

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 12/11/18 Weekly Agenda Date: 12/18/18

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: David Gleiser, CED Director

WORDING FOR AGENDA ITEM:

Quarterly Update on Rural Comprehensive Planning Project

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

This items provides the Board of Supervisors with a quarterly report from Simmering Cory, Inc. (SCI) on their work with the 11 rural cities participating in our comprehensive planning project.

BACKGROUND:

In July 2016, the Board awarded a contract to SCI to provide 11 rural cities with a new or updated comprehensive plan over the course of 3 years. \$112,530 (LOST Funds) was budgeted for this project.

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Receive the quarterly report.

ACTION REQUIRED / PROPOSED MOTION:

Motion to receive the quarterly report.

10.19.2018

Memo

To
David Gleiser

From
Justin Yarosevich

CC
Jennifer Movall

Re
Woodbury County Rural
Cities Comp Plan Update

Comments:

David,

We have been busy revising Hornick to include the items you identified in your review of the Hornick Draft Plan. In addition to inclusion of the items you identified we have also updated data that is now available including updated tax levy information and utility rates that we have become aware of. We have also been working on the Correctionville plan but the focus has been on Hornick's plan.

As always, I am happy to answer any questions that you may have.

Hornick, Iowa

As noted above we have been busy updating the Hornick plan based on the notes you provided and updates for new data that has become available. The City had also reviewed the previous draft of the plan and didn't indicate any changes. The plan is updated at this time, the revised draft is attached to this email along with a document that outlines the changes, so they are easier to identify. A copy of the draft plan was mailed to the City today and they should have it by the end of the week. My timeline below allows for some time for them to review the plan. I have asked Candi to update me on what they would like to do for an adoption timeline.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
Original	Sept. 2016	Nov. 2016	March 2017	Not Planned	Not Planned	March 2017
Revised	Completed	Completed	Completed	Completed	Completed	January 2019
Billed				Feb-18	Feb-18	

Simmering-Cory, Inc.

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Correctionville, Iowa

We are now focusing on the Correctionville plan and my hope is to have this to them in November, so they can start the adoption process.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
Original	April 2018	June 2018	October 2018	Not Planned	Not Planned	October 2018
Revised	Completed	Completed	Completed	Completed	Completed	January 2019
Billed				Billable	Billable	

Bronson, Iowa

We have started working on the Bronson plan and it will become the primary focus once we get the Correctionville plan completed. If all goes well my hope is to have this to Bronson in late December or January.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
Original	Jan. 2017	March 2017	July 2017	Not Planned	Not Planned	July 2017
Revised	Completed	Completed	Completed	Completed	Completed	March 2019
Billed				Feb-18	Billable	

Sloan, Iowa

We work will be working with Sloan in the next few weeks to get their priorities set and then finish up the actual plan document and work toward the adoption of the plan. We will also do the final public visioning session with hopefully a better turnout than we had for the original visioning session.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
Original	Sept. 2016	Nov. 2016	March 2017	July 2018	August 2018	October 2018
Revised	Completed	Completed	Completed	November 2018	December 2018 / January 2019	April/May 2019
Billed						

Anthon, Iowa

Anthon's plan is on the same timeline as Sloan and something we want to focus on as we wrap up Correctionville and Bronson. Again we'll work with them to set priorities on the objectives in the next month and then schedule the public visioning session and wrap up the plan with the adoption process.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
Original	Sept. 2016	Nov. 2016	March 2017	Not Planned	Not Planned	March 2018
Revised	Completed	Completed	Completed	November 2018	December 2018 / January 2019	April/May 2019
Billed			Feb-18			

Pierson, Iowa

We have been working on some concepts and a list of potential objectives for Pierson. The next step is to get back together with the Council and go over these ideas with them. Right now, I am anticipating that we will plan to do that in December. We can then plan a public presentation and get the plan put together and back to Council for adoption.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
Original	June 2017	August 2017	Dec. 2017	Not Planned	Not Planned	Dec. 2017
Revised	Completed	Completed	Completed	December 2018	February 2019	June 2019
Billed		Feb-18	Feb-18			

Smithland, Iowa

We have been able to make some headway in Smithland and have held the Public Meeting as well as the Council Visioning Session. Council is skeptical about the need for a plan and as we discussed the goals and need for planning with them, they are concerned about the ability to do anything outside of critical repairs based on the level of resources available within their community. Having worked with them on other projects we understand where they are coming from and certainly agree that they have some unique challenges available to them.

To assist them we anticipate a plan that is based more on general needs and not a lot of big picture concepts and long-range plans.

The public visioning session was held at the gas station and the City did do some promotion, but the attendance was low. Along with the staff at the station who assisted us in grabbing folks who came in we were able to get some input which was helpful. We also have some surveys that were submitted to the City that we can use to help provide some perspective from the citizen's view point.

In addition, the City has identified a few folks that were not able to make the visioning session and have asked if we would be willing to meet with them individually or by phone. They are working on getting contact information so that we can contact them to gather additional input.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
Original	Oct. 2017	Jan. 2018	May 2018	Not Planned	Not Planned	May 2018
Revised	Completed	Completed	Completed	January 2019	March 2019	May/June 2019
Billed	Feb-18	Billable	Billable			

Oto, Iowa

We completed a good session with the Council going over some of their goals and vision for the future. Since that time, we have been working on developing a list of objectives for the City to review which we will be going over with them in early November. If they are comfortable with what we have outlined and don't have a lot of changes we will help them prioritize or if need be we'll have to come back and do the prioritization after we make some revisions to the objectives and concepts.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
Original	Oct. 2017	Dec. 2018	April 2018	Not Planned	Not Planned	April 2018
Revised	Completed	Completed	Completed	November 2018	February 2019	April/May 2019
Billed	Feb-18	Billable	Billable			

Danbury, Iowa

The kick-off and public visioning meeting have both been completed. We will be meeting with the Council in November to review the potential objectives and concepts. Depending on their feedback we may be able to prioritize the objectives at that point or have to come back to them with some edits and changes.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
Original	Oct. 2017	Jan. 2018	May 2018	Not Planned	Not Planned	May 2018
Revised	Completed	Completed	Completed	November 2018	February 2019	April/May 2019
Billed	Feb-18	Feb-18	Billable			

Lawton, Iowa

After the public visioning session, the Council wanted to do some additional public input and we worked with them to do a survey and gather responses in that manner. Those surveys are in now and we have a meeting scheduled to discuss visioning with the Council in November.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
Original	Jan. 2017	March 2017	July 2017	Not Planned	Not Planned	July 2017
Revised	Completed	Completed	November 2018	February 2019	March 2019	June 2019
Billed	Billable	Billable				

Cushing, Iowa

Since holding the kickoff meeting we have struggled to get the City to identify dates for the public visioning session and the Council visioning session. The Clerk is part time and it has been difficult to connect with her and then to get dates identified. We have also developed a survey for citizen responses that the City can send out. The Clerk, during the kickoff meeting, did anticipate that there wouldn't be a great response to a public session. In other communities where we have struggled to get participation in the public session the follow up with a survey has resulted in additional responses and information.

We will continue to reach out to the City on a regular basis in hopes of setting up a date for the public meeting. At this point we are shooting for late November for the public meeting and a January for Council Visioning. The schedule below reflects this timeline.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
Original	April 2018	June 2018	Oct. 2018	Not Planned	Not Planned	Oct. 2018
Revised Nov. 2017	Completed	November 2018	January 2019	March 2019	May/June 2019	Aug/Sept. 2019
Billed	Billable					