



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS (AUGUST 11, 2026) (WEEK 33 OF 2026)

Live streaming at:

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Agenda and Minutes available at:

www.woodburycountyiowa.gov

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Mark E. Nelson
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Matthew A. Ung
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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held August 11, 2026, at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa, for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair will recognize the agenda item presenter before asking for public comments or board discussion.
3. Members of the public will approach the microphone one at a time and give their name and city of residence before their statement.
4. Members of the public who comment will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

AGENDA

4:30 p.m. Call Meeting to Order — Pledge of Allegiance to the Flag - Moment of Silence

1. Approval of agenda

Action

Consent Agenda

Items 2 through 4 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

2. Approval of the minutes of August 4, 2026, meeting
3. Approval of claims
4. Human Resources – Melissa Thomas
 - a. Approval of Memorandum of Personnel Transactions
 - b. Authorization to initiate the hiring process

End of Consent Agenda

- 4:35 p.m.**
(Set time)
5. Board Administration – Heather Satterwhite
Public hearing and sale of property parcel #894728129008 (aka 1213 - 15 Nebraska Street) Action
 6. Human Resources – Melissa Thomas
Approval is requested to create the Morgue Operations Coordinator position within the Medical Examiner's Office Action
 7. Secondary Roads – Laura Seivers
 - a. Approve quote for replacement of the fabric cover and structural support system for the existing salt storage bunkers located in Moville and Pierson Action
 - b. Approve bids on 2007 Sterling L8500, 2004 John Deere 6615 with mower, and portable office/lab trailer Action
 - c. Approval of disposition of two Dodge Ram 2500s, two International 7600 Dump Trucks, two FWD Snowplow Trucks, and Ford F-350 Crew Cab Action
 8. Building Services – Kenny Schmitz
Approval is requested to develop a Memorandum of Understanding (MOU) under the AFSCME Courthouse Contract to establish a differential for custodians who provide services within the jail Action
 9. Emergency Services – Drew Baier
Request approval of an amendment of the FY27 -EMS Pickup/Plow Project Action
 10. Board Administration – Ryan Ericson
 - a. Approval of resolution declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the County for certain original expenditures paid in connection with specified projects Action
 - b. Approval of resolution fixing September 1, 2026, at 4:45 p.m. for a meeting on the proposal to reallocate certain unspent proceeds of the General Obligation Capital Loan Notes, Series 2026A, of Woodbury County, Iowa, and providing the publication of notice thereof Action
 11. Reports on Committee Meetings Information
 12. Citizen Concerns Information
 13. Board Concerns Information

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

WED., AUG 12	7:30 a.m.	SIMPCO Executive Finance Committee, 6401 Gordon Drive
	8:05 a.m.	Woodbury County Information Communication Commission, First Floor Boardroom
	12:00 p.m.	District Board of Health Meeting, 1014 Nebraska St.
THU., AUG 13	12:00 p.m.	SIMPCO Board of Directors, 6401 Gordon Drive.
	4:00 p.m.	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
WED., AUG 19	12:00 p.m.	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
	1:00 p.m.	SIMPCO Hazardous Materials Response Commission, 6401 Gordon Drive
THU., AUG 20	4:30 p.m.	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
FRI., AUG 21	12:00 p.m.	Siouxland Human Investment Partnership Board Meeting, 607 – 4 th Street.
MON., AUG 24	5:00 p.m.	Zoning Commission Meeting, Courthouse Basement Boardroom
WED., SEP 2	7:30 a.m.	SIMPCO Executive/Finance Committee, 6401 Gordon Drive
	10:00 a.m.	Loess Hills Alliance Stewardship Meeting, Pisgah, Iowa
	11:00 a.m.	Loess Hills Alliance Executive Meeting
	1:00 p.m.	Loess Hills Alliance Full Board Meeting
	4:45 p.m.	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
THU., SEP 3	12:00 p.m.	SIMPCO Regional Policy & Legislative Affairs Committee, 6401 Gordon Dr.
FRI., SEP 4	9:00 a.m.	Hungry Canyons Alliance – Denison, Iowa

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

AUGUST 4, 2026, THIRTY-SECOND MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, August 4, 2026, at 4:00 p.m. Board members present were Bittinger II, Ung, Carper, Nelson, and Dietrich. Staff members present were Karen James, Board Administrative Assistant, Joshua Widman, Assistant County Attorney, Ryan Ericson, Budget and Finance Director, Melissa Thomas, HR Director, and Michelle Skaff, Auditor/Clerk to the Board.

Motion by Nelson second by Ung to go into joint closed session with the LEC Authority per Iowa Code Section 21.5(1) (c). Carried 5-0 on roll-call vote.

Motion by Nelson second by Bittinger to go out of joint closed session with the LEC Authority per Iowa Code Section 21.5(1) (c). Carried 5-0 on roll-call vote.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Nelson second by Dietrich to approve the August 4, 2026, agenda with the exclusion of Secondary Roads item requesting use of motor grader for County Fair. Carried 5-0. Copy filed.

Motion by Nelson second by Bittinger to approve the following items by consent.

2. To approve minutes of the July 28, 2026 meeting. Copy filed.
3. To approve the claims totaling \$892,706.44. Copy filed.
4. To approve the reappointment of Valerie Rose to the Veteran Affairs Commission. Copy filed.
5. To approve the disposition of 1995 Chevrolet 2500 Series Suburban with snowplow and disposition of 2015 K3500 Chevrolet. Copy filed.
6. To authorize a firework display for Pierson Fire Department. Copy filed.

Carried 5-0.

- 7b. Motion by Nelson second by Dietrich to approve Sign Installation, Inspection and Maintenance Program and Policy, PPM #2 rev 2. Carried 5-0. Copy filed.
8. A public hearing was held at 4:35 p.m. for the sale of parcel commonly known as 401 7th St. The Chairperson called on anyone wishing to be heard.

Motion by Bittinger second by Nelson to close the public hearing. Carried 5-0.

Motion by Nelson second by Dietrich to approve and authorize the Chairperson to sign a Resolution for the sale of parcel commonly known as 401 7th St., to City of Sioux City, IA, for \$1.00 plus recording fees. Carried 5-0.

RESOLUTION OF THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA RESOLUTION #14,086

WHEREAS pursuant to Iowa Code Section 331.361, the Woodbury County Board of Supervisors has set forth its proposal to sell the herein described real property in Resolution #14,068; and

WHEREAS a public hearing was held on said proposal on August 4, 2026, pursuant to published notice as provided by law; and

WHEREAS the Woodbury County Board of Supervisors has heard all the comments for or against said proposal and believes selling the real property is in the public interest.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa, that the offer of: City of Sioux City in the sum of \$1.00 and other good and valuable consideration

For the following described real estate, To Wit:

Lots 1,2,3,4,5, & 6; and the vacated East/West alley lying between Lots 3 & 4 all in Block 38, Sioux City East Addition to Sioux City, Woodbury County, Iowa.

(Said parcel commonly known as 401 7th Street, Sioux City, Iowa.)

Now and included in and forming a part of Woodbury County, Iowa, the same is hereby accepted:

BE IT RESOLVED that payment is due within thirty (30) days of the date of approval of this resolution.

BE IT FURTHER RESOLVED that the Chairman of this Board, Mark Nelson, be and he is hereby authorized to execute a County Deed for the said property to the said purchaser.

SO DATED this 4th Day of August, 2026.

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 7c. Motion by Nelson second by Bittinger to approve Driveways and Entrances, PPM #1 rev 2. Carried 5-0. Copy filed.
- 7d. Motion by Nelson and second by Bittinger approve request for payment of Dust Control at 6801 Correctionville Road. Failed 2-3, Dietrich, Carper, and Ung opposed. Copy filed.
- 9. Daniel Bittinger, Board of Supervisors, and Kevin Grieme, District Health Director, presented information regarding the renewal of the Siouxland District Health Department 2027 28E Agreement. Copy filed.
- 10a. Motion by Nelson second by Carper to receive the final report and the Zoning Commission's recommendation from their 7/27/26 meeting to approve the final plat of Twisted Timber Acres Addition, a minor subdivision to Woodbury County, Iowa involving Parcel #864632400010. Carried 5-0. Copy filed.
- 10b. Motion by Nelson second by Carper to approve and authorize the Chairperson to sign a Resolution accepting Twisted Timber Acres Addition, a minor subdivision to Woodbury County, Iowa. Carried 5-0.

BOARD OF SUPERVISORS
RESOLUTION #14,087
ACCEPTING AND APPROVING TWISTED TIMBER ACRES ADDITION
WOODBURY COUNTY, IOWA

WHEREAS, THE OWNERS AND PROPRIETORS DID ON THE 27th DAY OF July, 2026, FILE WITH THE WOODBURY COUNTY ZONING COMMISSION A CERTAIN PLAT DESIGNATED AS TWISTED TIMBER ACRES ADDITION, WOODBURY COUNTY, IOWA; AND

WHEREAS, IT APPEARS THAT SAID PLAT CONFORMS WITH ALL OF THE PROVISIONS OF THE CODE OF THE STATE OF IOWA AND ORDINANCES OF WOODBURY COUNTY, IOWA, WITH REFERENCE TO THE FILING OF SAME; AND

WHEREAS, THE ZONING COMMISSION OF WOODBURY COUNTY, IOWA HAS RECOMMENDED THE ACCEPTANCE AND APPROVAL OF SAID PLAT; AND

WHEREAS, THE COUNTY ENGINEER OF WOODBURY COUNTY, IOWA HAS RECOMMENDED THE ACCEPTANCE AND APPROVAL OF SAID PLAT.

NOW THEREFORE, BE, AND IT IS HEREBY RESOLVED BY THE WOODBURY COUNTY BOARD OF SUPERVISORS, WOODBURY COUNTY, STATE OF IOWA, THAT THE PLAT OF TWISTED TIMBER ACRES ADDITION, WOODBURY COUNTY, IOWA BE, AND THE SAME IS HEREBY ACCEPTED AND APPROVED, AND THE CHAIRMAN AND SECRETARY OF THE WOODBURY COUNTY BOARD OF SUPERVISORS, WOODBURY COUNTY, STATE OF IOWA, ARE HEREBY DIRECTED TO FURNISH TO THE OWNERS AND PROPRIETORS A CERTIFIED COPY OF THIS RESOLUTION AS REQUIRED BY LAW.

PASSED AND APPROVED THIS 4th DAY OF August, 2026.

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 10c. Motion by Nelson second by Carper the receive the final report and the Zoning Commission's recommendation from their 7/27/26 meeting to approve the final plat of Knaack Addition, a minor subdivision to Woodbury County, Iowa involving Parcel #894227300022. Carried 5-0. Copy filed.
- 10d. Motion by Nelson second by Carper to approve and authorize the Chairperson to sign a Resolution accepting Knaack Addition, a minor subdivision to Woodbury County, Iowa. Carried 5-0.

BOARD OF SUPERVISORS
RESOLUTION #14,088
ACCEPTING AND APPROVING KNAACK ADDITION
WOODBURY COUNTY, IOWA

WHEREAS, THE OWNERS AND PROPRIETORS DID ON THE 27th DAY OF July, 2026, FILE WITH THE WOODBURY COUNTY ZONING COMMISSION A CERTAIN PLAT DESIGNATED AS KNAACK ADDITION, WOODBURY COUNTY, IOWA; AND

WHEREAS, IT APPEARS THAT SAID PLAT CONFORMS WITH ALL OF THE PROVISIONS OF THE CODE OF THE STATE OF IOWA AND ORDINANCES OF WOODBURY COUNTY, IOWA, WITH REFERENCE TO THE FILING OF SAME; AND

WHEREAS, THE ZONING COMMISSION OF WOODBURY COUNTY, IOWA HAS RECOMMENDED THE ACCEPTANCE AND APPROVAL OF SAID PLAT; AND

WHEREAS, THE COUNTY ENGINEER OF WOODBURY COUNTY, IOWA HAS RECOMMENDED THE ACCEPTANCE AND APPROVAL OF SAID PLAT.

NOW THEREFORE, BE, AND IT IS HEREBY RESOLVED BY THE WOODBURY COUNTY BOARD OF SUPERVISORS, WOODBURY COUNTY, STATE OF IOWA, THAT THE PLAT OF KNAACK ADDITION, WOODBURY COUNTY, IOWA BE, AND THE SAME IS HEREBY ACCEPTED AND APPROVED, AND THE CHAIRMAN AND SECRETARY OF THE WOODBURY COUNTY BOARD OF SUPERVISORS, WOODBURY COUNTY, STATE OF IOWA, ARE HEREBY DIRECTED TO FURNISH TO THE OWNERS AND PROPRIETORS A CERTIFIED COPY OF THIS RESOLUTION AS REQUIRED BY LAW.

PASSED AND APPROVED THIS 4th DAY OF August, 2026.

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 11. A joint meeting with the Woodbury County LEC Authority was held at 4:57 p.m.

Jodie McDougal, LEC Authority Attorney, presented background information regarding the Law enforcement Center and the proposed settlement agreement.

Board members from Woodbury County and The LEC Authority addressed the public regarding the proposed settlement agreement.

John Baker, CW Suter, and Doyle Turner, addressed the board in support of the proposed settlement agreement.

Motion by Nelson second by Bittinger to approve and authorize the Chairperson to sign a Resolution approving settlement agreement regarding Law Enforcement Center litigation. Carried 5-0 on roll call vote.

RESOLUTION – WOODBURY COUNTY
#14,089
RESOLUTION APPROVING SETTLEMENT AGREEMENT REGARDING
LAW ENFORCEMENT CENTER LITIGATION

WHEREAS, this Resolution relates to the public construction project known as the Woodbury County Law Enforcement Center Project (the “**Project**”) for the design and construction of a law enforcement center located at 3701 28th Street, Sioux City, Iowa 51105 (the “**Project**”);

WHEREAS, Woodbury County, State of Iowa (the “**County**”), is a political subdivision, organized and existing under and by the laws and Constitution of the State of Iowa; and

WHEREAS, the City of Sioux City, Iowa (the “**City**”) is the seat of the County; and

WHEREAS, the County and the City established a Joint County and City Building Authority pursuant to Iowa Code Section 346.27—the Woodbury County Law Enforcement Center Authority (the “**Authority**”)—for the purposes of acquiring, owning, constructing, and operating a new law enforcement center; and

WHEREAS, the Authority contracted with Hausmann Construction, Inc. (“**Hausmann**”) as its general contractor on the Project, contracted with Goldberg Group Architects, LLC (“**GGA**”) as its prime architect on the Project which subsequently subcontracted with Introba, Inc. f/k/a Ross & Baruzzini, Inc. (“**Introba**”), and contracted with Baker Mechanical, Inc. d/b/a Baker Group (“**Baker Group**”) as its Construction Manager as Advisor on the Project; and

WHEREAS, there is currently a lawsuit pending in the United States District Court for the Northern District of Iowa (Case No. 5:25-cv-4041) (the “**Lawsuit**”) related to the Project involving the Authority, the County, Hausmann, GGA, Introba, and Baker Group; and

WHEREAS, the Project previously achieved substantial completion, but the Authority has not yet accepted the Project as final; and

WHEREAS, the parties have reached a settlement agreement to resolve the Lawsuit and other claims as outlined in the mutually agreed upon written “Settlement Agreement” to which this Resolution is Exhibit 1; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY:

Section 1. Approval. The County approves the Settlement Agreement.

Section 2. Authorization. The County’s members are authorized to take such further actions as may be necessary to carry out the intent and purpose of this Resolution.

Section 3. Settlement Funds. As outlined in the Settlement Agreement, the Authority shall receive the settlement funds on behalf of the Authority and the County. Following the Authority’s use of the settlement funds for payment of any remaining work and legal, expert, and other expenses on the Project, including those relating to the Lawsuit, the Authority shall transfer the remaining settlement funds (which the Authority and the County expect to be the vast majority of such funds) to the County pursuant to a future resolution.

Section 4. Repeal. To the extent any other resolution conflicts with this Resolution in whole or in part, it is hereby repealed to the extent of such conflict.

PASSED AND APPROVED this 4th day of August, 2026.

WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

LEC Authority motioned to and approved by a roll call vote a Resolution regarding the project completion and settlement.

The LEC Authority adjourned their meeting.

- 12. Reports on committee meetings were heard.
- 10. There were no citizen concerns.
- 11. Board concerns were heard.

The Board adjourned the regular meeting until August 11, 2026.

Meeting sign in sheet. Copy filed.

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: August 11th, 2026

*** PERSONNEL ACTION CODE:**

A - Appointment
T - Transfer
P - Promotion
D - Demotion

R-Reclassification
E- End of Probation
S - Separation
O – Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Paulsen, Zackary	Sheriff's Office	08-02-2026	Civilian Jailer			S	Resigned
Kern, Anna	Treasurer	08-17-2026	Senior Clerk	\$24.31/hour	4%=\$0.89/hr	R	Per AFSCME Courthouse – Move to Step 4. Anniversary Date: 8/18/2025
Bui, Le	Juvenile Detention	08-17-2026	Youth Worker	\$24.32/hour	4%=\$0.92/hr	R	Per AFSCME Juvenile- Move to Step 2. Anniversary Date: 8/20/2026
Nelson, Charles	Sheriff's Office	08-17-2026	Civilian Jailer	\$28.83/hour	2%=\$0.64/hr	R	Per CWA Civilian – Move to Step 3. Anniversary Date: 8/22/26
Johnson, Dustin	Building Services	08-17-2026	Clerk III	\$27.94/hour	3%=\$0.85/hr	R	Per AFSCME Courthouse – Move to Step 4. Anniversary Date: 8/25/26
Edwards, Caleb	Sheriff's Office	08-17-2026	Deputy	\$44.43/hour	11%=\$4.49/hr	R	Per CWA Deputy – Move to Master. Anniversary Date: 8/29/26
Wingert, Zachary	Sheriff's Office	08-20-2026	Deputy			S	Resigned
Matney, Nicholas	Attorney's Office	08-21-2026	Assistant County Attorney			S	Resigned
Jorgensen, Nicholas	Juvenile Detention	08-30-2026	Youth Worker			S	Resigned

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: August 11th, 2026

*** PERSONNEL ACTION CODE:**

A - Appointment

T - Transfer

P - Promotion

D - Demotion

R-Reclassification

E- End of Probation

S - Separation

O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Wingert, Michael	Sheriff's Office	08-17-2026	Transport Officer	\$35.00/hour		A	On Call Position Approved 6/30/26
Uhl, Randy	Sheriff's Office	08-17-2026	Transport Officer	\$35.00/hour		A	On Call Position Approved 6/30/26
Cruz, Jerardo	Sheriff's Office	08-17-2026	Transport Officer	\$35.00/hour		A	On Call Position Approved 6/30/26

APPROVED BY BOARD DATE: _____

Melissa Thomas

MELISSA THOMAS, HR DIRECTOR: _____

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

DATE: August 11, 2026

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Attorney's Office	Assistant County Attorney	AFSCME Attorney- Entry Level: \$88,152.00/year		
Sheriff's Office	Civilian Jailer	CWA Civilian- Entry Level: \$27.21/hour		
Juvenile Detention	Youth Worker	AFSCME Juvenile- Entry Level: \$23.40/hour		
Medical Examiner's Office	Morgue Operations Coordinator	Wage Plan Step 3 \$94,555.76/year		

Chairman, Board of Supervisors

WOODBURY COUNTY AGENDA ITEM(S) REQUEST FORM

Date: 8/6/2026 Weekly Agenda Date: 8/11/2026

Elected Official / Department Head / Citizen: Heather Satterwhite - Public Bidder

Wording for Agenda Item:

Public hearing and sale of property parcel #894728129008 (aka 1213 - 15 Nebraska Street)

Action Required:

Approve Ordinance ☐

Approve Resolution ☐

Approve Motion ☒

Hold Public Hearing ☒

Informational ☐

Attachments ☒

Set Time: 4:35 p.m.

Reviewed by County Attorney's Office: ☐

Background & Financial Impact:

Notice of Property Sale Resolution was approved at the July 28th board meeting, setting the hearing date for Tuesday, August 11th at 4:35 p.m. Minimum bid is set at \$3,146.

Recommendation:

Hold public hearing for sale of property parcel #894728129008 (aka 1213 - 15 Nebraska Street).

Attachments:

[Attachment 1](#) 

Approved by Board of Supervisors on March 17, 2026

RESOLUTION

NOTICE OF PROPERTY SALE

Parcels #894728129008

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**Lot Ten (10) Block Seventy (70) Sioux City East Addition, City of Sioux City, Woodbury County, Iowa
(1213 – 15 Nebraska Street)**

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on
The **11th Day of August, 2026 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **11th Day of August, 2026**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$3,146.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 28th Day of July, 2026.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Michelle K. Skaff, Ph.D.
Woodbury County Auditor
and Recorder

Mark E. Nelson, Chairman

REQUEST FOR MINIMUM BID

Name: Muluebrhan Kahsay Date: 7-9-25
Address: 2015 Peachtree Ct. S.E. IA 51104 Phone: 703-981-2910

Address or approximate address/location of property interested in:

1213-15 Nebraska St.

GIS PIN # 894728129008

**This portion to be completed by Board Administration **

Legal Description:

Sioux City East Lot 10 Block 70

Tax Sale #/Date: 0840/2024 Parcel # _____

Tax Deeded to Woodbury County on: 6/23/26

Current Assessed Value: Land 31,515 Building 8,700 Total 40,215

Approximate Delinquent Real Estate Taxes: _____

Total \$51,052.00

Approximate Delinquent Special Assessment Taxes: _____

*Cost of Services: \$146

Inspection to: Dan Bittinger Date: 7-9-25

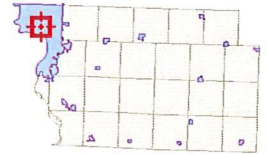
Minimum Bid Set by Supervisor: \$3,000 Dan Bittinger Plus \$146 Total: \$3,146

Date and Time Set for Auction: Tuesday, August 11th 4:35 p.m.

* Includes: Abstractors costs; Sheriff's costs; publishing costs; and mailing costs.



Overview



Legend

-  Corp Boundaries
-  Townships

Parcel ID	894728129008	Alternate ID	27420	Owner Address	WOODBURY COUNTY IOWA
Sec/Twp/Rng	n/a	Class	C		620 DOUGLAS ST
Property Address	1213-15 NEBRASKA ST	Acreage	n/a		SIOUX CITY, IA 51101
	SIOUX CITY				
District	0087				
Brief Tax Description	SIOUX CITY EAST LOT 10 BLK 70				
	(Note: Not to be used on legal documents)				

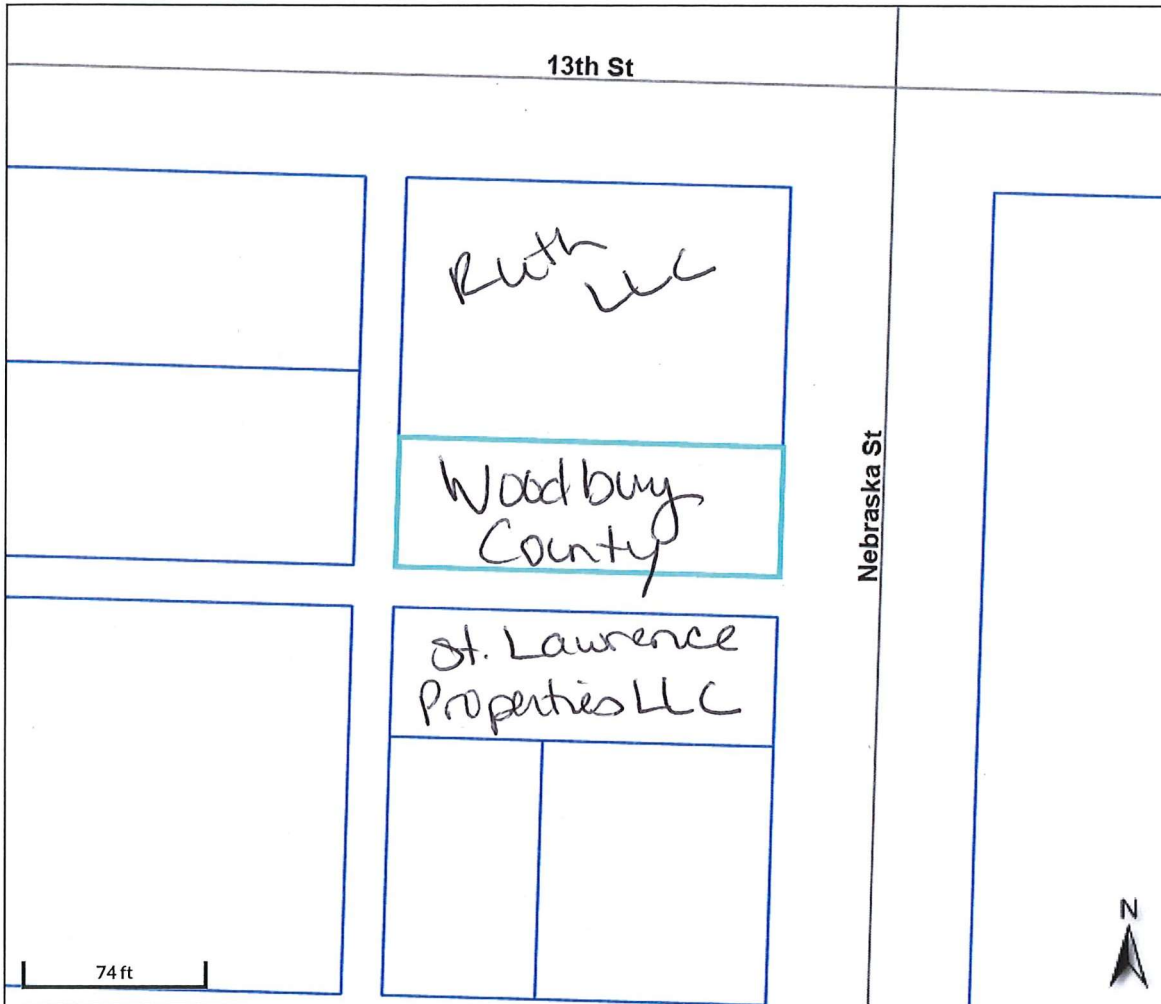
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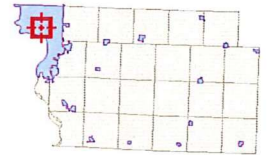


Beacon™

Woodbury County, IA / Sioux City



Overview



Legend

- Roads
- Corp Boundaries
- Townships
- Parcels

Parcel ID 894728129008
Sec/Twp/Rng n/a
Property Address 1213-15 NEBRASKA ST
SIOUX CITY

Alternate ID 27420
Class C
Acreage n/a

Owner Address WOODBURY COUNTY IOWA
620 DOUGLAS ST
SIOUX CITY, IA 51101

District 0087
Brief Tax Description SIOUX CITY EAST LOT 10 BLK 70
(Note: Not to be used on legal documents)

Date created: 7/23/2026
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WOODBURY COUNTY AGENDA ITEM(S) REQUEST FORM

Date: 8/6/2026 Weekly Agenda Date: 8/11/2026

Elected Official / Department Head / Citizen: Melissa Thomas, Human Resources Director

Wording for Agenda Item:

Approval is requested to create the Morgue Operations Coordinator position within the Medical Examiner's Office

Action Required:

Approve Ordinance ☐

Approve Resolution ☐

Approve Motion ☒

Hold Public Hearing ☐

Informational ☐

Attachments ☒

Set Time:

Reviewed by County Attorney's Office: ☐

Background & Financial Impact:

Several options for this position have been evaluated. Initially, establishing it as a contract role was considered; however, based on guidance from legal counsel, designating the role as a Woodbury County employee is the most appropriate course of action. The job description has been included in the supporting materials and has been reviewed in comparison with similar roles across the state. The financial impact of this position is estimated at \$139,438.35. The role would be placed on the same pay scale as the Emergency Services Director. While the contract version of the position was budgeted at \$119,000, an additional \$20,438.35 would be required to be approved for the Medical Examiner's budget.

Recommendation:

Approve the Morgue Operations Coordinator position.

Approved by Board of Supervisors on March 17, 2026

WOODBURY COUNTY POSITION DESCRIPTION

Name: _____
Title: Morgue Operations Coordinator
Effective Date: August 2025

Department: Medical Examiner's Office
FLSA Designation: Exempt
Reports to: Woodbury County Board of Supervisors
Woodbury County Medical Examiner

Purpose:

The Morgue Operations Coordinator is responsible for the efficient, accurate, and professional performance of daily operations and administrative duties for the Woodbury County Medical Examiner (ME) morgue facility. This role provides direct support to the Medical Examiner and ME Investigators by overseeing morgue logistics, chain of custody procedures, mass-casualty planning, scheduling, documentation workflows, and coordination with families, funeral homes, law enforcement, and county/state partners. The Coordinator ensures decedent management, communication, and morgue operations meet state requirements and uphold respectful, secure standards.

Essential Functions and Responsibilities:

The following duties are typical for this position. These are not to be construed as exclusive or all inclusive.

Other duties may be required and assigned.

- Manage daily morgue operations including intake, storage, release, documentation, and facility readiness.
- Maintain morgue cleanliness, linens, supplies, and equipment.
- Develop and maintain morgue policies, procedures, logs, emergency plans, and documentation systems.
- Ensure secure access to the morgue; maintain controlled access lists.
- Coordinate morgue operational budgeting and planning with County Budget and Finance Director.
- Log, secure, and release all decedent belongings following strict chain-of-custody procedures.
- Maintain accurate documentation for decedent property and toxicology specimens.
- Lead mass-fatality planning, including coordination with IOSME/state/local agencies.
- Assist with onsite operations during mass-casualty incidents.
- Create and maintain schedules for ME Investigators and submit payroll documents.
- Maintain training records and track continuing education opportunities.
- Assist ME and MEIs with case documentation workflows and distribution of reports.
- Maintain records for unclaimed bodies, inpatient deaths requiring ME review, and IDN cases.
- Serve as point of contact for funeral homes, families, and law enforcement; coordinate viewings.
- Collaborate with partner agencies and assist with transport coordination.
- Uphold confidentiality, professionalism, documentation accuracy, and respectful interactions.
- Pay weekly claims for the ME office
- Attendance is required

Non-Essential Functions and Responsibilities:

Perform various morgue or ME Department related tasks, assignments, or special projects as directed by the Medical Examiner.

Minimum Education and Experience Required to Performing Essential Functions:

- High school diploma or GED required.
- One (1) to three (3) years of experience in a related functional area preferred.
- Understanding of medicolegal death investigation processes (training provided).

- Knowledge of general office equipment and procedures.
- Strong organizational skills and good recordkeeping ability.
- Computer skills including Word and Excel.
- Ability to set priorities and follow through to completion.
- Must successfully pass a background check, physical examination, back screen, and drug screen prior to employment.

Mental and Physical Competencies Required to Perform Essential Functions:

Language Ability

Ability to read, interpret, and apply written and verbal procedures, safety rules, morgue operating instructions, and documentation protocols. Ability to communicate effectively with families, funeral homes, law enforcement, and county personnel using clearly spoken English.

Mathematical Skills

Ability to add, subtract, multiply, and divide in all units of measure. Ability to compute rate, ratio, percent, and interpret graphs. Basic bookkeeping principles for payroll and morgue documentation tracking.

Behavior Skills

Ability to maintain professional conduct, punctuality, confidentiality, and sensitivity in interactions with grieving families and partner agencies. Ability to manage time sensitive requests and maintain compliance with County work rules.

Reasoning Ability

Ability to apply common sense understanding to carry out written and oral instructions. Ability to manage standardized morgue procedures, respond to unexpected situations professionally, and maintain accurate chain-of-custody documentation.

Cognitive Demands

Ability to follow detailed but routine morgue protocols, set priorities, and maintain effective working relationships with ME staff, families, funeral homes, and public agencies.

Equipment Used Computer for data entry, spreadsheets, Word processing; calculator; copier/scanner; morgue equipment including PPE, storage systems, and inventory tracking tools.

Physical Demands

Work includes sitting, walking, bending, lifting, and carrying objects. Exposure to biohazards, bodily fluids, and deceased individuals with required PPE.

Environmental Adaptability

Work is performed within morgue and office environments and includes exposure to biological and environmental risks mitigated through PPE and safety protocols.

Special Requirements

Reasonable accommodation may be made for individuals with disabilities. Must pass background check, physical exam, vision/back screen, and drug screen. Use of clearly spoken English is required

I have carefully read and understand the contents of this job description. I understand the responsibilities, requirements, and duties expected of me. I understand that this is not necessarily an exhaustive list of responsibilities, skills, duties, requirements, efforts, or working conditions associated with the job. While this list is intended to be an accurate reflection of the current job, the Employer reserves the right to revise the job duties as necessary.

Employee's Signature

Date

Department Head

Date

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination based on age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

WOODBURY COUNTY AGENDA ITEM(S) REQUEST FORM

Date: 8/6/2026 Weekly Agenda Date: 8/11/2026

Elected Official / Department Head / Citizen: Laura Sievers, PE, Woodbury County Engineer

Wording for Agenda Item:

Approve quote for replacement of the fabric cover and structural support system for the existing salt storage bunkers located in Merville and Pierson

Action Required:

Approve Ordinance ☐

Approve Resolution ☐

Approve Motion ☒

Hold Public Hearing ☐

Informational ☐

Attachments ☒

Set Time:

Reviewed by County Attorney's Office: ☐

Background & Financial Impact:

The Secondary Roads Department requested quotes for the replacement of the fabric covers and structural support systems for the two existing salt storage bunkers located at the District 2 Maintenance Facility in Merville, Iowa, and the District 3 Maintenance Facility in Pierson, Iowa. Both bunkers sustained damage during the recent wind event/tornado. The costs associated with these projects will be submitted to the County's insurance carrier as part of the insurance claim for the damage to the two facilities.

Recommendation:

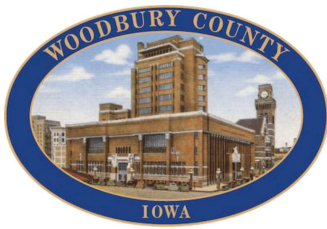
Recommend awarding the quote to the lowest responsive and responsible provider whose proposal meets the minimum specifications and is determined to be in the best interest of the County. Award will be based on price, compliance with specifications, delivery schedule, warranty, service support, contractor experience, and overall value to Woodbury County.

Attachments:

[Pierson Sand/Salt Bunker](#) 

[Moville Sand/Salt Bunker](#) 

Approved by Board of Supervisors on March 17, 2026



Woodbury County Secondary Roads Department

759 E. Frontage Road · Pierson, Iowa 51039

Telephone (712) 279-6484 · (712) 873-3215 · Fax (712) 873-3235

REQUEST FOR QUOTES (RFQ):

Pierson Salt Bunker Canvas Cover and Supports Replacement Project

Quote Due: Friday, August 7, 2026, at 10:00 a.m.

Quotes may be submitted by mail or by email to lsievers@woodburycountyiowa.gov

The Woodbury County Secondary Roads Department is requesting quotes for the replacement of the fabric cover and structural support system for the existing salt storage bunker located at the District 3 Maintenance Facility in Pierson, Iowa. The bunker cover was damaged during a wind event/tornado and has been removed. The successful provider shall be responsible for verifying all existing field conditions and dimensions prior to submitting a quote.

The existing concrete bunker walls measure approximately:

- Side walls: 30 feet long
- Distance between the outside faces of the side wall supports: 24 feet
- Back wall: 24 feet long
- Wall Height: 4 feet

The successful provider shall furnish all labor, materials, equipment, engineering, delivery, installation, and incidental items necessary to provide a complete replacement fabric cover and structural support system meeting the minimum specifications listed below. Woodbury County can unload materials delivered by semi-truck with a minimum of 24 hours advance notice.

The project shall be substantially complete and ready for use no later than Monday, November 30, 2026. Failure to achieve final completion by this date shall result in liquidated damages equal to 5% of the total contract amount, unless an extension is approved in writing by Woodbury County.

Fabric Covered Building

- Fabric covered building kit with 8-foot legs with stamped engineered drawings
- Overall dimensions: 32 feet × 36 feet
- 12-foot truss spacing
- Fabric cover termination extending 1 foot below the base plate
- Wall-mounted installation
- One solid end wall with two black mesh ventilation vents
- Designed for a minimum 30-psf snow load or greater if required by the IBC 2023
- Designed for a minimum 105-mph wind load or greater if required by the IBC 2023
- Designed in accordance with the **2023** International Building Code (IBC)
- Hot-dip galvanized structural steel, purlins, and fasteners
- UV-stabilized, fungal-resistant, tear-resistant fabric membrane

Block Foundation

- 24-inch × 24-inch × 6-foot precast concrete blocks
- Furnish and set all foundation blocks
- Foundation layout included (engineering stamp not required)

Warranty Requirements

- Minimum 15-year manufacturer warranty on structural steel
- Minimum 25-year manufacturer warranty on fabric roof cover
- Minimum 1-year workmanship warranty

Quote Requirements

- Total installed price
- Separate pricing for the block foundation
- Separate pricing for the fabric building and structural support system
- Manufacturer and model of the proposed building system
- Estimated delivery and installation schedule
- Description of any deviations from these specifications
- Warranty information
- Certificates of general liability and workers' compensation insurance
- List of Iowa counties where the contractor has completed similar projects
- Three references for similar fabric-covered salt storage installations

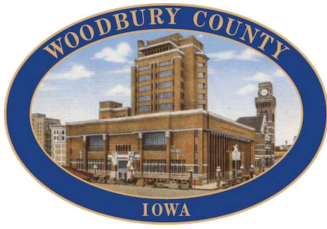
Award of Quote

The Woodbury County Board of Supervisors intends to award the quote to the lowest responsive and responsible provider whose proposal meets the minimum specifications and is determined to be in the best interest of the County. Award will be based on price, compliance with specifications, delivery schedule, warranty, service support, contractor experience, and overall value to Woodbury County. Payment will be made following satisfactory permits obtained, completion, and acceptance of the project by Woodbury County. The County reserves the right to award:

- Complete project, including both the block foundation and fabric building installation
- Fabric building and structural support system only, if the County determines it is more economical to furnish and place the precast concrete foundation blocks using its forces.

Woodbury County Reserves the Right To

- Reject any or all quotes.
- Waive informalities or minor irregularities in the quote process.
- Request clarification of any quote.
- Award the contract in the manner in the best interest of Woodbury County.



Woodbury County Secondary Roads Department

759 E. Frontage Road · Moville, Iowa 51039

Telephone (712) 279-6484 · (712) 873-3215 · Fax (712) 873-3235

REQUEST FOR QUOTES (RFQ):

Moville Salt Bunker Canvas Cover and Supports Replacement Project

Quote Due: Friday, August 7, 2026, at 10:00 a.m.

Quotes may be submitted by mail or by email to lsievers@woodburycountyiowa.gov

The Woodbury County Secondary Roads Department is requesting quotes for the replacement of the fabric cover and structural support system for the existing salt storage bunker located at the District 2 Maintenance Facility in Moville, Iowa. The existing fabric cover and support trusses were damaged during a wind event/tornado and have been removed. The successful provider shall be responsible for verifying all existing field conditions and dimensions prior to submitting a quote.

The existing concrete bunker walls measure approximately:

- Side walls: 54 feet 2 inches long
- Distance between the outside faces of the side wall supports: 48 feet 1 inch
- Back wall: 40 feet 3 inches long

The successful provider shall furnish all labor, materials, equipment, engineering, delivery, installation, and incidental items necessary to provide a complete replacement fabric cover and structural support system meeting the minimum specifications listed below. Woodbury County can unload materials delivered by semi-truck with a minimum of 24 hours advance notice.

The project shall be substantially complete and ready for use no later than Monday, November 30, 2026. Failure to achieve final completion by this date shall result in liquidated damages equal to 5% of the total contract amount, unless an extension is approved in writing by Woodbury County.

Fabric Covered Building

- Fabric covered building kit with 4-foot legs with stamped engineered drawings
- Overall dimensions: 52 feet × 60 feet
- 12-foot truss spacing
- Fabric cover termination extending 1 foot below the base plate
- Wall-mounted installation
- One solid end wall with two black mesh ventilation vents
- Designed for a minimum 30-psf snow load or greater if required by the IBC 2023
- Designed for a minimum 105-mph wind load or greater if required by the IBC 2023
- Designed in accordance with the **2023** International Building Code (IBC)
- Hot-dip galvanized structural steel, purlins, and fasteners
- UV-stabilized, fungal-resistant, tear-resistant fabric membrane

Block Foundation

- 24-inch × 24-inch × 6-foot precast concrete blocks
- Furnish and set all foundation blocks
- Foundation layout included (engineering stamp not required)

Warranty Requirements

- Minimum 15-year manufacturer warranty on structural steel
- Minimum 25-year manufacturer warranty on fabric roof cover
- Minimum 1-year workmanship warranty

Quote Requirements

- Total installed price
- Separate pricing for the block foundation
- Separate pricing for the fabric building and structural support system
- Manufacturer and model of the proposed building system
- Estimated delivery and installation schedule
- Description of any deviations from these specifications
- Warranty information
- Certificates of general liability and workers' compensation insurance
- List of Iowa counties where the contractor has completed similar projects
- Three references for similar fabric-covered salt storage installations

Award of Quote

The Woodbury County Board of Supervisors intends to award the quote to the lowest responsive and responsible provider whose proposal meets the minimum specifications and is determined to be in the best interest of the County. Award will be based on price, compliance with specifications, delivery schedule, warranty, service support, contractor experience, and overall value to Woodbury County. Payment will be made following satisfactory permits obtained, completion, and acceptance of the project by Woodbury County. The County reserves the right to award:

- Complete project, including both the block foundation and fabric building installation
- Fabric building and structural support system only, if the County determines it is more economical to furnish and place the precast concrete foundation blocks using its forces.

Woodbury County Reserves the Right To

- Reject any or all quotes.
- Waive informalities or minor irregularities in the quote process.
- Request clarification of any quote.
- Award the contract in the manner in the best interest of Woodbury County.

WOODBURY COUNTY AGENDA ITEM(S) REQUEST FORM

Date: 8/6/2026 Weekly Agenda Date: 8/11/2026

Elected Official / Department Head / Citizen: Laura Sievers, PE, Woodbury County Engineer

Wording for Agenda Item:

Approve bids on 2007 Sterling L8500, 2004 John Deere 6615 with Mower, and Portable Office/Lab Trailer

Action Required:

Approve Ordinance ☐

Approve Resolution ☐

Approve Motion ☒

Hold Public Hearing ☐

Informational ☐

Attachments ☐

Set Time:

Reviewed by County Attorney's Office: ☐

Background & Financial Impact:

Equipment is presently being advertised for sale on the Engineers Office website and lot. If bids are received, I will present them at the Board meeting.

Recommendation:

Approve bids if received on the 2007 Sterling L8500, 2004 John Deere 6615 with Mower, and Portable Office/Lab Trailer

Approved by Board of Supervisors on March 17, 2026

WOODBURY COUNTY AGENDA ITEM(S) REQUEST FORM

Date: 8/6/2026 Weekly Agenda Date: 8/11/2026

Elected Official / Department Head / Citizen: Laura Sievers, PE, Woodbury County Engineer

Wording for Agenda Item:

Disposition of two Dodge Ram 2500s, two International 7600 Dump Trucks, two FWD Snowplow Trucks, and Ford F-350 Crew Cab

Action Required:

Approve Ordinance ☐

Approve Resolution ☐

Approve Motion ☒

Hold Public Hearing ☐

Informational ☐

Attachments ☐

Set Time:

Reviewed by County Attorney's Office: ☐

Background & Financial Impact:

Disposition of the following equipment - 2005 Dodge Ram 2500 2005 Dodge Ram 2500 2008 International 7600 Dump Truck 2016 International 7600 Dump Truck 1982 FWD Snowplow Truck 1982 FWD Snowplow Truck Ford F-350 Crew Cab The items will be placed on govdeals.com and/or purplewave.com, which ever appears to produce the highest auction price for that particular vehicle. Items will be listed on our website at https://www.woodburycountyiowa.gov/secondary_roads/

Recommendation:

Motion to approve the disposition of two Dodge Ram 2500s, two International 7600 Dump Trucks, two FWD Snowplow Trucks, and Ford F-350 Crew Cab

Approved by Board of Supervisors on March 17, 2026

Woodbury County Personal Property Disposition Form



DATE:	
	NAME:
	DEPARTMENT:
	AUTHORIZED REPRESENTATIVE:
	PHONE:

Fill in the fields below (* REQUIRED):

Item Description*	
Estimated Value*	
Current Location*	
County Asset Number	
Serial/VIN Number	
Year	
Make/Model	
Auction Reserve	
Notes	



For Office Use Only:

GovDeals ID #	
Sale Price	
Date	

Woodbury County Personal Property Disposition Form



DATE:	
	NAME:
	DEPARTMENT:
	AUTHORIZED REPRESENTATIVE:
	PHONE:

Fill in the fields below (* REQUIRED):

Item Description*	
Estimated Value*	
Current Location*	
County Asset Number	
Serial/VIN Number	
Year	
Make/Model	
Auction Reserve	
Notes	



For Office Use Only:

GovDeals ID #	
Sale Price	
Date	

Woodbury County Personal Property Disposition Form



DATE:	
	NAME:
	DEPARTMENT:
	AUTHORIZED REPRESENTATIVE:
	PHONE:

Fill in the fields below (* REQUIRED):

Item Description*	
Estimated Value*	
Current Location*	
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Notes	



For Office Use Only:

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Sale Price	
Date	

Woodbury County Personal Property Disposition Form



DATE:	
	NAME:
	DEPARTMENT:
	AUTHORIZED REPRESENTATIVE:
	PHONE:

Fill in the fields below (* REQUIRED):

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Notes	



For Office Use Only:

GovDeals ID #	
Sale Price	
Date	

Woodbury County Personal Property Disposition Form



DATE:	
	NAME:
	DEPARTMENT:
	AUTHORIZED REPRESENTATIVE:
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For Office Use Only:

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Sale Price	
Date	

Woodbury County Personal Property Disposition Form



DATE:	
	NAME:
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	AUTHORIZED REPRESENTATIVE:
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Fill in the fields below (* REQUIRED):

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Serial/VIN Number	
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Notes	



For Office Use Only:

GovDeals ID #	
Sale Price	
Date	

Woodbury County Personal Property Disposition Form



DATE:	
	NAME:
	DEPARTMENT:
	AUTHORIZED REPRESENTATIVE:
	PHONE:

Fill in the fields below (* REQUIRED):

Item Description*	
Estimated Value*	
Current Location*	
County Asset Number	
Serial/VIN Number	
Year	
Make/Model	
Auction Reserve	
Notes	



For Office Use Only:

GovDeals ID #	
Sale Price	
Date	

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 08/05/2026 Weekly Agenda Date: 08/11/2026

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Kenny Schmitz

WORDING FOR AGENDA ITEM:

Approval is requested to develop a Memorandum of Understanding (MOU) under the AFSCME Courthouse Contract to establish a differential for custodians who provide services within the jail.

ACTION REQUIRED:

Approve Ordinance ☐

Approve Resolution ☐

Approve Motion ☒

Public Hearing ☐

Other: Informational ☐

Attachments ☒

EXECUTIVE SUMMARY:

The environment which 2 custodians operate in the jail detention areas differs greatly from the Courthouse, TH, & LEC offices, requiring them to work under more demanding and specialized conditions.

BACKGROUND:

The transition to the LEC has introduced additional challenges for our Custodial staff. They are now responsible for maintaining intake & medical, areas. They are experiencing a higher frequency of vile & unsanitary incidents. Despite the conditions, our Custodians consistently perform their duties with professionalism & without complaint, ensuring a cleaner, safer, and more respectful environment

FINANCIAL IMPACT:

This request is to provide a differential of 1.50 per hour. Increase would be \$3,679.70 per person/yr. Total Annual Impact = \$7,359.40

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes ☒ No ☐

RECOMMENDATION:

Approve the motion

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the development of a Memorandum of Understanding (MOU) under the AFSCME Courthouse Contract to establish a \$1.50 per-hour differential for custodians assigned to work in the jail.



Woodbury County Building Services Department
Kenny Schmitz | Director Building Services
401 8th Street, Sioux City, Iowa 51101
Office: 712-279-6539
kschmitz@woodburycountyiowa.gov

8/05/2026

To: Woodbury County Board of Supervisors
Cc. Melissa Thomas

Woodbury County Building Services currently has two Custodial staff specifically assigned to the LEC secure areas of the facility. These secure areas include but are not limited to ASAP, Intake, Intake Showers, Booking, Medical Areas, Psychiatric Areas, Crises, & Inmate Cells.

Daily duties require Custodians to perform under conditions that a large majority of individuals would simply refuse to be subject to as a condition of employment.

The repetitive frequency of uncivilized, vile, & unsanitary inmate occurrences not only has grown in magnitude but continues to climb.

Simple words, details, or pictures, will not convey these conditions for someone to visualize.

They are nearly unbelievable and not comprehensible.

One must experience it firsthand to truly understand the very personal impact this has.

I am very pleased to have Cathia Wise & Shelley Peters representing Building Services in this role.

They complete their duties from 8:00-4:30 under terrible circumstances and return the next day & do it all again even though their pay by contract does not allow shift differential that some of their peers receive.

Their excellent work is noticed and repeatedly commented on by several other departments.

I respectfully request that the Board of Supervisors consider a Memorandum of Understanding under the AFSCME contract to establish a differential for Custodians who provide services within the LEC detention areas.

Respectfully,

Kenny Schmitz

WOODBURY COUNTY AGENDA ITEM(S) REQUEST FORM

Date: 8/5/2026 Weekly Agenda Date: 8/11/2026

Elected Official / Department Head / Citizen: Drew Baier, Director, Emergency Services

Wording for Agenda Item:

Request Approval of an Amendment of the FY27 -EMS Pickup/Plow Project-Action

Action Required:

Approve Ordinance ☐

Approve Resolution ☐

Approve Motion ☒

Hold Public Hearing ☐

Informational ☐

Attachments ☒

Set Time:

Reviewed by County Attorney's Office: ☐

Background & Financial Impact:

At the 6/23/2026 Supervisors Meeting the Board approved the request for \$50,000.00 out of General Supplemental, to purchase a used 2017 Ford F-550 4x4, regular cab, flat-bed and snowplow to replace the 1995 Suburban and snowplow and 2015 Chevrolet K3500 to be sold on www.govdeals.com. The 2017 Ford F-550 would be used as the utility vehicle, to push snow at the Climbing Hill facility and on emergencies, in addition pull the response trailers. Emergency Services would like to request the amendment for an additional \$6,000.00 to purchase a new tank, hoses and plumbing and emergency lighting, for the 2017 Ford F-550 to respond to grass fires. This would increase the functionality of the vehicle for multiple purposes mentioned and eliminate two older dated vehicles from our inventory. The financial impact would be \$6,000.00 utilized from Gaming. This amendment would put the total project cost at \$56,000.00, \$50,000.00 from General Supplemental and \$6,000.00 from Gaming. Before the sale of the two vehicles to be dispositioned.

Recommendation:

Recommend the Approval of the Amendment of the FY27-EMS-Pickup/Plow Project from \$50,000.00 from General Supplemental to increase \$6,000.00 from Gaming.

Approved by Board of Supervisors on March 17, 2026

Quote

Date	Quote #
7/1/2026	2070

Name / Address
Woodbury County, IA

P.O. No.

Item	Description	Qty	Rate	Amount
T-CR0400 AddOverflow3	400gal Custom Rectangle Tank 3" Routed Overflow/Vent	1	4,665.50	4,665.50 0.00

Quote is good for 30 days

	Total	\$4,665.50
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Signature: _____

Groves Emergency Lighting Installation, LLC
PO Box 62
Bronson, IA 51007
712-251-3831

Invoice

Date: August 5, 2026

To EOC

Invoice #	Job	Payment Terms	Due Date
EOC26-2		Due on receipt	

Qty	Description	Unit Price	Line Total
6	WHELEN SURFACE MOUNT DUO ION RED/BLUE I2SMJ	123.60	741.60
1	600 SERIES 60R02FRR		146.40
1	600 SERIES 60B02FBR		146.40
Subtotal			
Sales Tax			
Total			\$1034.40

Make all checks payable to Groves Emergency Lighting
Thank you for your business!

Drew Baier

From: Heiman Fire Equipment <store+27053060@g.shopifyemail.com>
Sent: Wednesday, August 5, 2026 11:26 AM
To: Drew Baier
Subject: Invoice #D6043

CAUTION: This email originated from **OUTSIDE** of the organization. Please verify the sender and use caution if the message contains any attachments, links, or requests for information as this person may NOT be who they claim. **If you are asked for your username and password, please call WCICC and DO NOT ENTER any data.**



INVOICE #D6043

Complete your purchase



Complete your purchase or Visit our store

Order summary



Booster Lite 600 Reel Hose ♦ 21
1" X 100'

1 ring coupling

\$752.00

Subtotal

~~— \$752.00~~

Shipping

~~— \$75.00~~

Estimated taxes

~~— \$45.12~~

Total

~~— \$872.12 USD~~

Customer information

WOODBURY COUNTY AGENDA ITEM(S) REQUEST FORM

Date: 8/5/2026 Weekly Agenda Date: 8/11/2026

Elected Official / Department Head / Citizen: Ryan Ericson

Wording for Agenda Item:

Resolution declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the County for certain original expenditures paid in connection with specified projects

Action Required:

Approve Ordinance ☐

Approve Resolution ☒

Approve Motion ☐

Hold Public Hearing ☐

Informational ☐

Attachments ☒

Set Time:

Reviewed by County Attorney's Office: ☐

Background & Financial Impact:

The County has a normal practice to fund CIP items with debt towards the end of the fiscal year. However, projects will be paid for as completed throughout the year. This resolution is to satisfy IRS regulations with the issuance of debt.

Recommendation:

Approve the reimbursement resolution

Attachments:

[Attachment 1](#) 

[Attachment 2](#) 

Approved by Board of Supervisors on March 17, 2026



Ahlers & Cooney, P.C.

Attorneys at Law

100 Court Avenue, Suite 600
Des Moines, Iowa 50309-2231

Phone: 515-243-7611

Fax: 515-243-2149

www.ahlerslaw.com

Jason L. Comisky

515.246.0337

jcomisky@ahlerslaw.com

August 3, 2026

Via E-mail Only

Ryan Ericson, Finance Director
Woodbury County Courthouse
620 Douglas Street, Room 104
Sioux City, Iowa 51101

Re: Woodbury County, Iowa – Reimbursement Resolution

Dear Ryan:

We understand that the County plans to reimburse certain original expenditures made from available funds incurred in connection with projects to be financed by a later issue of capital loan notes. Please print and execute the attached Resolution declaring an official intent to reimburse the County for certain expenditures pursuant to IRS Regulations.

The Resolution describes the projects to be financed with the obligations and is divided into “Projects.” Each project contemplated must be described specifically, including estimated costs, quantity, size, etc. If a number of projects are grouped within a program, the program can be described with a cross reference to a more detailed description of the component projects.

Section 4 of the Resolution requires you to fill-in the completion date for each Project, as well as the name of the fund from which the original expenditures will be advanced. We suggest that you use one fund for the purpose of coordinating all advances to a project.

To be effective, this resolution must be adopted before or within sixty (60) days after the original expenditure sought to be reimbursed (unless it is a “preliminary expenditure”). We understand this resolution will be considered at the August 4, 2026 Board meeting.

Preliminary expenditures, which are not subject to the reimbursement rules, include architectural, engineering, survey costs and the like, which do not exceed twenty percent (20%) of the aggregate issue price of bonds or notes issued for the project. Land acquisition, demolition and construction activities may not be treated as preliminary expenditures.

Once the Board adopts the Resolution, please return one completed copy to us for our files and retain a copy for your files.

Should you have any questions, please do not hesitate to contact me.

Ahlers & Cooney, P.C.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jason L. Comisky".

Jason L. Comisky
FOR THE FIRM

JLC:qm

Enclosure

cc: Tina Bertrand (via email)
Michelle Skaff (via email)
Karen James (via email)

ITEMS TO INCLUDE ON AGENDA FOR AUGUST 11, 2026

WOODBURY COUNTY, IOWA

- Resolution declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the County for certain original expenditures paid in connection with specified Projects.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE COUNTY.

August 11, 2026

The Board of Supervisors of Woodbury County, State of Iowa, met in _____ session, in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at _____ .M., on the above date. There were present Chairperson _____, in the chair, and the following named Board Members:

Absent: _____

Vacant: _____

* * * * *

Board Member _____ introduced the following Resolution entitled "RESOLUTION DECLARING AN OFFICIAL INTENT UNDER TREASURY REGULATION 1.150-2 TO ISSUE DEBT TO REIMBURSE THE COUNTY FOR CERTAIN ORIGINAL EXPENDITURES PAID IN CONNECTION WITH SPECIFIED PROJECTS" and moved that it be adopted. Board Member _____ seconded the motion to adopt, and the roll being called thereon, the vote was as follows:

AYES: _____

NAYS: _____

Whereupon, the Chairperson declared the Resolution duly adopted as follows:

RESOLUTION NO. _____

RESOLUTION DECLARING AN OFFICIAL INTENT UNDER
TREASURY REGULATION 1.150-2 TO ISSUE DEBT TO
REIMBURSE THE COUNTY FOR CERTAIN ORIGINAL
EXPENDITURES PAID IN CONNECTION WITH SPECIFIED
PROJECTS

WHEREAS, the County anticipates making cash expenditures for one or more capital improvement projects, generally described below (each of which shall hereinafter be referred to as a "Project"); and

WHEREAS, the County reasonably expects to issue debt to reimburse the costs of a Project; and

WHEREAS, the Board believes it is consistent with the County's budgetary and financial circumstances to issue this declaration of official intent.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:

Section 1. That this Resolution be and does hereby serve as a declaration of official intent under Treasury Regulation 1.150-2.

Section 2. That it is reasonably expected that capital expenditures will be made in respect of the following Project(s), from time to time and in such amounts as this Board determines to be necessary or desirable under the circumstances then and there existing.

Section 3. That the County reasonably expects to reimburse all or a portion of the following expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the County in the future.

Section 4. That the total estimated costs of the Project(s), the maximum principal amount of the bonds, notes or other indebtedness to be issued for the foregoing Project(s) and the estimated dates of completion of the Project(s) are reasonably expected to be as follows:

<u>Project</u>	<u>Fund from which original expenditures are to be Advanced</u>	<u>Total Estimated Cost</u>	<u>Amount of Borrowing Anticipated</u>	<u>Estimated Date of Completion</u>
Trosper-Hoyt Entrance, ADA Ramp, and Facade	_____	\$ 160,000	\$ 160,000	_____
Conservation Department Water Fall, retaining wall, and sidewalk	_____	\$ 101,475	\$ 101,475	_____
Sheriff Department Body Scanner	_____	\$ 201,500	\$ 201,500	_____
WCICC Hyper- Converged Infrastructure Refresh	_____	\$ 612,918	\$ 612,918	_____
WCICC Multifunction Printers & PCs	_____	\$ 25,000	\$ 25,000	_____

Section 5. That the County reasonably expects to reimburse the above-mentioned Project costs not later than the later of eighteen months after the capital expenditures are paid or eighteen months after the property is placed in service, but in no event more than three (3) years after the original expenditure is paid.

Section 6. That this Resolution be maintained by the County Auditor in an Official Intent File maintained in the office of the Auditor and available at all times for public inspection, subject to such revisions as may be necessary.

PASSED AND APPROVED this 11th day of August, 2026.

Chairperson

ATTEST:

County Auditor

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF WOODBURY

)

I, the undersigned County Auditor of Woodbury County, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the County showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective County offices as indicated therein, that no Board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the County or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Board hereto affixed this _____ day of _____, 2026.

County Auditor, Woodbury County, State of
Iowa

(SEAL)

WOODBURY COUNTY AGENDA ITEM(S) REQUEST FORM

Date: 8/5/2026 Weekly Agenda Date: 8/11/2026

Elected Official / Department Head / Citizen: Ryan Ericson

Wording for Agenda Item:

Resolution fixing date for a meeting on the proposal to reallocate certain unspent proceeds of the General Obligation Capital Loan Notes, Series 2026A, of Woodbury County, Iowa, and providing the publication of notice thereof

Action Required:

Approve Ordinance ☐

Approve Resolution ☒

Approve Motion ☐

Hold Public Hearing ☐

Informational ☐

Attachments ☒

Set Time:

Reviewed by County Attorney's Office: ☐

Background & Financial Impact:

The demolition of the old LEC had total budget of \$1,100,000. Total cost of demolition was \$661,116.09. There is \$438,883.93 that can be reallocated to other projects. A public hearing will need to be held to reallocate the funds.

Recommendation:

Approve the resolution to fix the date of a public hearing for reallocating the CIP funds

Attachments:

[Attachment 1](#) 

Approved by Board of Supervisors on March 17, 2026



Ahlers & Cooney, P.C.
Attorneys at Law

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Des Moines, Iowa 50309-2231

Phone: 515-243-7611

Fax: 515-243-2149

www.ahlerslaw.com

Jason L. Comisky
515.246.0337
jcomisky@ahlerslaw.com

August 3, 2026

Via E-mail Only

Ryan Ericson, Finance Director
Woodbury County Courthouse
620 Douglas Street, Room 104
Sioux City, Iowa 51101

Re: Woodbury County, State of Iowa – Reallocation of Unspent Proceeds
General Obligation Capital Loan Notes, Series 2026A

Dear Ryan:

With this letter I am enclosing a suggested resolution on a proposal to reallocate certain unspent proceeds of the General Obligation Capital Loan Notes, Series 2026A. There is no specific procedure established under Iowa law for approving reallocation of bond proceeds, therefore we suggest that the Board act under Section 364.6 to elect a procedure and conduct a public hearing on the proposed reallocation of the unspent proceeds.

The proceedings call for a public hearing and require publication of notice (form of notice is included in the resolution) **not less than four clear days nor more than twenty days** prior to the hearing, and written and/or oral objections from any resident or property owner of the County should be received at said hearing. A Certificate to attest the publication is included. With the hearing date set for September 1, 2026, the Notice should be published between August 12, 2026 and August 27, 2026. Please advise if this publication schedule is problematic.

Please return a completed copy of the proceedings, via email followed up by a hard copy, filled in as the original and certified back to us. **We are also enclosing an extra copy of each notice of hearing to be delivered to the newspaper for publication purposes.** A certificate to attest the proceedings is attached as well.

August 4, 2026

Page 2

We will prepare and forward to you in the near future, suggested procedure to be acted upon on the date of the hearing. If you have any questions pertaining to the proceedings enclosed or to the above mentioned instructions, please do not hesitate to either write or call.

Ahlers & Cooney, P.C.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jason L. Comisky".

Jason L. Comisky
FOR THE FIRM

JLC:qm

Enclosures

cc: Tina Bertrand (via email)
Michelle Skaff (via email)
Karen James (via email)

4904-4361-7979-1\18799-052

ITEMS TO INCLUDE ON AGENDA FOR AUGUST 11, 2026

WOODBURY COUNTY, IOWA

General Obligation Capital Loan Notes, Series 2026A

- Resolution fixing date for a meeting on the proposal to reallocate certain unspent proceeds of the General Obligation Capital Loan Notes, Series 2026A, of Woodbury County, Iowa, and providing for publication of notice thereof

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE COUNTY.

August 11, 2026

The Board of Supervisors of Woodbury County, State of Iowa, met in _____ session, in the Board Room, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, at _____ .M., on the above date. There were present Chairperson _____, in the chair, and the following named Board Members:

Absent: _____

Vacant: _____

* * * * *

Board Member _____ introduced the following Resolution entitled "RESOLUTION FIXING DATE FOR A MEETING ON THE PROPOSAL TO REALLOCATE CERTAIN UNSPENT PROCEEDS OF THE GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2026A, OF WOODBURY COUNTY, IOWA, AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF", and moved that the resolution be adopted. Board Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Chairperson declared said Resolution duly adopted as follows:

RESOLUTION NO. _____

RESOLUTION FIXING DATE FOR A MEETING ON THE
PROPOSAL TO REALLOCATE CERTAIN UNSPENT
PROCEEDS OF THE GENERAL OBLIGATION CAPITAL
LOAN NOTES, SERIES 2026A, OF WOODBURY COUNTY,
IOWA, AND PROVIDING FOR PUBLICATION OF NOTICE
THEREOF

WHEREAS, the Board of Supervisors of Woodbury County, Iowa has previously issued its General Obligation Capital Loan Notes, Series 2026A, in the aggregate principal amount of \$1,200,000 (the "Series 2026A Notes"), for costs of i) demolition of abandoned, dilapidated, or dangerous buildings, structures or properties or the abatement of a nuisance including demolition of the old law enforcement center and acquiring, developing, and improving the geographic computer data system including hardware, software and dashboard; (ii) the erection, equipment, remodeling or reconstruction of various public building projects, including the site or grounds thereof, including replacement of an elevator at the Courthouse and replacing or repairing sidewalks at the emergency services building; and equipping various public buildings including software, hardware, fiberoptics and other equipment; and (iii) acquisition and development of land for a public park or other recreation or conservation purpose, including the Little Sioux Road project; and;

WHEREAS, certain proceeds of the Series 2026A Notes remain unspent, and County staff has recommended that not to exceed \$440,000 of such unspent proceeds originally related to the Series 2026A Notes (hereinafter referred to as the "Unspent Proceeds") be applied for (i) the erection, equipping, remodeling, reconstruction, additions or extensions of Trosper Hoyt and (ii) the erection, equipping, remodeling or reconstruction of various public building projects, including the site or grounds thereof, including replacement of a freight elevator at the Courthouse; and

WHEREAS, there being no procedure specified under Iowa law for consideration or approval of such a reallocation, it is hereby determined, pursuant to Section 331.301(5) of the Code of Iowa, that the procedure set forth in Section 331.443 should apply and that a hearing be held upon the proposal to reallocate the Unspent Proceeds to provide funds for paying costs of the equipping, remodeling, or reconstruction of public buildings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, STATE OF IOWA:

Section 1. That this Board meet in the Board Room, County Courthouse, 620 Douglas Street, Sioux City, Iowa, at _____ .M., on the 1st day of September, 2026, for the purpose of taking action on the matter of the proposed reallocation of certain Unspent Proceeds of the Series 2026A Notes to provide funds for paying costs i) the erection, equipping, remodeling, reconstruction, additions or extensions of Trosper Hoyt and (ii) the erection, equipping, remodeling or reconstruction of various public building projects, including the site or grounds thereof, including replacement of a freight elevator at the Courthouse.

Section 2. That the Auditor is hereby directed to cause one publication to be made of notice of said meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in said City, said publication to be not less than four nor more than twenty clear days before the date of said public meeting.

Section 3. The notice of the proposed action shall be in substantially the following form:

(To be published between: August 12, 2026 and August 27, 2026)

NOTICE OF MEETING OF THE BOARD OF SUPERVISORS
OF WOODBURY COUNTY, STATE OF IOWA, ON THE
MATTER OF THE PROPOSED REALLOCATION OF
CERTAIN UNSPENT PROCEEDS OF THE GENERAL
OBLIGATION CAPITAL LOAN NOTES, SERIES 2026A, OF
WOODBURY COUNTY, IOWA, AND THE PUBLIC HEARING
THEREON

PUBLIC NOTICE is hereby given that the Board of Supervisors of Woodbury County, State of Iowa, will hold a public hearing on the 1st day of September, 2026, at _____ .M., in the Board Room, County Courthouse, 620 Douglas Street, Sioux City, Iowa, at which meeting the Board proposes to take additional action for the reallocation of Unspent Proceeds of the General Obligation Capital Loan Notes, Series 2026A (the "Series 2026A Notes") of Woodbury County, Iowa, in the aggregate amount of not to exceed \$440,000, in order to provide funds to pay costs of the erection, equipping, remodeling, reconstruction, additions or extensions of Trospen Hoyt and (ii) the erection, equipping, remodeling or reconstruction of various public building projects, including the site or grounds thereof, including replacement of a freight elevator at the Courthouse.

Any person interested may appear at the public hearing, either orally or in writing, and be heard as to the reallocation of said proceeds of the Series 2026A Notes for the above purposes.

This notice is given by order of the Board of Supervisors of Woodbury County, State of Iowa, as provided by Sections 331.301(5) and 331.443 of the Code of Iowa, as amended.

Dated this _____ day of _____, 2026.

County Auditor, Woodbury County, State of
Iowa

(End of Notice)

PASSED AND APPROVED this 11th day of August, 2026.

Chairperson

ATTEST:

County Auditor

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF WOODBURY

)

I, the undersigned County Auditor of Woodbury County, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the County showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective County offices as indicated therein, that no Board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the County or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Board hereto affixed this _____ day of _____, 2026.

County Auditor, Woodbury County, State of
Iowa

(SEAL)

STATE OF IOWA)
) SS
COUNTY OF WOODBURY)

NOTICE OF PUBLIC HEARING
(Reallocation of General Obligation Capital Loan Notes, Series 2026A)

_____, 2026.

WITNESS my official signature this _____ day of _____, 2026.

County Auditor, Woodbury County, State of
Iowa

(SEAL)