

HUMAN RESOURCES DEPARTMENT
MEMORANDUM OF PERSONNEL TRANSACTIONS

* PERSONNEL ACTION CODE:
A- Appointment R-Reclassification
T - Transfer E- End of Probation
P - Promotion S - Separation
D - Demotion O - Other

DATE: November 6, 2018

TO: **WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Greenwood, Patrick	County Attorney	11-13-18	Attorney-HIDTA Grant	\$61,218/year		A	Job Vacancy Posted 5-7-18.
Wiig, Kyle	County Sheriff	11-19-18	Civilian Jailer	\$23.15/hour	15%=\$3.09/hr	R	Per CWA Civilian Officers Contract agreement, from Class 2 to Senior Class due to 4 years employment and Bachelor's Degree.
Malloy, Michael	Secondary Roads	12-03-18	Motor Grader Operator			S	Retirement.
The above and foregoing having been submitted is disposed of as follows:							
NOV 06 2018							
VOTE							
OK	<i>[Signature]</i>	NO					
OK	<i>[Signature]</i>	NO					
OK	<i>[Signature]</i>	NO					
OK	<i>[Signature]</i>	NO					
OK	<i>[Signature]</i>	NO					

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: Melissa Thomas HR Director

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County
FROM: Melissa Thomas, Human Resources Director
SUBJECT: Memorandum of Personnel Transactions
DATE: November 6, 2018

For the November 6, 2018 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1. County Attorney – HIDTA Grant, Appointment.
2. County Sheriff Civilian Jailer, from Class 2 to Senior Class due to 4 years employment and Bachelor's Degree.
3. Secondary Roads Motor Grader Operator, Retirement.

Thank you