

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

#8a

Date: 2/27/19 Weekly Agenda Date: 3/5/19

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** David Gleiser, CED Director

**WORDING FOR AGENDA ITEM:**

Update on Rural Comprehensive Planning Project

**ACTION REQUIRED:**

- |  |   |  |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/>   | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/>    | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/>    |

**EXECUTIVE SUMMARY:**

This items provides the Board of Supervisors with a quarterly report from Simmering Cory, Inc. (SCI) on their work with the 11 rural cities participating in our comprehensive planning project.

**BACKGROUND:**

In July 2016, the Board awarded a contract to SCI to provide 11 rural cities with a new or updated comprehensive plan over the course of 3 years. \$112,530 (LOST Funds) was budgeted for this project.

**FINANCIAL IMPACT:**

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Receive the quarterly report.

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to receive the quarterly report.

01.20.2019

# Memo

To  
David Gleiser

From  
Justin Yarosevich

CC  
Jennifer Movall

Re  
Woodbury County Rural  
Cities Comp Plan Update

**Comments:**

David,

Work continues to progress on the Woodbury County Comprehensive Plans. Here is the latest updates for you on each project.

As always, I am happy to answer any questions that you may have.

## Hornick, Iowa

Changes to the plan based on the County's comments were made and revised copies were provided to the City for additional review and adoption. The City Council agreed at their January meeting to move forward with adoption at the February meeting, so the adoption schedule is as follows:

City Council – Public Hearing and Adoption - February 11

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
<b>Original</b>	Sept. 2016	Nov. 2016	March 2017	Not Planned	Not Planned	March 2017
<b>Revised</b>	Completed	Completed	Completed	Completed	Completed	February 2019
<b>Billed</b>				Feb-18	Feb-18	

## Correctionville, Iowa

The City was provided a draft of the plan in Mid-December for their review. We received comments back from the Mayor this past weekend. The minor comments have been reviewed and we are making a couple of changes to the maps then we should be ready to proceed with having the City move through the adoption process. We will be providing the adoption proceedings for adoption to the City this week. A draft of the plan is also attached with this report for your records. Correctionville has an adoption schedule as follows:

## Simmering-Cory, Inc.

Tel 641-355-4072  
Fax 515-724-7868

114 East 5<sup>th</sup> Street  
Storm Lake, IA 50588

www.simmeringcory.com  
info@sc-ic.com

Planning and Zoning – Hearing and Recommendation to Council – February 7<sup>th</sup>

City Council – Public Hearing and Adoption – February 11<sup>th</sup>

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
<b>Original</b>	April 2018	June 2018	October 2018	Not Planned	Not Planned	October 2018
<b>Revised</b>	Completed	Completed	Completed	Completed	Completed	February 2019
<b>Billed</b>				Invoiced Jan-19	Invoiced Jan-19	

### Bronson, Iowa

We continue to work on Bronson's plan with the pace of progress picking up now that Correctionville has moved into the adoption phase. My plan is to have their draft to them in February.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
<b>Original</b>	Jan. 2017	March 2017	July 2017	Not Planned	Not Planned	July 2017
<b>Revised</b>	Completed	Completed	Completed	Completed	Completed	March 2019
<b>Billed</b>				Feb-18	Invoiced Jan-19	

### Sloan, Iowa

We had a minor setback in pulling together the City's objective list and had to go back and review some infrastructure items. The objectives have been updated and the City will review and prioritize. Then we'll follow up with a public visioning session to give the community an opportunity to see the concepts and provide any additional input.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
<b>Original</b>	Sept. 2016	Nov. 2016	March 2017	July 2018	August 2018	October 2018

<b>Revised</b>	Completed	Completed	Completed	February 2019	March 2019	May/June 2019
<b>Billed</b>						

### Anthon, Iowa

Anthon's plan is following the same timeline as Sloan. The City completed a major preliminary engineering report on their water system which was provided to us and which we used to update the water infrastructure components of the plan. ISG has reviewed that and we have updated the objectives to reflect items from that report. Council will finish the prioritization and then we can hold the second visioning session.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
<b>Original</b>	Sept. 2016	Nov. 2016	March 2017	Not Planned	Not Planned	March 2018
<b>Revised</b>	Completed	Completed	Completed	February 2019	March/April 2019	June/July 2019
<b>Billed</b>			Feb-18			

### Pierson, Iowa

The Council finished their review of the objectives and prioritized them at a meeting in December. We are working with the City to identify a date for the second public visioning session in late February or early March 2019.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
<b>Original</b>	June 2017	August 2017	Dec. 2017	Not Planned	Not Planned	Dec. 2017
<b>Revised</b>	Completed	Completed	Completed	Completed	February/March 2019	June 2019
<b>Billed</b>		Feb-18	Feb-18	Invoiced Jan-19		

**Smithland, Iowa**

The next session with Council has been rescheduled due to a variety of things. We are planning to meet with Council in March 2019. Council has struggled with the long-term visioning as they are working hard to just manage through some major projects for the City including a large wastewater treatment plant upgrade and getting a handle on dealing with nuisances and junk in town after some significant challenges for the City. They have requested that we focus more on short term at this time. We are still planning to focus on some future project in the plan but there isn't a desire to consider major concepts at this point.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
<b>Original</b>	Oct. 2017	Jan. 2018	May 2018	Not Planned	Not Planned	May 2018
<b>Revised</b>	Completed	Completed	Completed	March 2019	April/May 2019	June/July 2019
<b>Billed</b>	Feb-18	Invoiced Jan-19	Invoiced Jan-19			

**Oto, Iowa**

The Council wanted some additional time to review the objectives and prioritize. We are waiting on them to return their priorities to us and have followed up with the City Clerk.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
<b>Original</b>	Oct. 2017	Dec. 2018	April 2018	Not Planned	Not Planned	April 2018
<b>Revised</b>	Completed	Completed	Completed	February 2019	April 2019	July/August 2019
<b>Billed</b>	Feb-18	Invoiced Jan-19	Invoiced Jan-19			

**Danbury, Iowa**

Council completed some concepts and discussed potential objectives for the future of their community in a session in late November and then prioritized their objectives in January. We

are working on getting prepared for a second visioning session for residents and plan to have that in February or March 2019.



	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
<b>Original</b>	Oct. 2017	Jan. 2018	May 2018	Not Planned	Not Planned	May 2018
<b>Revised</b>	Completed	Completed	Completed	Completed	February/March 2019	May/June 2019
<b>Billed</b>	Feb-18	Feb-18	Invoiced Jan-19	Invoiced Jan-19		

### Lawton, Iowa

The public input surveys have been received and we have held the Council's visioning session. We are working toward a second session with council to go over some concepts and objectives that they could consider, which we are planning for February or March 2019.

	Kick Off MTG	Public Meeting	Council Visioning	Council Priority Setting	Public Presentation of Plan	Council Adoption
<b>Original</b>	Jan. 2017	March 2017	July 2017	Not Planned	Not Planned	July 2017
<b>Revised</b>	Completed	Completed	Completed	February/March 2019	April/May 2019	July/August 2019
<b>Billed</b>	Invoiced Jan-19	Invoiced Jan-19	Invoiced Jan-19			

### Cushing, Iowa

At this time the public visioning session and the Council visioning session have both been completed and we are working on objectives. Cushing appears to be in a similar position as Smithland where they are struggling to handle current points of concerns such as improvements to their water system and property maintenance and junk issues. Long term visioning is going to be a struggle when they are focused on survival. The community input session had some good discussion but there were not a substantial number of citizens attending. Because of this the City elected to do a survey of residents which is currently in process. We'll give the residents a little time to get these surveys returned and then use those to consider potential objectives before going back to the Council.

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<b>Original</b>	April 2018	June 2018	Oct. 2018	Not Planned	Not Planned	Oct. 2018
<b>Revised Nov. 2017</b>	Completed	Completed	Completed	March 2019	May/June 2019	Aug/Sept. 2019
<b>Billed</b>	Invoiced Jan-19	Invoiced Jan-19	Invoiced Jan-19			

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