURBED AREAS)

ENSURE THE TOP 6 INCHES OF THE DISTURBED AREAS ARE FREE OF ROCK AND DEBRIS AND ARE SUITABLE FOR THE ESTABLISHMENT OF VEGETATION, SUBJECT TO THE ENGINEER'S APPROVAL.

EROSION CONTROL  
(RURAL SEEDING)

FOLLOWING THE COMPLETION OF WORK, PLACE SEED, FERTILIZER, AND MULCH ON THE PORTION OF THE AREA LYING WITHIN THE COUNTY RIGHT OF WAY AS FOLLOWS:

SEEDING:

PERMANENT SEEDING FOR RURAL AREA AS PER THE IDOT CURRENT SPECIFICATIONS.

FERTILIZER:

17 LBS. OF 13-13-13 (OR EQUIVALENT) COMMERCIAL FERTILIZER PER 1000 SQ. FT.

MULCH:

70 LBS. OF DRY CEREAL STRAW PER 1000 SQ. FT. CONSOLIDATE ALL MULCH INTO THE SOIL USING A MULCH STABILIZER.

PREPARING THE SEEDBED AND FURNISHING AND APPLYING SEED, FERTILIZER, AND MULCH IS INCIDENTAL TO MOBILIZATION. NO EXTRA COMPENSATION WILL BE ALLOWED.

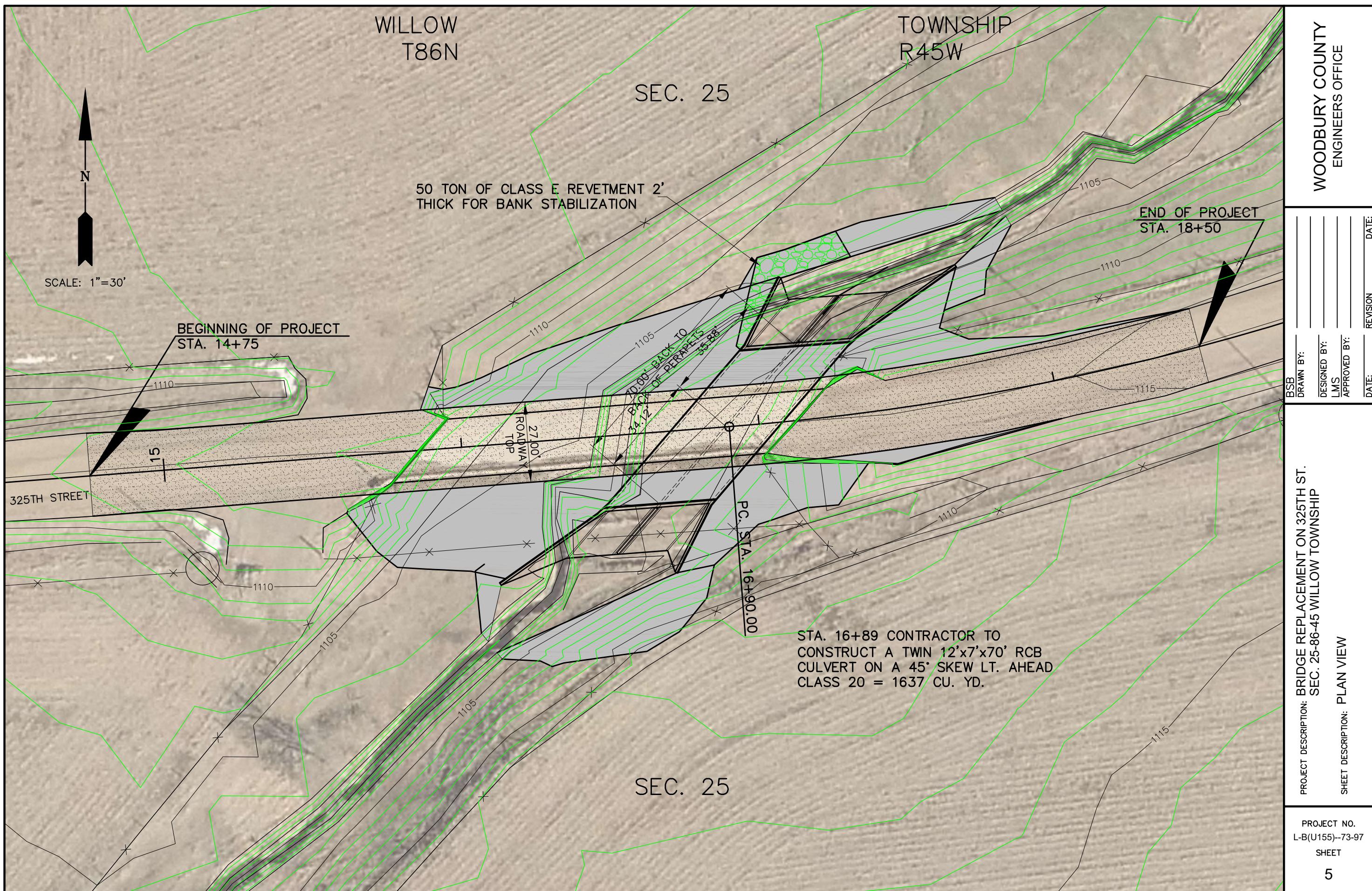
DEMOLITION  
(BRIDGE REMOVAL)

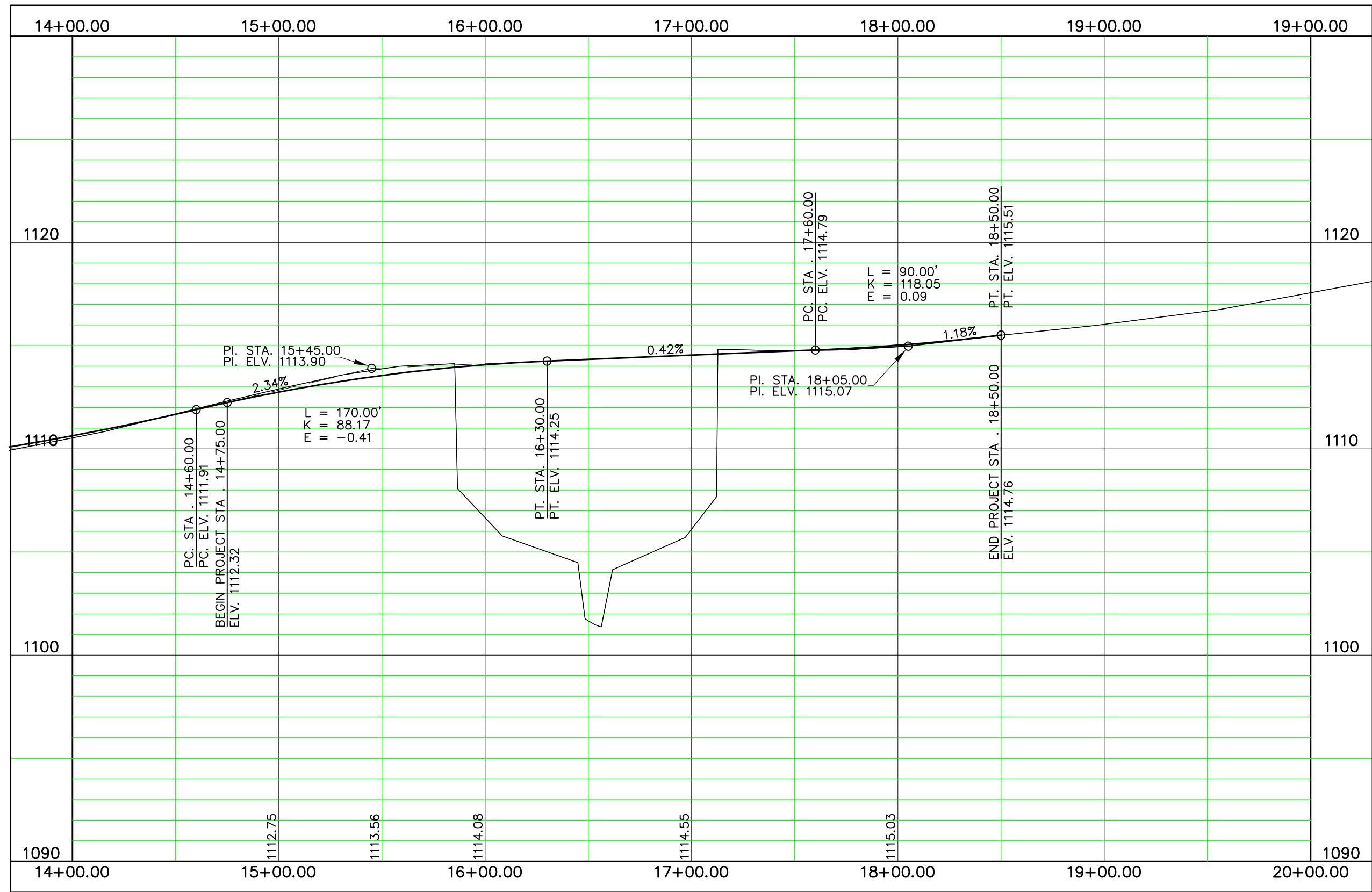
A SCRAPE SAMPLE WAS TAKEN FROM TWO AREAS OF THIS BRIDGE TO GET AN INDICATION OF THE EXISTENCE OF THE LEVEL OF TOTAL CHROMIUM AND TOTAL LEAD. ANALYSIS OF TOTAL LEAD ON THIS SAMPLE WERE IN A RANGE OF 330 TO 400 PARTS PER MILLION (PPM). ANALYSIS OF TOTAL CHROMIUM ON THESE SAMPLES WERE IN A RANGE OF 10,000 TO 21,000 PPM. THESE ANALYSIS SHOW THE EXISTENCE OF THESE TWO TOXIC CONSTITUENTS. LEVELS INDICATED BY THESE TESTS COULD CREATE CONDITIONS ABOVE REGULATORY LIMITS FOR HEALTH AND SAFETY REQUIREMENTS. NO OTHER CONSTITUENTS WERE ANALYZED. THE BIDDER SHOULD NOT RELY ON THE DEPARTMENT'S TESTING AND ANALYSIS FOR ANY PURPOSE OTHER THAN AS AN INDICATION OF THE EXISTENCE OF THESE TWO TOXIC CONSTITUENTS. AN ASBESTOS INSPECTION WAS CONDUCTED AND THE RESULTS ON THE SCRAPE SAMPLES WERE A TOTAL OF 8%.

PROJECT DESCRIPTION: BRIDGE REPLACEMENT ON 325TH ST.  
SEC. 25-86-45 WILLOW TOWNSHIP

SHEET DESCRIPTION: GENERAL NOTES

PROJECT NO.  
L-B(U155)--73-97  
SHEET



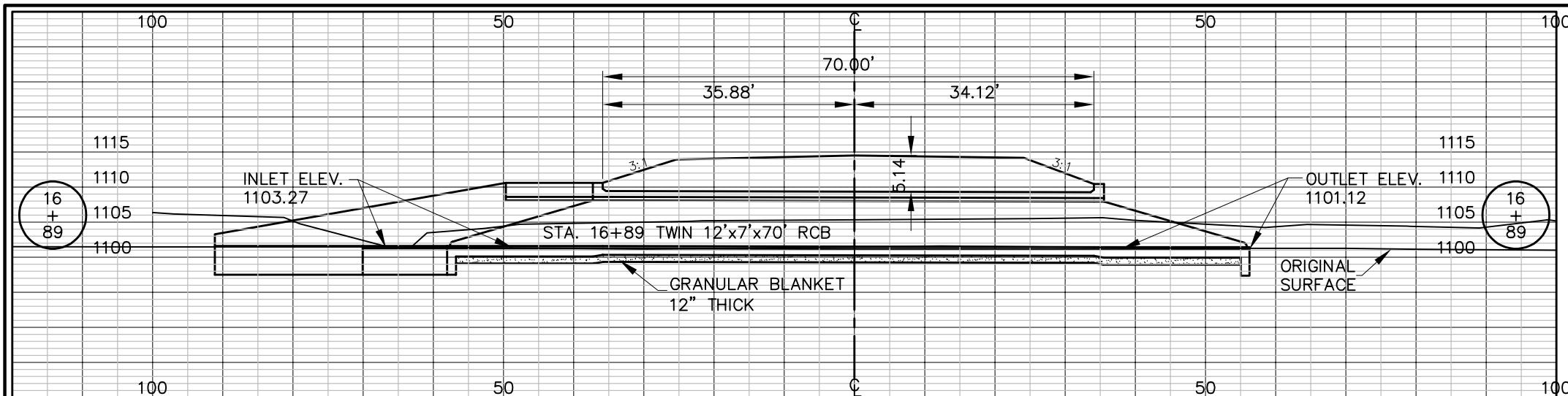


PROJECT NO.  
L-B(U155)--73-97  
SHEET  
6

PROJECT DESCRIPTION: BRIDGE REPLACEMENT ON 325TH  
SEC. 25-86-45 WILLOW TOWNSHIP  
SHEET DESCRIPTION: PROFILE VIEW

BSB DRAWN BY: \_\_\_\_\_  
DESIGNED BY: \_\_\_\_\_  
LMS APPROVED BY: \_\_\_\_\_  
DATE: \_\_\_\_\_  
REVISION: \_\_\_\_\_  
DATE: \_\_\_\_\_

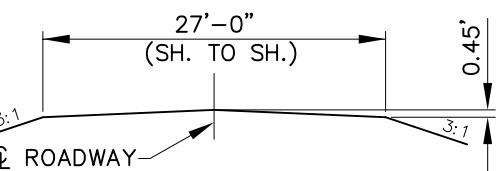
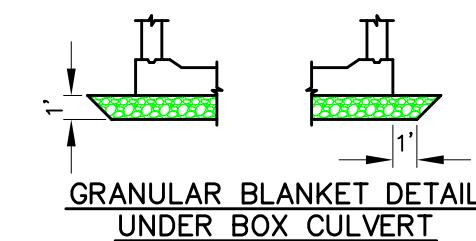
WOODBURY COUNTY  
ENGINEERS OFFICE



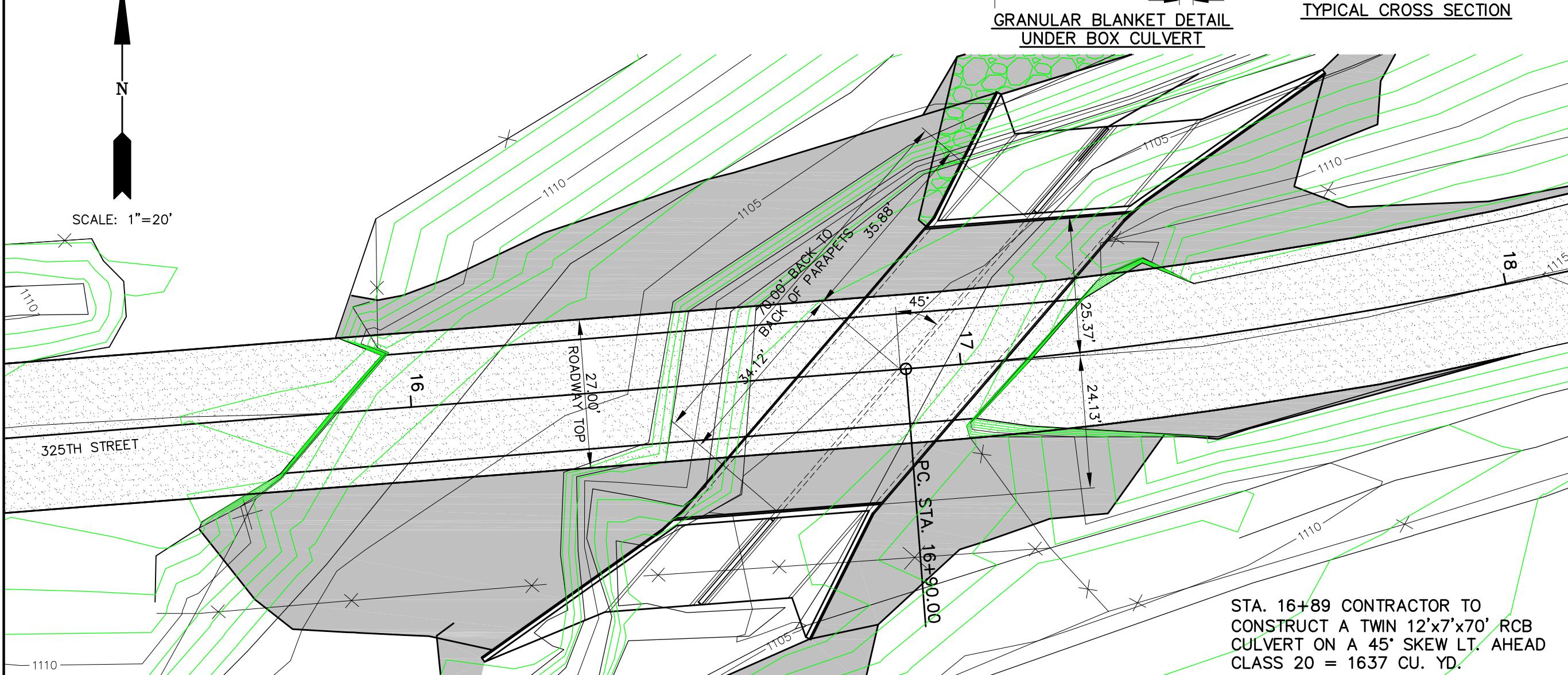
**LONGITUDINAL SECTION OF TWIN 12'x7' RCB  
ON A 45° SKEW LT. AHEAD**

ALL DIMENSIONS ARE ALONG THE SKEW  
SCALE: 1"=20'

LOCATION  
WOODBURY COUNTY  
T86N, R44W, SECTION 25  
MORGAN TOWNSHIP OVER UNNAMED STREAM  
HYDRAULIC DATA  
DRAINAGE AREA = 3.24 SQ. MI.  
STREAM SLOPE = 59.3 FT./MI.  
Q10 = 1200 CFS Q25 = 1790 FS  
Q50 = 2240 CFS Q100 = 2730 CFS  
STAGE = 1111.59



**TYPICAL CROSS SECTION**

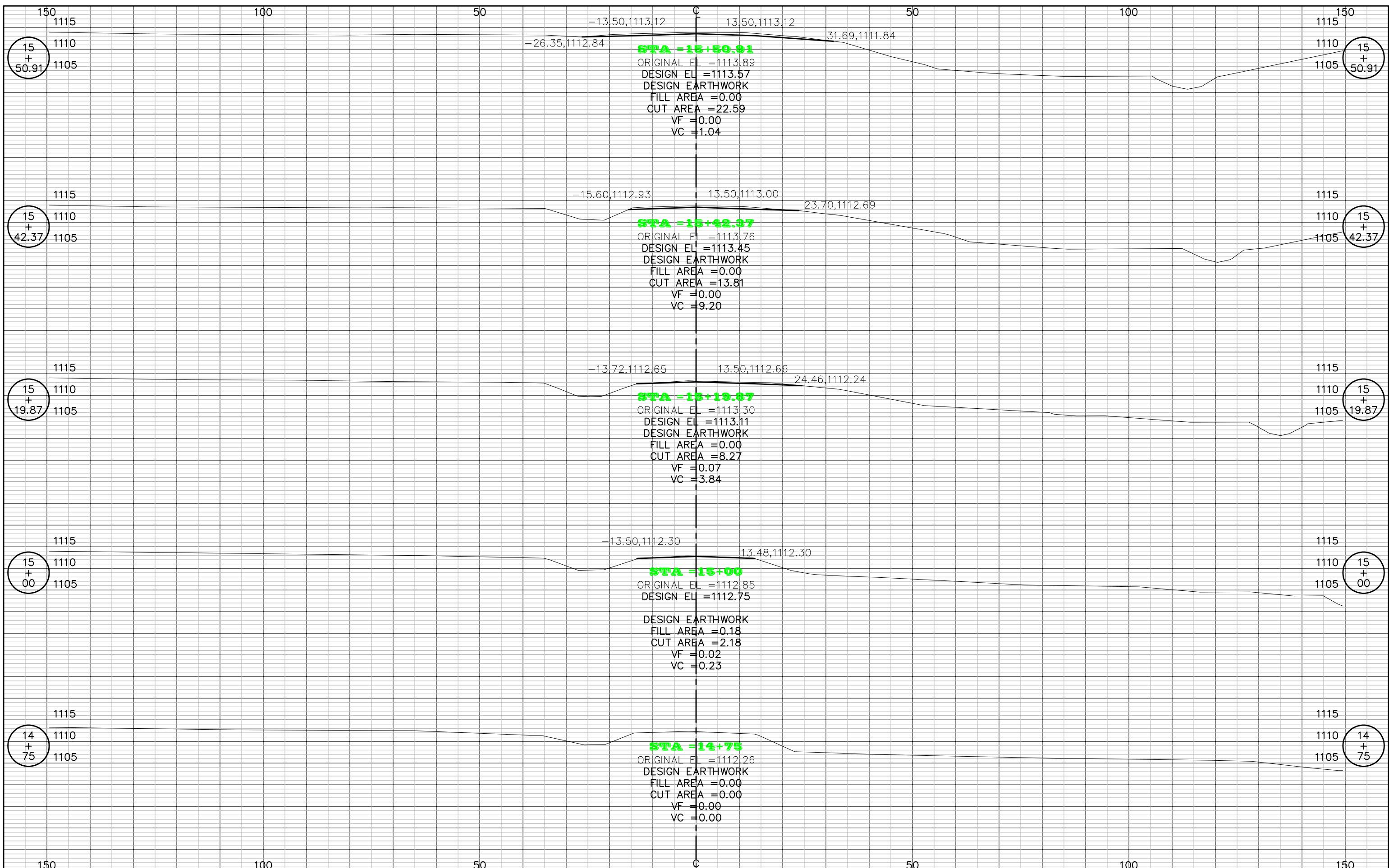


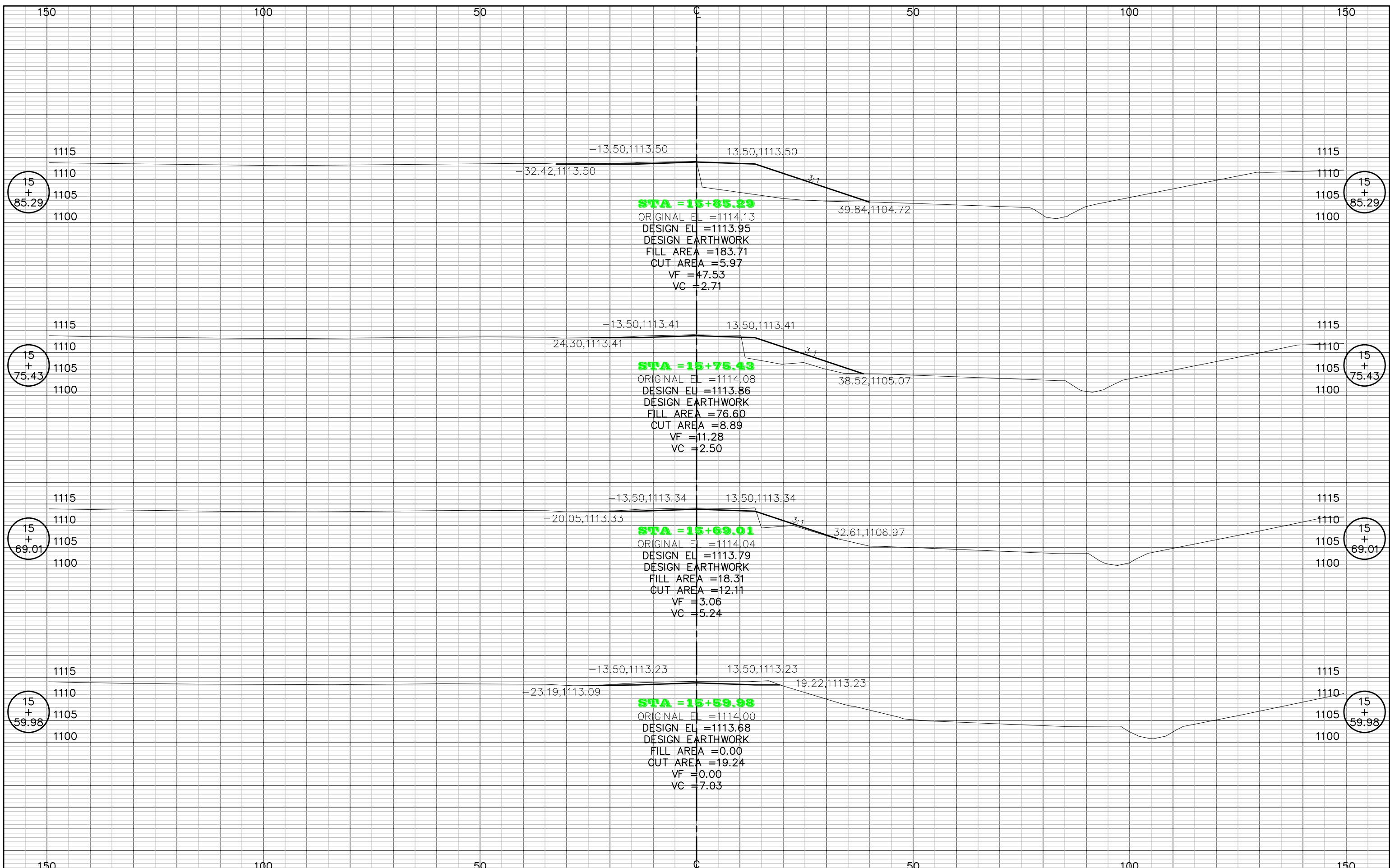
PROJECT NO.  
L-B(U155)--73-97  
SHEET  
7

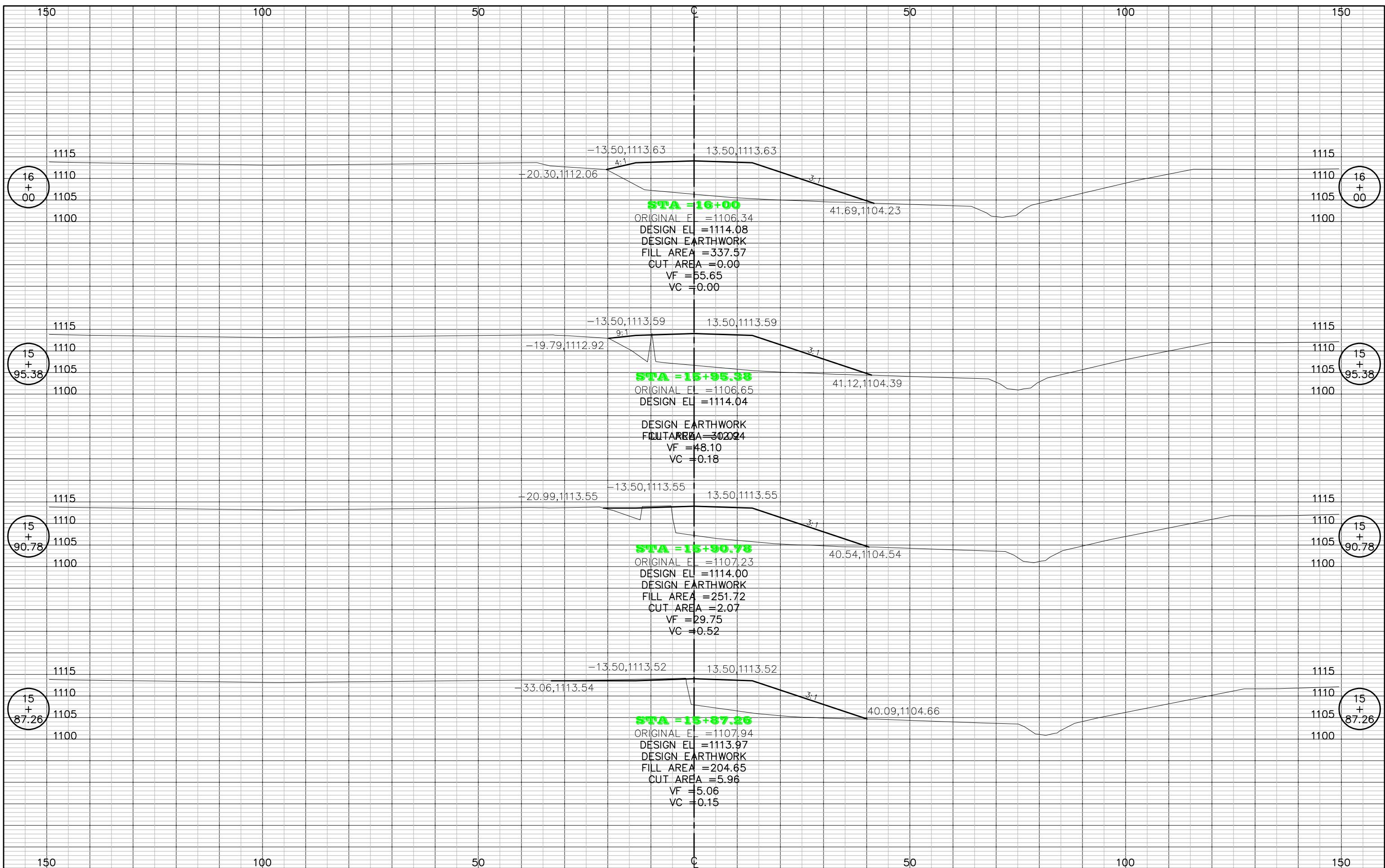
PROJECT DESCRIPTION: BRIDGE REPLACEMENT ON 325TH ST.  
SEC. 25-86-45 WILLOW TOWNSHIP  
SHEET DESCRIPTION: SITUATION PLAN

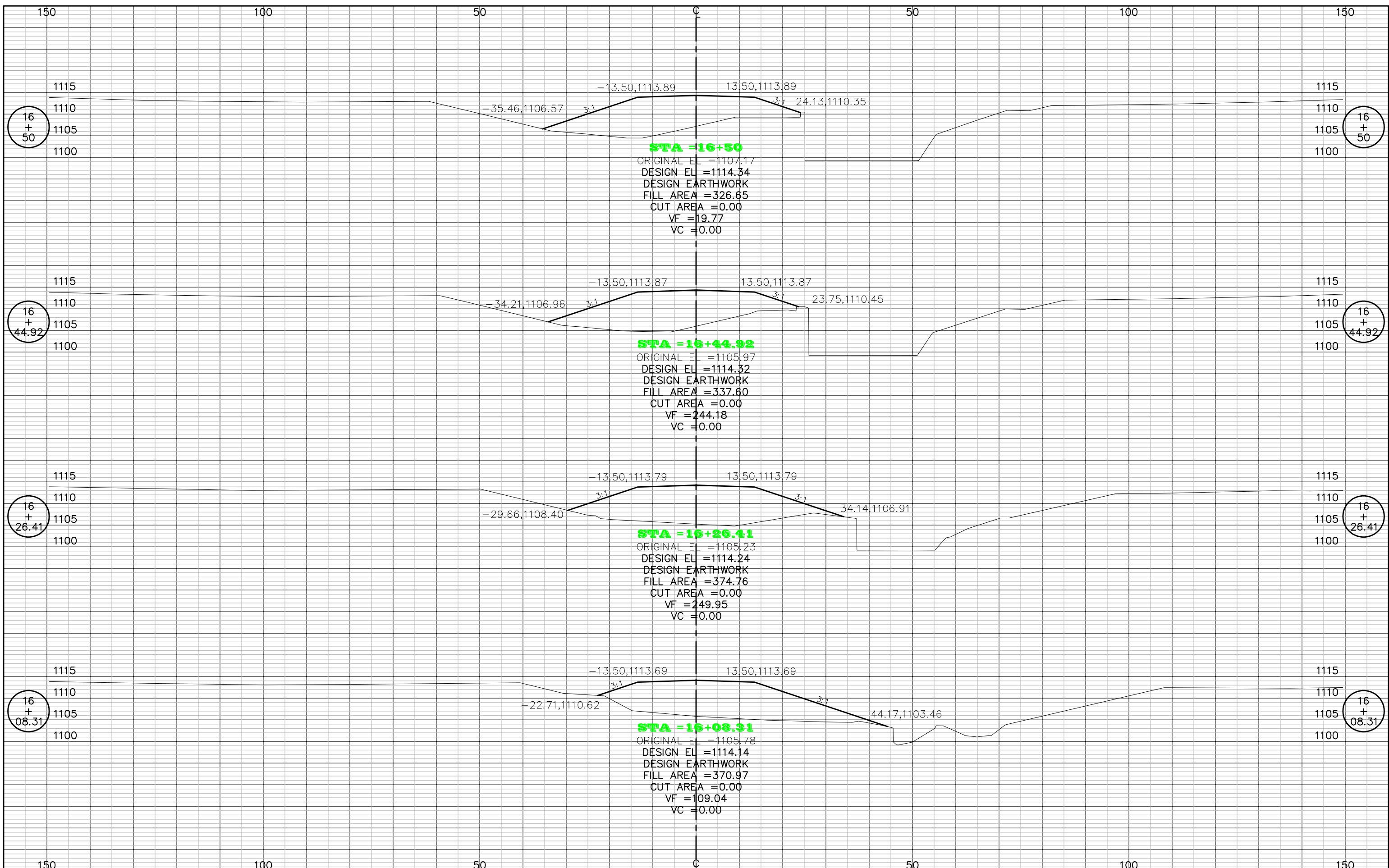
WOODBURY COUNTY  
ENGINEERS OFFICE

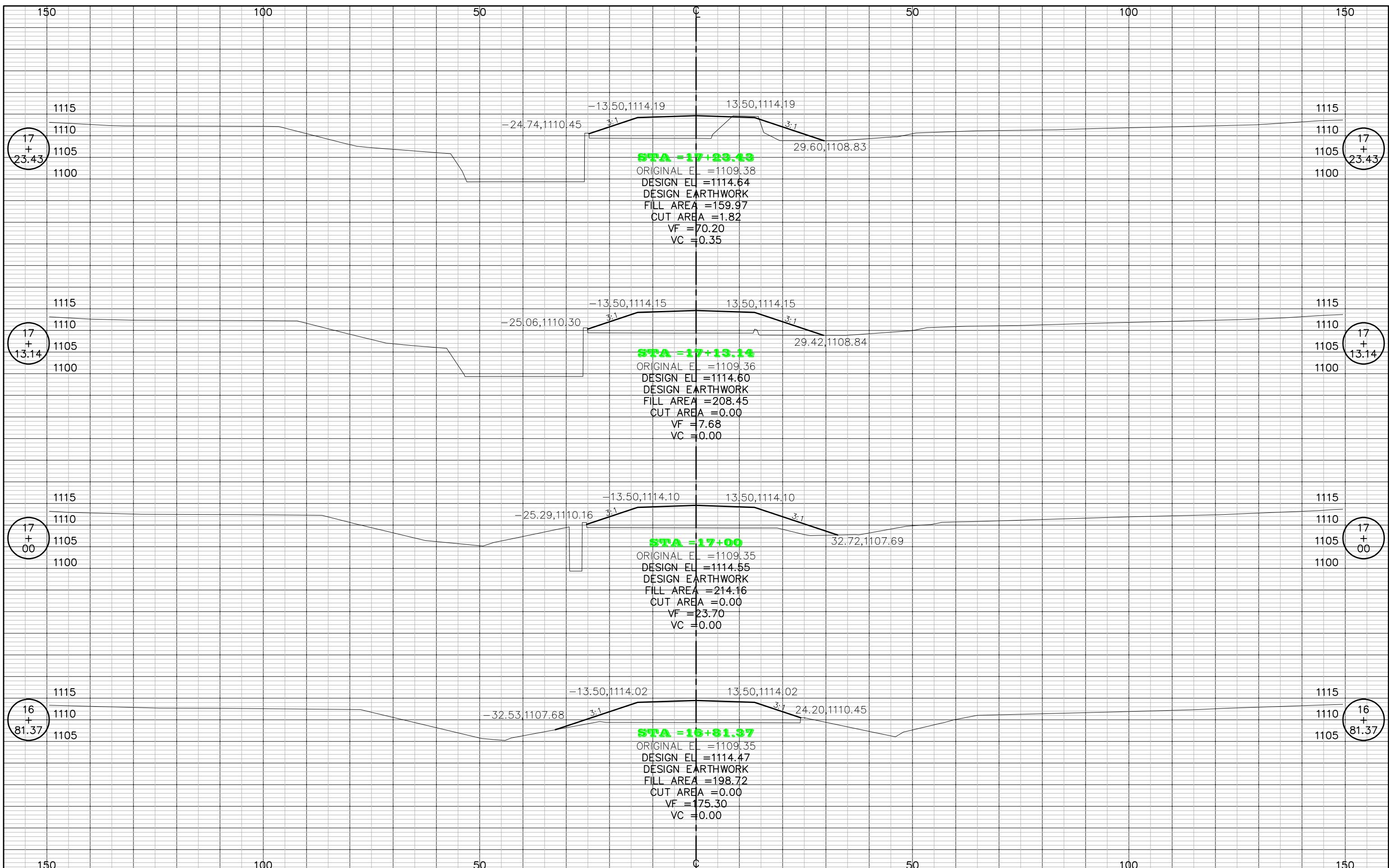
BSB DRAWN BY: _____	DESIGNED BY: _____
LMS APPROVED BY: _____	DATE: _____
REVISION: _____	DATE: _____

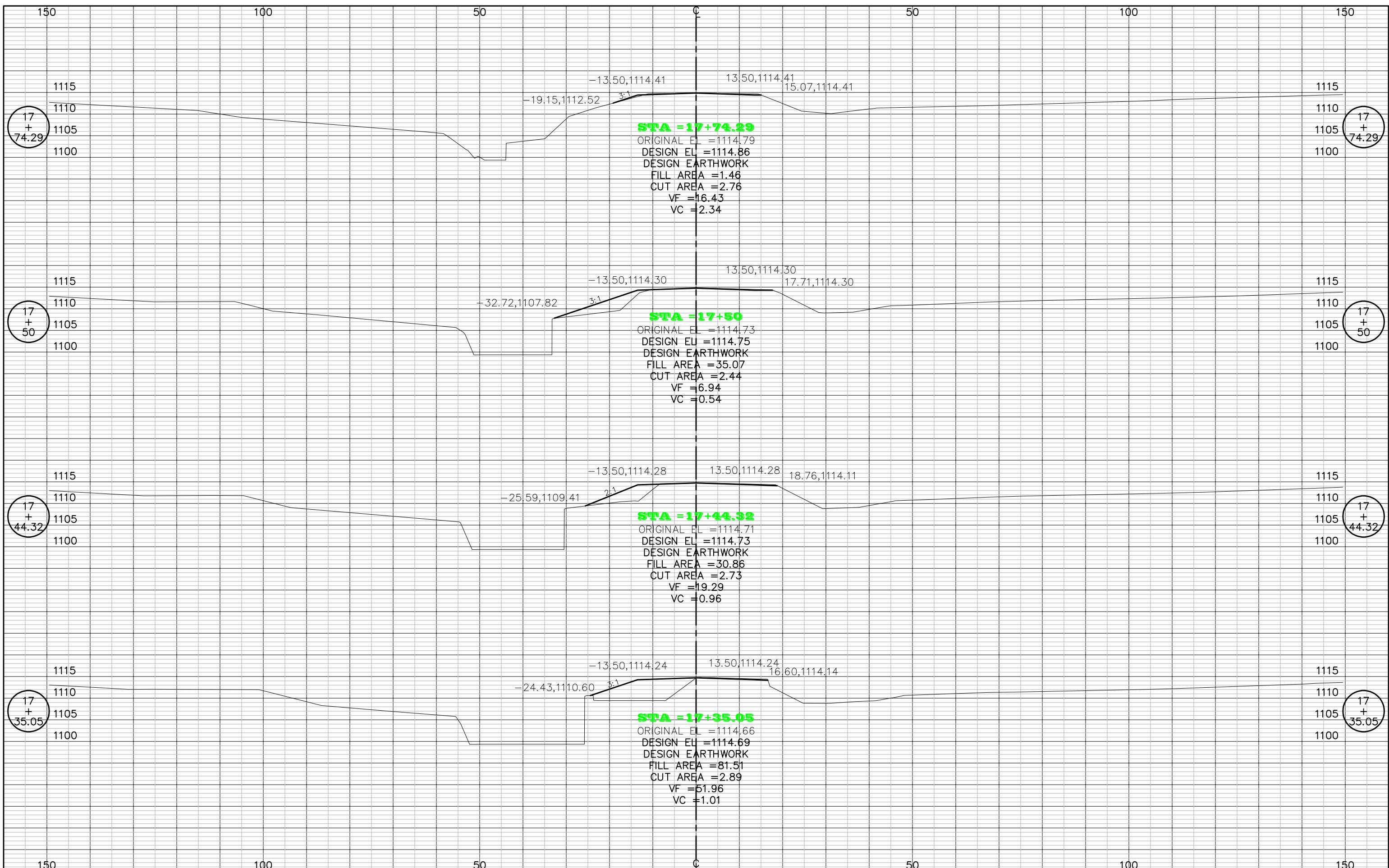


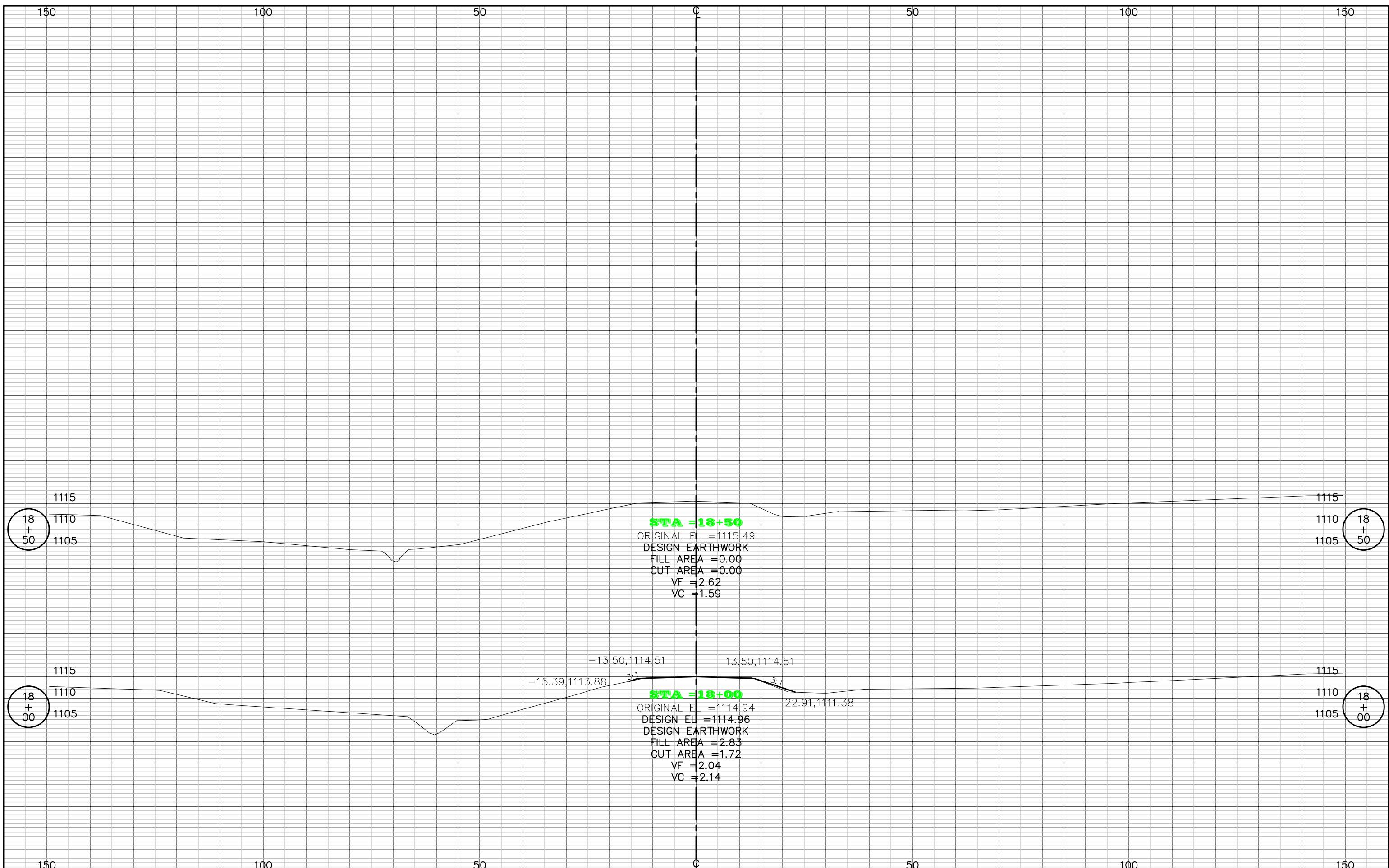












## WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 2/12/2026 Weekly Agenda Date: 2/17/2026

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Laura Sievers, PE, County Engineer

**WORDING FOR AGENDA ITEM:**

Approval of mechanic truck from Maintainer

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

Purchase a mechanics truck within fiscal year 2027

**BACKGROUND:**

The Secondary Road Mechanic is currently using an old emergency response vehicle as a Mechanics truck. This does not have tool storage doors that lock. It does not have a crane.

**FINANCIAL IMPACT:**

Secondary Roads new equipment line item budget \$190,883

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

I recommend the Board approve the purchase of the mechanics truck from Maintainer

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the purchase of the mechanics truck from Maintainer

# FY 2027 Mechanic Truck

	<b>Maintainer Rock Rapids, Iowa</b>	<b>Service Trucks International (STI) Sioux Center, Iowa</b>	<b>MGX Equipment Services, LLC Ankeny, Iowa</b>
<b>Chassis</b>	\$70,524	\$77,527	
<b>Equipment</b>	\$120,359	\$119,805	
<b>Total</b>	<b>\$190,883</b>	<b>\$197,332</b>	<b>\$207,750</b>



## Maintainer Mechanic Truck:

<b>Chassis</b>	1-ton Ford F600 4x4, Diesel, automatic
<b>Crane, Outriggers</b>	3 ton lifting capacity, wireless remote
<b>Air compressor</b>	40 cfm @ 150 psi
<b>Jumper Pack</b>	Is able to jump start a motor grader. A regular pickup battery would take hours to provide enough energy to a motor grader battery.
<b>Tool Doors</b>	Aluminum. MasterLock - doors lock all at once.
<b>Lights</b>	Safety strobe lights and work light.
<b>Camera</b>	Back up Camera.

Budget Group
Budget Division
Budget Period

**Woodbury Co Library**  
**0061 - COUNTY LIBRARY**  
**FY27 BUDGET**

Budget submitted Oct-2025      Revised Budget 2-11-2026

Account #	Account Name	FY27	
		Grand Total V1	Grand Total V2
0061-33-6400-000-10002	DEPARTMENT HEADS	\$ 54,448.00	\$ 53,411.00
0061-33-6400-000-10003	WAGE PLAN EMPLOYEES	\$ 79,036.00	\$ 75,369.00
0061-33-6400-000-10100	WAGE PLAN EMP. PART TIME	\$ 66,225.00	\$ 65,728.00
0061-33-6400-000-11000	FICA - CNTY CONTRIBUTION	\$ 14,846.00	\$ 14,462.00
0061-33-6400-000-11100	IPERS - CNTY CONTRIBUTION	\$ 23,664.00	\$ 23,040.00
0061-33-6400-000-11300	EMPLOYEE HOSPITALIZATION	\$ 26,907.00	\$ 26,907.00
0061-33-6400-000-11701	LIFE INSURANCE	\$ 115.00	\$ 115.00
0061-33-6400-000-11702	DENTAL INSURANCE	\$ 1,126.00	\$ 1,126.00
0061-33-6400-000-11703	LTD INSURANCE	\$ 560.00	\$ 546.00
0061-33-6400-000-25000	GAS & OIL	\$ 2,280.00	\$ 2,280.00
0061-33-6400-000-26000	STATIONARY/FORMS/GENERAL OFFICE SUPPLIES	\$ 2,369.00	\$ 2,369.00
0061-33-6400-000-26100	MAGAZINES & BOOKS	\$ 32,400.00	\$ 30,000.00
0061-33-6400-000-40000	Publications, Notices & Advertisements	\$ 180.00	\$ 180.00
0061-33-6400-000-41200	POSTAGE & MAILING	\$ 720.00	\$ 720.00
0061-33-6400-000-41300	EMPLOYEE MILEAGE	\$ 1,200.00	\$ 1,200.00
0061-33-6400-000-41400	TELEPHONE EXPENSE	\$ 4,020.00	\$ 4,500.00
0061-33-6400-000-42200	SCHOOL OF INSTRUCTION	\$ 1,500.00	\$ 1,500.00
0061-33-6400-000-43000	NATURAL & LP GAS	\$ 720.00	\$ 720.00
0061-33-6400-000-43100	ELECTRIC LIGHT & POWER	\$ 14,700.00	\$ 12,000.00
0061-33-6400-000-43200	WATER & SEWER	\$ 552.00	\$ 552.00
0061-33-6400-000-44000	REPAIR & MAINTENANCE: VEHICLE	\$ 1,020.00	\$ 1,020.00
0061-33-6400-000-44400	REPAIR & MAINTENANCE: EQUIPMENT	\$ 600.00	\$ 600.00
0061-33-6400-000-45000	RENTALS: BUILDINGS	\$ 19,220.00	\$ 17,420.00
0061-33-6400-000-62400	Permanent Landscaping	\$ -	\$ -
0061-33-6400-000-63600	MACHINERY & EQUIPMENT: OFFICE EQUIPMENT &...	\$ 1,500.00	\$ 1,500.00
<b>Grand Total</b>		<b>\$ 349,908.00</b>	<b>\$ 337,265.00</b>

To: Ryan Ericson  
 From: Carol Nelson  
 RE: FY27 Woodbury County Library Budget  
 Date : 2/11/2026

<b>Cities &amp; Townships</b>	<b>County Library Allocation</b>				<b>Ver #1</b>	<b>Ver #2</b>	<b>Ver #2</b>
	<b>FY 2027</b>		<b>FY 2026</b>				
	<b>Population</b>	<b>Per Cent</b>	<b>Allocations</b>	<b>Allocations</b>	<b>Allocations</b>	<b>Allocations</b>	<b>Allocations -Reserve</b>
Bronson	294	2.45%	\$ 6,761	\$ 8,570	\$ 8,260	\$	7,353
Danbury	320	2.67%	\$ 7,357	\$ 9,328	\$ 8,991	\$	8,003
Hornick	255	2.12%	\$ 5,867	\$ 7,433	\$ 7,164	\$	6,377
Lawton	943	7.86%	\$ 21,685	\$ 27,488	\$ 26,495	\$	23,583
Moville	1,687	14.05%	\$ 38,801	\$ 49,175	\$ 47,398	\$	42,190
Pierson	337	2.81%	\$ 7,749	\$ 9,823	\$ 9,468	\$	8,428
<b>Subtotal</b>	<b>3,836</b>	<b>31.96%</b>	<b>\$ 88,220</b>	<b>\$ 111,817</b>	<b>\$ 107,776</b>	<b>\$</b>	<b>95,934</b>
<b>Reserve</b>			<b>\$ 52,968</b>			<b>\$</b>	<b>37,058</b>
<b>Woodbury Townships</b>	<b>8,168</b>	<b>68.04%</b>	<b>\$ 187,859</b>	<b>\$ 238,091</b>	<b>\$ 229,489</b>	<b>\$</b>	<b>204,273</b>
<b>Total to be allocated</b>	<b>12,004</b>	<b>100%</b>	<b>\$ 329,047</b>	<b>\$ 349,908</b>	<b>\$ 337,265</b>	<b>\$</b>	<b>337,265</b>
<b>Total Budget Request</b>			<b>\$ 329,047</b>	<b>\$ 349,908</b>	<b>\$ 337,265</b>	<b>\$</b>	<b>337,265</b>
<b>Total less Reserve</b>						<b>\$</b>	<b>37,058</b>
						<b>\$</b>	<b>300,207</b>
<b>Reserve Balance</b>	<b>\$ 113,258.52</b>						
<b>Donation Bal</b>	<b>\$ 39,142.30</b>						
<b>Less Donations</b>	<b>\$ 74,116.22</b>						
<b>% for FY27</b>		<b>50%</b>					
<b>Suggested Reserve Reduction</b>	<b>\$ 37,058.11</b>						

The cash balance as of July 1, 2025, was \$119,111.52 and the current cash balance is \$113,258.52.

Total budget for FY26 is \$329,050. The beginning cash balance represents a 36.2% reserve level.

Per your email, \$39,142.30 of that cash balance is unspent donations.



Account Number	Fund: 0001 - GENERAL BASIC	Function: 1110 - LEGAL SERVICE/MEDICAL EXAMINATIONS	Revenue	2023-2024	2024-2025	2025-2026	Comparison 1		Comparison 1
				Total Activity	Total Activity	YTD Activity Through Jun	Parent Budget	Budget	to Parent Budget
							2025-2026	Budget Director	%
<a href="#">0001-3-28-1110-25180</a>			AUTOPSY REIMBURSEMENT	1,645.86	1,989.59	4,090.00	5,000.00	5,000.00	0.00 0.00%
			Total Revenue:	<b>1,645.86</b>	<b>1,989.59</b>	<b>4,090.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00 0.00%</b>
			Expense						
<a href="#">0001-28-1110-000-11900</a>			IMPROVEMENT REQUESTS	0.00	0.00	0.00	0.00	119,000.00	119,000.00 0.00%
			Budget Detail						
			Budget Code	Description	Units	Price	Amount		
			Budget Director	Grade 6 Step 3 Position Rate	0.00	0.00	99,000.00		
			Budget Director	Standby Pay	0.00	0.00	20,000.00		
<a href="#">0001-28-1110-000-29100</a>			MEDICAL & LAB SUPPLIES	0.00	0.00	0.00	0.00	10,000.00	10,000.00 0.00%
<a href="#">0001-28-1110-000-35200</a>			AMBULANCE ASSISTANCE	37,363.00	48,300.44	24,508.00	40,000.00	40,000.00	0.00 0.00%
<a href="#">0001-28-1110-000-42502</a>			INVESTIGATIONS	56,737.80	149,145.32	73,910.42	140,000.00	96,000.00	-44,000.00 -31.43%
<a href="#">0001-28-1110-000-42601</a>			PROFESSIONAL SERVICES	7,524.58	6,800.00	1,575.00	11,000.00	7,500.00	-3,500.00 -31.82%
<a href="#">0001-28-1110-000-42801</a>			MEDICAL FEES	36,225.00	51,146.77	24,371.64	52,000.00	50,000.00	-2,000.00 -3.85%
<a href="#">0001-28-1110-000-42802</a>			MEDICAL SERVICES	100,544.06	119,898.26	50,270.00	100,000.00	100,000.00	0.00 0.00%
<a href="#">0001-28-1110-000-42803</a>			Morgue Use Contract	0.00	10,661.85	9,527.20	100,000.00	0.00	-100,000.00 -100.00%
<a href="#">0001-28-1110-000-45000</a>			RENTALS: BUILDINGS	0.00	0.00	0.00	75,000.00	0.00	-75,000.00 -100.00%
			Total Expense:	<b>238,394.44</b>	<b>385,952.64</b>	<b>184,162.26</b>	<b>518,000.00</b>	<b>422,500.00</b>	<b>-95,500.00 -18.44%</b>
			Total Function: 1110 - LEGAL SERVICE/MEDICAL EXAMINATIO...	<b>-236,748.58</b>	<b>-383,963.05</b>	<b>-180,072.26</b>	<b>-513,000.00</b>	<b>-417,500.00</b>	<b>95,500.00 -18.62%</b>
			Total Fund: 0001 - GENERAL BASIC:	<b>-236,748.58</b>	<b>-383,963.05</b>	<b>-180,072.26</b>	<b>-513,000.00</b>	<b>-417,500.00</b>	<b>95,500.00 -18.62%</b>
			Report Total:	<b>-236,748.58</b>	<b>-383,963.05</b>	<b>-180,072.26</b>	<b>-513,000.00</b>	<b>-417,500.00</b>	<b>95,500.00 -18.62%</b>

**Budget Comparison Report****Fund Summary**

Fund	2023-2024 Total Activity	2024-2025 Total Activity	2025-2026 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2025-2026 Budget Director	2026-2027 Budget Director	Increase / (Decrease)	
0001 - GENERAL BASIC	-236,748.58	-383,963.05	-180,072.26	-513,000.00	-417,500.00	95,500.00	-18.62%
<b>Report Total:</b>	<b>-236,748.58</b>	<b>-383,963.05</b>	<b>-180,072.26</b>	<b>-513,000.00</b>	<b>-417,500.00</b>	<b>95,500.00</b>	<b>-18.62%</b>

**Woodbury County**  
**Building Services Extra Pays**  
**FY 2027 Budget**

Account	Account Name	Adjusted Amount	Current Budget	Increase
0001-16-9101-000-10007	ORGANIZED EMPLOYEES	\$ 255,868.77	\$ 255,868.77	\$ -
0001-16-9101-000-10400	OVERTIME	\$ 4,279.60	\$ -	\$ 4,279.60
0001-16-9101-000-10421	SHIFT DIFFERENTIAL	\$ 4,046.50	\$ -	\$ 4,046.50
0001-16-9101-000-10425	STANDBY PAY	\$ 2,007.22	\$ -	\$ 2,007.22
0001-16-9101-000-11000	FICA - CNTY CONTRIBUTION	\$ 19,618.94	\$ 18,828.45	\$ 790.49
0001-16-9101-000-11100	IPERS - CNTY CONTRIBUTION	\$ 25,129.46	\$ 24,154.00	\$ 975.46
0001-16-9101-000-11300	EMPLOYEE HOSPITALIZATION	\$ 69,406.56	\$ 69,406.56	\$ -
0001-16-9101-000-11701	LIFE INSURANCE	\$ 192.00	\$ 192.00	\$ -
0001-16-9101-000-11702	DENTAL INSURANCE	\$ 1,762.20	\$ 1,762.20	\$ -
0001-16-9101-000-11703	LTD INSURANCE	\$ 1,254.00	\$ 1,254.00	\$ -
0001-16-9103-000-10007	ORGANIZED EMPLOYEES	\$ 245,154.00	\$ 245,154.00	\$ -
0001-16-9103-000-10400	OVERTIME	\$ 2,789.30	\$ -	\$ 2,789.30
0001-16-9103-000-10421	SHIFT DIFFERENTIAL	\$ 3,034.66	\$ -	\$ 3,034.66
0001-16-9103-000-10425	STANDBY PAY	\$ 761.18	\$ -	\$ 761.18
0001-16-9103-000-11000	FICA - CNTY CONTRIBUTION	\$ 18,266.64	\$ 17,762.88	\$ 503.76
0001-16-9103-000-11100	IPERS - CNTY CONTRIBUTION	\$ 23,764.16	\$ 23,142.52	\$ 621.64
0001-16-9103-000-11300	EMPLOYEE HOSPITALIZATION	\$ 83,345.52	\$ 83,345.52	\$ -
0001-16-9103-000-11701	LIFE INSURANCE	\$ 192.00	\$ 192.00	\$ -
0001-16-9103-000-11702	DENTAL INSURANCE	\$ 1,762.20	\$ 1,762.20	\$ -
0001-16-9103-000-11703	LTD INSURANCE	\$ 1,199.36	\$ 1,199.36	\$ -
0001-16-9108-000-10002	DEPARTMENT HEADS	\$ 131,324.92	\$ 131,324.92	\$ -
0001-16-9108-000-10004	SUPERVISORY	\$ 82,296.07	\$ 82,296.07	\$ -
0001-16-9108-000-10007	ORGANIZED EMPLOYEES	\$ 157,789.70	\$ 157,789.70	\$ -
0001-16-9108-000-10100	WAGE PLAN EMP. PART TIME	\$ 13,621.66	\$ 13,621.66	\$ -
0001-16-9108-000-10400	OVERTIME	\$ 519.98	\$ -	\$ 519.98
0001-16-9108-000-10421	SHIFT DIFFERENTIAL	\$ 1,014.06	\$ -	\$ 1,014.06
0001-16-9108-000-11000	FICA - CNTY CONTRIBUTION	\$ 28,485.30	\$ 28,367.95	\$ 117.35
0001-16-9108-000-11100	IPERS - CNTY CONTRIBUTION	\$ 36,491.86	\$ 36,347.04	\$ 144.82
0001-16-9108-000-11300	EMPLOYEE HOSPITALIZATION	\$ 100,348.56	\$ 100,348.56	\$ -
0001-16-9108-000-11701	LIFE INSURANCE	\$ 192.00	\$ 192.00	\$ -
0001-16-9108-000-11702	DENTAL INSURANCE	\$ 1,762.20	\$ 1,762.20	\$ -
0001-16-9108-000-11703	LTD INSURANCE	\$ 1,330.25	\$ 1,330.25	\$ -
0001-16-9113-000-10007	ORGANIZED EMPLOYEES	\$ 344,200.91	\$ 344,200.91	\$ -
0001-16-9113-000-10400	OVERTIME	\$ 3,556.80	\$ -	\$ 3,556.80
0001-16-9113-000-10421	SHIFT DIFFERENTIAL	\$ 2,073.76	\$ -	\$ 2,073.76
0001-16-9113-000-10425	STANDBY PAY	\$ 1,846.00	\$ -	\$ 1,846.00
0001-16-9113-000-11000	FICA - CNTY CONTRIBUTION	\$ 25,900.15	\$ 25,328.20	\$ 571.95
0001-16-9113-000-11100	IPERS - CNTY CONTRIBUTION	\$ 33,198.33	\$ 32,492.55	\$ 705.78
0001-16-9113-000-11300	EMPLOYEE HOSPITALIZATION	\$ 111,345.12	\$ 111,345.12	\$ -
0001-16-9113-000-11701	LIFE INSURANCE	\$ 268.80	\$ 268.80	\$ -
0001-16-9113-000-11702	DENTAL INSURANCE	\$ 2,467.08	\$ 2,467.08	\$ -
0001-16-9113-000-11703	LTD INSURANCE	\$ 1,679.04	\$ 1,679.04	\$ -
		\$ 1,845,546.82	\$ 1,815,186.51	\$ 30,360.31