

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 8/9/21 Weekly Agenda Date: 8/17/21

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: David Gleiser, CED Director

WORDING FOR AGENDA ITEM:

Quarterly Update on SIMPCO Membership Activity with Rural Cities

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

This item provides the Board with the 4th quarter progress report from SIMPCO on their work with rural cities that accepted the county's offer to pay for half of their membership dues to SIMPCO during FY20-21.

BACKGROUND:

FY20-21 was the 5th consecutive year the Board agreed to pay for 50% of the membership dues for rural cities to receive SIMPCO services. \$7,293 in Local Option Sales Tax (LOST) funds was allocated for all 14 cities. 11 cities accepted the offer so the county's actual cost was \$6,090.

FINANCIAL IMPACT:

\$6,090 (LOST funds) FY21

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Receive the 4th quarter report.

ACTION REQUIRED / PROPOSED MOTION:

Motion to receive the 4th quarter report from SIMPCO for fiscal year FY20-21.



MEMORANDUM

TO: David Gleiser, Woodbury County Community and Economic Development Director

FROM: Michelle Bostinelos, SIMPCO Executive Director

DATE: July 26, 2021

RE: SIMPCO Progress Report Qtr. 4 | April 1 – June 30, 2021

The Woodbury County Board of Supervisors agreed to pay for one half of rural Woodbury County communities' membership dues to SIMPCO for FY 2021 (July 1, 2020 – June 30, 2021). The goal of the partnership is for rural Woodbury County communities to utilize the Siouxland Interstate Metropolitan Planning Council (SIMPCO) in providing tools, research, technical assistance and regional collaboration to help grow community and economic development project across Woodbury County.

For FY 2021, the following communities signed-up for a SIMPCO Membership: Anthon, Bronson, Correctionville, Danbury, Hornick, Lawton, Merville, Oto, Salix, Smithland and Sergeant Bluff. Information in this report demonstrates project(s)/information requested, total time, and estimated value of services offered directly to each of the communities as well as the indirect value of SIMPCO membership and regional collaboration.

During the 4th quarter, SIMPCO spent approximately 134 direct hours which equals an estimated value of \$9,112 assisting member communities in Woodbury County. Indirect time working on projects, committees, regional projects, and outreach that indirectly benefits Woodbury County communities is estimated at 245 hours or an estimated value of \$16,660. The net benefit of SIMPCO membership for rural Woodbury County communities in the second quarter is equaled \$25,722.

Fourth Quarter Notes:

- Unlike the other rural Woodbury County communities, Sergeant Bluff is part of the SIMPCO Metropolitan Planning Organization (MPO) and the urban area of Sioux City. MPO work may not be specifically directed to Sergeant Bluff but pertains to metropolitan transportation planning as a whole and Sergeant Bluff's placement in the MPO. Twenty percent of MPO funds are from MPO members' dues used as local match to complete the necessary work required to ensure federal transportation funds continue to flow into the metropolitan region.
- The City of Sergeant Bluff was awarded two transportation grants through the SIMPCO MPO. The Loess Hills trail project was awarded \$125,000 in regional Transportation

Alternative Program (TAP) funds and the 1st Street Reconstruction project was awarded \$1,794,000 in Surface Transportation Block Grant (STBG) funds.

- The City of Correctionville was awarded \$169,400 in Community Development Block Grant (CDBG) through IEDA. SIMPCO wrote the award-winning grant application. The funds will be used for Homeowner Rehabilitation projects.

- SIMPCO was awarded \$400,000 in CARES Act Funds from the U.S. Economic Development Administration. SIMPCO sent out a request for projects to Woodbury County and all the communities within the county. Projects selected which will benefit Woodbury County Communities include:
 - Comprehensive Economic Development Strategy (CEDS) Regional Response, Recovery and Resiliency Plan
 - Regional Online Marketplace Workshop
 - Woodbury County Comprehensive Plan
 - Sergeant Bluff Senior Services Study
 - Iowa West Coast Initiative Ecosystem Development Plan
 - Regional Resiliency Toolkit
 - Entrepreneurial Center Feasibility Study
 - Local Tourism Marketing Study
 - Siouxland Community Development Financing Gap Study

- Woodbury County communities received the following electronic newsletters and information sent out by SIMPCO:
 - April SIMPCO Newsletter
 - Transportation Improvement Program Development
 - May SIMPCO Updates
 - June SIMPCO Newsletter

- SIMPCO leads or participates in several groups and committees that benefit Woodbury County rural communities through regional cooperation. During the fourth quarter, SIMPCO lead or participated in the following committees/boards/organizations/groups:
 - Iowa's West Coast Initiative
 - SIMPCO MPO Transportation Advisory Committee and Policy Board
 - Siouxland Regional Transportation Planning Association (SRTPA) Transportation Technical Committee and Policy Board
 - Siouxland Regional Transit System
 - Tri-State Incident Management Team
 - Local Emergency Planning Committee (LEPC)
 - Western Iowa Community Improvement Regional Housing Trust Fund
 - Iowa Association of Councils of Governments (ICOG)

- Siouxland Chamber of Commerce Transportation Committee
- Siouxland Chamber Enhancement Committee
- Siouxland Chamber Legislative Meetings/Events
- SIMPCO's Comprehensive Economic Development Strategies (CEDs) Committee
- Iowa DOT meetings including MPO/RPA Directors meetings
- SIMPCO Board meetings
- Siouxland District Health Department's Healthy Siouxland Partners Meeting
- SIMPCO Regional Policy and Legislative Committee
- SIMPCO Comprehensive Economic Development Strategies (CEDs)
- SIMPCO Transportation Advisory Group (TAG)
- SIMPCO Water Resource Committee
- Midstates Community and Economic Development Conference
- Iowa CDBG Training
- Siouxland Chamber Tri-State Workforce Summit
- American Rescue Plan Act informational meetings

Anticipated work in the 1st Quarter 2022:

- SIMPCO staff will continue to meet with communities to develop projects and to work on specific tasks as requested
- Metropolitan Planning Organization work will continue which will affect Sergeant Bluff including MPO meetings, Transportation Improvement Program (TIP) management, Safe Routes to School, Long Range Transportation Plan, Passenger Transportation Plan, Tri-State Incident Management Team, Iowa Department of Public Health 5-2-1-0 and MPO Bicycle/Pedestrian Roundtable.
- SIMPCO will continue to work with Siouxland District Health Department on projects related to Safe Routes to School and bicycle/pedestrian improvements as requested – in Sergeant Bluff, Merville and Lawton.
- SIMPCO will respond to data requests, grant writing and general requests for information from member communities
- SIMPCO will continue to move forward with U.S. EDA CARES Act projects including the Woodbury County Comprehensive Plan
- SIMPCO will continue to distribute electronic newsletters and grant blasts about upcoming activities/events/trainings/grants.
- Begin to work on Water Trails application.
- Assisting communities on American Rescue Plan funding including providing resources and answering questions as guidance is released.

- During the first quarter, SIMPCO will lead or participated in the following committees/boards/organizations/groups which benefit Woodbury County Communities:
 - Iowa's West Coast Initiative
 - Iowa Association of Councils of Government (ICOG)
 - MPO Bicycle/Pedestrian Roundtable
 - Siouxland Economic Development Cooperation
 - Tri-State Incident Management Team
 - SIMPCO MPO Transportation Advisory Committee and Policy Board
 - Siouxland Chamber Legislative Committee and Transportation Committee
 - Siouxland Regional Transit System Board
 - Siouxland Regional Transportation Planning Association (SIMPCO-RPA)
 - SIMPCO Regional Policy and Legislative Committee
 - SIMPCO Water Resource Committee
 - MPO TTC and Policy Board
 - Comprehensive Economic Development Strategy Committee meetings

Opportunities:

- There are grant opportunities listed on the SIMPCO website. Members should prioritize projects and contact SIMPCO to begin working applications.
- Members should utilize SIMPCO GIS services to update and digitize city maps
- Members should utilize SIMPCO to update City Codes or Zoning Ordinances.
- Members are invited to appoint the Mayor or Council person to sit on the SIMPCO Board of Directors
- Members are invited to participate in the Comprehensive Economic Development Strategy (CEDS) Committee and provide input in the Regional Response, Recovery and Resiliency Plan.
- Members are invited to get involved with the Regional Policy and Legislative Affairs Committee and the Tri-State Legislative Forum.
- Members needing help accessing the American Rescue Plan Act funds can contact SIMPCO for assistance.

Siouxland Interstate Metropolitan Planning Council

Progress Report: April 1 – June 30, 2021

Community	Community Goals/Priorities	Work During 4th Qtr.	Total Time (hours)	Estimated Value	Additional Member Fee
Anthon Total Dues: \$786 Woodbury County Portion: \$393	Grant Writing <i>Staff contact: Michelle Bostinelos Erin Berzina Dawn Kimmel</i>	Outreach to the community to let them know about upcoming events and information on the ARPA funds Housing Rehab	Qtr. 1: 3 Qtr. 2: 1 Qtr. 3: 6 Qtr. 4: 2	Qtr. 1: \$204 Qtr. 2: \$68 Qtr. 3: \$408 Qtr.4: \$136	None
Bronson Total Dues: \$636 Woodbury County Portion: \$318	Grant Writing/Research <i>Staff contact: Michelle Bostinelos Erin Berzina</i>	Outreach to the community to let them know about upcoming events and information on the ARPA funds	Qtr. 1:1 Qtr. 2:1 Qtr. 3: 1 Qtr.4: 1	Qtr. 1: \$68 Qtr. 2: \$68 Qtr. 3: \$68 Qtr. 4: \$68	None
Danbury Total Dues: \$668 Woodbury County Portion: \$334	Grant Writing – <i>Staff contact: Michelle Bostinelos Erin Berzina</i>	Outreach to the community to let them know about upcoming events and information on the ARPA funds Housing Rehab	Qtr. 1: 1 Qtr. 2: 2 Qtr. 3: 1 Qtr. 4: 2	Qtr. 1: \$68 Qtr. 2: \$136 Qtr. 3: \$68 Qtr. 4: \$136	None

Community	Community Goals/Priorities	Work During 4th Qtr.	Total Time (hours)	Estimated Value	Additional Member Fee
Hornick Total Dues: \$520 Woodbury County Portion: \$260	Grant writing, <i>Staff contact: Michelle Bostinelos, Erin Berzina Dawn Kimmel</i>	Outreach to the community to let them know about upcoming events and information on the ARPA funds. Assisted clerk in finding information on past flood project	Qtr. 1: 1 Qtr. 2: 1 Qtr. 3: 1 Qtr. 4: 2	Qtr. 1: \$68 Qtr.2: \$68 Qtr. 3: \$68 Qtr.4: \$136	None
Lawton Total Dues: \$1,113 Woodbury County Portion: \$557	Downtown Revitalization, Trails, Safe Routes to Schools/ <i>Staff contact: Michelle Bostinelos, Erin Berzina, Alejandra Quintana</i>	Outreach to the community to let them know about upcoming events and information on the ARPA funds Walk Audits on Sidewalks Housing Rehab	Qtr. : 1 Qtr.2: 1 Qtr. 3: 3 Qtr. 4: 9	Qtr. 1: \$68 Qtr. 2: \$68 Qtr. 3: \$204 Qtr. 4: \$612	None
Correctionville Total Dues: \$1,030 Woodbury County Portion: \$515	Grant Writing Housing Rehab <i>Staff Contact: Michelle Bostinelos, Erin Berzina Amanda Harper</i>	Outreach to the community to let them know about upcoming events and information on the ARPA funds CDBG Housing Application Assistance with Iowa DOT TAP application	Qtr. 1: 11 Qtr. 2: 6 Qtr. 3: 19 Qtr.4: 20	Qtr. 1: \$748 Qtr. 2: \$408 Qtr. 3: \$1,292 Qtr. 4: \$1,360	None
Smithland Total Dues: \$519 Woodbury County Portion: \$260	Financial Assistance <i>Staff Contact Michelle Bostinelos Sharon Burton Amanda Harper</i>	Outreach to the community to let them know about upcoming events and information on the ARPA funds Housing Rehab	Qtr. 1: 2 Qtr. 2: 6 Qtr. 3: 6 Qtr. 4: 9	Qtr. 1: \$136 Qtr. 2: \$408 Qtr. 3: \$408 Qtr. 4: \$612	None

<p>Moville Total Dues: \$1,787 Woodbury County Portion: \$894</p>	<p>Grants – Community Catalyst/ Downtown Revitalization, Trails Housing</p> <p><i>Staff contact: Michelle Bostinelos, Erin Berzina Amanda Harper Emily Coppock</i></p>	<p>Outreach to the community to let them know about upcoming events and information on the ARPA funds</p> <p>Grant administration assistance for Community Catalyst grant; Assistance in applying for grants; housing rehab, CDBG questions</p>	<p>Qtr. 1: 2 Qtr. 2: 15 Qtr. 3: 26 Qtr. 4: 19</p>	<p>Qtr. 1: \$136 Qtr. 2: \$1,020 Qtr. 3: \$1,768 Qtr. 4: \$1,929</p>	<p>Contract for TIF housing program</p>
<p>Oto Total Dues: \$380 Woodbury County Portion: \$190</p>	<p>Emergency Services Annual Budget Assistance</p> <p><i>Staff contact: Michelle Bostinelos, Erin Berzina Victoria Halloran</i></p>	<p>Outreach to the community to let them know about upcoming events and information on the ARPA funds</p>	<p>Qtr. 1: 25 Qtr. 2: 2 Qtr. 3: 4 Qtr. 4: 1</p>	<p>Qtr. 1: \$1,700 Qtr. 2: \$136 Qtr. 3: \$272 Qtr. 4: \$68</p>	<p>None</p>
<p>Salix Total Dues: \$685 Woodbury County Portion: \$342</p>	<p>Grants GIS Mapping</p> <p><i>Staff contact: Michelle Bostinelos Erin Berzina Dawn Kimmel</i></p>	<p>Outreach to the community to let them know about upcoming events and information on the ARPA funds</p> <p>Assistance with calculating ARPA funds</p>	<p>Qtr. 1: 1 Qtr. 2: 1 Qtr. 3: 2 Qtr. 4: 2</p>	<p>Qtr. 1: \$68 Qtr. 2: \$68 Qtr. 3: \$136 Qtr. 4: \$136</p>	
<p>Sergeant Bluff Total Dues: \$4,054 Woodbury County Portion: \$2,027</p>	<p>Safe Routes to Schools, Street Analysis, Traffic Counts, GIS mapping, Grants, Regional Issues, 5-2-1-0, Senior Services Study</p> <p><i>Staff Contact: Michelle Bostinelos, Erin Berzina, Victoria Halloran, Dawn Kimmel</i></p>	<p>Work related to the MPO including TIP. In addition to work on walking audit map, safe routes to school and provided resources for grants. City was awarded funds for 5-2-1-0 program and U.S. EDA CARES Act through SIMPCO – funds include Senior Services Study</p>	<p>Qtr. 1: 64 Qtr. 2: 207 Qtr. 3: 131 Qtr. 4: 67</p>	<p>Qtr. 1: \$4,352 Qtr. 2: \$14,076 Qtr. 3: \$8,908 Qtr. 4: \$4,556</p>	<p>None</p>

Direct Totals: This includes time directly working with Woodbury County communities on projects, data collection and technical assistance.

Totals Dues	Woodbury County Portion	
\$12,180	\$6,090	
Time Period	Total Time (hours)	Estimated Value
Quarter 1: July 1 – September 30	112	\$7,616
Quarter 2: October 1 – December 31	243	\$16,524
Quarter 3: January 1 – March 31	200	\$13,600
Quarter 4: April 1 – June 30	134	\$9,112

Indirect Totals: This includes time working on projects, committees, outreach that indirectly benefits Woodbury County communities.

Program/Project	Total Time (hours) Qtr. 1	Estimated Value Qtr. 1	Total Time (hours) Qtr. 2	Estimated Value Qtr. 2
Newsletter/Grant Blasts/Notification of Events/ Committees/Meetings/Boards	4	\$272	7	\$476
Regional Work (RPA, HAZ Mat, CEDS, MPO, Workshops, EDA CARES)	35	\$2,380	43	\$2,924
	146	\$9,928	178	\$12,104
Totals:	185	\$12,580	245	\$16,660
Program/Project	Total Time (hours) Qtr. 3	Estimated Value Qtr. 3	Total Time (hours) Qtr. 4	Estimated Value Qtr. 4
Newsletter/Grant Blasts/Notification of Events/ Committees/Meetings/Boards	3	\$204	4	\$272
Regional Work (RPA, HAZ Mat, CEDS, MPO, Workshops, EDA CARES)	54	\$3,672	53	\$3,604
	189	\$12,852	188	\$7,446
Totals:	246	\$16,728	379	\$25,772

Total Net Benefit:

	Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4
Direct Total Estimated Value	\$7,616	\$16,524	\$13,600	\$9,112
Indirect Total Estimated Value	\$12,580	\$15,504	\$16,728	\$16,660
Total:	\$20,196	\$32,028	\$30,328	\$25,772
Additional Grant Awards				
U.S. EDA CARES Grant Funds for Sgt. Bluff Senior Services Study	\$5,000			
U.S. EDA CARES Grant Funds for Woodbury County Comprehensive Plan	\$50,000			
Oto Fire Department Siouxland Recovery Grant	\$2,500			
Sergeant Bluff 5-2-1-0 through IDPH	\$30,000			
Salix United Airlines Trust Fund for Warning Siren	\$2,500			
Sergeant Bluff Loess Hills Trail TAP (MPO)			\$125,000	
Sergeant Bluff 1 st Street Reconstruction STBG (MPO)			\$1,794,000	
Correctionville CDBG Housing Grant				\$169,400
Total Grant Awards	\$90,000		\$1,919,000	\$169,400